

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, December 16, 2013
Minutes

The Randolph County Board of Education met in a regular monthly session on Monday, December 16, 2013 at 6:30 p.m. at Randleman High School. Board Members in attendance were as follows: Tommy McDonald, Board Chair, Emily Coltrane, Vice Chair, Tracy Boyles, Gary Cook, Todd Cutler, Matthew Lambeth and Gary Mason. Also present were Superintendent, Stephen Gainey, Leadership Team, and Jill Wilson, Board Attorney.

Open Session

Call to Order

Chairman, Tommy McDonald called the meeting to order at 6:30 p.m.

Moment of Silence

The Board observed a moment of silence before beginning the meeting.

Pledge of Allegiance

The Pledge of Allegiance was recited by everyone.

Comments by Board Chair, Board Members, and Superintendent

Tommy McDonald shared he had visited several K-5 schools to deliver socks to the students, and also mentioned his participation in the senior projects. Some of the highlights shared by Todd Cutler were his attendance at the annual NCSBA conference, attending an honor roll breakfast, calendar committee meeting, participating as a senior project judge, and attending the A-T Tax council meeting. Gary Mason spoke of being a part of the DARE graduation at Ramseur Elementary. Board member, Tracy Boyles, shared his attendance at the individual schools sporting events, attending the annual Piedmont Triad Education Consortium annual meeting, and the Lions Club vision van visiting Farmer Elementary and Tabernacle Elementary to assist students who are in need of eyeglasses. Superintendent, Stephen Gainey, shared his participation in Liberty Elementary literacy night, speaking at the awards ceremony at Trindale Elementary, holiday concert at Ramseur Elementary, attending a holiday musical at Randleman Elementary, senior projects at Randleman High, participating in the annual PTEC meeting where signature schools were recognized, and attending Christmas on Sunset, where school groups were representing the school system. In conclusion, Dr. Gainey thanked the Board of Education and staff for a great place to be a part of.

Board Chairman, Tommy McDonald, thanked those in attendance.

Approval of Minutes

T. Boyles made a motion seconded by G. Mason to approve the minutes of the November 18, 2013 work session, and the regular monthly session as presented. Motion carried: 7-0.

Public Comments (G.S. 115C-51)

There were no public comments.

Recognitions

1. STAR³ students---Natalie Jacobs – 4th grade student at Hopewell Elementary School; Shayna Tobey – 5th grade student at John Lawrence Elementary School; Aron McClintock – 5th grade student at Level Cross Elementary School; Carolyn Grice – 5th grade student at New Market Elementary School; Carter Mason – 4th grade student at Randleman Elementary School; Dustin Elam – 1st grade student at Trinity Elementary School; Billy Weidman – 6th grade student at Randleman Middle School; William Rebollar Calixtro – 7th grade student at Southwestern Randolph Middle School; Sophie Farlow – 11th grade student at Randleman High School; Kenneth Paul Way – 11th grade student at Randolph Early College High School

2. Holiday card---The Randolph County School System's 2013-2014 Holiday Card design was created by Luke Rahe. Luke is an 8th grader at Northeastern Randolph Middle School.

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3. Signature schools---Braxton Craven School and New Market Elementary were recognized as the 2013-2014 Signature Schools.

4. Endowment teacher grant awards---Sarah Fuller/Brenda Collins – Archdale Trinity Middle School (\$275.00); Jamie Staley – Coleridge Elementary (\$150.00); Stephanie York – Coleridge Elementary (\$150.00); Amy Hughes – Eastern Randolph High (\$350.00); Gwen Hall – Grays Chapel Elementary (\$350.00); Debbie Ritch – NERMS (\$320.00); Katie Eller – Ramseur Elementary (\$349.30); Karen McCain/Stacy Holden – Randleman Elementary (\$350.00); Brandy Beck – Southmont Elementary (\$350.00); Kristin Jones – SWRHS (\$223.65); Belinda Allred – SWRMS (\$350.00)

Board Reorganization

Dr. Gainey, Superintendent, requested nominations for Board Chair. Board member, Gary Mason nominated Tommy McDonald for Board Chair and Matthew Lambeth nominated Emily Coltrane for Board Chair.

The nominations were closed for Board Chair. Board Attorney, Jill Wilson, then distributed ballots to each board member to select a Board Chair. The Board Attorney stated the ballots would be available at the end of the meeting for public view. Ballots were tabulated by Ms. Wilson and she shared the results of a 4-3 vote for Emily Coltrane as Board Chair.

Emily Coltrane, Chair, thanked Tommy McDonald for his service as chairman of the Board.

Board Chair, Emily Coltrane, sought nominations for the office of Vice Chair. Tracy Boyles nominated Todd Cutler as Vice Chair and Tommy McDonald nominated Matthew Lambeth as Vice Chair. The nominations were then closed.

Jill Wilson, Board Attorney, distributed ballots to the board members to select a Vice Chair. Ms. Wilson tabulated the ballots and shared the results of a 5-2 vote with the selection of Todd Cutler as Vice Chair.

Adoption of Agenda

T. Cutler made a motion seconded by T. Boyles to adopt the agenda as presented. Motion passed unanimously.

Consent Items

G. Mason made a motion seconded by T. Cutler to approve the consent items as listed under Finance and Budget, and Human Resources. Motion carried: 7-0. The consent items as approved by the Board of Education are as follows:

Finance and Budget

1. Budget amendment #5
2. Budget amendment #6

Human Resources

1. Recommendation to revise Board Policy 7100 – Recruitment and Selection of Personnel (Second Reading)
2. Recommendation to revise Board Policy 7240 – Drug-Free and Alcohol-Free Workplace (Second Reading)
3. Recommendation to delete Board Policy 7410 – Career Status (Second Reading)
4. Recommendation to revise Board Policy 7510 – Leave (Second Reading)
5. Recommendation to revise Board Policy 7810 – Evaluation of Licensed Employees (Second Reading)
6. Recommendation to revise Board Policy 7950 – Probationary Teachers: Nonrenewal (Second Reading)

Action Items

Curriculum and Instruction

1. School improvement plans

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Catherine Berry, Assistant Superintendent for Curriculum and Instruction, stated the continuous School Improvement Plans are in the second year of their cycle. The plans were presented and approved by the Randolph County Board of Education in November of 2012. This year is considered an update year as part of the two year cycle. The 2013-2014 plans were revised by school improvement teams to reflect current data. The school improvement template was developed by the state. The separate Safe School Plans that are part of continuous school improvement will be presented in closed session. A Comprehensive Crisis Management Safe School Plan has been developed at the district level to be consistent. Ms. Berry stated the public portions of the school improvement plans would be posted on the website. The School Improvement Plans were then presented for the board's approval. Tracy Boyles made a motion to approve the plans as presented. The motion was seconded by Matthew Lambeth. The motion passed unanimously.

Operations

1. Recommendations for the 2014-2015 and 2015-2016 school calendars (First Reading)

Marty Trotter, Assistant Superintendent for Operations, reviewed the recommendations for the 2014-2015 and the 2015-2016 school calendars for first reading. Upon review, Matthew Lambeth made a motion to approve the first reading of the school calendars as presented. The motion was seconded by Gary Mason. The motion passed unanimously.

Marty Trotter stated that both calendars would be place on the website for public view and comments. The calendar committee will be meeting in January to review the comments. The final recommendation will be brought to the board for approval at the monthly meeting on 1/14/14.

Closed Session

G. Mason made a motion that the Randolph County Board of Education goes into closed session to review and consider school safety emergency response plans and to preserve the attorney client privilege to discuss confidential personnel matters protected by state law as provided in North Carolina General Statute 143.318.11. The motion was seconded by M. Lambeth. Motion passed unanimously.

Return to Open Session

The Board returned to open session at 8:00 p.m.

Action Items

1. Human Resources

M. Lambeth made a motion seconded by G. Mason to approve the certified and classified personnel reports as presented. Motion passed unanimously. The personnel reports approved by the Board of Education on 12/16/13 are as follows:

Certified Personnel Report

Name	Position	Work Location	Date Effective
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Employment

Cody Weavil	Music Teacher	AES/Trindale/TES	01/02/14
Anthony Ross	Interim Language Arts Teacher	ATMS	12/09/13
Julie Franklin	LOA for Grade 1 Teacher	Franklinville	11/21/13-02/09/14
Anita Lahr	Remediation Tutor	Franklinville	12/02/13-06/06/14

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Talitha Floyd	Remediation Tutor	Lawrence	12/02/13-05/30/14
Donna Wood	Remediation Tutor ScienceTeacher/Long Term	Lawrence	12/02/13-05/30/14
James Albright	Substitute	NERMS	12/03/13-02/17/14
Tony Joyce	CTE Business	PGHS	12/16/13
Reginald Allred	Remediation Tutor	RES	12/03/13-05/30/14
Andrew Runnfeldt	PE Teacher	RES	12/03/13
John Shelton	PE/Health Teacher	RHS	01/02/14
Linda Rankin	CTE - Health Science Teacher	RHS	01/17/14
Hilda Garner	Remediation Tutor	Southmont	11/18/13-05/30/14
Darlene Shirley	EC Resource Teacher	Southmont	01/02/14

Transfer

Melissa Holcomb	Teacher Pay to Sub Pay	UMS	11/15/13-TBD
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Resignation

Kristy Hutcherson	CTE Business	PGHS	12/13/13
Pamela Sadler	CTE - Health Science Teacher	RHS	01/16/14
Amanda Griffin	EC Resource Teacher	RHS	12/31/13
Susan Goins	Interim EC Teacher position ending	Southmont	12/20/13
Christina Overcash	EC Resource Teacher	WHS	01/29/14

Retirement

Joy Moon	Grade 5 Teacher	Coleridge	01/31/14
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Other

Megan Hinshaw	School Psychologist	Central Office	12/16/13
Lauren O'Brien	Social Studies Teacher	RMS	12/16/13
Megan Brubaker	Grade 5 Teacher	Southmont	12/16/13
Diana Lockett	EC FSC Teacher	ATMS	01/02/14
Jennifer Lambeth	CTE - FACS Teacher 1/2 days	THS	12/09/13-12/31/13
Emily Tyndall	AIG Teacher	Southmont/Tabernacle	11/14/13-01/13/14
Tammy Fulp	Math Teacher	SWRMS	01/13/14-06/11/14
Addie Snotherly	Grade 1 Teacher	Franklinville	11/19/13-02/09/14
Kristina Charleston	English Teacher	SWRHS	09/14/13-12/30/13
Amy Howard	Math Teacher	THS	11/04/13-11/30/13

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Classified Personnel Report

Name	Position	Work Location	Date Effective
Employment			
Mike Smith	Custodian	ATMS	11/14/13
Tim Moody	Public Information Officer	Central Services	12/02/13
Melissa McFarland	Bus Driver	Grays Chapel	11/12/13
Robyn McDonald	Teacher Assistant	Level Cross	12/09/13
Tamela Canter	Child Nutrition Manager	Liberty	12/02/13
Terrie Riggins	Bus Driver	Randleman Elementary	12/05/13
Monica Faulkner	Custodian/BD	Randleman Middle	12/01/13
Megan Wyatt	Teacher Assistant EC	SERMS	11/15/13
Tamra Tuttle	Teacher Assistant EC	Southmont	12/03/13
Maria Machado	Child Nutrition/BD	SWRHS	12/02/13
Kelly Tart	Child Nutrition Assistant	SWRMS	12/05/13
Melissa Rose	Custodian	SWRMS	12/02/13
Reassignment			
Sebra Brown	CN Assistant	Randleman Elementary	12/02/13
Temp Employment			
Amy Brown	DSSF Tutor	Coleridge	12/02/13-04/11/14
Jennifer Pugh	Tutor	Grays Chapel	10/07/13-05/31/14
Teresa Smith	Data Manager	Level Cross	12/02/13-01/31/14
Ricky Price	Custodian	PGHS	11/15/13-11/26/13
Bertie Foley	EC Bus Monitor	Transportation	11/12/13-11/27/13
Transfer			
Mischelle Farmer	ASC Assistant to CN Assistant/ASC	Lawrence	12/01/13
Beverly Siler	CN Assistant to CN/BD	Ramseur	12/03/13
Jason Anderson	Child Nutrition/BD	Rand Elem to Hopewell	01/02/14
David McDaniel	CN Assistant to CN/BD	Randleman High	11/12/13
Tammera Maness	Bus Driver to Teacher Assistant EC	SERMS	12/02/13
Virginia Shuler	CN Assistant to CN/BD	Southmont	11/15/13
Melissa McDonald	CN Assistant to CN/BD	Southmont	11/15/13
Alicia Lones	CN Assistant to CN/BD	Southmont	12/02/13

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Melissa Hussey	Teacher Assistant EC	Southmont to ATMS	12/02/13
Ginger Carswell	CN Assistant to CN/BD	Uwharrie	11/18/13
Amber Weary	Teacher Assistant EC	Uwharrie to Level Cross	12/15/13

Change of Service

Amy Baynard	General Office Assistant 3.80 hrs to 5 hrs	Hopewell	11/01/13
Lesia Luckado	CN Assistant Manager 7 hrs to 8 hrs	Level Cross	12/01/13
Mary Cheek	CN/Custodian/BD 3 hrs to 4 hrs CN	Level Cross	12/01/13
James Luetjen	Custodian 12 mo to 10 mo	PGHS	01/01/14
Genevieve Brown	CN Assistant 6.5 hrs to 8 hrs	Randleman Elementary	12/01/13
Taren Gardner	CN Assistant Manager 7.5 hrs to 8 hrs	Randleman Elementary	12/01/13
Taylor Ridge	Custodian/BD Temporary to Permanent	Trinity Elementary	11/05/13
John Mishoe	Custodian/BD Temporary to Permanent	Uwharrie	10/22/13

Other

Sue Dennis	CN Assistant	Franklinville	1/8/2014-02/11/14
Stephanie Wilson	Teacher Assistant EC	SWRHS	01/06/14-04/30/14
Vera Lindsay	Child Nutrition/BD	Hopewell	11/13/13
Michael Lambeth	Bus Driver	Uwharrie	11/25/13

Resignation

Alethia Wilkerson	Media Assistant	Archdale	01/02/14
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Retirement

Sondra Robbins	Data Manager	Franklinville	01/01/14
Ray Kiser	Director of Maintenance	Maintenance	03/01/14
Ron Berbaum	Painter Crew Chief	Maintenance	03/01/14
Jodie Hamlet	Custodial Supervisor	Maintenance	03/01/14
Virginia Parson	Child Nutrition Manager	PGHS	03/01/14

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SUSBTITUTE TEACHERS

Name	Grades	Schools	Pay Level
Kay Miller	K-5	Archdale	Certified
Carrie Pugh	K-5	AT Area	Non Certified
Karen Hayworth	K-12	AT Area/Randleman	Certified
Elizabeth Wooley	K-8	AT Area/Randleman Grays	Non Certified
Melissa McFarland	K-5	Chapel/Franklinville	Non Certified
Jennifer Ladd	K-5	Liberty/Grays Chapel	Non Certified
Scott Kidd	6-8	NERMS/SERMS	Certified
Dorothy Loflin	K-5	Ramseur	Non Certified
Carrie Loy	K-5	Ramseur/Seagrove	STET
Marti Maness	K-8	Randleman Area	Non Certified
Jenna DeRogatis	K-12	Southwestern Area	Non Certified
Sherry Keye	K-8	Tabernacle/Uwharrie	STET
Brenda Chaney	K-8	Tabernacle/Uwharrie	Non Certified
Kayla Cloud	6-8	Uwharrie	Non Certified
Karen McNeill	9-12	Wheatmore/THS	STET

Administrative Contracts

M. Lambeth made a motion, seconded by T. Cutler to extend the contracts of Cathy Brady, Assistant Superintendent for Human Resources, and Marty Trotter, Assistant Superintendent for Operations, through 6/30/2017.

Adjournment

G. Mason made a motion, seconded by T. Boyles to adjourn the meeting. Motion carried: 7-0. The meeting was adjourned at 8:05 p.m.

Board Chair

Board Secretary