

Application and Information: Lead Assistance Programs

INTRODUCTION

The New Jersey Department of Community Affairs (DCA) provides multiple lead assistance programs for low-income families in NJ. The purpose of the programs is to identify and remediate lead-based paint hazards via interim controls and lead abatement to prevent elevated blood lead levels in children and pregnant women.

ELIGIBII	LITY
----------	------

То	be eligible for the Program, properties and homeowners must meet the following criteria:
	Applicants must meet income guidelines for the county;
	Property must consist of 1-4 residential units;
	Property must have been built prior to 1978;
	Property must have a presence of lead-based paint hazards;
	HUD Lead Abatement Program ONLY: Applicant Household must be occupied or frequently
visi	ited by a child under the age of 6.
TRIA	

INCOME ELIGIBILITY

The Lead-Safe & Single-Family Home Remediation Grant and HUD Lead-Based Paint Hazard Reduction Program's participants should be low to moderate income (LMI) homeowners or tenant occupants. The homeowner occupant and/or the tenant household's gross income should not exceed 80% of Area Median Income in their respective counties.

Number of Person(s) in Household

80% Area Median Income								
County	One	Two	Three	Four	Five	Six	Seven	Eight
Cumberland	\$47,600	\$54,400	\$61,200	\$68,000	\$73,450	\$78,900	\$84,350	\$89,800
Gloucester	\$62,500	\$71,400	\$80,350	\$89,250	\$96,400	\$103,550	\$110,700	\$117,850
Salem	\$62,500	\$71,400	\$80,350	\$89,250	\$96,400	\$103,550	\$110,700	\$117,850

Application Instruction

To determine eligibility, an application must contain all the requested information. If the exact 'Year of the Building Construction' is unknown, please estimate to the best of your knowledge.

No Show/No Entry Fee

The Applicant will be responsible for paying a No-Show/No-Entry fee to the Lead Evaluation Services company of (\$100.00) if the lead evaluation services company or contractor arrives onsite for a scheduled site visit at the subject property and testing or other evaluation services cannot be conducted or completed due to no fault of the lead evaluation services company or its employees and/or due to any conditions stated in the attached "Right of Entry (ROE) and Release of Information" Document.

Ouestion? Please call us at:

856.451.6330 (Cumberland Ext. 1647) (Salem Ext. 2102) (Gloucester Ext. 1090) Please mail the completed application to designated Gateway Agency in your county:

Gateway Community Action Partnership 110 Cohansy Street Bridgeton, NJ 08302 Attn: LRAP



Ap	plication Checklist
	Signed "Confirmation of Receipt of Lead Pamphlet"
	Completed application form (all information completed and signed by owner)
	Documents to verify income: Copies of current payroll stubs or a signed employer verification of income
	 Certifications of income from non-payroll sources such as unemployment and disability compensation, worker's compensation and severance pay, Aid to families of Dependent Children (AFDC), or Supplemental Security Income (SSI)
	Copies of Social Security earnings statements, other annuity or retirement income statements.
	For Applicants and/or Members of Household with No Income, Signed and Notarized Copies of: • "Affidavit of No Income" □ (for Applicant) □ (for Members of Household)
	 N/A "Certification of No Income Tax Filing" (for Applicant) (for Members of Household) N/A
	Signed "Right of Entry Form"
	Copies of Social Security Cards or Equivalent Documentation for all household members
	Proof of Residence at Property
	Proof of Ownership (copy of mortgage deed, or rental agreement, or county tax record)
	For Owner Applicants: • Copy of property deed (We only need a copy of the first page showing all current owners. May be obtained through your local town clerk) □ N/A
	For HUD Program ONLY: • Proof of Elevated Blood Lead Testing and Results
	TION OF WICHARD MOON DEAN TESTING AND WESTING



Department of Health Information Has the Local Department of Health issued an Order to Abate for the home? Ye No If yes, and in one of the 11 target service municipalities, then lead abatement must be done under the HUD grant. NJ Weatherization Assistance Program Has the property been deferred from the NJ Department of Community Affairs (DCA) Weatherization Assistance Program (WAP) due to the presence of lead-based paint hazards? □Yes □No Applicant Information Last Name: _____ Middle Initial: Mailing Address: City, State, Zip Code: _____ Phone: (Home): ______ Phone (Work): ______ Email Address: Cell Phone: ______ **Property Information** Address: City/Town, and Zip Code: Block Number: _____ Lot Number: ____ County: Number of Legal Dwelling Units in Building One (1) Unit Two (2) Units Three (3) Units Four (4) Units Year of Building Construction: Historical Significance- Has the property been designated "historic," or is it located in a historic district? ☐ Yes ☐ No ☐ Unsure Type of Exterior (vinyl, wood clapboard, etc.): Occupancy Information (please choose one) Owner Occupied Single Family Rental Only Property Combined, Owner Occupied with Rental (owner resides at, but rents part of building) Is the unit determined to be structurally sound, and occupancy is permissible, under State and Local building and property maintenance codes? □Yes □No

I certify that, based on the application information, the applicant shall be allocated to one of the following programs

State Lead-Safe

State Single-Family

HUD Lead-Based Paint Hazard Reduction Program

Lead Program Manager

Manager Signature: ______



Lead-Safe Home Remediation Grant Program/HUD Lead-Based Paint Hazard Reduction Program Applicant Income Verification Form



Instructions

This form must be completed by the occupant(s) of the home for which assistance is being requested from DCA Lead-Safe Program/HUD Lead-Based Paint Hazard Reduction to provide lead-safe/lead-abatement repairs. (Landlords do not fill out this section unless they are requesting assistance for the unit they are living in). Please list all household members below. Please provide the total yearly income for all persons residing in the unit from all sources, including income from employment, pensions, social security, ANFC, SSI, alimony/child support, workers compensation, and interest on savings accounts and other assets.

List Name(s) of all Occupants	Relationship	Gender	Date of Birth	Ethnicity & Race**	*Income Amount	Income Source
	Head of Household	□ M □ F				
	,	□ M □ F				
		□ M □ F				
·		□ M □ F				 _\
		□ M □ F				
otal Annual Household Income (Includes income of	f all occup	ants)	\$_		
I hereby certify that the information (additional information for verifica) to ve				edge. I also author may include provid	
				Datas		

** Ethnicity and Race Instructions

The Lead-Safe Home Remediation Grant Program is required by State of New Jerseyto collect and annually report these demographics in an aggregate manner so that no personal information is shared. Please indicate by number each demographic that applies for each individual. Ethnicity applies for each race response meaning a minimum of two numbers will apply for each response such as B,3 or B,4 etc. or more if multiple race responses such as B,2,5 (Not Hispanic, Asian, and White)

Ethnicity

- A. Hispanic or Latino
- B. Not Hispanic or Latino

Race

- 1. American Indian or Alaskan Native
- 2. Asian
- 3. Black or African
 American
- 4. Native Hawaiian or Other Pacific Islander
- 5. White
- 6. Other (Hispanic, ormixed)

Note: The demographic information you provided does not affect in any way how your application for assistance or eligibility is considered by our office.



Gateway Community Action Partnership



EmpowOR Tracking ~ Intake Form

					ticipant I	oant ID #:				
Applicant Infor	mation:			Hou	isehold Il	D #:				
Social Security #	Name:					ОВ:/	/	Age:	Sex:	
	(first name)	(mi)	(last nai	me)					
Address:										
Email Address:										
Race: 1 White		☐ American I	Indian and Ale	uclos Mativa		☐ Haitia	n			
2 Black or African		_		her Pacific Islande						
3 🗆 Hispanic		☐ Biracial/M				☐ Japane	-			
4 🗆 Asian	8	Multi-Race	:/More than o	пе гасе		Other				
Ethnicity: Hispanic or Latino	Origin 🗆 Yes 🗆	No Ethnicit	y:		Lan	guage Sp	oken:	*		
Phone #		Marital Stat					nily Posit			
(856) (856) ()	(home) (cell)	☐ Single, net☐ Married, li☐ Common-l☐ Other☐ Other☐	ving separate aw spouse	☐ Unmarried, ☐ Married, livi ☐ Divorced	ing together	her		rent esponsible		
llousing:		Family Mem	bers:			1 —		vel of Adı	ılts:	
Own Homele	ess	# of Adults_		# of Children			0-8			
☐ Rent ☐ Hotel/N	1otel	Total Househ	old Size:					on-graduate nool grad /		
П ол				# of Disabled		· · · · · ·	_	e post secu		
Other		# Of Schiols_		# 01 Disabled				college gra	•	
Do you currently have	Health Insuran	ce? □ Yes	□ No (Other						
Are you or any househouse of yes, what family mer	old member cunber(s)?	rrently recei	iving servi	ces from Gate	eway? `ervices? _					
Family Members:										
ocial Security #	Name:				Race #:	DOB /	/ Sex:	□ Son	☐ Mother ☐ Daughter	
	(first name)	(mi)		(last name)	Origin Y / N		□ M □ F	1	on Level #:	
ocial Security #	Name:				Race #:	DOB /	/		☐ Mother	
					Hispanic	Age:	Sex:	- □ Son □ Other _	☐ Daughter	
	(first name)	(mi)		(last name)	Origin Y/N		□M □F	Educatio	n Level #:	
ocial Security #	Name:				Ruce #:	DOB /	/		☐ Mother	
	(first name)	(mi)	······································	(last name)	Hispanic Origin	Age:	Sex:	Son Other	□ Daughter	

Social Security #	Name:			Race#:	DOD		0 11 0 1.1
	1			Hispanic	DOB / Age:	/ Sex:	Family Position: Father Mother Daugh
	(first name)	(mi)	(last name)	Origin Y / N	Age.	O M	Other Education Level #: _
Social Security #	Name:			Race #:	DOB /	/	Family Position:
	(first name)	(mi)	(last name)	Hispanic Origin	Age:	Sex:	Son Daught
		(1111)	(last name)	Y/N		O F	Education Level #:
Social Security #	Name:			Race#:	DOB /	/	Family Position: ☐ Father ☐ Mother☐ Son ☐ Daughte
	(first name)	(mi)	(last name)	Hispanic Origin	Age:	Sex:	Other
				Y / N	DOD	ΟF	Education Level #:
Social Security #	Name:			Race #:	DOB /	/	Family Position:
	(first name)	(mi)	(last name)	Hispanic Origin	Age:	Sex:	☐ Son ☐ Daughte
	(Thist hame)	(un)	(iasi name)	Y/N		□M □F	Education Level #:
Family Income Information		Paren				Co-Pare	
Wages and Salary (gros	•	nthly	Annually	Mon	thly		Annually
Social Security (S		<u> </u>	<u> </u>			1	
Supplemental Security Income (SS							
Social Security Disability (SSI	DI)	j	Ī				
		l l					
Unemploymen							
Workmen's Com	р.:		İ				
Workmen's Com Disabilit	p.: ty:						
Workmen's Com Disabilit Pensio TANF Cash Assistance	ty:						
Workmen's Com Disabilit Pensio TANF Cash Assistance	p.: ty: to:						
Workmen's Com Disabilit Pensio TANF Cash Assistanc FANF Case # General Assistanc Food Stamp	ty: on: ce:						
Workmen's Com Disabilit Pensio TANF Cash Assistanc FANF Case # General Assistanc Food Stamp Child Support/Alimon	ty: ce: ce:						
Workmen's Com Disabilit Pensio TANF Cash Assistanc FOOD Stamp Child Support/Alimon Foster Care / Adoption Subsid	ty: ce: ce:						
Workmen's Com Disabilit Pensio TANF Cash Assistanc FANF Case # General Assistanc Food Stamp Child Support/Alimon	ty: ce: ce:						

Confirmation of Receipt of Lead Pamphlet

et, Protect Your Family From Lead in Your
ning me of the potential risk of lead hazard
ior to my application submission to the NJ
DCA) Lead-Safe Home Remediation Pilot
-

Right-of-Entry (ROE) Permit and Release of Information

Applicant Name:	•	
Address:		
City:	County:	
Phone:		
Email:	Y	

The undersigned (Applicant) hereby unconditionally authorizes New Jersey Department of Community Affairs (NJDCA), and the Lead-Safe Home Remediation Pilot Grant Program (Lead-Safe Pilot Grant Program) Program Managers and their respective assigns, employees, agents, and contractors (collectively, the "Lead-Safe Pilot Program Managers") to have the right of access and to enter in and onto the property described above for the purpose of performing property and environmental and historic preservation review inspections, taking sample materials for specialized testing for the purposes of participating in the NJ Lead-Safe Pilot Grant Program.

It is fully understood that this Right of Entry Permit (ROE) does not create any obligation on the part of the Lead-Safe Pilot Program Managers, or its contractors to perform inspections or undertake repairs to the Property.

Applicant understands and agrees:

- 1) Completion of ROE: No inspections and repairs will be performed until this ROE is completed in full.
- 2) Full Access: The property owner is solely responsible for insuring that full access is provided to the lead evaluation services company for scheduled on-site testing of the subject property. Full access shall mean providing access to all habitable and non-habitable areas within the subject property, garages, storage areas, outbuildings, lands, and grounds. Should the lead evaluation services company be unable to complete scheduled on-site testing of the subject property due to the owner's failure to provide full access, the owner shall be held responsible for paying a no-show/no-entry fee as described in Item 6(a), below. For the purposes of this section, partial access shall mean any limitations on access to the subject property which precludes the lead evaluation services company from completing a Lead-Safe Pilot Program assigned inspection or testing procedure. Partial access shall be treated as no access.
- 3) Lighting/Visibility: The property owner is solely responsible for insuring adequate lighting is available at the subject property during scheduled testing. Should the lead evaluation services company be unable to complete scheduled on-site inspection or testing of the subject property due to the owner's failure to provide adequate lighting, the owner shall be held responsible for paying a no-show/no-entry fee as described in Item 6(a), below. For the purposes of this section, adequate lighting shall mean sufficient light to allow inspection or testing of building components and surfaces without additional equipment. In the event the property owner is unable to provide sufficient lighting, the owner may request that the lead evaluation services company provide lighting equipment at an additional cost to the owner. If the

Owner elects this option, the Owner must notify the lead evaluation services company no later than the date that the inspection or testing is scheduled.

- 4) Time Period: The ROE shall expire 12 months after this form is signed, unless sooner cancelled according to the terms herein.
- 5) Inspections: The ROE authorizes inspections of the Property and Home. Applicant understands that the NJDCA, its employees, agents, contractors and/or representatives shall, in their sole discretion, determine the extent of the required repairs. Applicant understands that the Lead-Safe Pilot Program, its employees, agents, contractors and/or representatives, in their sole discretion, determine the extent of the required inspections for environmental and historic preservation reviews. Applicant understands that more than one (1) inspection may be required, and agrees to provide access for any subsequent or all inspections.
- 6) Lead Inspection/Risk Assessments: The Applicant authorizes the lead evaluation service company or contractor(s) to conduct lead-based paint inspection and testing, and project management services in accordance with the lead evaluation service company or contractor's contract with the New Jersey Department of Community Affairs.
 - a. No-Show/No-Entry Fees- The Applicant/Property Owner will be responsible for paying a No-Show/No-Entry fee to the Lead Evaluation Services company of \$______ if the lead evaluation services company or contractor arrives onsite for a scheduled site visit at the subject property and testing or other evaluation services cannot be conducted or completed due to no fault of the lead evaluation services company or its employees and/or due to any conditions stated in this document.
- 7) Pets: The property owner will be responsible for insuring that no unleashed or otherwise unrestrained dogs or other potentially vicious pets are present at the subject property which prevents full access to the property to conduct scheduled testing or observation of the building conditions. Should the lead evaluation services company be unable to complete scheduled on-site testing of the subject property due to the presence of unleashed or otherwise unrestrained dogs or other potentially vicious pets, the owner shall be held responsible for paying a no-show/no-entry fee as described in Item 6(a), above. For the purposes of this section, partial access which precludes the lead evaluation services company from completing a Lead-Safe Pilot Program assigned inspection or testing procedure shall be treated as no access and will result in a No-Show/No-Entry Fee.
- 8) Photos: Applicant understands and authorizes the NJDCA, Lead-Safe Pilot Program, and its contractors, and Lead-Safe Pilot Program Managers, their employees, agents, contractors and/or representatives to take photos, digital likenesses, and audio/video recordings of the Applicant, property and damages, and authorizes the use of such items for the purposes of promotion of the Lead-Safe Pilot Program on the Program website, newsletters, news releases, or other media outlets.
- 9) Sampling: Applicant understands and authorizes the Lead-Safe Pilot Program Managers, its inspectors/technicians and its contractors, to collect samples (ex; drywall compound, floor tile, piping insulation, paint, ceiling tile, soil, etc. this is not an all-inclusive list) of housing materials for purposes of testing for potentially hazardous materials (including lead paint, asbestos, mold, etc.) in accordance with the requirements of local, state, and federal authorities. Applicant understands that this

A .. Ame ..

sampling may result in minor damages to the property (damages may be repaired if the Applicant receives assistance from the Lead-Safe Pilot Program, but will not be repaired if the Applicant does not receive assistance from the Lead-Safe Pilot Program Program).

- 10) Repairs: The ROE authorizes repairs to the Property and Home. Applicant understands that the NJDCA and the Lead-Safe Pilot Program Managers, their employees, agents, contractors and/or representatives shall, in their sole discretion, determine the extent of the required repairs. Applicant understands and agrees to provide full access to property and home at all times during the inspection and construction phase to the NJDCA and Lead-Safe Pilot Program Managers, their employees, agents, contractors and/or representatives, during the contracted period, for all Lead-Safe Pilot Program work to be performed.
- 11) Disclosures: By signing this ROE, Applicant acknowledges that none, some, or all of the above mentioned work may be performed pursuant to this ROE and the Lead-Safe Pilot Program. Applicant further acknowledges that work may be destructive to limited small amounts/areas of the current home for test sample purposes. Applicant understands and acknowledges that the areas damaged by the inspector taking the testing samples may not be repaired by Lead-Safe Pilot Program if Applicant elects to discontinue with the Lead-Safe Pilot Program or Applicant is not eligible for repairs by the Lead-Safe Pilot Program.
- 12) Waiver and Hold Harmless: The undersigned will indemnify and hold harmless the NJDCA, Lead-Safe Pilot Program, and it's representatives, and Lead-Safe Pilot Program Managers for any and all liability, loss, damage, or destruction of any type whatsoever to the above described property or to personal property and fixtures situated thereon, or for bodily injury or death to persons on the property, and hereby releases, discharges and waives any and all liability, claims, demands, damages, injuries, losses, penalties, fines, costs, causes of action, judgments, expenses, as well as any and all actions, either legal or equitable, which the undersigned has, or that might arise, of any nature whatsoever and by whomever made, or may have, by reason of or incident to any action of aforesaid Lead-Safe Pilot Program Managers taken to accomplish the aforementioned purpose.
- 13) Authority: Applicant represents and warrants that Applicant has full power and authority to execute and fully perform Applicant's obligations under this ROE. If Applicant is an entity, Applicant also represents and warrants that Applicant has such power and authority pursuant to its governing instruments, without the need for any further action, and that the person(s) executing this ROE on behalf of Applicant are the duly designated agents of Applicant and are authorized to do so. Applicant expressly represents and warrants that fee title to the Premises is vested solely in Applicant.
- 14) Tools and Equipment: All tools, equipment, and other property taken upon or placed upon the property by the Lead-Safe Pilot Program Managers shall remain the property of the Lead-Safe Pilot Program Managers and may be removed by the Lead-Safe Pilot Program Managers at any time within a reasonable period during this ROE, if necessary.
- 15) Information Sharing: Information is collected to make it possible for the NJDCA, Lead-Safe Pilot Program, and Lead-Safe Pilot Program Managers, their employees, agents, contractors and/or representatives to enter Applicant's property, inspect for damage, and/or undertake emergency protective measures. Information submitted will be shared with other government agencies (Federal,

State and City), their contractors, subcontractors and employees, as well as with vested agencies performing inspections and/or repairs, for official use only in accordance with the purposes stated in this ROE.

To cancel this Right of Entry Permit and Release of Information, I understand the cancellation must be signed by the Applicant and provided in writing to the Lead-Safe Pilot Program Managers. Phone-in and verbal cancellations will not be accepted.

By cancelling this form, the Applicant acknowledges that inspections and repairs may not be performed by the Lead-Safe Pilot Program and their respective assigns, employees, agents, and contractors.

Signature(s) and Witness For the considerations and purposes set forth herein, I/we hereby set my/our hand(s) and seal(s) this _____day of _____. Applicant Signature: Date:

Lead Assistance Programs

Owner's Permission for Lead Hazard Reduction

(For Tenant and Owner-Occupied Applicants)

C	lient Name:			·
A	ddress:			
	ead Hazard Reduction Measures to be install			
		1		
		1		
	stallation of lead hazard reduction measure	e	to install or	sub-contract
.110 11.				noa at
nd avor Quand le IJ Sta furth	understand that under the State Procurement warded to the lowest responsible bidder or publifications, Round Robin process. I, as the ad evaluator is not chosen by me, but by the te Procurement Laws. er certify that the house or building at the a	nt Guide provided propert Lead A	to the next contractor in y owner, understand that Assistance Program Agen eation is not in foreclosur	the Request the contractor cy, as per the
	molition within the 12 months from the date			
ignai	ure of Owner or Authorized Agent)		-	Date
<u> </u>				

Certification of No Social Security Number

Agency Name:	-
Client Name:	· · · · · · · · · · · · · · · · · · ·
Client Address:	
City, Zip:	
disclose and verify the Soci the household who has not signing this certification. If	at all applicants for the Lead-Safe Home Remediation Pilot Grant Program al Security Numbers (SSN) for each household member. Any member of been assigned an SSN must certify that an SSN has not been assigned by the individual who is required to execute this certification is less than 18 at or guardian must execute it.
I,Security Number	, certify that I have not been assigned a Social
OR .	
I,	, certify that rdian I am, has not been assigned a Social Security Number.
a minor, whose parent or guar	dian I am, has not been assigned a Social Security Number.
	Signature
-	Date of Signature

Affidavit of No Income for Applicant

Agency Name:	
Client Name:	
Client Address:	
City, Zip:	
I certify that I do not receive earned income, benefits or dividends of it is my responsibility to provide information concerning any income and that this information must be reported promptly to a representate Remediation Pilot Grant Program.	e received by my household
Name of the Applicant	
Signature	
Date of Signature	
Notarize:	

Affidavit of No Income for Member of Household

Agency Name:		
Client Name:		
Client Address:		
City, Zip:		
I certify that, is a member of my household and does NOT reckind. I understand that it is my responsibility received by my household and that this in representative of the Lead-Safe Home Remediation	to provide information concerning an aformation must be reported promp	nds of any ny income
Signature of the Applicant		
Signature of the Household Member	Date	
Notarize:		

Certification of No Income Tax Filing for Applicant

Agency I	Name:	
Client Na	nme:	•
Client Ad	ldress:	
City, Zip	F	
I certify th	at I did not file a Federal or State Income Tax Return for the calendar year 20	<u>.</u>
	Name of the Applicant	
	Signature of Applicant	
	= ·0·······	
	Date of Signature	

Certification of No Income Tax Filing for Members of Household

Agency l	Name:
Client Na	me:
Client Ad	dress:
City, Zip:	
I certify the	at I did not file a Federal or State Income Tax Return for the calendar year 20
<u>-</u> -	Name of the Household Member
	Signature of the Household Member
	Date of Signature

Landlord/Tenant Lead-Safe Remediation Agreement

(For Properties with Tenants)

This AGREEMENT, made this	day of	betwee
Agentherein	after called the Agency, the Owne hereinafter hereinafter called	called the Owner, and
The Owner is the lawful Owner of the plant Lot, in the City of	property located atCounty of	Block, New Jersey.
The Owner has executed the correspon property is not subject to a tax lien. The Home Remediation Pilot Grant Program	e Agency has certified that the Tenan	it is eligible for the Lead-Safe
The Owner and Tenant hereby grant per said property to make inspections, rep purpose of remediation of lead-based p charge made to the tenant for either labor	airs and/or improvements as necessoaint hazards along with the underst	sary to said property for the tanding that there will be no
The Owner and the Tenant agree to inder personal injuries and/or property damage remediation project in connection with an	which may occur during or after the	e completing of the lead-safe
The Owner agrees not to evict or remove is in compliance with all ongoing obligation		ng unit as long as the Tenant
The Owner agrees that rent shall not be rate to lead-safe remediation assistance provide		of dwelling units due solely
The Agency will carry out the lead-safe of the aforesaid property and with benefit		e or excessive enhancement
Owner		Date:
Tenant		Date: