

**New Milford Board of Education  
 Facilities Sub-Committee Meeting Minutes  
 September 12, 2023  
 Sarah Noble Intermediate School Library Media Center**

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 TOWN CLERK



2023 SEP 14 A 11:30

NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chairperson Mr. Tom O'Brien Mr. Eric Hansell Mr. Pete Helmus
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Absent:	
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Matthew Cunningham, Director of Facilities Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Finance
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1.		<b>Call to Order</b> The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:45 pm by Mr. McCauley, Chairperson.	<b>Call to Order</b>
2.		<b>Public Comment</b> There was none.	<b>Public Comment</b>
3.	A.	<b>Items for Information and Discussion</b>  <b>NMHS Updates:</b> <b>1.) NMHS Woodshop HVAC Update</b> Mr. Cunningham stated they posted an RFP for woodshop construction. There is a mandatory site visit coming up and bids will open up on September 29, 2023.  <b>2.) Roof Project</b> Mr. Cunningham stated the standing metal seam and low sloped roof is complete. Garland will be doing the inspection this Saturday. There are several minor leaks that need to be addressed and there is still no plan brought forward for the additional fasteners and clips. Currently, the situation with the fasteners and clips is in limbo until the bonding company comes forward with a remedy. Mr. O'Brien stated Garland and the bonding company had a meeting last week and asked if there was any info from that meeting. Mr. Cunningham stated no. Dr. Parlato clarified Mr.	<b>Items for Information and Discussion NMHS Updates:</b>  <b>1.) NMHS Woodshop HVAC Update</b>  <b>2.) Roof Project</b>

	<p>Cunningham’s statement of “we have to address the leaks” and asked who is doing the addressing of the leaks. Mr. Cunningham stated Greenwood Industries is; it is not a responsibility of the school district to remedy these leaks. Mr. Hansell asked what happens if there are issues with not having fasteners later down the road, is Greenwood responsible for them? Mr. Cunningham stated Garland is supposed to adhere to the warranty, but as it is, Garland will not warranty it. The state will not reimburse the town and the town is looking to the bonding company for a solution. Mr. Helmus asked if Greenwood will continue to come back to fix issues such as leaks once the project is considered complete. Mr. Cunningham stated it is still an active project and has not been signed off as completed yet, but typically it is about 2 years. Dr. Parlato asked Mr. Cunningham when the roof project began. Mr. Cunningham stated it began in fall of 2021. Mr. Helmus noted it was on the MBC meeting minutes in 2018. Mr. McCauley stated it was a conversation among the board right after microburst in 2018.</p> <p><b>3.) NMHS Gym Ceilings</b> Mr. Cunningham stated the ceiling painting in the large gym is completed, which included having the floor recoated. The small gym will be done on 9/22/23. Dr. Parlato asked what the contractors originally stated for the time frame. Mr. Cunningham stated there was not a solid completion date but it was thought 8/17/23 for the large gym, and he was just told 9/22/23 for small gym. Mr. Helmus asked how it has impacted students. Mr. Cunningham stated it meant games could not go on simultaneously. Dr. Parlato stated the original thinking from the town was that the project would take a week. Mr. Cunningham agreed he had the impression it would be done quicker, but the company did not mobilize until mid-July, so it began behind schedule. Mr. Helmus stated the plan was to do gym touchups mid-August and asked if that was completed. Mr. Cunningham confirmed that it was done by 8/24/23. Mr. O’Brien asked to confirm the scope of the project was to paint the two ceilings. Mr.</p>	<p><b>3.) NMHS Gym Ceilings</b></p>
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	<p>Cunningham stated yes, scraping and painting.</p> <p><b>4.) Belfor Restorations</b>        Mr. Cunningham stated Belfor Restorations should have the high school science wing completed sometime this month. Mr. Helmus asked if there would be any additional charges. Mr. Cunningham stated no. It was delayed because of getting the supplies, countertops, etc. but there should be no additional costs.</p> <p>Mr. Helmus asked to revisit the topic of the oil tank at Sarah Noble Intermediate School (SNIS). Mr. O'Brien asked if the plan was to leave it in place. Mr. Cunningham stated there is no official decision on record. There was an application for a grant for partial removal, but the town would need to speak to that since they had hired their own engineer. Mr. Helmus asked if there is an estimated cost for completion. Mr. Cunningham stated the estimated cost would have to be looked into. Mr. Helmus asked if MBC was still responsible for handling it. Mr. Cunningham stated yes. Mr. Helmus stated the town investigated with ground penetrating radar, and there should be a record of that but has not seen it and asked for a better accounting of the situation at the next board meeting. Mr. Cunningham stated he would locate and provide that information.</p> <p>Mr. McCauley asked if SNIS could be used as a shelter in the event of catastrophic weather. Mr. Cunningham stated yes.</p> <p><b>B. Central Office Update</b>        Mr. Cunningham stated he met with town personnel about the proposed doors and together they are building a pathway to ADA compliance. Regarding a permanent office solution, he is working with Silver Petrucelli to present to the town what central office needs for a standalone building. Dr. Parlato thanked Mr. Cunningham for utilizing Silver Petrucelli to get a more practical understanding of what central office needs. Mr. Cunningham stated he wanted to be forward thinking. It is slower, but more methodical and purposeful. Mr. Helmus asked if the scope</p>	<p><b>4.) Belfor Restorations</b></p> <p><b>B. Central Office Update</b></p>
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	<p>includes having other programs in the building. Dr. Parlato stated it is being considered as it would be beneficial to include rooms for alternative education.</p> <p>Mr. McCauley noted that the area the town proposed at Century Brass is part of a floodplain. Dr. Parlato stated that during a discussion that included Century Brass, another option for location is to take over the tennis courts no longer in use on the SNIS property. Mr. Helmus asked how they would handle a situation such as an expelled student that needs to be in the building, since it is technically school grounds. Dr. Parlato stated the building would not be considered a school. Mr. O'Brien asked if there was enough space on the tennis courts. Mr. Cunningham stated it is about 40,000 sq ft. and the property line goes down towards AutoZone, creating the potential for a 2nd driveway. It would require finding a new storage place for the equipment currently being housed on the tennis courts. Mr. Cunningham suggested creating a stand alone building for the equipment. Given the amount of money spent on equipment, it should be stored in a covered area, out of the elements.</p> <p><b>C. Kimberly-Clark Donation</b>          Mr. Cunningham stated Kimberly-Clark is donating 700 boxes of tissues later this month.</p>	
4.	<p><b>Public Comment</b>          There was none.</p>	<b>Public Comment</b>
5.	<p><b>Adjourn</b>  <i>Mr. Helmus moved to adjourn the meeting at 7:05 pm, seconded by Mr. Hansell and passed unanimously.</i></p>	<p><b>Adjourn</b>  <i>Motion made and passed unanimously to adjourn the meeting at 7:05 pm.</i></p>

Respectfully submitted:



Brian McCauley

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Chairman, Facilities Subcommittee