

REGULAR BOARD MEETING October 9, 2023 (Monday, October 9, 2023)

Generated by *Natasha Kotowicz* on Friday, November 10, 2023

Opening

Procedural: Call to Order at 7pm

In Attendance: Nikki Peterson-Chair; Sally Roller-Vice Chair; Mark Jones-Clerk; Jordan Johnson-Director; Jeff Steer-Director, Darby Boe Treasurer, Ashley Reinier- Director.

Procedural:Pledge of Allegiance was spoken.

Discussion:Open Forum no one spoke.

Approval of Minutes

Action,Minutes:Approval of Minutes Regular Meeting September 11, 2023

Recommended Action: Motion by: Jones Second by: Roller to approve the minutes of the Regular Meeting September 11, 2023 and Special Meeting Wednesday September 27, 2023. MO

Action,Minutes:Approval of Minutes Special Meeting Wednesday September 27, 2023

Approval of Agenda

Action:Approval of Agenda

Recommended Action: Motion by: Reinier Second by: Boe to approve the agenda as presented or amended to include the following: MC

Approval of Finances

Action:Approval of Finances

Recommended Action: Motion by: Boe Second by: Jones to approve payment of the Bremer Credit Card in the amount of \$12,396.19; bills in the amount of \$281,365.03, checks #75420-75524; wires in the amount of \$288,150.25; payroll in the amount of \$298,163.27; and student activity report. MC

Enrollment

Information,Reports: 2023/24 Student Enrollment K-6 306; 7-12 229; TOTAL 535

Reports

[Reports:High School Principal Report Ben Miska](#)

High School Principal Report Monday, 10.9.2023

Staffing

1. High School Staffing Needs for 23/24 school year & beyond

- a. Math Teacher-Will keep advertising even with current plan b. Assistant & 2 JH Girls Basketball Coach positions-Have interviewed & recommendations being made c. Robotics Coach d. Speech Coach

Events/Meetings

1. Have started Teacher evaluations
2. Have done 4 fire drills, will transition to lockdown drills
3. Pre-bid walkthrough September 28

Great Things at WAO High School the Past Month

1. Homecoming-Thank you to everyone who contributed
 - a. Congrats to Queen Tatiana Wright and King Reed Hanson

Upcoming

1. Virtual Principal Meeting Thursday, October 12 at 9 AM
2. Fall Concert Monday, October 16 at 7:00 PM
3. Parent Teacher Conferences Monday, October 16 and Tuesday, October 17 from 3:30-7:30 PM
4. Student Council Blood Drive Wednesday, October 18 from 11:30 AM to 3:30 PM
5. Tech Committee Meeting Wednesday, October 18 at 3:20 PM
6. Ed Foundation Meeting Wednesday, October 18 at 5:30 PM
7. No School Thursday, October 19 and Friday, October 20
8. Fall Sports Playoffs begin in October
9. Law Conference at Mahnomen Tuesday, October 24
10. End of Quarter 1 Friday, November 3
11. Teacher Inservice/No School Monday, November 6
12. Veterans' Day observed Friday, November 10
13. American Education Week November 13-17

[Reports:Elementary Principal Report Kelsey Johnson](#)

October 9th, 2023 School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

• Current Focus Areas:

- LETRS Training Continues - Teacher PD ◦ Fastbridge & Assessment (See additional handouts) ◦ ADSIS Grant Implementation ◦ CrisisGO - Emergency Procedures
- ECFE Kick-off 9/26/23 - went well had 17 students
 - 1's & 2's classes are held in October ◦ 3's classes are held in November ◦ Call the office if you would like to register your child ◦ 2 open gym nights in Dec.
- WAO Grandmas are back! - 8 registered for the Fall
- Thank you Garden Valley - Water Bottle Donation
- Thank you to Frandsen Bank - Snack Donations

Staffing

- Seeking the following positions for the 23/24 school year:
 - Subs - Teachers & Paraprofessionals

Upcoming Dates of Importance

October 10th - Kindergarten & 4th Grade Fire Hall Visits - Fire Prevention Week

October 16th & 17th - Parent/Teacher Conferences @ 3:30-7:30 PM

October 18th - District Technology Committee Meeting @ 3:20 PM

October 18th - Education Foundation Meeting @ 5:30 PM

October 19th & 20th - No School - MEA

October 23rd - District QET @ 3:15 PM

October 25th - Kelsey at Law Conference in Mahnomen

October 27th - 5th Grade Living Museum

November 3rd - End of Quarter 1 November 6th - No School for Students - Staff In-service November 10th - Veteran's Day Observance

November 13th-17th - American Education Week

November 17th - 23/24 Q1 Recognition Assembly @ 2:00 PM

[Reports:Superintendent Report by Kirk Thorstenson](#)

Superintendent Board Report October 9, 2023

Student & Staff Growth, Achievement, and Support

a. Crisis Go - staff communication & procedures during a crisis

- purchased in September for \$1,995/yr.
- working with Laurie Bruley @ NWSC (Health & Safety Technician) to review & refine WAO's crisis procedures
- future staff implementation & training

Finance & Facilities

b. Ehlers / Aaron Bushberger - revenue 2023/24

- Wed. 10/11 @ 9:30 a.m. meeting

c. Bid opening / Tyler Lawry - Donlar Construction

- Fri. 10/13 @ 8:00 a.m.

d. Warren Sheaf article & artist renderings - (wk. of Sept. 17-23)

As the new 2023-24 school year begins, we look forward with anticipation to rebidding the WAO School Construction Project in mid-October 2023. During the summer months, the school board, steering committee members, construction manager (Donlar), and architect (ICON), have re-evaluated the plan design for both the new addition and remodel of existing rooms. The school has also continued working with financial advisors (Ehlers) to make the most of the available funds. August 2023, the school board passed a resolution issuing Facilities Maintenance Bonds to support available project funds. Using an annual portion of existing LTFM (Long Term Facilities Maintenance) funds to pay the cost of bond interest and principal over the next 13 years, the district will be able to secure up to an additional \$1M for the project, at no additional levy/cost to taxpayers. The school district is moving forward with an updated design and financial plan of action; at the same time holding true to the solutions proposed prior to the November 2023 vote. Initial groundbreaking is expected to begin in the spring of 2024.

Reports:Board Committees

Board committees will report on their most recent and upcoming activities.

Negotiations-Peterson reported they are still in process.

Community Education- Sally Roller reported they met.

Curriculum-NA

Technology-NA

Education Foundation-Roller reported. committee met.

Facilities- Kirk reported. committee met.

Financial-Boe reported. committee met.

Policy- Jones reported. They are working on updates.

Quality Education Team **QET**- Kirk reported. Rescheduled

Reports:Activities Report Tony Gullikson-

From the Activity Director's Desk 10/5/2023

FFA, Knowledge Bowl, and FCCLA advisors met with Mr. Miska and myself. The purpose of the meeting is to come up with ways to increase participation and find times to meet.

The custodians have mended several cracks on the track. I will be getting an estimate on the cost to resurface the track so we know a general amount of money to budget for a resurface. I anticipate the track will be needed to be resurfaced in less than five years. In the condition it is in I would not feel comfortable hosting sub-sections or sections.

We are in need of a head golf coach. Dave has coached Golf for thirty-seven years. Dave turned in his resignation and we can not thank him enough for all his contributions to the district.

The Pony Booster club approved the purchase of a golf simulator last spring. The simulator should be up and running by mid November. The booster club donated funds for a new discus cage and cement slab last fall. After several setbacks with contractors, I have been assured that the cage will be installed this fall and be ready to go this spring.

WAO hosted a six-team varsity volleyball tournament. The feedback from the participating schools was positive. Our girls finished in 4th place.

We are hoping we have enough participation this year to justify having a boys C squad basketball team. A recommendation will be coming at the Nov. School Board Meeting.

Interviews for Assistant Girls Basketball Coach have taken place. We had seven applicants and interviewed five. Our recommendation is to hire Todd Mortimer to the position.

WAO has come to an agreement with the City of Warren in regards to the softball complex. WAO will lease the fields long term. We can begin planning for the development of a fast pitch field! Thank you Mr. Thorstenson for your work on this project!

Respectfully submitted, Tony Gullikson

Policy Reading

Information:First Reading of WAO District Policies

First Reading of District Policies:

[102.23.01 - Equal Education Opportunity](#)

[419.23.01 - Tobacco-Free Environment](#)

[424.23.01 - License Status](#)

[532.23.01 - Use of Peace Officers & Crisis Teams](#)

[602.23.01 - Organization of School Calendar & Day](#)

[603.23.01 - Curriculum Development](#)

[618.23.01 - Assessment of Student Achievement](#)

Information:(NA) Second Reading of WAO District Policies

Action (Consent): (NA) Adoption of WAO District Policies

Personnel

Action: Resignation - Dave Schroeder - Head Golf Coach

Recommended Action: Motion by:Boe Second by:Steer to approve the resignation of Head Golf Coach, Dave Schroeder, effective September 28, 2023. CU

Action: Resignation - Gwen Salmon - Kitchen Helper

Recommended Action: Motion by: Roller Second by: Jones to approve the resignation of Kitchen Helper, Gwen Salmon, effective August 31, 2023. CU

Action:Hire - Todd Mortimer - JV/assistant GBB Coach

Recommended Action: Motion by: Steer Second by: Boe to hire Todd Mortimer as JV/assistant Girls Basketball Coach at 10% of BA Step 1. CU

District Business

Procedural:Installation of New Appointed Board Member - Jeff Steer

Information:Years of Board Service Recognition - Marshall Westberg

Action:Snow Removal bids for 2023/24 & 2024/25

Recommended Action: Motion by: Jones Second by: Roller Motion to accept the snow removal bid received from KB Enterprises, at a cost of \$1,740.00 per removal and \$435.00 per extra hour, for the 2023/24 & 2024/25 school years. CU

Action,Discussion:Softball Fields Rental Agreement - City of Warren

Recommended Action: Motion by: Second by: to approve and sign the Softball Fields Rental Agreement from the City of Warren, for exclusive right of use to the fields from September 1, 2023 to September 1, 2073; at a cost of \$1.00 (one dollar) per year for use of the fields. Tabled until next meeting.

Action:MSHSL Form A Grant

Recommended Action: Motion by: Roller Second by: Reinier to approve the MSHSL Form A grant application. CU Steer - Yes, Jones - Yes, Peterson - Yes, Roller - Yes, Reinier - Yes, Boe - Yes

Action:Approval of Donation from Warren Lions

Recommended Action: Motion by: Boe Second by: Reinier to approve the donation of \$100 from Warren Lions to WAO Band. Thank you! MC

Action,Procedural:Approval of Donation from Warren Agri Business

Recommended Action: Motion by: Roller Second by: Jones to approve the donation of \$650 from Warren Agri Business to FFA. Thank you! MC

Action:Approval of Donation from Pierce/Rosendahl Farms

Recommended Action: Motion by: Reinier Second by: Steer to approve the donation of \$500 from Pierce/Rosndahl Farms to WAO Football Team. Thank you! MC

Action,Procedural:Approval of Donation from Warren Jaycess

Recommended Action: Motion by: Jones Second by: Boe to approve the donation of \$150 from the Warren Jaycees to the WAO Student Council. Thank you! MC

Important Dates

Information:Communication & Events

October

9 - Financial committee @ 12:00 p.m.

VB vs. Grafton @ WAO

Regular School Board mtg. @ 7:00 p.m.

12 - Construction Bids Due @ 2:00 p.m.

13 - Construction Bid Opening @ 8:00 a.m.

16 - HS Fall Concert @

Parent-Teacher Conferences @ 3:30-7:30 p.m.

17 - FB vs. BGMR @ WAO

Parent-Teacher Conferences @ 3:30-7:30 p.m.

18 - Facilities committee @ 7:00 a.m.

Technology committee @ 3:20 p.m.

WAO Ed. Foundation mtg. @ 5:00 p.m.

19 - EM Break - No School

20 - EM Break - No School

25 - District QET @ 3:20 p.m.

26 - Policy committee @ 7:00 a.m.

Adjourn

Action: Adjourn. Next Regular Meeting will be November 13, 2023 at 7:00 pm in the H.S. Multipurpose room.

Recommended Action: adjourn at: 8:41 Motion by :Roller Second by: Reinier CU