

St. Alphonsus Pastoral Council Meeting Minutes

Thursday, June 4, 2026

Present: Fr. Kevin McManaman, Christine Blackwood, Alan Close, Maggie Ensing, Nadine Flemming, Sandy Kramschuster, Kathy Monacelli, Mary Newell, Camille Nicolai, Mary Sue Taft

Not Present: Harold Anderson, Art Hokanson, and Mike Wusterbarth

Guests: Sr. Eileen, and newly elected 2026-2027 Councilors Julie Bates and Christopher Eisold

Meeting called to order at 6:30pm by Chris Blackwood

- 1. Opening Prayer – Fr. Kevin**
- 2. Approval of May 7, 2026, Meeting Minutes** -Nadine Flemming motioned to approve the amended meeting minutes, seconded by Mary Newell. None opposed, the motion was passed.
- 3. Parish Council Officer Discernment led by Sr. Eileen.** The following open positions were recognized; nominations were brought forth and votes were cast:

Chair position – Mary Sue Taft nominated Christine Blackwood to serve another year in the Chair position. No other nominations were brought forward. Sr. Eileen confirmed Christine's willingness to serve another year. A vote was taken with all in favor and none opposed. Therefore, the 2026-2027 Chair will be Christine Blackwood.

Vice Chair position – Kathy Monacelli completed her term as a Pastoral Council member. Therefore, the Vice Chair position is open. Camille Nicolai nominated Sandy Kramschuster and Christine Blackwood nominated Mary Newell for the Vice Chair position. No other nominations were brought forward. Sandy Kramschuster withdrew her name from the nomination. Sr. Eileen confirmed Mary's willingness to serve as Vice Chair. A vote was taken with all in favor and none opposed. Therefore, the 2026-2027 Vice Chair will be Mary Newell.

Secretary – Nadine Flemming nominated Camille Nicolai to serve another year in the Secretary position. No other nominations were brought forward. Sr. Eileen confirmed Camille's willingness to serve another year as Secretary. A vote was taken with all in favor and none opposed. Therefore, the 2026-2027 Secretary will be Camille Nicolai.

4. May Committee Updates **School**

- Principal Megan Sagat gave the "State of St. Alphonsus School" on Wednesday, May 13, 2026.

Christian Formation

- Classes for all Christian Formation ended for the year.
- The high school mission trip will be in June 2026. Karen Farrell will be attending with the parishioners taking the trip. They have raised enough money to cover the cost of the trip.
- Vacation Bible will take place July 13-17, 2026.
- Sign-up for next year's Christian Formation classes is now open for enrollment and payment.

Liturgy

- Pentecost went well.
- Everything is on course for June 10, 2026, Abide with Me Adoration evening.

Human Concerns

- A complete report was given at the All-Committee Meeting Night on May 19, 2026.
- No other information to report.

Hands and Hearts

- Father Kevin McManaman's Anniversary luncheon was discussed and considered a success. We prepared 120 participants; however, more tables were needed and the sandwiches were all consumed. We estimate approximately 140 attended.
- Preparations for the Senior Social on June 17th are made. Bulletin announcements have begun, committee members reviewed assignments for food and prizes for the date. A light brunch is planned for the event. There will be five bingo games played with time between games for socialization.
- The committee has been contacted by the parish office recently regarding communion to the homebound. This is not under the purview of this committee. We will give the parish office a better idea of the purpose of this group which is to create and support activities to build community with the parish. There is a separate group designated to carry communion to the homebound.
- Dates for the Greendale Downtown Market booth were discussed and volunteers stepped forward for each date.
- The committee would like to organize a welcome event for new parishioners, perhaps on a Hospitality Sunday next year.
- The next Name Tag Sunday is June 20/21. The Pastoral Council hosts this hospitality date to Welcome Fr. Kevin Tanel.

- Welcome phone calls were made to eight families who joined the parish in April.

Finance

- Bank accounts were reconciled.
- The School Choice Budget was submitted. The Finance Council will review the budget in August to see if any adjustments are needed.
- FEMA grant funds – are accounted for once the project using the funds is completed.

5. Pastor's Report

- FEMA Grant Proxy is required when we want to spend \$50,000 or more on a project or take legal action.
- FEMA Grant Proxy – to use \$59,000 FEMA Grant funds for outside security cameras on the Parish Ministry Center (PMC) and the entry way of the PMC. Four companies submitted quotes and Engineered Security Solutions (ESS) was selected. If no down payment is needed for the backup generator project, then we will do the Security Camera project in June. If a down payment is required for the backup generator, we will wait to do the Camera project. Kathy Monacelli motioned to approve the FEMA Proxy, seconded by Camille Nicolai. None opposed, the motion was passed.
- There have been many funerals and sick calls this past month.
- Monday is Father Kevin McManaman's day off is Monday.
- Tuesday will be Father Kevin Tanel's day off.
- Thanksgiving Eve Mass – discussion was held on not having a morning Mass on the Wednesday before Thanksgiving and having a 5:30pm Mass.
- Christmas Day Masses – discussion was held on having an 8am and 10am Mass on Christmas Day.
- The presentation on the Dominican Republic Mission Trip will be rescheduled.
- Father Kevin McManaman was approached by Dr. Antoinette Mensah, Ph.D., Director of Missions regarding the possibility of St. Alphonsus twinning with the Archdiocese on the La Sagrada Familia Misson.
- Father Javier from the Dominican Republic will visit St. Alphonsus in August to appeal for La Sagrada.
- The St. Alphonsus 2026 Auction made \$78,403. This amount includes the funds raised from the school Paddle Raise.
- The last day of school for St. Alphonsus for the 2025-26 school year is June 5th.
- Graduation for the St. Alphonsus eighth graders was the weekend of May 30th.
- The Air Conditioning in the Gathering space is being replaced in early June.
- The K-wing flooring is being replaced.

- The key locks for the school have been completed.
- St. Alphonsus will be in the Greendale 4th of July parade.

6. Other Discussion and Information Items

- Father Wally's last Mass will be June 14th.
- Father Kevin Tanel will preach at all Masses on the weekend of June 20/21. There will be Hospitality after all Masses to Welcome Father Tanel. Pastoral Council will host the Hospitality for this weekend.
- Archbishop Grob will visit St. Alphonsus on August 2nd for St. Alphonsus Day. The Pastoral Council will host Hospitality on this day.
- The All-Committee Meeting format changed this year to meet the third Tuesday of the following months: October, January, and May.
- The Pastoral Council will continue to meet on Thursdays. The Pastoral Council will not meet in July or August.
- Mary Newell will email the July 22, 2026, Archdiocese Stewardship Training information to the PC members.
- Harold (Jim) Anderson resigned from the Pastoral Council. He had one year left on his term. We will be okay without replacing him at this time.
- Kathy Montacelli and Maggie Ensing (outgoing PC members) were thanked for their service on the PC.

7. Closing Prayer – Father Kevin

- Nadine Flemming made a motion to adjourn the meeting and seconded by Kathy Montacelli. None opposed, the motion passed; the meeting was adjourned at 7:46pm.

Respectfully submitted by Camille Nicolai