

VGHS Governing Council Meeting Minutes
August 20, 2024

Call to Order: Meeting called to order at **5:15 pm**. The meeting took place in person, via Zoom platform: <https://zoom.us/j/7975088493> and by telephone: **+1-669-900-6833 Meeting ID 7975088493#**

Roll Call: Members present *in person*—Elizabeth Roth, Eleanor Romero, Julie Turner, and Mark Goldman. *Absent:* Harold Cordova and Shona Mares-Bond.

Approval of Agenda 8/20/24: Motion to approve agenda by E. Romero. 2nd by J. Turner. Vote to approve: Elizabeth Roth, Eleanor Romero, Julie Turner, and Mark Goldman. Against: None. Motion approved.

Approval of Minutes from 7/16/24: Motion to approve minutes by E. Romero. 2nd by M. Goldman. Vote to approve: Elizabeth Roth, Eleanor Romero, Julie Turner and Mark Goldman. Against: None. Motion approved.

Public Comment: No Public Comment.

Teacher Report: Michael Clayton reported on what each teacher at VGHS is teaching in their classroom. He reported low growth production at our Vista Farm's due to numerous prairie dogs. Mr. Clayton stated that the year has started off great and he feels like teachers are ahead of the game.

Governing Council Input: Resignation: President, Elizabeth Roth informed the board that this meeting will be her last. She is resigning as president of the Vista Grande High School Governing Council due to some health issues.

Financial Report: Financial Update: Financials and Bank Statements were provided to all Governing Council members. Quarterly Reports were submitted timely. (941, WC, SUTA, PED Reports). We are currently working on getting school started. FY2024 Audit is underway. Motion to accept the financial report as presented by E. Roth. 2nd by E. Romero. Vote to approve: Elizabeth Roth, Eleanor Romero, Julie Turner and Mark Goldman. Against: None. Motion approved.

BAR Approval: BARS for ratification are as follows:

BAR 585-000-2324-0025-I is an increase BAR for Fund 11000 Operational in the amount of \$20,073.00. This is to account for Outside School Time Budget.

BAR 585-000-2324-0026-IB is an initial BAR for Fund 21100 Universal Free Lunch - State Funding in the amount of \$3,086.15.

BAR 585-000-2324-0027-D is a decrease BAR for Fund 11000 Operational in the amount of <\$155,392.00>. This is due to membership not meeting projections.

BAR 585-000-2324-0028-D is a VOIDED BAR

BAR 585-000-2324-0029-I is a VOIDED BAR

BARs for FY2025

BAR 585-000-2324-0001-I is an initial BAR for Fund 26107 REC Region 9 Ed Fellows Grant in the amount of \$49,100.00. This grant has been awarded to one of our Educational Assistants to attend classes and be paid while going to school for a teaching career.

Motion to accept BARS as presented by E. Roth. 2nd by E. Romero. Vote to approve: Elizabeth Roth, Eleanor Romero, Julie Turner and Mark Goldman. Against: None. Motion approved.

Finance Audit Committee: Finance audit committee did not meet tonight.

Salary Schedule Update (Action): The Finance Director and Administrator have asked for an addition to the salary schedule because of needs of the school to add an Administrative Associate line for an hourly employee with a range of \$45-\$67 per hour. Motion to update the salary schedule to include administrative hourly rate by E. Roth. 2nd by E. Romero. Vote to approve: Elizabeth Roth, Eleanor Romero, Julie Turner and Mark Goldman. Against: None. Motion approved.

Director Report: Director Smith reported on the UNM-Taos MC³ program happening this year at VGHS. He would like to introduce Wellness Wednesdays for staff and students every day that will focus on nutrition, health, and social & emotional wellness. VGHS will be hosting an Internship fair here at VGHS on September 9th. Director Smith reported on the beginning of the year staff PD, our successful Crew meetings, his focus on team building, 9th grade orientation/open house, and our current enrollment. He will be putting together monthly reports and placing them on social media. He handed out an attendance policy that he and our social worker worked on and reviewed it with the board. The director will be updating the behavior policy as he learns more about the school and students and then review it with the board. He and Ms. Wicks worked together and VGHS received the Outdoor Learning Start up Grant in the amount of \$37,500.00.

Revisit Governing Board member and office terms & roles: Board members were given Article VII of the GB Bylaws regarding Council Membership to revisit. Board members will review the handout more in depth. This agenda item is tabled until next meeting.

Executive Session: In accordance with the NMSA 1978 Section 10-15-1 (H)2; Limited Personnel Matter. VGHS director decided that an Executive Session was not needed.

Next Regular Agenda Items: Revisit governing board member & officer terms.

Next Regular Meeting: September 17, 2024 at 5:00 pm.

Adjournment: Motion to adjourn by E. Roth. 2nd by E. Romero. Vote to approve: Elizabeth Roth, Eleanor Romero, Julie Turner and Mark Goldman. Against: None. Motion approved.

Meeting adjourned at 6:35 pm.

Approve: _____

Eleanor Romero

Date: _____

9-17-24