

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting

January 9, 2018

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

**6:30 p.m. General Session
Closed Session Immediately Following**

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order/Flag Salute

II. PRESENTATIONS

A. CTE Pathways Update

III. REPORTS

A. Superintendent’s Report

B. Board Member Reports

IV. ITEMS SCHEDULED FOR ACTION

A. INSTRUCTION

Resource Person: John Davis, Asst. Supt. of Curriculum

1. Proclamation Declaring February 5-9, 2018 as National School Counseling and Guidance Week – Resolution Number 10-2017-2018

National School Counseling and Guidance Week will be celebrated February 5-9, 2018, to focus public attention on the unique contributions of

professional school counseling and guidance staff members in our schools across the country. The National School Counseling and Guidance Week, sponsored by the American School Counseling Association (ASCA), highlights the tremendous impact school counselors and guidance staff can have in helping students achieve school success and plan for a career.

*** **IT IS RECOMMENDED THAT** adopt Resolution Number 10-2017-2018 to declare February 5-9, 2018 as National School Counseling and Guidance Week.

Moved _____

Second _____

A Roll Call Vote is Required:

Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____

Santa Maria Joint Union High School District
Resolution Number 10-2017-18

Proclamation

National School Counseling and Guidance Week February 5-9, 2018

WHEREAS, counseling and guidance staff members are employed in our schools to help students reach their full potential; and

WHEREAS, counseling and guidance staff members are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, counseling and guidance staff members help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, counseling and guidance staff members work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, counseling and guidance staff members seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling and guidance programs are considered an integral part of the educational process that enables all students to achieve success in school;

Therefore, the Board of Education of the Santa Maria Joint Union High School District do hereby proclaim February 5-9, 2018, as National School Counseling and Guidance Week.

Roll Call:

Ayes:

Noes:

Absent:

Abstain:

President/Clerk/Secretary of the Board of Education
Santa Maria Joint Union High School District

2. Quarterly Report on Williams Uniform Complaints

Resource Person: John Davis, Asst. Supt. of Curriculum

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in January 2018 on the Williams Uniform Complaints for the months of Oct- Dec 2017. Each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

A public hearing is required.

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

*** **IT IS RECOMMENDED THAT** the Board of Education approve the Williams Quarterly Report as presented.

Moved _____ **Second** _____ **Vote** _____

V. CONSENT ITEMS

*** **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ **Second** _____ **Vote** _____

A. Approval of Minutes

Regular Board Meeting – December 12, 2017

B. Approval of Warrants for the Month of December 2017

Payroll	\$7,027,965.34
Warrants	<u>4,000,726.80</u>
Total	<u>\$11,028,692.14</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2017-2018 fourth monthly attendance report presented on the last page of this agenda.

D. Facility Report – **Appendix B**

E. EL Master Plan

The EL Master Plan includes goals for the District’s program for EL students, a program implementation and accountability structure to deliver English Language instruction and services to all EL students, including special education, and EL secondary students who have completed English language development instruction.

F. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Nabil Fadel/Senor Tacos	K. Sewell’s English class	\$150.00
Total Pioneer Valley High School		<u>\$150.00</u>
Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Wells Fargo	School	\$2,000.00
Total Righetti High School		<u>\$2,000.00</u>

VI. REPORTS FROM EMPLOYEE ORGANIZATIONS

VII. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

VIII. ITEMS NOT ON THE AGENDA

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

IX. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. *Appendix A*
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X. RECONVENE IN OPEN SESSION

- A. Call to Order**
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XI. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson

XII. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held on February 13, 2018. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XIII. FUTURE REGULAR BOARD MEETINGS FOR 2018

March 13, 2018	June 12, 2018	September 11, 2018
April 10, 2018	June 19, 2018	October 9, 2018
May 15, 2018	July 10, 2018	November 13, 2018
	August 7, 2018	December 11, 2018

XIV. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
FOURTH MONTH OF 2017-18

October 30, 2017 through November 24, 2017

	Fourth Month 2016-17			Fourth Month 2017-18			Cumulative ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
ERNEST RIGHETTI HIGH										
Regular	2018	1936.21	95.5%	2052	1971.43	95.7%		1962.27		2003.75
Special Education	78	72.86	94.5%	85	81.57	95.5%		73.69		81.37
Independent Study	18	9.64	62.2%	33	20.50	67.4%		9.03		14.13
Independent Study 12+	0	0.00	0.0%	1	0.79	78.6%		0.00		0.15
Independent Study Spec Ed	1	0.00	0.0%	---	---	---		0.00		0.76
CTE Program	5	5.21	91.3%	8	6.71	91.3%		5.20		4.73
Home and Hospital Reg Ed	4	3.00	75.0%	2	1.93	81.8%		1.90		0.99
Home and Hospital Spec Ed	2	2.43	82.9%	1	1.00	100.0%		3.10		0.49
TOTAL RIGHETTI	2126	2029.35	95.5%	2182	2083.93	95.7%		2055.19		2106.37
SANTA MARIA HIGH										
Regular	2371	2294.79	96.5%	2407	2322.43	96.2%		2313.86		2345.18
Special Education	96	90.93	95.0%	86	80.14	92.3%		90.66		79.96
Independent Study	27	23.57	86.2%	16	14.00	89.9%		17.37		10.63
Independent Study 12+	0	0.00	0.0%	0	0.00	---		0.00		0.00
Independent Study Spec Ed	0	0.00	0.0%	2	2.00	100.0%		0.00		1.10
CTE Program	7	5.43	77.6%	9	6.50	71.7%		6.52		6.82
Home and Hospital Reg Ed	9	7.29	87.2%	9	7.21	74.8%		4.59		6.25
Home and Hospital Spec Ed	3	2.79	95.1%	0	0.00	---		1.03		0.00
TOTAL SANTA MARIA	2513	2424.80	96.4%	2529	2432.29	96.0%		2434.03		2449.94
PIONEER VALLEY HIGH										
Regular	2563	2492.57	97.0%	2530	2457.86	96.8%		2507.32		2487.97
Special Education	103	98.43	95.4%	106	98.36	93.4%		98.25		102.04
Independent Study	8	6.93	86.6%	22	16.00	73.9%		3.90		7.87
Independent Study Spec Ed	3	2.00	66.7%	3	2.50	85.4%		1.73		1.27
Home and Hospital Reg Ed	11	8.71	93.1%	11	8.14	74.0%		6.42		7.37
Home and Hospital Spec Ed	4	3.07	78.2%	2	2.00	100.0%		1.79		2.00
TOTAL PIONEER VALLEY	2692	2611.71	97.0%	2674	2584.86	96.7%		2619.41		2608.52
DAY TREATMENT @ LINCOLN STREET	6	5.64	91.9%	8	6.29	84.6%		4.80		4.72
DISTRICT SPECIAL ED TRANSITION	27	27.29	99.7%	22	22.07	100.0%		27.48		23.55
DISTRICT SPECIAL ED TRANS/VOC MM	15	13.21	88.1%	22	22.00	100.0%		14.83		21.90
ALTERNATIVE EDUCATION										
Delta Continuation	325	250.94	76.1%	332	258.77	77.0%		257.40		259.72
Delta 12+	0	0.00	0.0%	1	0.37	36.7%		0.00		0.62
Delta Independent Study	8	6.15	82.1%	0	0.00	---		3.57		7.07
Delta Independent Study 12+	10	10.73	90.5%	27	22.53	83.9%		12.87		6.53
Delta Independent Study Spec Ed	0	0.00	0.0%	1	1.00	100.0%		0.00		1.19
DHS Home and Hospital Reg Ed	1	0.87	87.3	5	3.41	68.2%		0.24		1.67
Reach Program--ERHS	---	---	---	5	3.14	75.9%				
Reach Program--DHS	1	0.00	0.0%	0	0.00	---		0.00		0.00
Reach Program--SMHS	5	3.64	83.6%	9	5.71	78.4%		3.00		3.42
Reach Program--PVHS	13	11.57	80.6%	10	7.43	81.9%		7.70		5.99
Home School @ Library Program	35	30.07	87.7%	40	31.00	79.5%		25.77		30.24
Delta HS I.S. Program P	21	18.86	87.1%	26	24.45	95.1%		16.25		16.61
TOTAL ALTERNATIVE EDUCATION	419	332.83	79.4%	456	357.82	78.5%		326.80		333.06
TOTAL HIGH SCHOOL DISTRICT	7798	7444.83	95.5%	7893	7509.25	95.1%		7482.54		7548.06

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/E	5.5 to 6
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/E	6.75 to 5.75
	Employ	Accounting Assistant I	SMHS	12/11/17	14/A	4
	Short-term Assignment	ELPAC Tester	LC	1/16/18 - 4/27/18	16/A	6.5
	Out of Class	Migrant School Advisor	PVHS	12/20/17	24/A	8
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/A	5 to 4.5
	Out of Class	Migrant School Advisor	SMHS	12/20/17	24/A	8
	Resign	Behavior Instructional Assistant - Spec Ed	SMHS	12/22/17	18/B	6
	Dismiss	Migrant School Advisor	SMHS	12/14/17	24/A	8
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/C	5.75 to 5.5
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/B	5.25 to 5
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/C	5.75 to 5
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/E	5 to 4.75
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/E	5.25 to 5.5
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/E	6.5 to 5.5
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/E	4 to 5.25
	Out of Class	Grounds Maintenance II	RHS	12/18/17	21/C	8
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/E	5.5 to 5.75
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/A	5.5 to 4.25
	Mid-year Rebid	Bus Driver	DO	1/9/18	18/E	6 to 6.75
CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Teacher Prep Period	Industrial Technology	PVHS	1/8-6/7/18	14/V	0.2
	Teacher Prep Period	Agriculture	SMHS	1/8-6/7/18	18/V	0.2
	Teacher Prep Period	English	PVHS	1/8-6/7/18	12/III	0.2
	Teacher Prep Period	Science	SMHS	1/8-6/7/18	24/V	0.2
	Baby Bonding/Amend	Mathematics	RHS	1/8-2/2/18	10/V	1.0
	Employ	Assistant Principal/Interim	PVHS	1/8-6/30/08	16/1	1.0
	Teacher Prep Period	Social Science	DHS	1/8-3/28/18	24/V	0.2
	Teacher Prep Period	Science	SMHS	1/8-6/7/18	24/V	0.2
	Teacher Prep Period	Social Science	PVHS	1/8-6/7/18	17/V	0.2
	Employ/Temp	Special Education	DHS	1/8 - 6/7/18	7/V	1.0
	Teacher Prep Period	Mathematics	DHS	1/8-3/28/18	8/V	0.2
	Teacher Prep Period	Special Education	SMHS	1/8-6/7/18	28/V	0.2

CERTIFICATED PERSONNEL ACTIONS							
Name	Action	Assignment	Site	Effective	Salary	FTE	
	Teacher Prep Period	English	SMHS	1/8-6/7/18	3/IV	0.2	
	Teacher Prep Period	Industrial Technology	PVHS	1/8-6/7/18	15/V	0.2	
	Teacher Prep Period	Social Science	PVHS	1/8-6/7/18	16/V	0.2	
	Teacher Prep Period	Mathematics	SMHS	1/8-6/7/18	28/V	0.2	
	Teacher Prep Period	SAAS	SMHS	1/8-6/7/18	28/V	0.2	
	Resign	Director Multilingual & Migrant Ed Programs	LC	12/31/17	14/3	1.0	
	Baby Bonding Leave	Counselor	PVHS	1/8-3/30/18	8/IV+5	1.0	
	Teacher Prep Period	English	PVHS	1/8-6/7/18	21/V	0.2	
	Teacher Prep Period	English	DHS	1/8-3/28/18	18/V	0.2	
	Teacher Prep Period	PE	PVHS	1/8-3/28/18	14/V	0.2	
	Teacher Prep Period	VPA	PVHS	1/8-3/28/18	22/V	0.2	
	Teacher Prep Period	Special Education	SMHS	1/8-6/7/18	9/V	0.2	
	Employ/Prob 1	Home Ec/Family Consumer Science	SMHS	1/8/18	5/V	1.0	
	Baby Bonding/Intermittent	Special Education	SMHS	2/5-2/9; 3/5-3/9; 4/30-5/4/18	18/V	1.0	
	Teacher Prep Period	English	DHS	1/8-3/28/18	14/V	0.2	
	Teacher Prep Period	English	SMHS	1/8-6/7/18	12/V	0.2	
	Teacher Prep Period	Science	SMHS	1/8-6/7/18	35/V	0.2	
	Teacher Prep Period	Agriculture	PVHS	1/8-3/28/18	13/V	0.2	
	Teacher Prep Period	International Language	PVHS	1/8-6/7/18	7/V	0.2	
COACHING PERSONNEL ACTIONS							
Name	Action	Assignment	Site	Effective	District	ASB/Booster	Employee Type
	Stipend	Head JV Girls Water Polo	PVHS	2017-2018	\$2,665.00		WALK-ON

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

December 2017 Activities

1. Santa Maria High School Construction Projects

SMHS Reconstruction – (Rachlin Partners Architect)

- Schematic design efforts continue for the project. A site visit with the architect and their engineers will be scheduled for early January 2018 to analyze existing facilities to be modernized. Efforts to finalize a contract with Vernon Edwards Constructors Inc. for Lease Leaseback service is currently underway.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- The concrete floors at the second level have been poured and the contractor has begun pouring the floors at the third level. Grade beams are now in place at the east wing, where the metal decking has been completed and the plumbing installation for the point of entry is ongoing. Fireproofing activities have commenced and are scheduled to continue through December 2017. Work on the concrete concourse and other pathways is underway and will continue through early January 2018. [\(Photos\)](#)

ERHS Maintenance and Operations Building Project – Rachlin Partners

- Updated Architectural and Engineering services agreements remain under review by Support Services.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Center – BCA Architects

- Final theatrical systems commissioning was conducted December 18 through 20. Final DSA approval and other closeout documentation activities are continuing.

PVHS Pool Lighting and Column Repair – WLC Architects

- The submittal package was received by DSA December 11, 2017. A revised bid and construction schedule will be developed after DSA plan approval is received.

PVHS Track and Field Renovations – Support Services

- Final contract documentation and closeout activities are complete. Final pay applications, including retention, are in process. This project is closed.

PVHS Gym Floor Resurfacing – Support Services

- Bid package documents are complete and are scheduled to be issued in early January 2018.

PVHS 12 Modular Fire Sprinkler and HVAC Revisions – Support Services

- Revisions to the fire sprinkler system and HVAC mounts to allow original project closeout is under review. Work is anticipated to occur during the summer of 2018.

4. New Facility

C2004 Career Technical Education (CTE) Center/Ag Farm – PMSM Architects

- The project received Division of State Architect approval on December 14, 2017. The next step is to finalize and release a Request for Proposals and Qualifications (RFP/Q) for Lease Leaseback (LLB) construction services. The two grant applications for CTE Facilities Program have been submitted and OPSC is expected to perform their final reviews in late January 2018.

5. District Wide and Support Services Center

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:
 - Evaluations continue on remaining legacy projects requiring special review with the Architect of Record for outstanding SMHS and ERHS projects.

SSC New West Parking Area – Flowers and Associates

- Documents submitted to the Santa Barbara County Flood Control & Water Conservation District continue under review. The consultant is finalizing package adjustments including updating documents to reflect additional concrete curb repair work being required by the City. Bidding and construction schedules are pending final City approval.

Proposition 39 District Wide Mechanical Upgrades – Pool Heaters – Ravatt-Albrecht Architects

- Final bid documents are complete. The bid is scheduled to be issued January 3, 2018. Construction estimated to commence in spring 2018.

Proposition 39 HVAC Ducting Installation – Ravatt-Albrecht Architects

- Final scope reviews and approvals by district staff are complete. Bidding is scheduled for mid-February 2018.

District Wide Security Camera Installation (Phase 2) – Support Services

- Final bid documents are complete. The bid is scheduled to be issued January 3, 2018. Construction estimated to commence in spring 2018.

Solar Photovoltaic – Support Services

- Unstable soil issues at ERHS and DHS were resolved. Installation activities have accelerated at all locations now that schools are closed for winter break. Work completed this period includes pier installation, support framing, electrical panel installation, and system tie-in to site electrical at Support Services Center and Ernest Righetti High School. Final system testing is expected to occur in early January. [\(Photos\)](#)

6. Summer Activities

District Wide Summer Projects Planning

- Evaluations of proposed projects for summer 2018 has begun and will continue through January 2018.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

SMHS

- Swept and groomed the football stadium turf.
- Picked up new cafeteria satellite point of sales carts, assembled them and returned the obsolete carts to the Support Services Center for disposal.
- Completed weed abatement and landscape maintenance of various areas of campus.
- Repaired lawn sprinklers throughout the campus.
- Performed preventive maintenance on grounds equipment.
- Installed a new fence and gate between classrooms 900 and 830 for improved student oversight on the Lincoln Street site.
- Installed a second skateboard docking station to meet the demand on campus.
- Restriped sports fields for soccer.
- Completed winter break energy shutdown.
- Performed gopher control maneuvers.
- Completed installation of a weather station for adjusting irrigation controls on all District sites. **(Photo)**
- Installed improved exterior lighting between the stadium home bleachers and the Thornburg Street sidewalk.
- Completed the Engineering Lab in Industrial Arts with curriculum equipment installation. **(Photos)**
- Installed data connections in classroom 220 and office 122 in the Administration Building.
- Repaired the computer projector mount in classroom 530.
- Repaired lighting in office 121 and the exterior of the 360 Building Old Science.
- Repaired the night lighting at the flag poles.
- Repainted the interior walls of team room number three in Wilson Gymnasium.
- Cleaned and adjusted all security cameras on campus.
- Repaired plumbing fixtures at the swimming pool as well as in the following buildings: Broadway Classroom, Small Gymnasium, Old Science, JC Building, 500 Portables, Wilson gymnasium, and Maintenance Shop. Also repaired fixtures in the following classrooms: 119B, 247, 335, and 514.
- Installed additional bulletin boards in the Math Building.
- Repaired doors in the 600 Portables restrooms, Wilson Gymnasium, and classroom 215.
- Reinstalled privacy panels between the urinals in the 500 Portables restroom.
- Completed monthly fire extinguisher inspections of all classrooms, offices, and public spaces.
- Replaced lights in classroom 220 and Wilson gymnasium video room.
- Performed routine furniture move/obsolete/repair tasks in rooms 128, 129D, 211, 215, 514, 530, 635, 645, as well as the Multi-Media Learning Center.
- Performed ash cleaning throughout campus walkways, bleachers, football fields, tracks, and parking lots following the Thomas Fire.
- Setup and restore from school and civic center use events – SMHS Elective Fair, Staff Collaboration, Taco Tuesday Staff Appreciation, Truancy meeting, LCAP Parent meeting, MMEP testing, Parent Portal workshops, Viernes Familiar, Mixteco PIDA, Parents on a Mission, Winter Fair, FFA Christmas meeting, Choir performance, Band winter concert, SMHS Boys & Girls soccer, Sports banquets, SMHS Boys & Girls basketball, SMHS CIF Division 12 Championship football playoff games, SMHS wrestling matches, PIQE, Fighting Back Santa Maria Valley, Allan Hancock College classes, Allan Hancock College Football Bowl game,
- Preventive work order hours – 57
- Routine work order hours – 335
- Total work orders completed – 182
- Event setup hours – 297

REGULAR MEETING
January 9, 2018

PVHS

- Repainted soccer lines on the play fields.
- Picked up new cafeteria satellite point of sales carts, assembled them and returned the obsolete carts to the Support Services Center for disposal.
- Prepared the football stadium for Orcutt Academy CIF playoff game.
- Repaired the fence at the irrigation well enclosure.
- Completed winter break energy shutdown.
- Replaced a base post on the Junior Varsity softball field.
- Inspected and serviced sprinklers throughout campus.
- Relocated fifty student desks to Santa Maria High School.
- Setup temporary lights at the swimming pool for water polo practices.
- Completed weed abatement on all lawn, planter, and paved areas of campus.
- Performed ash cleaning throughout campus walkways, bleachers, football fields, tracks, and parking lots following the Thomas Fire. (Photo)
- Fabricated and installed lock boxes on the new athletic portable storage units. (Photo)
- Modified the plumbing in the Performing Arts Center custodian room for a district standard chemical dispenser.
- Revised exterior gates for ADA access.
- Diagnosed and repaired the pool scoreboard horn.
- Repaired a communication problem with the networkable thermostats in the portable classrooms.
- Replaced computer wiring in classroom 630.
- Repainted the “wings” of the stage in the Performing Arts Center, based on feedback from the drama group that presented “The School of Rock”. (Photo)
- Inspected and repaired security cameras throughout the campus.
- Assembled twelve mobile white boards and delivered them to classrooms.
- Picked up poinsettias and delivered them to the band room for distribution of their fundraiser.
- Completed installation of wall mounted racks for emergency packets in classrooms.
- Mounted new motivational posters in the interior hallways of the two-story classrooms.
- Installed new shelving in the foods Lab, classroom 325.
- Assembled new shelves in the maintenance shop custodian room.
- Installed a new weather station on the rooftop of the science building. (Photo)
- Repaired the lighting in the boys’ locker room.
- Installed new window blinds in classroom 613.
- Repaired a broken handrail on the bleachers in the gymnasium.
- Resurfaced the white board in the library computer lab.
- Replaced the Ground Fault Circuit Interrupter (GFCI) in the south boys’ restroom of the boys’ restroom.
- Diagnosed a problem with the freezer in the cafeteria kitchen and repaired.
- Repaired leaking faucets in classrooms 414 and 422.
- Repaired the controller that operates the gymnasium bleachers.
- Installed a new white board in the College and Career Center.
- Installed photos and framed jerseys in the gymnasium lobby.
- Completed monthly inspections of fire extinguisher, emergency eyewashes and showers.
- Setup and restore from school and civic center use events – UCSB Presentation, Healthy Kids Survey, EAOP Senior Celebration, French Class Meeting, Mindful Mondays, Panther Forum, PIQE and PIQE Graduation, Truancy Meeting, GLO Club Meeting, Krispy Krème fundraiser delivery, AVID Thanksgiving, Link Crew Lunch, Winter Guard Practice in Cafe, Winter Faire, ASB Breakfast, Leadership Development, Christmas Performance in PAC, Band Concert in PAC, Cross Country Banquet, Football Banquet, Soccer Games, Basketball Games and Tournament, Sports Meetings, and Santa Maria Philharmonic Society.
- Preventive work order hours – 29
- Routine work order hours – 121
- Total work orders completed – 158
- Event setup hours – 202

REGULAR MEETING

January 9, 2018

ERHS

- DHS – Striped the play field for flag football.
- Groomed the football field and prepared play fields for soccer season.
- Repaired sprinkler problems throughout campus at ERHS and DHS. (Photo)
- Cleaned storm drains and pressure washed gutters campus wide.
- Performed ash cleaning throughout campus walkways, bleachers, football fields, tracks, and parking lots following the Thomas Fire. (Photo)
- Picked up new cafeteria satellite point of sales carts, assembled them and returned the obsolete carts to the Support Services Center for disposal.
- Following a Health Department inspection in the cafeteria kitchen, removed an unused sink and capped the supply and drain lines.
- Removed and replaced weather damaged exterior siding on classroom 505. (Photo)
- Repaired an entry door in the boys' locker room.
- Repaired a broken steel soccer goal.
- Repaired a communication problem with the networkable thermostats in the 600 portable classrooms.
- Repainted classroom 232 as well as performed touch-up painting on building exteriors.
- Completed monthly inspections of fire extinguishers, AEDs, emergency lighting, fire alarm (monthly test), emergency eyewashes and showers.
- Repaired custodial equipment in preparation for winter break projects.
- Diagnosed heating problems in classrooms 326 and 502.
- Replaced the lights in the gymnasium scoreboard in preparation for basketball season.
- Completed winter break energy shutdown.
- Setup and restore from school and civic center use events - SDMC luncheon, ASVAB testing, moved large portable interactive monitor to room 332 for presentation, "Every 15 Minutes" presentation, Parent Technology Night, Senior movie night, club photo day, AVID, TIP meetings, wrestling overnighter, athletic signing, and football banquet.
- Preventive work order hours – 13
- Routine work order hours – 201
- Total work orders completed – 112
- Event setup hours – 81

District Maintenance, Operations, and Transportation

- Completed California Highway Patrol school bus fleet inspection and terminal inspection.
- Provided hands-on annual safety training for most Maintenance and Operations employees. A second session is scheduled for January to complete the rest of the department. (Photo)
- Completed the power shutdown and tie-in for the solar power plant at Support Services as well as replacement of fifty-year-old fire sprinkler heads. Several people worked through the inconvenience of these projects. (Photo)

Graffiti & Vandalism

• DHS	\$	0
• ERHS	\$	80
• SMHS	\$	0
• PVHS	\$	0

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



ERHS 38 Classroom Building – View of Third Floor from the Campus Quad



ERHS 38 Classroom Building – Second Floor Concrete Overlooking the Weight Room Roof



ERHS Solar Power – Final Concrete Piers in Place



ERHS Solar Power – Steel Supports Installed in the Staff Parking Lot

Photo Gallery – Maintenance & Operations



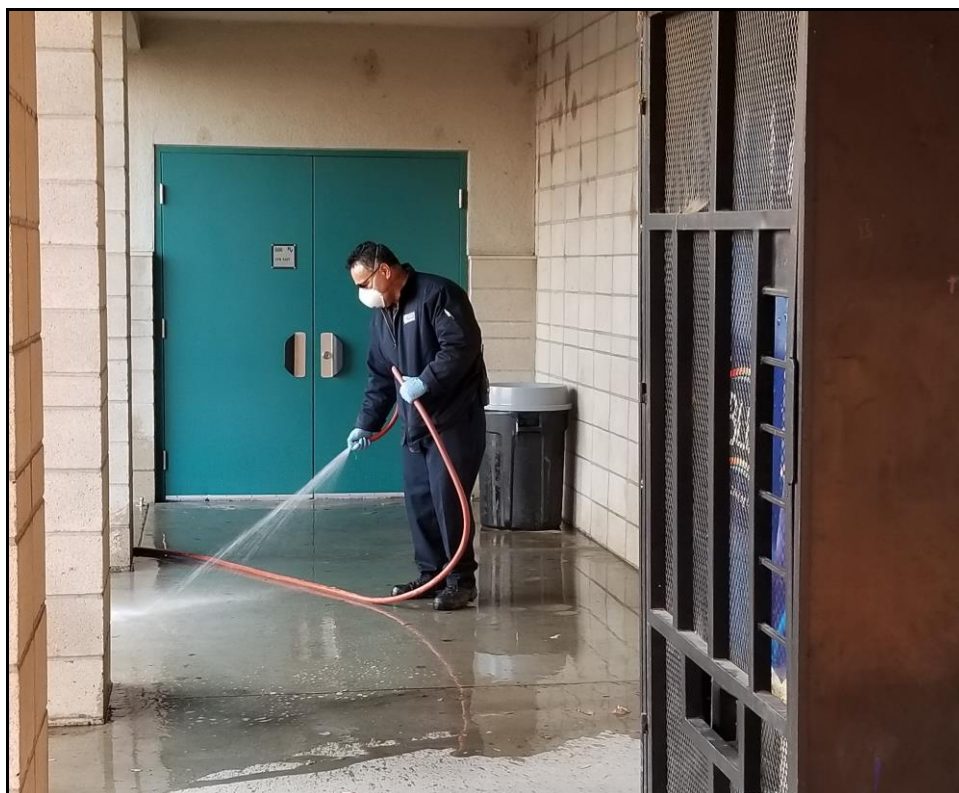
SMHS – Weather Station is Complete for Irrigation Control at all Sites



SMHS – Pallets of Curriculum Equipment Arrive for New Engineering Lab



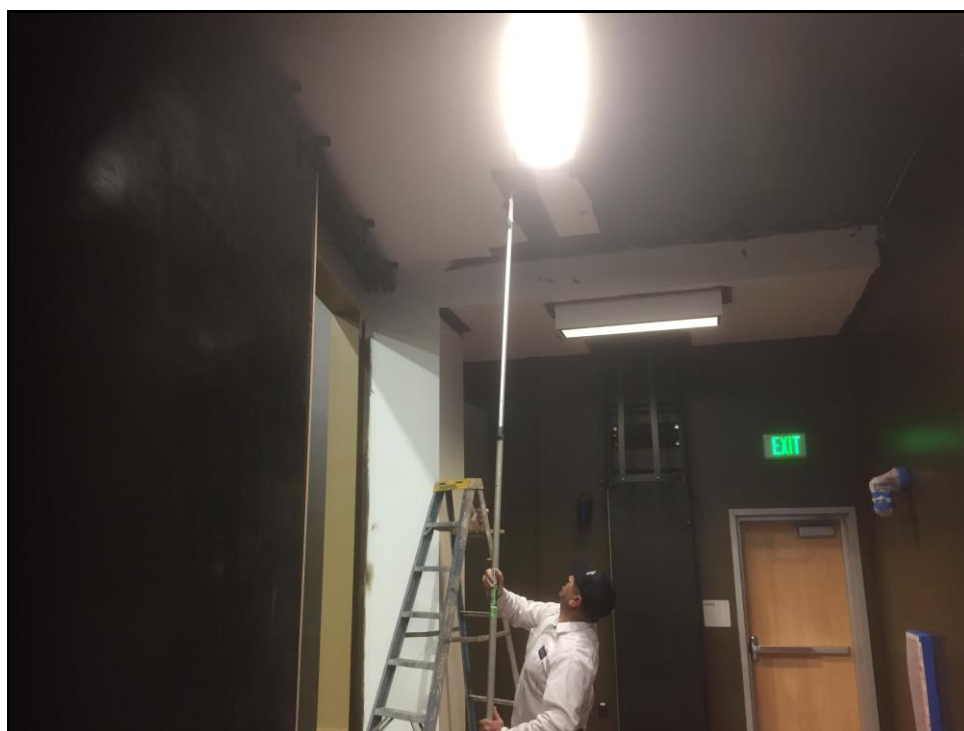
SMHS – Technicians Installed the Equipment in the New Engineering Lab



PVHS – José Pompa-Rivera Cleans Ash from the Thomas Fire



PVHS – José Placencia Welds Lock Boxes on Athletic Storage Units



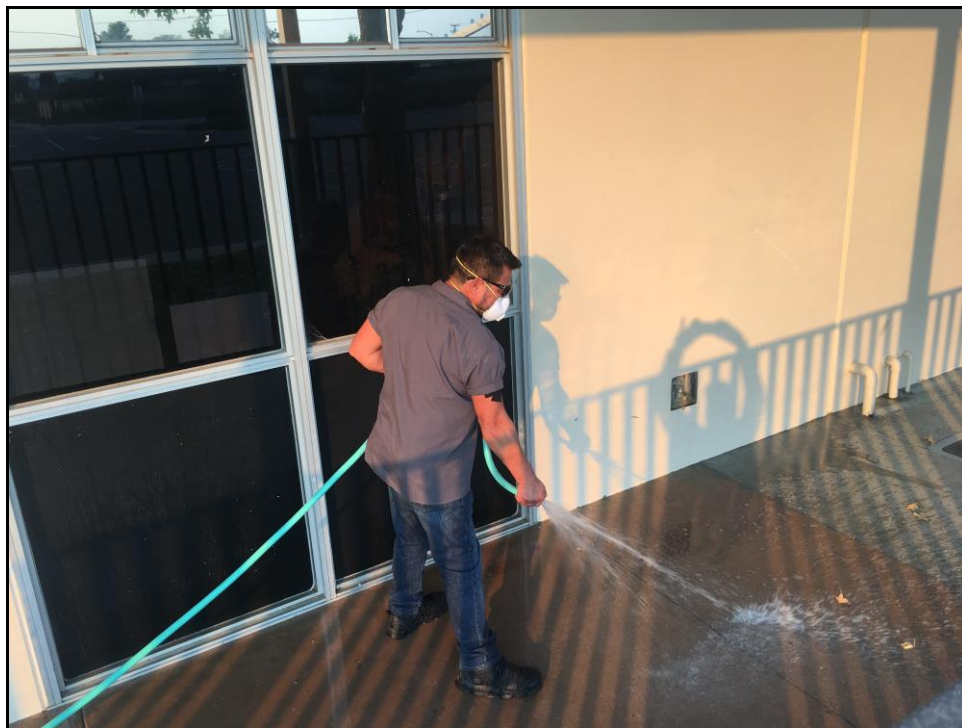
PVHS – Ernest Paz Repaints the Wings of the Performing Arts Center to Improve the View



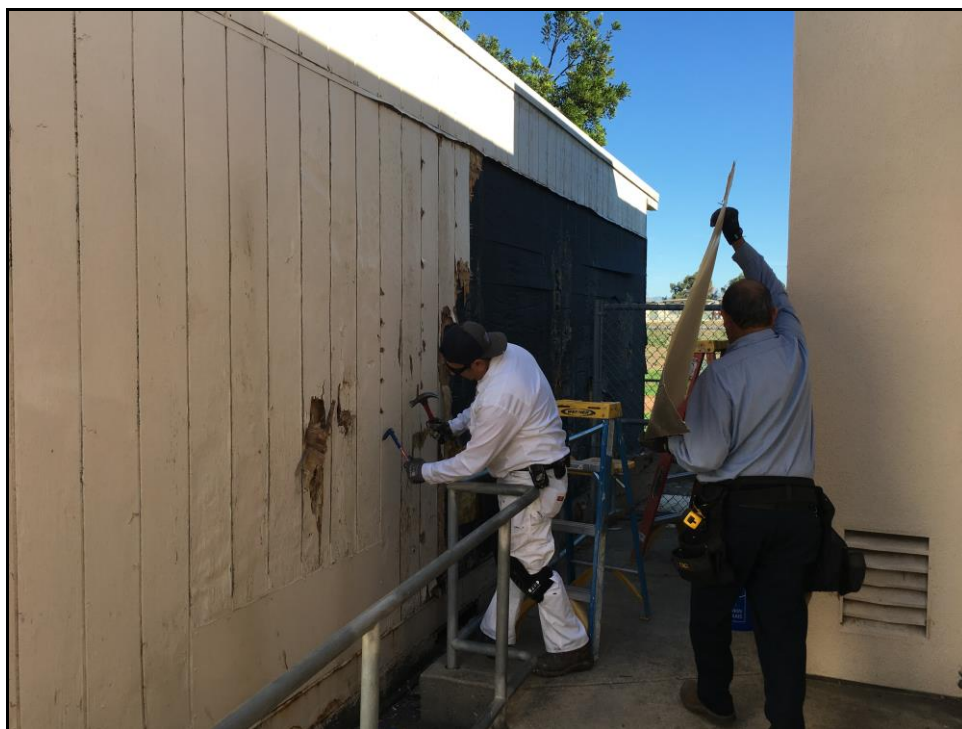
PVHS – Jennifer Abend Installs a New Weather Station for the Science Department



ERHS – Joseph Campos and Alan Rodriguez Repair Sprinkler Lines



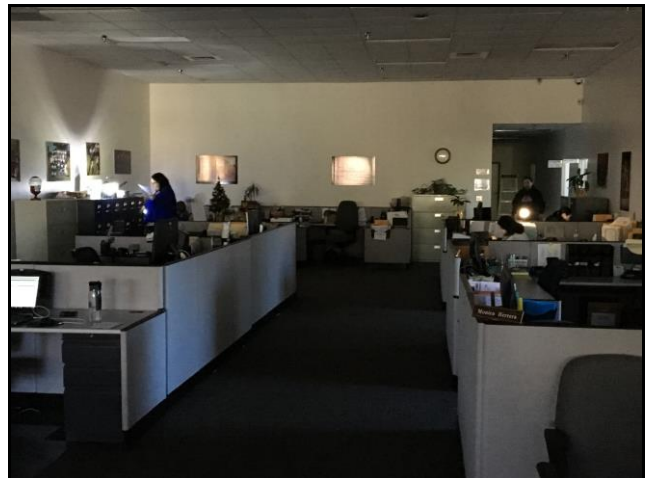
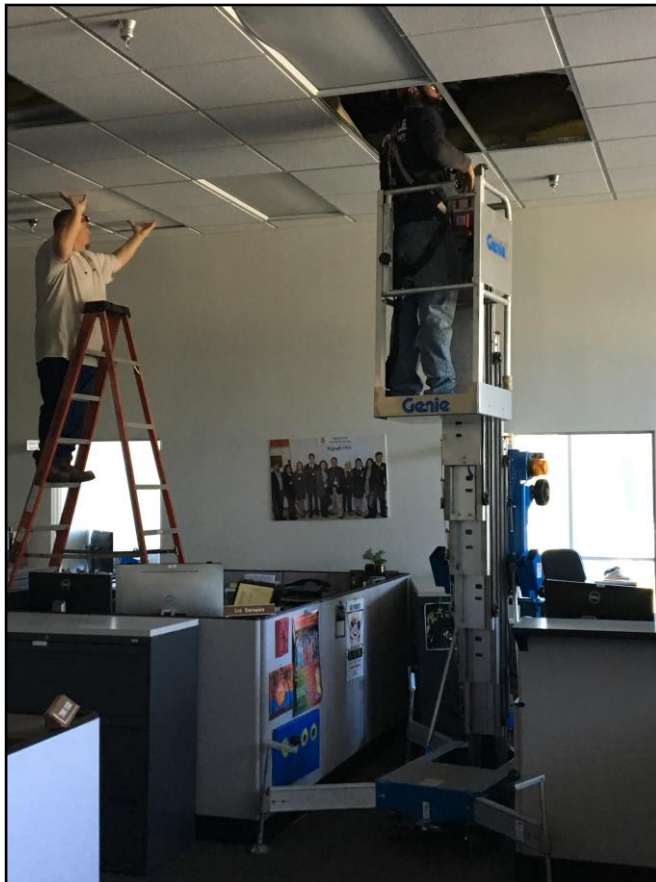
ERHS – Leo Avila Cleans Ash from the Thomas Fire



ERHS – Ernest Paz Assists José Placencia in Replacing Siding on Classroom 505



M & O – Dan Mather Leads Hazard Recognition Session in Annual Safety Training



Support Services Center – Fire Sprinkler Replacement in the Dark!