

The Budget Meeting and Regular Meeting of the Minerva Central School Board of Education held on February 12, 2026 was called to order by President Nellie R. Halloran at 6:07 pm.

Present Jessica West, Nellie R. Halloran, Nichole Griffen, Hayley Killon, Ron Sanalidro, Candice Husson, Cortney McCauliffe and Lynn Green

Absent: Eric McCauliffe and Michelle Ordway

4 staff members

2 community members

Budget Meeting: Mrs. McCauliffe presented the first draft of the 2026-2027 budget. A session of questions and answers followed presentation.

Motion by Mr. Sanalidro seconded by Mrs. West to enter Executive Session at 6:41 pm. Carried 5-0

Motion by Mr. Sanalidro seconded by Mrs. Griffen to exit Executive Session at 7:08 pm. Carried 5-0

Public Comment: S. Stone thanked Mrs. McCauliffe for the budget presentation. Mrs. West reported that the PTO 80's dance was a hit with 43 students attending.

Mrs. Husson gave the Superintendent's Report including: Night cleaner and world language teacher needs for next year and possibly sharing language services, Elementary teacher position, Capital Outlay update, basketball hoops have been approved and will be replaced by June, student activities, parent/teacher conferences, Irish Pride week preparation, Thanked the PTO for all their work, State Performance, special education indicator #8 results, sledding event, winter break and Superintendent Coffee Hour.

Coordinator of Student Services Report was given by Mrs. Husson for Mr. McCauliffe, the report included: WIN Time, benchmarks, IReady, enrichment for higher level students, Adirondack Community Grant for growing food in our garden for our own cafeteria spearheaded by Ms. Riley.

Ashley Ordway gave the Curriculum and Instruction report including: Snowboard and skiing event at Gore Mt, Sledding and ice skating event, 100 days of school and valentines. Mrs. Husson also added to the report: students not sledding will remain at school to spread kindness, MTSS training, and special education training over the summer.

Motion by Mr. Sanalidro seconded by Mrs. West to approve the Reading of Minutes for Budget Workshop and regular meeting held January 8, 2026 with resignation name R. Vanderwalker added to Mrs. Husson report. Carried 5-0

Motion by Mr. Sanalidro seconded by Mrs. Griffen to approve the Special Board of Education Meeting held January 28, 2026. Carried 5-0

Motion by Mrs. Griffen seconded by Mrs. West to approve Financial Reports/Treasurer's Items including: Treasurer's Report, Warrant # 16 for \$171,637.39, Budget Status – General Fund as available, Revenue Status as available, Extra Classroom Report \$24,534.59. Carried 5-0

Correspondence – Letter of Retirement from B. Hodgson, FMLA/Maternity Leave Request from C. Husson, Letter of request for Non Resident Student Enrollment C & E McCauliffe, Spousal Health Insurance Coverage from S. Stone. A thank you card to the Board was also shared at the meeting.

Motion by Mrs. West seconded by Mrs. Griffen to approve New Business items a-f:

- a) Action to approve the 2026-2027 School Calendar.
- b) Action to accept the following coaching appointments made by Johnsburg Central School for the Spring Sports Season:
 - i. Boys Modified Baseball- Joe SanAntonio and Tom Zauner
 - ii. Girls Modified Softball- Charlize Bernard
 - iii. Boys Varsity Baseball- Jake Sauer Jones
 - iv. Boys Varsity Baseball Volunteer Assistant Bench Coach- Peter Olesheski
 - v. Tennis- Aaron Chambers
- c) Action to appoint the following Spring Coaches:
 - i. Girls Varsity Softball Co- Coach- Carly Morano @ 72% of Varsity Softball Stipend
 - ii. Girls Varsity Softball Co- Coach- Molly Rascoe @ 28% of Varsity Softball Stipend
 - iii. Boys Varsity Baseball Volunteer Assistant Coach- Eric McCauliffe
- d) Action to surplus the following items:
 - i. Asset ID number 669 - Stationary Bike Fitness Room Equipment
 - ii. Asset ID number 470 - Strider Fitness Room Equipment
 - iii. Big Blue Gymnastic Mats
 - iv. Spring Board Mat (U-Shaped, Blue and White)
 - v. Parallel Bars
 - vi. Miscellaneous Kitchen supplies from Special Education Room- Pots, Pans, utensils
 - vii. 50 Metal Chairs and Rack
- e) Action to approve Danielle Goodspeed as a Volunteer for Elementary Basketball.
- f) Action to approve the request for Non-Resident Student Enrollment for the 2026-2027 school year:
 - i. Autumn McCauliffe Carried 5-0

Motion by Mrs. West seconded by Mrs. Griffen to approve New Business Item g:

- g. RESOLVED, that the Board of Education authorizes the addition of Lunar New Year (where such holiday falls on a business day) as a paid holiday for the terms and conditions of employment associated with Account Clerk/Typist. This amendment shall take effect immediately, and continue unless and until rescinded or modified by the Board of Education by resolution and/or changes to the terms and conditions statement for such position. Carried 5-0

Motion by Mrs. West seconded by Mrs. Griffen to approve New Business Items h-i:

- h. Action to authorize participation in the Cooperative Purchasing Program coordinated by Washington-Saratoga-Warren-Hamilton-Essex Counties BOCES for bids awarded in the 2026-2027 school year for the following commodities: non-food cafeteria, janitorial products and copy paper & envelopes.
- i. Action to approve the agreement between Minerva Central School and Benetech for Third Party Administrative Services of Section 125 Flex Spending Plans beginning with the 2026-2027 school year. Carried 5-0

Motion by Mrs. Killon seconded by Mr. Sanalitra to approve New Business Item j:

- j. BE IT RESOLVED, that the Board of Education hereby appoints Ms. Michelle French as CSE Chair Mentor, at a daily rate of \$400 (daily rate equivalent to 8 hours; hourly rate of \$50), not to exceed \$3000 unless further approved by the Board of Education. The days/times of Ms. French's hours shall be set by the District. This appointment shall begin December 1, 2025 and end not later than June 30, 2026, unless further extended by the Board. Carried 5-0

Motion by Mrs. West seconded by Mrs. Griffen to approve New Business Items k-l:

- k. Action to accept the letter of resignation for the purpose of retirement from Bruce Hodgson as Math/Science Teacher effective June 30th, 2026.
- l. Action to approve the updated substitute list. Carried 5-0

Open Session – Public Comment – None

Motion by Mr. Sanalitra seconded by Mrs. West to enter into Executive Session at 7:47 pm. Carried 5-0

Motion by Mrs. West seconded by Mr. Sanalitra to exit Executive Session at 9:02 pm. Carried 5-0

Motion by Mrs. Killon seconded by Mr. Sanalitra to adjourn meeting at 9:02 pm. Carried 5-0

Lynn Green
District Clerk
2-13-2026