

DRAFT – Unofficial Until Approved
Meeting Minutes 5/28/2015

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Study Session on May 28, 2015 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mrs. Claire Place, President (absent)

Mr. Jeffrey Neff, Board Member (absent)

Dr. Peter Livingston, Clerk

Mr. Carlos Ruiz, Board Member

Mr. Steven Auslander, Board Member

Administrative Staff:

Dr. Doug Price, Superintendent (absent)

Mr. Adam Hamm, Business Manager

Ms. Kim Sharp, Human Resources Manager

2. APPROVAL OF AGENDA

MOTION: Dr. Livingston made a motion to approve the agenda. Mr. Auslander seconded; Dr. Livingston amended his motion he requested VII. Information Items be heard prior to VI. Consent Agenda. Mr. Ruiz seconded; the motion carried unanimously.

3. CALL TO THE PUBLIC

The Governing Board did not hold a call to the public during this session.

4. INFORMATION AND DISCUSSION ITEMS

A. Governing Board Member Resignation – Ms. Kim Sharp

Ms. Sharp announced that Ms. Claire Place entered her letter of resignation from the board effective May 24, 2015. Ms. Sharp explained that Ms. Place will be serving the district in a different capacity, as the Community Liaison. Ms. Sharp reiterated that the district followed district hiring practice and policy; *“No employee of the District or the spouse of such employee may hold membership on the Governing Board of this District.”*

Board members discussed what the next steps are to fill the vacancy. Office of the Pima County School Superintendent will post a Notice for the board vacancy. Dr. Livingston stated candidates will have 30 days in which to complete an application. The district historically has been actively involved in the selection process, and will do so again through a five person Superintendent Committee.

B. Cell Tower update– Mr. Adam Hamm

Mr. Hamm updated the board regarding the Cell Tower project, stating more information needs to be gathered. He is working with material in a project folder left behind from his predecessor. He said he has left messages asking if the information we still have on file, contact personnel and pricing, is still accurate; he’s heard back from some but not all.

C. TVHS Field Lights update – Mr. Adam Hamm

Mr. Hamm is working closely with Mr. Lantz on this project. Mr. Lantz has gathered some vendor information and pricing. A dialogue will be opened with community members in an effort to gather, weigh and honor their input. TVHS administration is defining what the specific high school needs are; once this is known, a formal Request For Proposal (RFP) may be required depending on the cost (\$100,000 or more) for this project.

Mr. Hamm is researching financing options and once everything is known, will present a detailed report to the governing board.

D. Board Retreat Topics – Dr. Livingston

Dr. Livingston led this discussion, he asked about the timing for the June 7th board retreat. Mr. Hamm announced the budget information from the County is not available yet, which was to be a topic for discussion. Board members concluded, at this time, without budget information they weren't prepared to identify topics.

5. **CONSENT AGENDA** (*see attached*)

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Mr. Ruiz seconded; the motion carried unanimously.

6. **ACTION ITEMS**

A. Governing Board reorganization – Dr. Livingston

During the reorganization discussion, board members concluded the June 7 Board Retreat will need to be rescheduled for July 19.

MOTION: Dr. Livingston made a motion to reschedule the June 7 Board Retreat to July 19.

Mr. Auslander seconded; the motion carried unanimously.

MOTION: Mr. Auslander made a motion nominating Dr. Livingston to serve as the Governing Board President. Mr. Ruiz seconded; the motion carried unanimously.

MOTION: Dr. Livingston made a motion nominating Mr. Ruiz to serve as the Governing Board Clerk. Mr. Auslander seconded; the motion carried unanimously.

B. JTED – Intergovernmental Agreement with JTED – Mr. Hamm

Mr. Hamm advised the board the Intergovernmental Agreement (IGA) is currently under review by our attorney. Board members asked about course offerings for the 2015-16 SY, Mr. Hamm said our course offerings will carryover from 2014-15 to 2015-16 SY for now.

MOTION: The IGA is still under review - no motion was made at this time.

7. **EXECUTIVE SESSION**

MOTION: At 7:28 p.m. Mr. Ruiz made a motion to adjourn into Executive session pursuant to: A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than

twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Interim Superintendent's Contract

Mr. Auslander seconded; the motion carried unanimously.

The board reconvened at 7:32 p.m.

8. FUTURE AGENDA ITEMS

Cell Tower update

TVHS Field lights update

JTED IGA

Budget

Preschool

PCC Instructor oversight

9. ANNOUNCEMENTS

Board Retreat - July 19, 2015

10. ADJOURNMENT

Dr. Livingston adjourned the meeting at 7:43 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

ABSENT

Claire Place, Board President

ABSENT

Jeffrey Neff, Board Member

Peter Livingston, Clerk

Carlos Ruiz, Board Member

Steven Auslander, Board Member

Personnel Items - Board Meeting - May 28, 2015

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Claire Place	Community Liaison	New, for remainder of SY 14/15	District	0.75	\$3,203.20	6/1/2015
Claire Place	Community Liaison	Continuing	District	0.75	\$38,000.00	7/1/2015
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Lori Gahr	HS History, part-time	new	TVHS	0.50	\$17,000.00	8/03/2015
Christina Donithan	3rd Grade Teacher	Replace Elizabeth Medina	TVES	1.00	\$31,300.00	8/3/2015
Julie Groce	4th Grade Teacher	Replace Susan Baines	TVES	1.00	\$34,600.00	8/3/2015
Geneasa Varner	4th Grade Teacher	Replace Larissa Baker	TVES	1.00	\$34,900.00	8/3/2015
Mindi Hust	2nd Grade Teacher	.40 / job share with Shelley Sanchez	TVES	0.40	\$14,383.00	8/3/2015
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Debra Reuter	Adaptive PE Teacher	Resignation	ACES	0.60	\$22,616.00	5/22/2015
Classified Agreements	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Gregory Gaines	Science Lab Coordinator	Replace Paula Nasiatka	TVES	0.88	\$10.00	8/4/2015
Tracie (Leigha) Felix	Paraprofessional I	Replace Michelle O'Donnell	TVES	0.80	\$8.69	8/4/2015
Other Continuations	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Athletic Assignments	See attached list of Coaches	Continuing	varies	varies	varies	SY 15/16
Rachel Tapia	Library Aide	Transferring from Paraprofessional I at ACES	TVES	0.75	\$9.58	8/4/2015
Keren Winkelman	Gifted Teacher	Transferring from 6th Grade Teacher	ACES	1.00	\$33,700.00	8/3/2015
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Karen Barnes	Food Services Assistant	Resignation	EGJH	0.25	\$9.06	5/21/2015
Kaitlin Hornby	Motor Lab Aide	Resignation	TVES	0.50	\$9.67	5/21/2015
Discontuations	Position	Reason	Site	FTE	Wage	Date
Matthew (Perry) Scheib	Classified Sub	Resignation	varies	varies	Sub Rate	5/18/2015
Wendy Cooper	Certified Substitute Teacer	Resignation	varies	varies	Sub Rate	5/1/2015
Jonathan Prellwitz	JV Boys Football Head Coach	Personal	TVHS	varies	\$2,008.00	5/22/2015
Kelly Wild	Asst. Girls Basketball Coach	Family responsibilities	TVHS	varies	Volunteer	5/22/2015
Kelly Shupe	Varsity Girls Soccer Coach	Resigned	TVHS	varies	\$2,868.00	5/22/2015
Timothy Venne	Asst. Varsity Boys Soccer Coach	Time constraints	TVHS	varies	\$2,008.00	5/22/2015
Geoge Markou	Assistant Soccer Coach	Personal	TVHS	varies	Volunteer	5/22/2015
Karlie Duke	Varsity Girls Softball Asst. Coach	Inability to participate as required	TVHS	varies	Volunteer	5/22/2015
Jenny Snyder	Head Girls Tennis Coach	(shared coaching assignment) Moving out of state	TVHS	varies	\$1,100.00	5/22/2015
Joanna Vega	Girls Basketball Heach Coach	Resignation	EGJH	varies	\$1,434.00	5/22/2015
Helena Bish	Girls Basketball Asst. Coach	Resignation	EGJH	varies	\$717.00	5/22/2015
Chris Lundgren	Head Flag Football Coach	Resignation	EGJH	varies	\$1,434.00	5/22/2015
Barry Beitz	Girls Volleyball 'B' Team	Resignation	EGJH	varies	\$717.00	5/22/2015
Kimberley Lee	Girls Volleyball 'C' Team	Resignation	EGJH	varies	\$717.00	5/22/2015
Lindsay Ventola	Girls Head Soccer Coach	Resignation	EGJH	varies	\$1,434.00	5/22/2015
Other New Hires	Position	Reason	Site	FTE	Wage	Date
Patricia Gutierrez	Substitute Teacher	New	varies	varies	retiree sub rate	8/3/2015
Darren Felish	Baseball Coach volunteer	New	EGJH	varies	\$0.00	SY 14-15
Dorothy Hourigan	Classified Sub	New	varies	varies	Sub Rate	5/14/2015

Athletic Assignments
SY 15/ 16

Athletic Coaching Assignment	Last Name	First Name	Work Site	Pay Amount	Board Approved	Notes
Coaching Assignments: Synopsis						
Tanque Verde High School						
Volleyball / TVHS						
Varsity Girls Volleyball Head Coach - TVHS	VACANT	VACANT		\$2,868		New, replace Matt Cox
Varsity Girls Volleyball Asst Coach - TVHS	Gregg	Emily	Ext Ee	\$2,008		Continuing
Frosh Girls Volleyball Asst Coach - TVHS	Milligan	Kaileen	Ext Ee	\$1,434		Continuing
Football / TVHS						
Varsity Boys Football Head Coach - TVHS	Johnson	Jeremiah	TVHS	\$2,868		Continuing
Varsity Boys Football Asst Coach - TVHS	VACANT	VACANT		\$2,008		Replace Jordan Merchant
JV Boys Football Head Coach - TVHS	VACANT	VACANT		\$2,008		Replace Jonathan Prellwitz
JV Boys Football Asst Coach - TVHS	Pollt	Chris	Ext Ee	\$1,434		Continuing
Volunteer Coach	VACANT	VACANT		\$0.00		VACANT
Cross Country / TVHS						
Vars Co-Ed Cross Country Head Coach - TVHS	Stock	Michael	EGJH	\$2,868		Continuing
Swimming / TVHS						
Varsity Co-Ed Swimming Head Coach - TVHS	Arnold	Art	Ext Ee	\$2,868		Continuing
Varsity Co-Ed Asst Swimming Coach - TVHS	Dasse	Judy	TVHS	\$2,008		Continuing
Varsity Co-Ed Asst Swimming Coach - TVHS	Mitchell	Janet	TVHS	Volunteer		Continuing
Basketball / TVHS						
Varsity Girls Basketball Head Coach - TVHS	Edwards	Michael	Ext Ee	\$2,868		Continuing
Jr Varsity Girls Basketball Head Coach - TVHS	Goley	Paul	Ext Ee	\$2,008		Continuing
Varsity Boys Basketball Head Coach - TVHS	Gaxiola	Mark	Ext Ee	\$2,868		Continuing
Jr Varsity Boys Basketball Head Coach - TVHS	Even	James	Ext Ee	\$2,008		Continuing
Assistant Girls Basketball Coach - TVHS				\$0		Volunteer

Athletic Assignments
SY 15/ 16

Athletic Coaching Assignment	Last Name	First Name	Work Site	Pay Amount	Board Approved	Notes
Soccer / TVHS						
Varsity Girls Soccer Coach - TVHS	VACANT	VACANT		\$2,868		Replace Kelly Shupe
Asst. Varsity Girls Soccer Coach - TVHS	Olayvar	Shana	Ext Ee	\$2,008		Continuing
Varsity Boys Soccer Coach - TVHS	Clark	John	Ext Ee	\$2,868		Continuing
Asst. Varsity Boys Soccer Coach - TVHS	VACANT	VACANT		\$2,008		Replace Timothy Venne
Assistant Soccer Coach	VACANT	VACANT		\$0		Volunteer
Softball / TVHS						
Varsity Girls Softball Head Coach - TVHS	Voutsas	Chris	EGJH	\$2,868		Continuing
Assistant Softball Coach - TVHS	Novak	Bruce	Ext Ee	\$2,008		Continuing
Varsity Girls Softball Asst Coach - TVHS	VACANT	VACANT		\$0		Volunteer
Varsity Girls Softball Asst Coach - TVHS	Hitchings	Tom	Ext Ee	\$0		Volunteer
Girls Softball Head Coach - EGJH	Perkins	Cynthia	EGJH	\$1,434		Continuing
Girls Softball Assistant Coach - EGJH	Poag	Kelsey	Ext Ee	\$717		Continuing
Baseball / TVHS						
Varsity Boys Baseball Head Coach - TVHS	Lawwill	Jim	Ext Ee	\$2,868		Continuing
JV Boys Baseball Head Coach - TVHS	Elias	Rick	Ext Ee	\$2,008		Continuing
Varsity Boys Baseball Asst Coach - TVHS	Rotolo	Doug	Ext Ee	\$0		Volunteer
Volunteer Baseball Coach - TVHS	Coldiron	Sean Walter	Ext Ee	\$0		Volunteer
Golf / TVHS						
Varsity Co-Ed Golf Head Coach - TVHS	Kipling	Bill	TVES	\$2,868		Continuing
Tennis / TVHS						
Head Boys Tennis Coach-TVHS	Isaacson	Jared	Ext Ee	\$2,868		Continuing
Head Girls Tennis Coach - TVHS	Isaacson	Jared	Ext Ee	\$1,768		Shared with Snyder
Head Girls Tennis Coach - TVHS	VACANT	VACANT		\$1,100		Replace Jenny Snyder
Spiritline / TVHS						
Varsity Spiritline Advisor - TVHS	Heck	Andrea	TVHS	\$2,868		Continuing
Varsity Spiritline Assistant Coach - TVHS	Carlton	Madeline	TVHS	\$717		Continuing

Athletic Assignments
SY 15/ 16

Athletic Coaching Assignment	Last Name	First Name	Work Site	Pay Amount	Board Approved	Notes
Dance / TVHS						
Dance Advisor	CLOSED	CLOSED		\$717		CLOSED POSITION
Emily Gray Junior High School						
Volleyball / EGJH						
Girls Volleyball Head Coach - EGJH	Stevenson	Annelle	EGJH	\$1,434		Continuing
Girls Volleyball 'B' Team Coach - EGJH	VACANT	VACANT		\$717		Replace Barry Beitz
Girls Volleyball 'C' Team Coach - EGJH	VACANT	VACANT		\$717		Replace Kimberley Lee
Flag Football / EGJH						
Co-Ed Flag Football Head Coach - EGJH	Lundgren	Chris	Ext Ee	\$1,434		Continuing
Co-Ed Flag Football Asst Coach - EGJH	VACANT	VACANT		\$717		Replace George Radnothy
Co-Ed Flag Football Asst Coach - EGJH	VACANT	VACANT		Volunteer		VACANT
Cross Country / EGJH						
Co-Ed Cross Country Head Coach - EGJH	Ventola	Lindsay	TVHS	\$1,434		Continuing
Basketball / EGJH						
Girls Basketball Head Coach - EGJH	VACANT	VACANT		\$1,434		Replace Joanna Vega
Girls Basketball Asst Coach - EGJH	VACANT	VACANT		\$717		Replace Helena Bish
Boys Basketball Head Coach - EGJH	McClanahan	Pat	Ext Ee	\$1,434		Continuing
Boys Basketball Asst Coach - EGJH	VACANT	VACANT		\$717		Replace George Radnothy
Volunteer Basketball Coach - EGJH	Hengemuehler	Julie Ann	Ext Ee	\$0	2/24/2015	Volunteer
Soccer / EGJH						
Boys Head Soccer Coach - EGJH	Panipinto	Matt	Ext Ee	\$1,434		Continuing
Girls Head Soccer Coach - EGJH	VACANT	VACANT		\$1,434		Replace Lindsay Ventola
Softball / EGJH						
Girls Softball Head Coach - EGJH	Perkins	Cynthia	EGJH	\$1,434		Continuing
Girls Softball Assistant Coach - EGJH	Poag	Kelsey	Ext Ee	\$717		Continuing

Athletic Assignments
SY 15/ 16

Athletic Coaching Assignment	Last Name	First Name	Work Site	Pay Amount	Board Approved	Notes
Baseball / EGJH						
Boys Baseball Head Coach - EGJH	Lee	Bryan	Ext Ee	\$1,434		Continuing
Boys Asst Baseball Coach - EGJH	VACANT	VACANT		\$717		VACANT