



Knappa School District No. 4

The Knappa School District will Inspire all learners to Achieve academically and Thrive as independent and Productive citizens.

Board of Directors' Regular Meeting

Wednesday, October 22, 2025

6:30 p.m.

KMS Student Council Presentation

1. **Call to Order** – *Flag Salute*
2. **Consent Agenda** – *Motion for Approval Needed*
 - 2.1 October 8, 2025 Work Session Minutes
 - 2.2 MOU: Applicability of Sick Leave

3. **Information** – **Dr. Fritz**

4. **Communications and Hearing of Interested Parties**

SUBMIT **PUBLIC COMMENT HERE:** <https://knappa.schoolinsites.com/comment>

The Board welcomes visitors to our meetings, and values comments from district patrons. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We ask that presentations be limited to (3) minutes and be submitted prior to 3pm the day of meetings.

5. **Superintendent Report**

6. **New Business**

6.1 Katie Montgomery's Confidential Contract – *Motion for approval*

6.2 OSBA Election: Board Representative

6.3 Division 22 Review

6.4 OSBDA Policy Review

6.4.1 JHCA

6.4.2 IIA

6.4.3 JOA

6.4.4 DBEA

7. **Student Rep Reports**

7.1 KMS/HLE – Gunner Feller (8th Grade) – Introduction to new representative.

7.2 KHS – Mylie Lempea (12th Grade)

8. **District Reports**

8.1 Financial Report – Jennifer Morgan

8.2 Hilda Lahti Elementary/Knappa Middle School – Andi Rynberg

8.3 Knappa High School – Paul Isom

8.4 Student Services Update – Brittany Norton

9. **Board Member Reports and Future Agenda Items**

Next Meetings:

Wednesday, Nov. 19, 2025 Regular Board Meeting 6:30pm, Knappa High School Library.

Wednesday, Dec. 17, 2025 Regular Board Meeting 6:30pm, Knappa High School Library.



Knappa School District No. 4

The Knappa School District will Inspire all learners to Achieve academically and Thrive as independent and Productive citizens.

Board of Directors' Meeting

Wednesday, October 8, 2025

6:30 p.m.

Present

Brian Montgomery – Chair
Cullen Bangs – Vice Chair

Michelle Finn – Director
Hannah Bryan – Director
William Fritz – Superintendent
Hannah Mather – Board Secretary

Paul Isom-KHS Principal - Late

Absent

Will Isom – Director

Jennifer Morgan- Chief Financial Officer
Andi Rynberg – HLE/KMS Interim Principal

Brittany Norton – SPED Director

1. Call To Order – *Flag Salute*

Meeting called to order at 6:30pm.

2. Consent Agenda – *Motion for Approval Needed*

2.1 Approval of the June 18, 2025 Minutes

2.2 Approval of the September 24, 2025 Minutes

Finn motions to approve, Bryan seconds, all in favor, motion passed.

3. New Business

3.1 OSBA Board Policy Section A Board Relations Series Discussion - Discussion only. Chair Montgomery mentions this is a review of the recommended guidance that the Oregon School Board Association provides and for the board to successfully review sections in the policy series. Chair Montgomery recommends to disburse amongst the district administrative team when the policy is fitting to their buildings. This ensures various reviews and updates as we see fit. Director Isom agrees to the process, Chair Montgomery has prepared sections for the board to review to then bring their findings to the November regular board meeting if time allows. Director Bryan asks how old the policies are, Montgomery answers that the policies show when they have been adopted at the top of the policy pages. Dr. Fritz suggests completing the discussion during work sessions throughout the year.

3.2 OSBA Policy Review - *First read*

Dr. Fritz relays the summary of the policy review. In regards to policy DBEA, Dr. Fritz mentioned in the budget committee vacancies that open in Aug, which our practice is when openings are rotated out so that may be something to modify. Secondly, the policy states that they open in Aug and filled in March and seems like that may need to be adjusted as well. Director Isom asks why this is a rule when other committees need this requirement more than this one. In regards to policy IIA, we will research the policy regarding including admin to review curriculum. Dr. Fritz continues summary as provided. Policy JOA contains and has required information that the board questions why is required over grade level and sports recommendation.

Dr. Fritz relays we will ask more clarifying questions in regards to this. For example, we could not label Senior Community Night because it targets the 12th grade. Director Isom states the legality of this requirement and that the sporting programs cannot include grade level. Principal Isom suggests a work around for parents and guardians to allow this action to be done such as a permission form. Director Montgomery closes.

Meeting adjourned 7:15pm.

Next Meetings:

Wednesday, October 22, 2025 Regular Board Meeting 6:30pm, Knappa High School Library.

Wednesday, November 19, 2025 Regular Board Meeting 6:30pm, Knappa High School Library.

Memorandum of Understanding between
Knappa Education Association and
Knappa School District #4
Applicability of Sick Leave

Due to mutual interests and a spirit of collaboration, Knappa Education Association (“the Association”) and Knappa School District #4 (“the District”), collectively known as “the Parties” agree to the following amendment of the 2023-2026 Collective Bargaining Agreement.

The Parties agree to amend Article 21 of the Agreement as follows:

A. Sick Leave

Sick leave means absence from duty because of illness or injury of an educator or a member of their immediate family, as listed:

- **Spouse or domestic partner**
- **Child:** (biological, adopted, foster, or stepchild) and the child's spouse or domestic partner
- **Parent:** (biological, adoptive, stepparent, foster parent, or legal guardian) and the parent's spouse or domestic partner or parent-in-law
- **Sibling or stepsibling:** and their spouse or domestic partner
- **Grandparent:** and their spouse or domestic partner
- **Grandchild:** and their spouse or domestic partner
- **Any other person:** connected to the employee by blood or affinity whose close association is equivalent to a family relationship, including a fiancé.

~~defined in Section F of this Article, and~~ Educators shall be allowed at a rate of ten (10) days during each school year. Sick leave in excess of five (5) consecutive days shall be verified upon request of the Superintendent, by certificate of the educator’s attending physician or practitioner that illness or injury prevents the educator from working. The educator must work at least one (1) day on the job in the new working year before sick leave credit for the ten (10) days will be given.

This amendment shall be in place until June 30,2026 and shall be considered a topic of bargaining for the Parties at the time of bargaining a successor contract for the current contract which expires on June 30, 2026.

Mike Rathfon
Mike Rathfon (Oct 10, 2025 15:36:53 PDT)

For the Association
10/10/2025

Date

VPB
VPB (Oct 10, 2025 13:04:42 PDT)

For the District
10/10/2025

Date



Knappa School District No. 4
William Fritz Ph.D. KSD Superintendent

Information Update
October 22, 2025

New Hires:

1. Jack Hamilton as the HLE Building Custodian.
2. Shane Maher as the Middle School Football Coach.
3. Cierra Rankin as a severe need program assistant.
4. Julia Davis as a severe need program assistant.
5. Matt Myers as the High School Wrestling Coach.

Resignations:

1. Tracy Hardester as a severe need program assistant.
2. Cierra Rankin as a severe need program assistant.
3. Adam Aguilera as a substitute bus driver.
4. Matt Myers as the Middle School Wrestling Coach.

Superintendent Report

October 22, 2025

Professional Development Day. On October 13, teachers participated in the first day of a series of professional development experiences planned for this year. The focus was on strategies to improve student performance across subject areas and grades. We used our instructional framework (Danielson) as a touchpoint for the dialogue and also looked at student performance data in all areas. Toward the end we moved toward identifying priority areas to focus our work this year with a goal of identifying a few high yield strategies that we can use to build student ownership in their learning and improve results.

This training was co-developed by our administrative team and NWRES D and will likely involve some key teacher leaders in the planning as we move forward. The support from the ESD is free to us as part of core services.

High school teachers also participated in *School Links* training, which will help our students plan, document, and link their schooling experiences with their career journeys. This program is aligned with state requirements regarding long-term college and career planning. The online program is provided by NWRES D as part of core services.

Drug and Alcohol Counseling. The county has multi-year financial backing from recent Opioid settlements to fund drug and alcohol prevention counselors for all five districts. Paul, Andi, and our point of contact at the county are working on implementation details, but it looks like this will launch at KHS and KMS within the next month. We are glad to have this additional support for our students and families.

Grants and Programs.

Drama Club started on October 8 and had their second meeting on October 22. This new program at HLE has 18 participants and they are enjoying learning new stage skills like improvisational theater, stage directions, and how to create characters. A favorite will likely be “stage fighting”. The high school production group will begin their work in January. Thank you to 1015 Theater and community donors (including Hampton Lumber) for their support.

SMILE Club (a science, technology, engineering and mathematics club for students in grades 4-8) has also begun. This program is supported through a grant from Oregon State University and includes matching funds from Knappa Schools Foundation.

Our **preschool program** has been the recipient of a generous \$35,000 donation to support scholarships for children in need. We have three slots still available so if you know any 3-5 year olds who face economic hardship, we can get them started into our preschool for free.

Our **dance program** was featured on a local radio station recently. This program is incorporated into middle school and high school PE classes and is also grant funded through Oregon Cultural Trust and Hampton Lumber.

Staff Member Spotlight. Miki’ala Souza was our featured teacher in September and Kacy Stripling was highlighted in October. Both social media postings were well received and shared far and wide. It has been fun to feature the great work our employees do each day in Knappa Schools. Thanks to Hannah Mather for her graphic design work on these posts.

Staffing. Our custodial job is filled and we are still trying to fill program assistant and bus driver jobs. We only had 1.5 certificated

personnel leave the district last year. It is great to be able to have such low staff turnover...it helps with the continuity of our work.

Knappa School District No. 4
PERSONNEL SERVICES CONTRACT
Katie M Montgomery
2025-2026

This contract is entered into for the 2025-2026 school year between Knappa School District No. 4 and Katie M Montgomery, RN. It is hereby agreed by both parties that:

1. Katie M Montgomery will perform the duties as District Nurse starting July 1, 2025 and ending June 30, 2026 in conformance with the laws of the State of Oregon, rules of the Department of Education, and School District Policy.
2. For such services lawfully and properly performed, the school district shall pay to said nurse, the amount that may be due, according to this contract, pursuant to the school district's payment plan.
3. Katie M Montgomery will work 35 hours per week, 179 days, at \$41.09 per hour. This includes holiday pay of 7 hours on 10 holidays (Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Day, MLK Day, President's Day and Memorial Day). For the **25-26** school two furlough days will be deducted from your annual salary.
4. The district will pay the employee's share of PERS.
5. The district will pay a maximum of up to \$1,323 per month for the employee and their dependents towards insurance premiums for the District's Group HRA and the employee's choice of dental and vision coverage offered by the District.

Any employee who opts out of medical/dental/vision insurance coverage, based on the rules set for the by the insurance company, shall receive \$579 per month as a basic contribution. This basic contribution can be used toward dental and vision insurance, Section 125 or taxable income.

6. Sick Leave will accumulate at the rate of one 7 hour day per month for 10 months or 70 hours per year or a ratio of that for partial years employment.
7. Personal Leave will be three 7 hour days or 21 hours for the contract year or a ratio of that amount for partial year's employment. One unused personal day may be cashed out for \$109.00 at the end of the contract year. One unused personal day may be rolled over to the following year.
8. This contract is subject to the limitations imposed by the provisions of local budget law. It is further understood and agreed that payment of the salary and benefits stated in this contract and the obligation of the district there under is subject to the availability of funds.

Katie M Montgomery

Date

William Fritz, Superintendent

Date

CANDIDATE QUESTIONNAIRE

Name: _____

Date: _____

Address: _____

City/Zip: _____

Business phone: _____

Residence phone: _____

Cell phone: _____

E-mail: _____

District/ESD/CC: _____

Term expires: _____ Years on board: _____

Region: _____

Position #: _____

Insert your high-resolution digital photo (head shot):
1) Open this PDF in Adobe
2) Click on Tools tab
3) Click Edit PDF
4) Click on Add Image
5) Navigate to where photo is
6) Position photo in this frame

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Name

Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

2. What do you want to accomplish by serving on the OSBA board of directors?

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

4. What do you see as the two most challenging issues faced by OSBA?

5. What do you see as the two most challenging issues faced by your region?

6. What is your plan for communicating with boards in your region?

Please continue to the next section.

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

Other education board positions held/dates:

Occupation (Include at least the past five years):

Employers:

Dates:

Schools attended (Include official name of school, where and when):

High school:

College:

Degrees earned:

Education honors and/or awards:

Other applicable training or education:

Activities, other state and local community services:

Hobbies/special interests:

Business/professional/civic group memberships; offices held and dates:

Additional comments:

OSBA Legislative Policy Committee

CANDIDATE QUESTIONNAIRE

Name: Sondra Gomez

Date: 09/05/2025

Address: 718 4th Ave

City/Zip: Seaside, 97138

Business phone: 971-395-0278

Residence phone: _____

Cell phone: 503-440-8886

E-mail: sgomez@seasidek12.org

District/ESD/CC: District 10

Term expires: May 2027 Years on board: 6

Region: Zone 5



Position #: 1

I certify that if elected I will faithfully serve as a member of the OSBA Legislative Policy Committee. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Sondra Gomez

9/5/25

Name

Date

Be brief; please limit your responses to 50 words per question.

1. What do you want to accomplish by serving on the Legislative Policy Committee (LPC)?

Over the past three years, I've appreciated the opportunity to learn more about how policy is shaped at the state level and how those decisions impact local districts. This year, my goal is to continue building my understanding while bringing more information back to my board. I hope to represent our community's perspective, listen and learn from others across the state, and contribute to thoughtful conversations that keep student needs at the center and lead to action.

2. What leadership skills do you bring to the LPC? Give an example of a situation in which you demonstrated these skills.

I bring collaboration, communication, and problem-solving skills, along with over five years of management experience. On the Seaside School District Policy Committee, I've helped review and update policies to align with board priorities and state requirements. This has meant balancing perspectives, asking clarifying questions, and supporting the board in making informed decisions while keeping students and community needs at the center.

3. What do you see as the two most challenging legislative issues faced by OSBA?

I see two major challenges: maintaining stable school funding in the face of economic uncertainty, and addressing the rising demands on schools without corresponding resources. Beyond workforce shortages, districts are being asked to do more in areas like student mental health and safety — areas that require both staffing and sustainable funding. These challenges make advocacy and collaboration more important than ever.

4. What do you see as the two most challenging legislative issues faced by your region?

In our region, one challenge is improving student achievement. Graduation rates are fairly steady and can always be improved, but test scores in areas like math and reading remain low. Another challenge is keeping school funding stable and equitable, especially as costs rise and smaller districts face more pressure.

5. What is your plan for communicating with boards in your region about legislative issues?

I plan to share regular updates and resources from the LPC with boards in my region as appropriate and make myself available for questions or feedback. I will also partner with my regional colleague, use regional meetings to gather and share information, and connect directly with the boards I represent through email, in-person opportunities, or phone calls if permitted.

Email to elections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192. 14

OSBA Legislative Policy Committee

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

Legislative policy committee member

Other education board positions held/dates:

Policy committee and community stakeholders committee.

Occupation (Include at least the past five years):

Employers:

Self-employed seamstress

Building Operations Manager

Dates:

2018-present

2024-present

Schools attended (Include official name of school, where and when):

High school: Alvord High School, Riverside, CA

College: American Intercontinental University, California State University of San Bernardino, Portland Community College

Degrees earned: BFA-Fashion Design-2002, BA- Painting-2010, AAS- Interior Design-2024

Education honors and/or awards:

Other applicable training or education:

Americorps service

Activities, other state and local community services:

Hobbies/special interests:

Anything creative, listening to live music, shooting hoops

Business/professional/civic group memberships; offices held and dates:

Additional comments:

Knappa School District

Report on Compliance with Public School Standards

2024-25 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Knappa** School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2024-25 school year. For each rule reported as out of compliance Knappa School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2026-27 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: High-Quality Learning Experiences for All Students

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Certificate of Attendance	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Aligned and Focused Educational Systems

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
Skills: Local Performance Assessment Requirement			
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2260 Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
and Intellectually Gifted Students			
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Engaged Partners and Communities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Safe & Inclusive Schools

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2045 Substance Use Prevention and Intervention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2515 Menstrual Dignity for Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Committed and Supportive Staff

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable

Knappa School District 4

Code: JHCA
Adopted: 8/18/03
Readopted: 6/17/13; 6/21/21; 8/07/24; 10/22/25
Orig. Code: JHCA

Immunization, School Sports Participation, Concussions and Other Brain Injuries**

Immunization

Proof of immunization must be presented at the time of initial enrollment¹ in school or within 30 days of transfer to the district in accordance with Oregon law. Proof consists of a signed Certificate of Immunization Status form documenting either evidence of immunization, a religious, philosophical beliefs and/or medical exemption or immunity documentation.²

School Sports Participation

A student participating in extracurricular sports in grades 7 through 12 is required to submit to an appropriate School Sports Pre-Participation Examination³ prior to their initial participation in a related district program. The form⁴ is to be completed and signed by a parent or guardian giving permission for the student to participate and be signed by a medical provider authorized by law⁵ who has examined and evaluated the student. The completed form(s) must be returned to the school office. A student who is subsequently diagnosed with a significant illness or has had a major surgery is required to have a physical examination prior to further participation.

A student who continues to participate in extracurricular sports in grades 7 through 12 shall be required to complete a sports examination once every two years, thereafter.

Concussions and Other Brain Injuries

A student who exhibits signs, symptoms or behaviors consistent with a concussion following an observed or suspected blow to the head or body, or who has been diagnosed with a concussion will not be allowed to participate in any athletic event or training on that day, unless an athletic trainer licensed by the Board of Athletic Trainers or a physician licensed pursuant to ORS 677.100 - 677.228 has determined the student

¹ The district shall immediately enroll a student experiencing homelessness in the school selected even if the student is unable to produce records normally required for enrollment.

² Documentation requirements for exemptions are outlined in ORS 433.267.

³ The required form is available at <https://www.osaa.org/governance/forms>, a copy may be obtained from a school office, or a form generated by the medical provider may be used if it meets requirements of law in OAR 581-021-0041.

⁴ The form may be used in either a hard copy or electronic format.

⁵ This physical examination must be conducted by a physician possessing an unrestricted license to practice medicine, a licensed naturopathic physician, a licensed physician assistant, a licensed nurse practitioner or a licensed chiropractic physician who has clinical training and experience in detecting cardiopulmonary diseases and defects.

has not suffered a concussion.⁶ Except as allowed above, a student excluded for concussion reasons will not be allowed to return to participate in an athletic event or training until the following three conditions have been met:

1. It is not the same day as the student exhibited signs, symptoms or behaviors, experienced a blow to the head or body, or was diagnosed with a concussion;
2. The student no longer exhibits signs, symptoms or behaviors consistent with a concussion; and
3. The student has received a medical release form from a health care professional⁷.

Upon receipt of written notification⁸ from a parent or guardian that a student has been diagnosed with a concussion or other brain injury by a health care professional and that accommodations are being requested, the district shall follow all procedures developed by the Oregon Department of Education (ODE) to develop and implement an immediate and temporary accommodation plan.⁹ Written notice is not required for the district to begin following concussion protocols.

Any accommodations will be communicated to the parent or guardian, to all teachers who provide instruction to the student and to other employees who have regular responsibilities for the student's supervision or health.¹⁰

Accommodations will be in effect no later than 10 school days after the written notification is received by the district and will be reviewed as needed, but no later than every two months.

END OF POLICY

Legal Reference(s):

[ORS 326.580](#)
[ORS 336.479](#)
[ORS 336.485 - 336.490](#)

[ORS 433.235 - 433.280](#)
[OAR 333-019-0010](#)

[OAR 333-050-0010 - 050-0120](#)
[OAR 581-021-0041](#)
[OAR 581-021-3007](#)

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2018).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2024).
House Bill 3007 (2025)

⁶ For more information regarding medical releases for students in grades 9-12, see OSAA rules.

⁷ "Health care professional" includes a chiropractic physician, a naturopathic physician, a psychologist, a physical therapist, an occupational therapist, a physician assistant or a nurse practitioner who is licensed or registered under the laws of Oregon.

⁸ "Written notification" means a written notice from a parent or guardian, supported by medical documentation from a health care professional, informing the district that they are requesting an accommodation for a student who has been diagnosed with a concussion or other brain injury by a health care professional.

⁹ The district must use the sample form developed by ODE [add link when available] or a district form that includes all required content.

¹⁰ Including, but not limited to, school nurses, counselors, physical education teachers, coaches, athletic trainers and staff supervision recess or other physical activities.

Knappa School District 4

Code: IIA
Adopted: 8/18/03
Readopted: 5/20/13; 12/15/21; 10/22/25
Orig. Code: IIA

Instructional Materials**

The Board believes proper care and judgment should be exercised in selecting core and supplemental instructional materials and library materials in school and classroom libraries, and that those materials should be inclusive of populations represented in a global society.

Any person responsible for the adoption of textbooks or the approval of instructional materials may not prohibit the use of, or refuse to approve the use of, textbooks or instructional materials on the basis that the textbooks or instructional materials include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260(1)(a)-(e), i.e., are Native American, European, African, Asian, Pacific Island, Chicano, Latino, Middle Eastern or Jewish descent, have disabilities, are immigrants or refugees, or are lesbian, gay, bisexual or transgender.

Any person responsible for the selection or retention of library materials may not prohibit the selection or retention of, or refuse to select or retain, library materials on the basis that the library materials include a perspective, study or story of, or are created by any individual or group against whom discrimination is prohibited under ORS 659.850, i.e., race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, age or disability.

A material involved with a reconsideration request will remain available throughout the reconsideration process. Materials will not be removed for discriminatory reasons. A request for reconsideration of materials may be processed through established procedures found in accompanying administrative regulations. Meetings of reconsideration committees may be subject to Public Meetings Law. Records regarding reconsideration procedures are subject to Public Records Law.

This policy is not intended to cover classroom activities. Complaints regarding classroom activities unrelated to materials can be filed using other established district complaint procedures.

The term “instructional material” includes core instructional materials, supplemental materials, and library materials made available in classroom or school libraries as defined below.

Some materials may fall into more than one of the following categories. If there is a question regarding selection or reconsideration, the district administration may select which procedure to use.

Definitions

“Core instructional material,”¹ sometimes referred to as basal, means any organized system, which constitutes the major instructional vehicle for a given course of study, or any part thereof. Core instructional materials may include adaptive or personalized learning programs, digital textbooks, and

¹ This comes from OAR 581-011-0050(1), referring to instructional materials which must be adopted by local school boards.

print textbooks and are adopted and paid for by the district. Core instructional materials may include such instructional materials as a hardbound or a softbound book or books or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media.

“Supplemental instructional materials” means instructional materials used as part of the course of study, which are not part of the core instructional materials. They contain materials to supplement and/or differentiate core instruction and are generally teacher selected. These materials are not adopted by the Board. Materials required or assigned to be used as part of a class may be considered supplemental instructional materials, regardless of the source or location of the material.

“Library materials” includes educational or literary materials that are nonfiction or fiction and that are available in print or an electronic format. “Library materials” does not include textbooks or instructional materials that are selected under ORS 337.120, 337.141 or 337.260.

“School library” means any collection of library materials made available to students at school, either at a central location of the school, at a common area for one or more grades of the school, or through an online remote education program. The use of these materials may not be required for a particular class, but they may be selected by students to use. These materials are not adopted by the Board.

“Classroom library” means any collection of library materials made available to students in a single classroom or a common area accessible by two or more classrooms in district schools. The use of these materials is not required for the class, but they may be selected by students to use. These materials are not adopted by the Board.

Core Instructional Materials

The Board retains the authority to approve core instructional materials used in district schools and authorizes the superintendent to develop and implement administrative regulations governing selection and adoption of such materials. Procedures will provide for involvement of administrators, staff, parents, and community members; will use established selection criteria to contribute to the attainment of district, program, and course or grade-level goals; and will reflect recent knowledge, trends, and technology in the field.

The district will review core instructional materials in accordance with the State Board of Education adoption cycle. Each core instructional program and its instructional materials will be reviewed on a seven-year cycle, and any resulting recommendations will be issued by district administration to the Board for approval. All recommended core instructional materials shall be approved by the Board prior to use. The adoption of textbooks for American history and government by the Board and any committee shall be done in a manner compliant with ORS 337.260. The district will establish a process and timeline for regularly determining and considering whether core instructional materials are available through online resources that enable students with print disabilities to receive textbooks and instructional materials free of charge.

The district may choose to independently adopt core instructional materials which are not on the state-approved list, using state-approved selection criteria.

Supplemental Instructional Materials

All supplemental instructional materials will be selected by teachers, principals, librarians, and/or others, as determined appropriate which may not be through any formal selection procedure. Decisions regarding the use of, or refusal to approve the use of, supplemental instructional materials shall be made in a manner compliant with ORS 337.260. Such materials will contain suitable readability levels and support the district's adopted curriculum content. Materials will be used for their intended audience.

School Library Materials

All school library materials will be selected by a librarian using established selection criteria. The selection or retention of library materials in a school library shall be made in a manner compliant with Section 2 of Senate Bill 1098 (2025). Such materials will contain suitable readability levels.

Classroom Library Materials

All classroom library materials will be selected by a classroom teacher and/or others with no formal selection procedure. The selection or retention of library materials in a classroom library shall be made in a manner compliant with Section 2 of Senate Bill 1098 (2025). Such materials will contain suitable readability levels. Teachers are responsible for knowing the available materials in their classroom library.

END OF POLICY

Legal Reference(s):

ORS 174.100	ORS 337.150	OAR 581-021-0045
ORS 332.107	ORS 337.260	OAR 581-021-0046
ORS 336.035	ORS 337.511	OAR 581-022-2310
ORS 336.082	ORS 339.155	OAR 581-022-2340
ORS 336.840	ORS 659.850	OAR 581-022-2350
ORS 337.120		OAR 581-022-2355
ORS 337.141	OAR 581-011-0050 - 0117	

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2024).

Title VI of the Civil Rights Act, 42 U.S.C. § 2000d (2024); 28 C.F.R. §§ 42.101-42.106 (2024).

Title IX of the Education Amendments, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2024); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12133 (2024); 29 C.F.R. Part 1630 (2024); 28 C.F.R. Part 35 (2024).

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2024).

Senate Bill 1098 (2025).

Knappa School District 4

Code: JOA
Adopted: 8/18/03
Readopted: 6/17/13; 11/20/17; 10/22/25
Orig. Code: JOA
Reviewed: 2/22/23

Directory Information**

“Directory information” means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. Directory information may be released through appropriate procedures and includes:

1. Student’s name;
2. Student’s photograph;
3. Major field of study;
4. Participation in officially recognized activities and sports;
5. Weight and height of members of athletic teams;
6. Dates of attendance; and
7. Degrees and awards received.
8. Grade Level

Public Notice

The district will give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information, the district’s option to release such information and the requirement that the district must, by law upon request, release secondary students’ names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the principal by the parent, student 18 years of age or emancipated student within 15 days of annual public notice. A parent or student 18 years of age or an emancipated student may not opt out of directory information to prevent the district from disclosing or requiring a student to disclose their names[, identifier, institutional email address in a class in which the student is enrolled] or from requiring a student to disclose a student ID card or badge that exhibits information that has been properly designated directory information by the district in this policy.

Directory information shall be released only with administrative direction.

Directory information considered by the district to be detrimental will not be released.

Information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information. The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

END OF POLICY

Legal Reference(s):

[ORS 30.864](#)
[ORS 107.154](#)
[ORS 180.805](#)

[ORS 326.565](#)
[ORS 326.575](#)
[ORS 336.187](#)

[OAR 581](#)-021-0220 - 021-0430
[OAR 581](#)-022-2060

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2024).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2024); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2025).

Every Student Succeeds Act, 20 U.S.C. § 7908 (2024).

Knappa School District 4

Code: DBEA
Adopted: 8/18/03
Readopted: 1/22/13; 11/16/22; 10/22/25
Orig. Code: DBEA

Budget Committee

By law, the budget committee is charged with making recommendations concerning financial priorities.

The budget committee will have the responsibility for reviewing the financial programs of the district, reviewing the proposed district budget as presented by the superintendent, and recommending an annual or biennial district budget in keeping with the provisions of applicable state laws.

Educational policy decisions are the responsibility of the Board, not the budget committee. The committee does not have the authority to add programs or to approve additional personnel or increase salaries. While the committee may, in effect, delete programs because of a fund decrease, the committee is charged primarily with a fiscal evaluation of programs. The committee may, alternatively, set an amount that changes the recommended budget and may request the administration make such changes in accordance with priorities set by the Board.

The following will govern the make-up and process of establishing the district's budget committee:

1. The budget committee consists of five members appointed by the Board plus the elected Board members of the district. To be eligible for appointment, the appointive member must:
 - a. Live and be registered to vote in the district;
 - b. Not be an officer, agent or employee of the district.
2. At least one member of the budget committee must be a member of the district's educational equity advisory committee;^{1}
3. No budget committee member may receive any type of compensation from the district;
4. On or before July 1, the superintendent shall identify vacant budget committee positions which must be filled by appointment of the Board. The superintendent will announce the vacancies and receive applications from interested persons on behalf of the board. Such applications will include a signed statement that the applicant is willing to serve as a member of the budget committee and to adhere to the policies of the district. The Board may appoint budget committee members to as many consecutive terms as deemed appropriate;
5. The appointive committee members of a budget committee in a district that prepares an annual budget will be appointed for three-year terms. The terms will be staggered so that, as near as

¹ {Districts with ADM over 10,000 must convene an educational equity advisory committee no later than September 15, 2022. Districts with ADM of 10,000 or under are not required to convene an educational equity advisory committee until September 15, 2025. The budget committee is not required to include a member of the educational equity advisory committee until a vacancy on the budget committee occurs by a member who is not also a member of the school district board.}

practicable, one-third of the appointive members' terms end each year; and Budget Committee – DBEA 2-2 6.

6. If any appointive member is unable to complete the term for which the member was appointed, the Board will announce the vacancy at the first regular Board meeting following the committee member's resignation or removal. An appointment to fill the position for its unexpired term will be made at the next regular Board meeting.

Budget Committee Responsibilities

The following items explain the budget committee responsibilities:

1. At its first meeting after appointment, the budget committee will elect a presiding officer from among its members. It may also establish other ground rules as necessary for successful operation of the committee;
2. A majority of the constituted committee is required for passing an action item. Majority for a 10- member budget committee is 6. Therefore, if only 6 members are present, a unanimous vote is needed for passing an action;
3. The budget committee shall hold one or more meetings to receive the budget message, receive the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public;
4. The budget committee may request any information used in the preparation of or for revising the budget document from the superintendent or business manager. The committee may request the attendance of any district employee at its meetings. The budget committee will approve the budget document as submitted by the superintendent or as subsequently revised by the committee;
5. After approval of the original or revised budget document, the budget committee's duties cease. The hearing on the approved budget is held by the Board.

END OF POLICY

Legal Reference(s):

[ORS 174.130](#)
[ORS 192.610 - 192.695](#)
[ORS 294.305 - 294.565](#)
[ORS 328.542](#)
[ORS 329.711](#)
[ORS 433.835 - 433.875](#)
[OAR 581-022-230](#)



Knappa School District No. 4

William Fritz Ph.D.-Superintendent

October 22, 2025
Board Meeting

TO: BOARD OF DIRECTORS

FROM: Jennifer Morgan CFO

TOPIC: FINANCIAL REPORT

Discussion

Attached is the September 2025 Financial Report. We have finished up payroll adjustments, and open enrollment. We have had some late hires and resignations which has helped our payroll expenditures.

At this time we are on track to be under budget in general fund expenditure areas.

We ended the 2425 with a favorable ending fund balance of \$656,489. You'll see an additional \$289,354 that is in the current YTD and in the annual budget line, those funds are reserved for tech, curriculum and maintenance.

We continue to monitor expenditures closely each month to stay within budget.

If you have any questions, please reach out!

Respectfully,

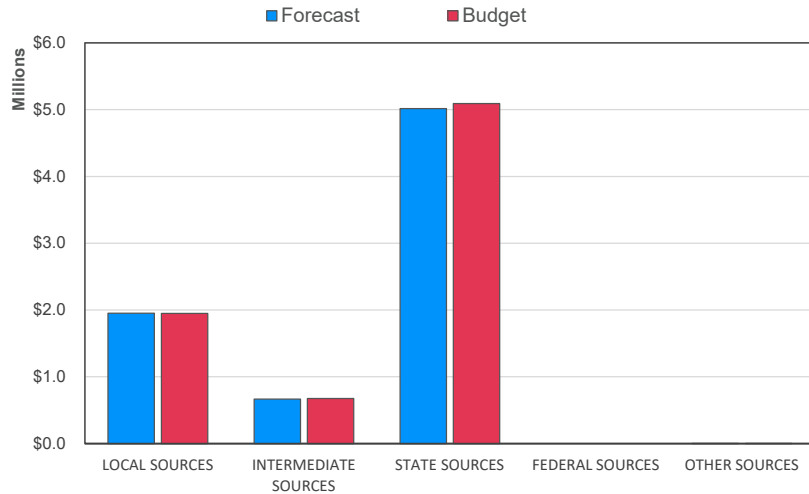
Jennifer Morgan

General Fund | Financial Projection

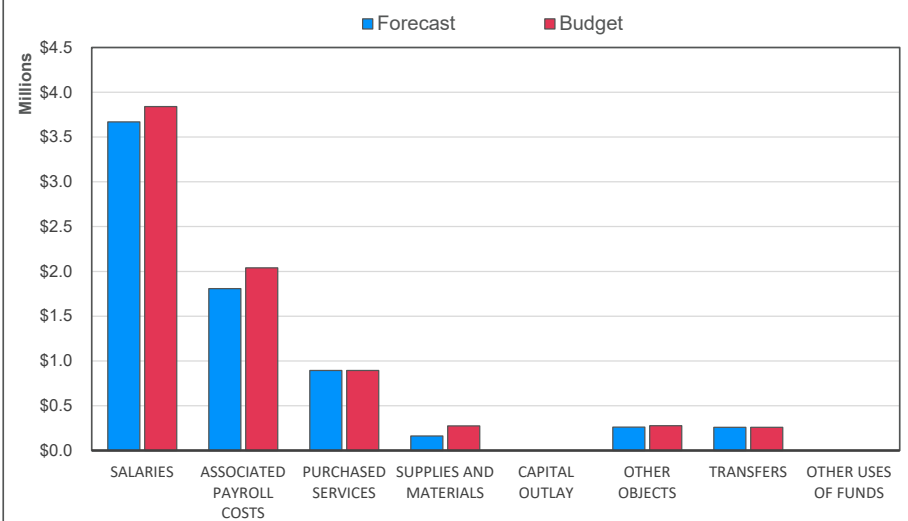
For the Period Ending September 30, 2025

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$932,299	\$289,354		\$945,843	\$400,000	\$545,843
REVENUES						
Local Sources	\$35,571	\$41,813	\$1,911,662	\$1,953,474	\$1,949,100	\$4,374
Intermediate Sources	0	0	664,999	664,999	675,000	(10,001)
State Sources	1,518,368	1,593,403	3,421,281	5,014,684	5,090,292	(75,608)
Federal Sources	0	0	0	0	0	0
Other Sources	0	0	302	302	3,000	(2,698)
TOTAL REVENUE	\$1,553,939	\$1,635,216	\$5,998,243	\$7,633,459	\$7,717,392	(\$83,933)
EXPENDITURES						
Salaries	\$644,395	\$640,525	\$3,028,443	\$3,668,968	\$3,840,551	\$171,583
Associated Payroll Costs	301,317	320,993	1,487,598	1,808,591	2,039,259	230,668
Purchased Services	56,795	76,414	817,175	893,589	893,589	0
Supplies and Materials	49,525	55,267	107,282	162,549	275,100	112,551
Capital Outlay	0	0	0	0	0	0
Other Objects	209,192	248,708	12,373	261,081	277,650	16,569
Transfers	257,000	260,000	0	260,000	260,000	0
Other Uses of Funds	0	0	0	0	0	0
Contingencies	0	0	40,000	40,000	40,000	0
Unappropriated Ending Fund Balance	0	0	491,242	491,242	491,242	0
TOTAL EXPENDITURES	\$1,518,225	\$1,601,906	\$5,984,114	\$7,586,020	\$8,117,392	\$531,371

Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



Attn: Knappa School Board Members & Superintendent Dr. Bill Fritz

Subject: School Board Report – October 22, 2025

From: Dr. Andi Rynberg

Many positive things are happening here in Hilda Lahti this past month. For example, our newly created Student Success Team, SST, is up and running and we had our first team meeting. SST is a team made up of six committee members with opportunities for invited guests who are willing to look outside the box to find solutions for students needing extra support and assistance. Our school guidance counselor will provide more details at our next school board meeting.

We also had our first student of the month recognition ceremony for our PreK-5 students and parents. It was huge success. Many of our students were recognized for their achievements. Parents and other community members were very supportive and came out in a big way to support their student's success. Kudos to everyone involved. Our new guidance counselor and I MC'd the event. Cheers

Tonight also present is Hilda Lahti's 7th grade student Gunner Feller. Gunner will represent our school as this year's PreK-8 School Board representative. He is an excellent young man and we are proud of his willingness and excitement to be a leader with this work. I've personally interviewed him and he exhibits the right character, desire, demeanor, and willingness to represent our school.

For the past month, we have been working hard to reestablish a MS student council. Ms. Maddy Bouy has been working with staff and students to bring forward this leadership component to further build student efficacy and student agency in the school. As mentioned with last month's board report developing student agency will be a priority of mine for students. This evening you will get a chance to hear from the teacher and some of our students as they begin their work.

Lastly, Dr. Fritz has encouraged his Knappa leadership team to continue the PreK-12 school district ongoing work as a system wide effort to support student learning. Working closely with our ESD partners the Knappa leadership team is working with ESD staff to jointly create a professional learning training series for our professional staff. Ongoing work is underway and I'm happy to be a part of this work. I thoroughly enjoyed our professional learning on October 13 with the ESD staff and I'm excited to be a part of the plan for our school district.

Cumulative Enrollment Totals as of 10/17/2025
 KG – 8th grade – 287 students

October 2025
KSD Board Report

Enrollment 2025-26

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
K		35	36								
1		26	26								
2		31	31								
3		22	22								
4		36	35								
5		35	35								
6		26	25								
7		44	44								
8		32	33								
Total		287	287								

Respectfully,

Andi Rynberg
 Hilda Lahti PreK-8 Principal



Knappa High School

*All learners prepared to rise to the
opportunities and challenges of the world*

Paul Isom

Principal

isomp@knappak12.org

Jenny Smith

Athletic Director

smithj@knappak12.org

Michael Marcus

Guidance Counselor

marcusm@knappak12.org

Stephanie Baldwin

Head Secretary

baldwins@knappak12.org

October 2025 **KSD Board Report**

Enrollment 2025-26

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9		36	37								
10		33	33								
11		27	28								
12		31	31								
Total		127	129								

2024-25

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9		34	34	34	34	34	34	34	34	34	34
10		30	30	29	30	29	29	29	28	28	28
11		37	37	37	36	35	34	34	33	33	33
12		30	30	30	30	30	30	30	30	30	30
Total		131	131	130	130	128	127	127	125	125	125

2023-24

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	34	35	35	33	33	34	32	32	32	32	31
10	36	34	33	33	33	31	31	31	31	30	30
11	34	34	34	33	33	32	32	31	31	31	30
12	35	36	36	35	35	36	36	36	36	36	35
Total	139	139	138	134	134	133	131	130	130	129	126



Knappa High School

*All learners prepared to rise to the
opportunities and challenges of the world*

Paul Isom

Principal

isomp@knappak12.org

Jenny Smith

Athletic Director

smithj@knappak12.org

Michael Marcus

Guidance Counselor

marcusm@knappak12.org

Stephanie Baldwin

Head Secretary

baldwins@knappak12.org

Homecoming week was a big success. I wanted to highlight the Friday of homecoming, we had 0 students absent all day. We had a few half day appointments, but otherwise had 100% attendance which shows the success of that week. Huge thank you to Jenny Smith and student council for coordinating that and to all of the parents who helped!

Our college visits are in full swing. We have had representatives from Eastern Oregon, Oregon State, Portland State, Pacific NW Art College, and Clatsop. We have several others including Linfield and Oregon still to visit. We are also working to get some technical school and trades unions to come in to talk to our students. Thank you to Chris Mahan, Mike Marcus, and Jeff Miller for helping coordinate all of these opportunities for our students!

We had our first full day professional development on October 13th. As a district, we are focusing on improving our instructional practices with these PDs. The staff is excited to continue with the PD series and we hope to see some positive results coming out of our classrooms.

Finally I would like to highlight a recent honor. Jeff Miller was recently informed that he would be inducted into the Oregon Sports Hall of Fame next year. The ceremony will be held in the Portland area next November (2026). In his humble style, Jeff said it will be cool to see "Knappa" in the hall of fame. Congratulations to Coach Miller for this incredible and well deserved accomplishment.

Respectfully,

Paul Isom

Principal, KHS

Knappa School District
Student Services Board Report
Prepared by: Director Norton
10/22/2025

Student Services Department includes the following programs:

- K-21 Special Education
- EC/ECSE District Liaison
- Section 504 Programs
- Civil Rights
- Nursing

Current Staffing:

District Level:

Director of Student Services- Brittany Norton
Student Services Secretary- Rachel Justus
Speech and Language Pathologist- Liz Jolley
Behavior Intervention Specialist - Lisa Graham
School Psychologist- Dixie Lee Davis (private contract)
Occupational Therapist- Colleen Overman (private contract)
Physical Therapist- Liza Thornburg (NWRESO)
Autism Specialist- Stacie Sammons (NWRESO)
DHH Teacher- Michawn Beeson (NWRESO)
AAC Specialist - Samantha Stidham (NWRESO)

Knappa High School:

High School Learning Specialist- David Ramsey
Youth Transition Specialist- Deanna Roscoe
Section 504 Case Manager- Mike Marcus

Hilda Lahti Elementary/Middle School:

K-3 Learning Specialist- Helen Miller
4/5 grade Learning Specialist- Brittany Norton
K-2 Developmental Consortium Learning Specialist- Emily Fewing
Severe Needs Learning Specialist- Stacie Sammons (private contract)
Middle School Learning Specialist- Deirdre Welch
K-7 Section 504 Case Manager- Brittany Norton
8th grade Section 504 Case Manager- Mike Marcus

Current Special Education Enrollment (as of 10/17/2025):

Knappa High School:

Total Students enrolled: 132 (4/18/25: 125)

Total Students eligible for special education: 25 (4/18/2025: 27)

Total students eligible speech only: 0

Percentage of students eligible for special education: 19% (4/18/2025: 21.6%)

Percentage of speech only students: 0

Hilda Lahti Middle School:

Total Students enrolled: 102 (4/18/2025: 113)

Total Students eligible for special education: 25 (4/18/2025: 28)

Total students eligible speech only: **

Percentage of students eligible for special education: 24.5% (4/18/2025: 24.7%)

Percentage of speech only students: 2.9%**

Hilda Lahti Elementary School (grades K-5):

Total students enrolled: 185 (4/18/2025: 178) *including non-resident students

Total students eligible for special education: 56 (4/18/2025: 47)

Total students eligible speech only: 16 (4/18/2025: 17)

Percentage of students eligible for special education: 30% (4/18/2025: 26.4%)

Percentage of speech only students: 8.6% (4/18/2025: 8.3%)

Consortium Placements:

Knappa consortium students enrolled currently throughout the county: 7

Total enrollment in HLE Developmental Consortium Classroom: 8

Total Number of Students enrolled in Special Education:

10/22/2025: 106 students (25.2% of total enrollment)

4/18/2025: 102 students (24.5% of total enrollment)

11/20/2024: 105 students (24.8% of total enrollment)

Students in the district based on primary eligibility categories:

(some students may have more than one eligibility)

Specific Learning Disability-

10/22/2025: 39 students (36.7%)

4/18/2025: 44 students (43.1%)

11/20/2024: 45 students (42.9%)

Speech or Language Impairment-

10/22/2025: 19 students (17.9%)

4/18/2025: 19 students (18.6%)

11/20/2024: 19 students (18.1%)

Other Health Impairment-

10/22/2025: 16 students (15.1%)

4/18/2025: 15 students (14.7%)

11/20/2024: 15 students (14.2%)

Autism Spectrum Disorder-

10/22/2025: 16 students (15.1%)

4/18/2025: 9 students (8.8%)

11/20/2024: 8 students (7.6%)

Low Incidence Eligibilities* -

10/22/2025: 13 students (12.2%)

4/18/2025: 9 students (8.8%)

11/20/2024: 12 students (11.4%)

*Low incidence eligibilities include Intellectual Disability, Deaf or Hard of Hearing, Emotional Behavior Disability, Orthopedic Impairment, Deafblindness, Visual Impairment, Traumatic Brain Injury, and Developmental Delay

** Total number of students too low to report but is greater than 0