



# Murray County Schools

P.O. Box 40 / 1006 Green Rd.

Chatsworth, GA 30705

Phone: 706-695-4531 / Fax: 706-695-8425

## REQUEST FOR PROPANE PROPOSAL

### TERMS

The Murray County School System is requesting a propane gas proposal for the upcoming school year beginning September 1, 2022. Certain terms and conditions as follows:

1. Three locations currently require propane. These locations are Northwest Elementary, Bagley Middle and North Murray High.
2. Propane tanks and regulators are to be supplied by the vendor with the exception of one underground tank located at North Murray which is owned by the System. The following tanks are to be supplied by the vendor:  
Northwest Elementary 2 – 1000 gallon tanks and regulators  
Bagley Middle 1 – 500 gallon tank and regulator  
North Murray High 1- 500 gallon tank and regulator
3. The tanks listed above are the current needs. Additional tanks and regulators could be needed during the course of the school year under contract.
4. The new Maintenance Building located at 702 Old Dalton Ellijay Road, Chatsworth, will need a 1000-gallon tank installed sometime this fall.
5. Estimated usage is currently around 15,000 units annually.

### PROPOSAL REQUIREMENTS

The following are the terms and conditions for presenting a proposal:

1. Each proposal shall be emailed, mailed or hand delivered directly to Kathy Smith, Finance Director, Murray County Schools, no later than August 31, 2022.
2. Each proposal shall state a fixed price per gallon. If accepted the price shall remain in effect until August 31, 2023.
3. The Murray County Schools reserves the right to accept or reject any or all bids in their entirety.
4. **Proposals must be received by August 31, 2022. Emailing the proposal is the preferred method of delivery at [kathy.smith@murray.k12.ga.us](mailto:kathy.smith@murray.k12.ga.us)** Proposals not received by the designated date will be considered late. Murray County Schools will *not* consider any late proposals. Late proposals submitted via regular mail will be returned to the vendor unopened. Parties wishing to offer proposals are advised to consider the slow and sometimes delayed delivery of mail. Proposals may be hand delivered prior to the specified delivery date to the central office located at 1006 Green Road, Chatsworth, GA. Regular business hours M-Th are 7:30 a.m. until 4:30 p.m. The Central office is closed on Friday during the summer break.

### INFORMATION REQUESTS AND COMMUNICATIONS

All requests for information shall be directed as follows:

Dr. Kathy Smith  
Director of Finance  
Murray County Schools  
1006 Green Road  
Chatsworth, GA 30705  
Telephone (706) 695-4531 ext. 6502

Email proposals to [kathy.smith@murray.k12.ga.us](mailto:kathy.smith@murray.k12.ga.us)