

REGULAR BOARD MEETING JAN. 10, 2022 (Monday, January 10, 2022)

Generated by Natasha Kotowicz on Friday, January 21, 2022

draft

Opening

Information: Call to Order

Procedural: Pledge of Allegiance was spoken

Discussion: Open Forum no one spoke.

Approval of Minutes

Action, Minutes: Approval of Minutes December 13, 2021, Regular School Board Meeting

Recommended Action: Motion by: Westberg Second by: Boe to approve the minutes of the December 13, 2021, Regular Meeting to include the following: CU

Approval of Agenda

Action, Procedural: Approval of Agenda

Recommended Action: Motion by: Jones Second by: Boe to approve the agenda as presented or amended to include the following:

1. 3.1 Approval of Agenda
 2. 9.1 Reorganization of School Board
 3. 2.1 Approval of Minutes Dec 13, 2021, Regular School Board Meeting
 4. 9.2 Brady Martz Audit Report
 5. 6.5 Activities Director Report
- CU

Approval of Finances

Action, Reports: Approval of Finances

Recommended Action: Motion by: Boe Second by: Steer to approve payment of the Bremer Credit Card in the amount of \$18,004.02; bills in the amount of \$174,965.36, checks #73399-73516; wires in the amount of \$351,163.94; payroll in the amount of \$270,937.47; and student activity report. A donation was received to help cover student entry fees for the E-sports in the amount of \$2,300.00 from Lone Oak Family Dentistry. CU

Enrollment

Information, Reports: 5.1 2021/22 Student Enrollment K-6 281; 7-12 226 Total 507

ReportsReports: High School Principal Report Principal Ben Miska

Monday, 1.10.2022

Staffing

1. High School Teachers for the 21/22 school year & beyond
 - a. Art, Special Education (2), Agriculture
2. 2 Paraprofessionals for the remainder of the 21/22 school year
3. Need subs-Especially para subs
4. Peter Sedgeman will be resigning from his role as a Special Education teacher effective January 14 a. He will remain as 3/7s time in his role as an electives teacher and is willing to sub

Events/Meetings

1. John Baylor On To College ACT Prep for 10th & 11th Graders
2. 6th Grade Butter Braid sales coming in mid-February

Great Things at WAO High School the past month

1. Great Christmas concerts and programs
2. Thank you for the great Christmas party for the staff
3. NHS Induction Ceremony

Upcoming

1. Ben at in-person Principal Meeting in TRF Wednesday, January 12
2. End of Quarter 2/Semester 1 Friday, January 14
3. No School-Teacher Inservice Monday, January 17
4. Ben at Track Coaches Clinic Thursday, January 20 through Saturday, January 22
5. WAO Spelling Bee Grades 5-8, Tuesday, January 25 1:00-3:00 PM in Auditorium
6. Ben at MASSP Winter Conference Wednesday, January 26 through Friday, January 28
7. Regional Spelling Bee at Northland Tuesday, February 8

8. Ben at in-person Principal Meeting in TRF Wednesday, February 9

Reports: Elementary Principal Report Principal Kelsey Johnson
January 10th, 2021 School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT
What's Happening at WAO Elementary

- Before the break we had some fun things happening for students and staff:
 - Santa came to visit
 - Christmas craft day
 - Winter movie w/ popcorn delivered by the Holiday cart
 - 12 Days of Christmas and Christmas party for staff
 - Thank you to our student and staff climate committees this year for putting a lot of time and energy into making WAO Elementary a wonderful place to work and go to school!
- Sara Kostrzewaki began after the break as our Elementary Social Worker and ECFE Coordinator.
- Larry Hanson has been helping us as a substitute custodian in the Elementary School and we want to thank him for his support and willingness to help.
- Winter Assessments are underway:
 - Benchmarking
 - Report Card Assessments - Sending report cards home the week of January 24th
- Elementary QET is working on the development of an Elementary Student Handbook. Open Positions for 21/22 School Year
- Substitute Teachers & Paraprofessionals
- Long-Term Substitute Teachers - 4th Grade Upcoming Dates of Importance
- Friday, January 14th - End of Quarter 2
- Monday, January 17th - Staff Inservice - No School for Students
- Friday, January 21st @ 1:30 PM - Quarter 2 Recognition Assembly
- Tuesday, January 25th @ 1:00 PM - HS Auditorium - Spelling Bee -Sponsored by WAO Education Foundation

Reports:Superintendent Report Superintendent Kirk Thorstenson
Focus Area

Facilities DRIVERS: -

- Due to resignations, we are short: 2 suburban & 2 bus drivers.
- We found/have 2 new suburban drivers 1 route driver is out (illness) Kirk & Dan Stinar
- We have 3 substitute drivers (Dan Stinar, Francis Kuznia, Terry Nichols)
- 1 staff member is taking his bus test Jan. 20, I am studying for the bus written exam

FLEET:

- all 3 suburbans are OK on service
- bus #1, 8, 2-20, 4-18, 7-20 are OK on service
- busses left to service #6,5,3, mini
- Mike Cheney: bus garage HS BUILDING:
- shaft & bearings on main air handling unit in weight room (cost to repair \$3,869.00)

ELEM. BUILDING:

- boiler room
- Larry Hanson

Emergency Temporary Standard on Vaccination,Testing & Masking:

Discussion on the current mandates being put in place by OSHA. Waiting on the court ruling before we move forward.

- If a staff member is not fully vaccinated (2 shots), then:
 - a. tested for COVID-19 once every 7 days
 - b. required to wear a face covering

Reports:Board Committees

NA

Reports: Activities update from Mr. Mortimer

1. Hand rails in gym. had a prototype with to see. cost 150 each need about 25-30 aprox. \$4,500
2. Shot clocks. HS about \$5000; other gym floor mod.
3. Students % per grade that are involved in activities. 7th- 80%; 8th-77%; 9th-67%; 10th- 77%; 11th-82%; 12th-84%.

Policy Reading

Information:First Reading of WAO District Policies

Information:NA - Second Reading of WAO District Policies

Personnel

Action:Hire - Sheila Nelson - Long Term Sub

Recommended Action: Motion by: Johnson Second by: Westberg to approve Sheila Nelson as the long term substitute for Karla Polley beginning March 17th through the remainder of the school year. CU

Action: Resignation - Peter Sedgeman SPED

Recommended Action: Motion by:Jones Second by:Roller to approve resignation of Peter Sedgeman SPED teaching. CU

District Business

Action:Reorganization of School Board

CHAIR:

Motion by Steer second by NA to nominate Nikki Peterson for the Office of Chair. CU

VICE CHAIR:

Motion by Nikki to nominate Jeff Steer for the Office of Vice Chair. CU

CLERK:

Motion by Boe to nominate Mark Jones for the Office of Clerk. CU

TREASURER:

Motion by Roller to nominate Darby Boe for the Office of Treasurer. CU

Board SALARIES:

Motion by Jones second by Westberg to set School Board Salaries at \$75.00/meeting; (Chair) \$100.00/meeting; \$140.00 full day. CU

Depository:

Motion by Boe second by Steer to designate the Official Depository as Bremer Bank. CU

Newspaper:

Motion by Roller second by Jones to designate the Official Newspaper as Warren Sheaf. CU

Regular Meeting Day:

Motion by Westberg second by Steer to designate the Official Meeting Day as 2nd Monday of the Month. CU

Regular Meeting Time:

Motion by Roller second by Boe to designate the Regular Meeting Time as 7:00 p.m. CU

Meeting Place:

Motion by Steer second by Roller to designate the Regular Meeting Place as the HS Multi-Purpose Room. CU

Mileage Rate:

Motion by Jones second by Westberg to designate the Official Mileage Rate as \$.58.5/mile (IRS rate) CU

Discussion:Audit Report from Brady Martz

Brian Opsahl from Brady Martz gave a verbal report on WAO's audit for FY 21.

Brian reviewed the findings that will need corrective action.

Total general fund revenue increased by \$222,349 or 3% from prior year. Total general fund expenditures increased by \$177,580 or 2.5% from prior year.

Statement of activities for year ended June 30, 2021 showed a net position beginning of \$728,386; ending net position of \$999,606 changed in net position of \$271,220 increase of prior year.

Balance Sheet of Governmental Funds June 30, 2021- Asset total \$6,084,077;Liabilities total \$267,994; Deferred Inflows of Resources total \$1,180,947; Fund balance total \$4,635,136.

Total Cash balance June 30, 2021 \$4,728,038.

FY 21 UFARS Ending balance General Fund \$4,039,826; Food Service Funds \$106,380; Community Ed \$14,192;Debit Service (11,896)

Action :Safe Routes to School Resolution-

The WAO School Board supports the City of Warren Safe Routes to School project to install sidewalk from 4th Street to Fletcher Avenue.

If any funds are required by the school to complete the project, they are available and committed.

Motion by Boe

Second by Steer

Roll call:

yes 7

no 0

Important Dates

Information:January Communication & Events

January:

Jan 10 - BBB vs Fertile Beltrami @ WAO
School Board meeting @ 7 PM

Jan. 11 - BBB @ Sacred Heart

Jan. 13 - GBB @ RLCC

Jan. 14 - End of 2nd Quarter
BBB vs RLC @ WAO

Jan. 17 - Martin Luther King Jr. Day - No School for Students - Staff Inservice Day

Jan. 19 - WAO Ed. Foundation meeting @ 5:30 PM

Jan. 20 - GBB vs. Clearbrook Gonvick @ WAO
BBB @ LOW

Jan. 21 - GBB vs. RLCC @ WAO

Jan. 24 - GBB @ Sacred Heart

Jan. 27 - GBB @ Goodridge
BBB @ Fosston

Jan. 28 - BBB vs. Sacred Heart @ WAO

Jan. 21 - GBB @ Hallock

Adjourn

Action: Adjourn. Next Meeting will be February 14th, 2022 at 7:00 pm in the H.S. Multipurpose room.

Recommended Action: Motion to adjourn at 9:12 pm. Motion by: Roller Second by: Steer Next Meeting will be February 14th, 2022 at 7:00pm in the H.S. Multipurpose room.