

It is the policy of the board of trustees to accept gifts, grants, and bequests in the form of money and/or property when it is in the best interest of the school district to do so and so long as such donation does not violate applicable law. All gifts, grants and bequests will be accepted subject to the provisions of this policy and applicable law.

DEFINITIONS

“Cash Donation” means and includes cash, checks, money orders and all similar means of donation in the form of money.

“Gift” means money, real or personal property and personal services provided without consideration. Gifts include cash donations to the district, individual schools or programs by individuals, groups, corporations or organizations.

“Grant” means funding for a specific purpose from an external organization or government entity. Grants must be appropriated and expended from an approved and authorized grant fund established for this purpose.

“Personal Property” means tangible items of value other than real property (e.g., equipment and supplies) and exclusive of cash and/or other tangible property including donations or improvements to school buildings or grounds.

“Real Property” means real estate including land, the buildings or improvements thereon and its natural assets such as minerals or waters.

CRITERIA FOR ACCEPTANCE OF GIFTS AND GRANTS

Gifts from organizations, community groups, corporations and individuals that will benefit the district are encouraged. Individuals or groups contemplating presenting a gift to a school or the district shall be encouraged to discuss, in advance, with the building principal or superintendent, or designee, what gifts are appropriate and needed. In approving and accepting any gift, the board, superintendent and administrators shall consider the following criteria:

1. Whether the gift has a purpose consistent with those of the district.
2. Whether the gift is offered by a donor acceptable to the district.
3. Whether the gift will add appreciably to the workload of staff not involved in the gift approval process.
4. Whether the gift contemplates a new program for which there is an assumption or expectation of continued long-term funding by the district once the gift funds are exhausted.

5. Whether the gift will impact programming during the school day and/or summer school program, if any.
6. The gift should not place any restrictions on school programs or activities.
7. All gifts should be consistent with the district's curriculum and instructional framework.
8. Gifts should not imply endorsement of any business or product.
9. All gifts must not conflict with any district policy, school code or applicable Idaho or federal law.
10. All gifts should be reviewed to ensure that such gifts will not create inequity between or among programs or schools. In particular, the district may require the gift to be reviewed by its Title IX Coordinator and/or other designated staff to ensure compliance with Title IX requirements.
11. All gifts must be consistent with district procedures and other legal requirements regarding the hiring and compensation of any and all employees whose services are to be paid for through gifts.

APPROVAL AND ACCEPTANCE OF GIFTS AND GRANTS

The district reserves the right to accept or decline any proposed gifts or grants. In determining whether a gift or grant will be accepted, consideration shall be given to the criteria set forth above and district policies, goals and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students) and adherence to the basic principles outlined in board-approved policies and procedures.

Propositions giving funds, equipment or materials to the district or its individual schools with a "matching agreement" or other restriction are generally not acceptable. Acceptance of donated equipment or materials may depend upon one or more of the following:

1. Compliance with the board's policy of standardizing materials and equipment.
2. Whether significant repairs, upgrades or maintenance of such equipment will be required.
3. For playground or other equipment where health and safety concerns may be implicated, whether such equipment satisfies district requirements related to health and safety.

Building principals may accept gifts not exceeding \$1,000.00 in value. The superintendent may approve gifts with a value between \$1,000.00 and \$5,000.00 in value. All other gifts, including donations of real property, must be approved by the board of trustees. In addition, any gifts that involve incorporating messages into or placing messages upon school property must be reviewed and approved by the Board.

Once accepted by the district, the gift, grant, and bequest becomes the sole property of the school district subject only to the control of the school district. The district will comply with all applicable reporting requirements related to grants.

The district may require the donor to sign a donation form or other agreement reflecting the type of donation and any other applicable legal requirements.

The school district will not accept any pecuniary benefit from any person or entity known to be interested in or be connected with contracts, purchases, payments, claims or other pecuniary transactions of the school district.



LEGAL REFERENCE:

Idaho Code Sections

33-506 – Organization and Government of Board of Trustees

18-1356 – Gifts to Public Servants by Persons Subject to Their Jurisdiction

ADOPTED: January 13, 1999

AMENDED: August 23, 2022