MARION COUNTY BOARD OF EDUCATION
December Regular Meeting
December 8, 2025
5:00 p.m.

AGENDA

I. MEETING CALLED TO ORDER

II. PLEDGE TO THE FLAG

III. PUBLIC COMMENT

IV. APPROVE BOARD AGENDA

V. SUPERINTENDENT'S CONTRACT (Same Terms; Modification of Years: 2026-2030)

VI. APPROVE BOARD CONSENT AGENDA

A. Approve Minutes: Regular Meeting November 17, 2025

B. Budget Amendments: (1) General Purpose Fund 141 Amendment # 5
Amanda Weeks (2) Federal Projects Fund 142 Amendment # 5

C. Request Approval to Pay Application #3 with OLG Services, LLC and the Retainage Account for Whitwell High School Theater Renovations *Dr. Griffith*

D. Request Approval to Pay Application #1 with MDI Construction Inc. and the Retainage Account for New Lockers at Marion County High School, South Pittsburg High School, Monteagle Elementary School, & Whitwell High School *Dr. Griffith*

E. Request Permission for Marion County Little League Football to Use Jasper Middle School Cafeteria for End of Season Banquet *Dr. Griffith*

F. Request Permission for Jasper First Baptist Church to Use Jasper Middle School Auditorium for Easter Service *Dr. Griffith*

G. Request Approval of 2025 LEA Compliance Report *Becky Bigelow*

H. Request Approval of Service Agreement with Acutrans for Interpreting Services *Becky Bigelow*

I. Request Approval to Pay Lewis Group Architects Invoices for Professional Services *Sherry Prince*

J. Approve School Sports Schedules:
Jasper Middle School – Volleyball
Whitwell High School – Softball

MARION COUNTY BOARD OF EDUCATION
November Regular Meeting
November 17, 2025
5:00 p.m.

MINUTES

The Marion County Board of Education met in Regular Session on November 17, 2025. Members present were Mr. Ryan Phillips, Mr. Nathan Billingsley, Mrs. Linda Hooper, Mr. Bo Nunley, Mrs. Donna Blansett and Board Attorney, Mr. Mark Raines.

Chairperson Ryan Phillips called the meeting to order.

Chairman Phillips opened the meeting for public comments on the Board Agenda. Hearing none, Chairman Phillips asked for a Motion to Approve the Board Agenda. Motion to Approve by Mrs. Hooper, seconded by Mr. Nunley, unanimous.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda, or if there were any items to be pulled for discussion. Motion to Approve by Mr. Billingsley, seconded by Mr. Phillips, unanimously agreed.

CONSENT AGENDA

A. Approve Minutes: Regular Meeting October 20, 2025
B. Financial Reports & Cash Flow Analysis for October 2025
C. Budget Amendments: (1) General Purpose Fund 141 Amendment # 4
(2) Federal Projects Fund 142 Amendment # 4
D. Amend Board Policy 6.200 "Attendance"
E. Request Approval for Home School Student to Participate in the Wrestling Program at Whitwell High School
F. Request Approval of Chess Club Liaison at Whitwell Middle School
G. Request Approval to Pay Applications #1 and #2 with OLG Services, LLC and the Retainage Account for Whitwell High School Theater Renovations
H. Request Approval to Install Natural Gas Service for AG Building at Whitwell High School
I. Request Approval to Pay Kaatz, Binkley, Jones & Morris Architects, Inc. Invoices for Locker Replacements, Partial Reroof at Marion County High School, South Pittsburg Elementary School, Jasper Elementary School, and Whitwell Elementary School and Whitwell High School Theater Renovations
J. Request Approval to Pay Application #2 with United Elevator Services for Elevator at South Pittsburg High School
K. Request Approval to Pay Application #3 with Integrated Builds, LLC and the Retainage Account for Marion County Schools Greenhouse Project at South Pittsburg High School
L. Request Approval to Pay Application #1 with Integrated Builds, LLC and the Retainage Account for AG Lab at Marion County High School

M. Request Approval to Pay Application #1 with Integrated Builds, LLC and the Retainage Account for AG Lab at Whitwell High School

N. Request Approval of TISA Accountability Report

O. Request Approval to Pay Lewis Group Architects Invoices for Professional Services

P. Request Approval to Replace AEDS

Q. Request Approval of Bid from Southeastern Communications Services Inc. for Intercom System at Marion County High School

R. Request Approval of Transfer of Funds to Federal Projects

S. Request Approval to Add a Floating Nurse Position (RN Required)

T. Approve 2025-2026 Non-Faculty Paid Coaches:

Marion County High School – Emily Webb ***(Girls Basketball, Assistant)***
South Pittsburg High School – Jason Kirschbaum ***(Wrestling, Assistant)***

U. Approve 2025-2026 Non-Faculty Volunteer Coaches:

Jasper Middle School – Josh Berry, Brandon Brophy, Jason Saylors ***(Baseball)***
Jim McKee ***(Volleyball)***
Marion County High School – Jayden Eakin, Brice Barton ***(Baseball)***
Monteagle Elementary School – Justin Fults ***(Girls Basketball)***
South Pittsburg High School – Luke Rector ***(Academy Baseball, Assistant)***
Whitwell Middle School – Patrick Mount ***(Baseball, Assistant)***

V. Approve School Sports Schedules:

South Pittsburg High School – Basketball
Whitwell High School – Basketball, Wrestling
Whitwell Middle School – Wrestling

W. Approve Field Trips:

Marion County High School – 4 Students to Evensville, TN, 1/8/26
17 Students to Orlando, FL, 1/29-2/2/26
12 Students to Gatlinburg, TN, 3/22-24/26
Monteagle Elementary School – 31 Students to Nashville, TN, 12/5/25

OLD BUSINESS

A. Capital Projects

Capital Projects – Dr. Griffith stated we currently have several projects that we are working on. We have the AG buildings at Marion County High School and Whitwell High School, and also the greenhouse at South Pittsburg High School. We do have two reroofs that are out for bid which include South Pittsburg Elementary School and Marion County High School. He added we also have the theater project at Whitwell High School that we are working on. Dr. Griffith stated there are some warranty items we are finishing up on at Jasper Middle School.

Dr. Griffith gave a brief follow up in regards to the flood zones for Jasper Middle School and Jasper Elementary School that was mentioned at the last board meeting. He stated there is a portion of the property that is considered to be wetlands at Jasper Middle School. The building itself is not located in the flood zone. We are currently in the process of working with the building inspector and rebutting the issue in regards of having to

purchase flood insurance. Attorney Raines stated all of our school buildings have been built above the 100-year flood elevation. He added FEMA is reissuing maps, but they have not been released yet. Attorney Raines stated he has been given the preliminary report from the Town of Jasper, and none of the Jasper schools will be affected by it. Mrs. Blansett asked if we have flood insurance for any of our schools. Dr. Griffith concurred. Mrs. Blansett asked if the flood insurance covered the damage after the last flooding at South Pittsburg Elementary School. Dr. Griffith stated some of the damages were covered, but not all of them.

Chairman Phillips stated he had been given a map from Mayor Turner in regards to the location of the flood zone areas surrounding the Jasper Elementary School and Jasper Middle School. He stated the maps show we did not build our schools in the flood zoned areas, they were built above them. Dr. Griffith agreed and stated we also have annual inspections every year from TDEC in regards to the wetlands.

Mr. Philips introduced Mr. Jagger Gilliam, a member of the Student School Board Advisory Committee. He added the Board was looking forward to some opinions from the committee. Dr. Griffith stated we did reach out to the other two members and there was a conflict in their schedules. He added hopefully they will be able to make it for the December meeting.

Chairman Phillips stated the next scheduled board meeting is Monday, December 8, 2025 at 5:00 p.m. All agreed.

With no further business before the Board, Mr. Phillips asked if there was a Motion to Adjourn. Motion by Mr. Billingsley, seconded by Mrs. Blansett, unanimous.

Ryan Phillips, Chairperson

Mark A. Griffith, Secretary

MARION COUNTY BOARD OF EDUCATION

Phone: (423)942-3434
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Amanda Weeks
Director of Finance
204 Betsy Pack Drive
Jasper, TN 37347

Memorandum

To: School Board Members
Director of Schools

From: Amanda Weeks

Date: December 8, 2025

Subject: General Purpose Fund 141 Budget Amendment #5

Attached you will find the December budget amendment of the General Purpose School Fund (Fund 141) for consideration by the Board.

The amendment includes two amendments. One of the amendments will have to go to the Commission for approval because funds move between functions.

I respectfully request approval of the proposed budget amendment as reflected in the attached detail. This will allow us to meet audit requirements and adjust our accounting records accordingly.

Marion County Schools
Budget Amendment #5: Summary
December 2025

	Account #	Description	Source	Uses	Net Cash Flow Adjustment	Yes/No Commission
1)	141-72620-701-SAFES	Administration Equipment	75,609			No
	141-72620-790-SAFES	Other Equipment		75,609		
			75,609	75,609	0	

To amend the Public School Safety Grant budget for object code correction

	Account #	Description	Source	Uses	Net Cash Flow Adjustment	Yes/No Commission
1)	141-71300-449-VOCED	Textbooks-Bound	3,600			Yes
	141-72130-524-VOCED	Inservice/Staff Development		1,800		
	141-72230-524-VOCED	Inservice/Staff Development		1,800		
			3,600.00	3,600.00	0	

To amend the Vocational Education budget for revised needs

	Source	Uses
TOTAL AMENDMENTS	3,600.00	3,600.00

DESCRIPTION	FD	FCT	OBJ	JB	CST CTR	AMEND #4 DR/(CR)	AMEND #5 DR/(CR)	Amendment #5 ENTRY DR/(CR)	NOTES	COMM
MAINTENANCE OF PLANT						XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX		
Maintenance Supervisor	141	72620	105		MAINT	(77,025)	(77,025)	0		
Maintenance Secretary	141	72620	163		MAINT	(21,320)	(21,320)	0		
Maintenance Personnel	141	72620	167		MAINT	(438,880)	(438,880)	0		
Bonus Payments	141	72620	188		MAINT	(19,000)	(19,000)	0		
Social Security	141	72620	201		MAINT	(34,485)	(34,485)	0		
State Retirement	141	72620	204		MAINT	(45,555)	(45,555)	0		
Medical Insurance	141	72620	207		MAINT	(128,175)	(128,175)	0		
Medicare	141	72620	212		MAINT	(8,065)	(8,065)	0		
Maint/Repair - Buildings	141	72620	335		MAINT	(45,000)	(45,000)	0		
Maint/Repair - Equipment	141	72620	336		MAINT	(85,000)	(85,000)	0		
Maint/Repair - Vehicles	141	72620	338		MAINT	(15,000)	(15,000)	0		
Other contracted services	141	72620	399		MAINT	(55,000)	(55,000)	0		
Other supplies/material	141	72620	499		MAINT	(160,000)	(160,000)	0		
Staff Development	141	72620	524		MAINT	(1,500)	(1,500)	0		
Other charges	141	72620	599		MAINT	(1,000)	(1,000)	0		
Administration equipment	141	72620	701		MAINT	(1,500)	(1,500)	0		
Maintenance equipment	141	72620	717		MAINT	(30,000)	(30,000)	0		0
SAFE SCHOOLS GRANT/PUBLIC SCH SEC						XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX		
Reg Instruction-Contracts with Gov't	141	72130	309		SAFES	0	0	0		
Reg Instruction-Other Contracted Services	141	72130	399		SAFES	0	0	0		
Other Contracted Services	141	72620	701		SAFES	(75,609)	0	75,609	Adjusted to correct object code	0
Other Equipment	141	72620	790		SAFES	0	(75,609)	(75,609)	Adjusted to correct object code	0
OPERATION OF PLANT						XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX		
Custodial Personnel	141	72610	166		OPERA	(962,765)	(962,765)	0		
Bonus Payments	141	72610	188		OPERA	(52,000)	(52,000)	0		
Social Security	141	72610	201		OPERA	(62,915)	(62,915)	0		
State Retirement	141	72610	204		OPERA	(80,130)	(80,130)	0		
Medical Insurance	141	72610	207		OPERA	(245,840)	(245,840)	0		
Medicare	141	72610	212		OPERA	(14,715)	(14,715)	0		
Disposal fees	141	72610	359		OPERA	(40,000)	(40,000)	0		
Other contracted services	141	72610	399		OPERA	(40,000)	(40,000)	0		
Custodial supplies	141	72610	410		OPERA	(280,000)	(280,000)	0		
Electricity	141	72610	415		OPERA	(1,125,000)	(1,125,000)	0		
Natural Gas	141	72610	434		OPERA	(170,000)	(170,000)	0		
Water and Sewer	141	72610	454		OPERA	(150,000)	(150,000)	0		
Other supplies and materials	141	72610	499		OPERA	(33,000)	(33,000)	0		
Buildings/contents insurance	141	72610	502		OPERA	(556,175)	(556,175)	0		
Other charges	141	72610	599		OPERA	(3,500)	(3,500)	0		
Plant equipment - custodial	141	72610	720		OPERA	(9,500)	(9,500)	0		0

Marion Co Schools

DESCRIPTION	FD	FCT	OBJ	JBI	CST CTR	AMEND #4 DR/(CR)	AMEND #5 DR/(CR)	Amendment #5 ENTRY DR/(CR)	NOTES	COMM
VOCATIONAL EDUCATION						XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX		
Teachers	141	71300	116		VOCED	(1,257,965)	(1,257,965)	0		
Career Ladder	141	71300	117		VOCED	0	0	0		
Teacher Bonus	141	71300	188		VOCED	(40,000)	(40,000)	0		
Substitutes - certified	141	71300	195		VOCED	(17,500)	(17,500)	0		
Substitutes - non-certified	141	71300	198		VOCED	(35,000)	(35,000)	0		
Social Security	141	71300	201		VOCED	(83,730)	(83,730)	0		
State Retirement	141	71300	204		VOCED	(104,920)	(104,920)	0		
Medical Insurance	141	71300	207		VOCED	(251,635)	(251,635)	0		
Medicare	141	71300	212		VOCED	(19,580)	(19,580)	0		
Retirement - Hybrid	141	71300	217		VOCED	(8,040)	(8,040)	0		
Maintenance/Repair Equipment	141	71300	336		VOCED	(3,000)	(3,000)	0		
Other Contracted Services	141	71300	399		VOCED	(8,000)	(8,000)	0		
Instructional Supplies/Materials	141	71300	429		VOCED	(45,000)	(45,000)	0		
Textbooks- Electronic	141	71300	430		VOCED	(25,000)	(25,000)	0		
Textbooks- Bound	141	71300	449		VOCED	(35,000)	(31,400)	3,600	Adjusted based on revised needs	
Other Supplies/Materials	141	71300	499		VOCED	(55,000)	(55,000)	0		
Other Charges	141	71300	599		VOCED	(1,000)	(1,000)	0		
Vocational Equipment	141	71300	730		VOCED	(350,000)	(350,000)	0		3,600
Other Salaries and Wages	141	72130	189		VOCED	(5,000)	(5,000)	0		
Social Security	141	72130	201		VOCED	(310)	(310)	0		
State Retirement	141	72130	204		VOCED	(400)	(400)	0		
Medicare	141	72130	212		VOCED	(75)	(75)	0		
Hybrid Retirement	14	72130	217		VOCED	(50)	(50)	0		
Evaluation and Testing	141	72130	322		VOCED	(1,000)	(1,000)	0		
Travel	141	72130	355		VOCED	(1,000)	(1,000)	0		
Other Contracted Services	141	72130	399		VOCED	(5,000)	(5,000)	0		
Inservice/Staff Development	141	72130	524		VOCED	(10,000)	(11,800)	(1,800)	Adjusted based on revised needs	(1,800)

Marion Co Schools

Amendment #5

DESCRIPTION	FD	FCT	OBJ	JOB	CST CTR	AMEND #4 DR/(CR)	AMEND #5 DR/(CR)	ENTRY DR/(CR)	NOTES	COMM
VOCATIONAL EDUCATION (CONT'D)										
Director	141	72230	105		VOCED	(96,300)	(96,300)	0		
Career Ladder	141	72230	117		VOCED	0	0	0		
Secretary (s)	141	72230	161		VOCED	(39,205)	(39,205)	0		
Bonus Payments	141	72230	188		VOCED	(6,000)	(6,000)	0		
Other Salaries and Wages	141	72230	189		VOCED	(39,710)	(39,710)	0		
Social Security	141	72230	201		VOCED	(11,235)	(11,235)	0		
State Retirement	141	72230	204		VOCED	(11,455)	(11,455)	0		
Medical Insurance	141	72230	207		VOCED	(29,205)	(29,205)	0		
Medicare	141	72230	212		VOCED	(2,630)	(2,630)	0		
Travel	141	72230	355		VOCED	(500)	(500)	0		
Other Contracted Services	141	72230	399		VOCED	0	0	0		
Other Supplies/Materials	141	72230	499		VOCED	(2,500)	(2,500)	0		
Inservice/Staff Development	141	72230	524		VOCED	(5,000)	(6,800)	(1,800)	Adjusted based on revised needs	
Other Charges	141	72230	599		VOCED	(3,000)	(3,000)	0		(1,800)
						XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX		
AUDIT ADJUSTMENT										
TOTALS						(55,540,110)	(55,540,110)	0		0
								0		

MARION COUNTY DEPARTMENT OF EDUCATION

Carol C. Newton
Director of Finance
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Jasper, TN 37347

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Memorandum

To: School Board Members
Director of Schools

From: Amanda Weeks

Date: December 8, 2025

Subject: Federal Projects Fund 142 Amendment #5

Attached you will find the December budget amendment of the Federal Projects Fund (Fund 142) for consideration by the Board.

There are two amendments. One amendment is to move funds based on revised needs and account for a revised allocation change from the State for Title I. The amendment will have to be approved by the State and will go to the Commission since the allocation amount changed. There is also an amendment to move funds within the AALN Preschool grant. This amendment will have to be approved by the state but does not require approval by the Commission.

I respectfully request approval of the proposed budget amendment as reflected in the attached detail. This will allow us to meet audit requirements and adjust our accounting records accordingly.

Marion County Schools
Federal Projects Original Budget
2025-2026

12/2/25
TITLE I

Account Description	Sub Fund	Function/Obj	Cost Ctr	November	December Amend #5	DR (CR)
Revenue	101	47141		1,064,555.06	1,064,812.32	257.26
Teachers	101	71100 116	JES	66,770	66,770	0
Educ. Assistants	101	71100 163	JES	27,220	27,220	0
Soc. Sec. 6.2%	101	71100 201	JES	5,827	5,827	0
Retirement T 7.99%	101	71100 204	JES	5,335	5,335	0
Retirement TA 8.19%	101	71100 204	JES	2,229	2,229	0
Medical Insurance	101	71100 207	JES	18,124	18,124	0
Medicare 1.45%	101	71100 212	JES	1,363	1,363	0
Work. Comp. Ins	101	71100 299	JES	226	226	0
Other Contracted Serv	101	71100 399	JES	0	0	0
Instruct. Sup. & Mat.	101	71100 429	JES	3,179	3,179	0
Reg. Instr. Equipment	101	71100 722	JES	8,327	8,327	0
Other Sal & Wages	101	72130 189	JES	0	0	0
Sal.& Wag (Parent Inv.)	101	72130 189	JES	0	0	0
Soc. Sec. 6.2%	101	72130 201	JES	0	0	0
Retirement T 7.99%	101	72130 204	JES	0	0	0
Medical Insurance	101	72130 207	JES	0	0	0
Medicare 1.45%	101	72130 212	JES	0	0	0
Work. Comp. Ins	101	72130 299	JES	0	0	0
Inservice/Staff Dev.	101	72210 524	JES	0	0	0
Equipment	101	72210 790	JES	0	0	0
Teachers	101	71100 116	JMS	0	0	0
Educ. Assistants	101	71100 163	JMS	25,280	25,280	0
Soc. Sec. 6.2%	101	71100 201	JMS	1,567	1,567	0
Retirement T 7.99%	101	71100 204	JMS	0	0	0
Retirement TA 8.19%	101	71100 204	JMS	2,070	2,070	0
Medical Insurance	101	71100 207	JMS	9,398	9,398	0
Medicare 1.45%	101	71100 212	JMS	367	367	0
Work. Comp. Ins	101	71100 299	JMS	61	61	0
Other Contracted Serv	101	71100 399	JMS	6,130	6,130	0
Instruct. Sup. & Mat.	101	71100 429	JMS	0	0	0
Reg. Instr. Equipment	101	71100 722	JMS	7,663	7,663	0
Teachers	101	71100 163	MCH	0	0	0
Other Salaries & Wages	101	71100 189	MCH	18,000	18,000	0
Medicare 1.45%	101	71100 212	MCH	265	265	0
Work. Comp. Ins	101	71100 299	MCH	45	45	0
Other Contracted Serv	101	71100 399	MCH	9,520	9,520	0
Reg. Instr. Equipment	101	71100 722	MCH	36,520	36,520	0

Federal Projects Original Budget
2025-2026

Account Description	Sub Fund	Function/Obj	Cost Ctr	November	December Amend #5	DR (CR)
Teachers	101	71100 116	MES	0	0	0
Educ. Assistants	101	71100 163	MES	27,220	27,220	0
Soc. Sec. 6.2%	101	71100 201	MES	1,688	1,688	0
Retirement T 7.99%	101	71100 204	MES	0	0	0
Retirement TA 8.19%	101	71100 204	MES	2,229	2,229	0
Medical Insurance	101	71100 207	MES	8,726	8,726	0
Medicare 1.45%	101	71100 212	MES	395	395	0
Work. Comp. Ins	101	71100 299	MES	65	65	0
Other Contracted Serv	101	71100 399	MES	0	0	0
Instruct. Sup. & Mat.	101	71100 429	MES	2,500	2,500	0
Reg. Instr. Equipment	101	71100 722	MES	7,133	7,133	0
Teachers	101	71100 116	MESPS	53,480	53,480	0
Educ. Assistants	101	71100 163	MESPS	27,220	27,220	0
Soc. Sec. 6.2%	101	71100 201	MESPS	5,003	5,003	0
Retirement T 7.99%	101	71100 204	MESPS	4,273	4,273	0
Retirement TA 8.19%	101	71100 204	MESPS	2,229	2,229	0
Medical Insurance	101	71100 207	MESPS	18,796	18,796	0
Medicare 1.45%	101	71100 212	MESPS	1,170	1,170	0
Work. Comp. Ins	101	71100 299	MESPS	194	194	0
Other Contracted Serv	101	71100 399	MESPS	0	0	0
Instruct. Sup. & Mat.	101	71100 429	MESPS	0	0	0
Reg. Instr. Equipment	101	71100 722	MESPS	0	0	0
Teachers	101	71100 116	SPE	75,510	75,510	0
Educ. Assistants	101	71100 163	SPE	27,900	27,900	0
Soc. Sec. 6.2%	101	71100 201	SPE	6,411	6,411	0
Retirement T 7.99%	101	71100 204	SPE	6,033	6,033	0
Retirement TA 8.19%	101	71100 204	SPE	2,285	2,285	0
Medical Insurance	101	71100 207	SPE	20,274	20,274	0
Medicare 1.45%	101	71100 212	SPE	1,499	1,499	0
Work. Comp. Ins	101	71100 299	SPE	248	248	0
Other Contracted Serv	101	71100 399	SPE	0	0	0
Instruct. Sup. & Mat.	101	71100 429	SPE	0	0	0
Reg. Instr. Equipment	101	71100 722	SPE	0	0	0
Other Sal.& Wages	101	72130 189	SPE	0	0	0
Sal.& Wag (Parent Inv.)	101	72130 189	SPE	0	0	0
Soc. Sec. 6.2%	101	72130 201	SPE	0	0	0
Retirement T 7.99%	101	72130 204	SPE	0	0	0
Medical Insurance	101	72130 207	SPE	0	0	0
Medicare 1.45%	101	72130 212	SPE	0	0	0
Work. Comp. Ins	101	72130 299	SPE	0	0	0
Inservice/Staff Dev.	101	72210 524	SPE	0	0	0
Equipment	101	72210 790	SPE	0	0	0

Federal Projects Original Budget
2025-2026

Account Description	Sub Fund	Function/Obj	Cost Ctr	November	December Amend #5	DR (CR)
Teachers	101	71100 116	SPEPS	49,195	49,195	0
Educ. Assistants	101	71100 163	SPEPS	25,280	25,280	0
Soc. Sec. 6.2%	101	71100 201	SPEPS	4,617	4,617	0
Retirement T 7.99%	101	71100 204	SPEPS	3,931	3,931	0
Retirement TA 8.19%	101	71100 204	SPEPS	2,070	2,070	0
Medical Insurance	101	71100 207	SPEPS	18,796	18,796	0
Medicare 1.45%	101	71100 212	SPEPS	1,080	1,080	0
Work. Comp. Ins	101	71100 299	SPEPS	194	194	0
Other Contracted Serv	101	71100 399	SPEPS	0	0	0
Instruct. Sup. & Mat.	101	71100 429	SPEPS	0	0	0
Reg. Instr. Equipment	101	71100 722	SPEPS	0	0	0
Other Contracted Serv	101	71100 399	SPH	0	5,530	(5,530)
Instruct. Sup. & Mat.	101	71100 429	SPH	5,000	8,000	(3,000)
Reg. Instr. Equipment	101	71100 722	SPH	57,620	49,090	8,530
Teachers	101	71100 116	WES	0	0	0
Educ. Assistants	101	71100 163	WES	26,560	26,560	0
Soc. Sec. 6.2%	101	71100 201	WES	1,647	1,647	0
Retirement T 7.99%	101	71100 204	WES	0	0	0
Retirement TA 8.19%	101	71100 204	WES	2,175	2,175	0
Medical Insurance	101	71100 207	WES	15,005	15,005	0
Medicare 1.45%	101	71100 212	WES	385	385	0
Work. Comp. Ins	101	71100 299	WES	64	64	0
Other Contracted Serv	101	71100 399	WES	7,920	7,920	0
Reg. Instr. Equipment	101	71100 722	WES	53,166	53,166	0
Teachers	101	71100 116	WMS	0	0	0
Educ. Assistants	101	71100 163	WMS	0	0	0
Soc. Sec. 6.2%	101	71100 201	WMS	0	0	0
Retirement T 7.99%	101	71100 204	WMS	0	0	0
Retirement TA 8.19%	101	71100 204	WMS	0	0	0
Medical Insurance	101	71100 207	WMS	0	0	0
Medicare 1.45%	101	71100 212	WMS	0	0	0
Work. Comp. Ins	101	71100 299	WMS	0	0	0
Other Contracted Serv	101	71100 399	WMS	9,424	9,424	0
Instruct. Sup. & Mat.	101	71100 429	WMS	4,922	4,922	0
Reg. Instr. Equipment	101	71100 722	WMS	26,654	26,654	0
Other Contracted Serv	101	71100 399	WHS	4,425	6,805	(2,380)
Instruct. Sup. & Mat.	101	71100 429	WHS	13,982	11,602	2,380
Reg. Instr. Equipment	101	71100 722	WHS	26,014	26,014	0
Medical Insurance	101	71100 207	CEN	0	0	0
Instructional Supplies	101	71100 429	CEN	0	0	0
Other Sal.& Wages	101	72130 189	CEN	0	0	0

Federal Projects Original Budget
2025-2026

Account Description	Sub Fund	Function/Obj	Cost Ctr	November	December Amend #5	DR (CR)
Sal & Wag (Parent Inv.)	101	72130 189	CEN	14,280	14,280	0
Soc. Sec. 6.2%	101	72130 201	CEN	885	885	0
Retirement T 5.77%	101	72130 204	CEN	1,141	1,141	0
Medical Insurance	101	72130 207	CEN	0	0	0
Medicare 1.45%	101	72130 212	CEN	207	207	0
Work. Comp. Ins	101	72130 299	CEN	34	34	0
Travel	101	72130 355	CEN	0	0	0
Oth. Contr. Services	101	72130 399	CEN	0	0	0
Other Charges	101	72130 599	CEN	101,387	101,346	41
Inservice/Staff Dev.	101	72210 524	CEN	0	0	0
Transfers Out	101	99100 590	CEN	0	0	0
Indirect Cost	101	99100 504	CEN	28,528.06	28,826.32	(298.26)
				1,064,555.06	1,064,812.32	(257.26)
				0	0	0

Marion County Schools
Federal Projects Original Budget
2025-2026

12/02/25
AALN Preschool

Account Description	Sub Fund	Function/Obj	Cost Ctr	October Amend #3	December Amend #5	DR (CR)
Revenue	896	47143		10,000.00	10,000.00	0.00
Substitutes-Non Certified	896	71200 198		1,350.00	1,350.00	0.00
Social Security	896	71200 201		84.00	84.00	0.00
Medicare	896	71200 212		20.00	20.00	0.00
Instructional Supplies & Materials	896	71200 429		0.00	2,599.00	(2,599.00)
Other Supplies and Materials	896	71200 499		2,599.00	0.00	2,599.00
Other Salaries & Wages	896	72220 189		3,475.00	3,475.00	0.00
Social Security	896	72220 201		215.00	215.00	0.00
State Retirement	896	72220 204		301.00	301.00	0.00
Medicare	896	72220 212		50.00	50.00	0.00
Staff Development	896	72220 524		1,906.00	1,906.00	(6.00)
Total Expenditures				**10,000.00**	**10,000.00**	0.00
				0.00	0.00	0.00

KAATZ, BINKLEY, JONES, & MORRIS ARCHITECTS, INC.
ARCHITECTS – ENGINEERS – EDUCATIONAL PLANNERS

William T. Morris, AIA   Larry D. Marvel, AIA   Gary C. Kromer, RA   Jason Morris, AIA

ARCHITECTURE
William T. Morris, AIA, *Chairman*
Steve G. Morris
Larry D. Marvel, AIA, CSI/CDT
Gary C. Kromer, RA, CEFPI
Jason Morris, AIA
CSI/CDT
Nathan Dutch

EDUCATIONAL PLANNERS
Debbie Morris

ENGINEERING
Sandy Olandt, PE
Brandon Marvel

INTERIORS
Kathy Richards, NCIDQ,

Jenni Cozart, NCIDQ

ADMINISTRATION
Penny Phillips

November 21, 2025

Mr. Mark Griffith
Marion County Schools
204 Betsy Park Drive
Jasper, TN 37347

Re: Whitwell High School Theater Renovation
KBJM Project No. 2940-24
Pay Application #03

Dear Mr. Griffith:

Please find enclosed the Application and Certificate for Payment for the period ending November 12, 2025.

Based upon our periodic visits to the construction site and our observations of construction, the Applications for Payment, and the representations contained therein, to our knowledge, information and belief, the work appears to be in accordance with the Contract Documents.

Therefore, we recommend payment of $211,616.68 to OLG Services, LLC, 301 Industrial Blvd., Tullahoma, TN 37388, and $11,137.72 to the retainage account. This brings the total amount paid to OLG Services to date to $457,587.36 and the total of the retainage account to $24,083.54.

Thank you,

Jason Morris

Jason Morris

Kaatz, Binkley, Jones & Morris Architects, Inc.

Enclosures
(1) OLG Services, LLC. Pay Request

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER:	Marion County Schools 204 Betsy Pack Drive Jasper, TN 37347	PROJECT:	S03625 -Whitwell Theater Reno 200 200 Tiger Trail Whitwell, TN 37397	APPLICATION NO:	003	Distribution to:
						OWNER: [X]
				PERIOD TO:	November 12, 2025	ARCHITECT: [X]
				CONTRACT FOR:	General Construction	CONTRACTOR: [X]
FROM	OLO Services, LLC	VIA	Kaatz, Binkley, Jones & Morris Architects, Inc.	CONTRACT DATE:	07-10-2025	FIELD: [ ]
CONTRACTOR:	301 Industrial Blvd. Tullahoma, TN 37388	ARCHITECT:	1008 Charlie Daniels Parkway Mt. Juliet, TN 37122	PROJECT NOS:	/ S03625 /	OTHER: [ ]

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM 2,121,000.00
2. NET CHANGE BY CHANGE ORDERS $0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) $2,121,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) $481,670.90
5. RETAINAGE:
   a. 5% of Completed Work (Column D + E on G703: $481,670.90) = 24,083.54
   b. 0.00% of Stored Material (Column F on G703: $0.00) = $0.00

   Total Retainage (Lines 5a + 5b or Total in Column I of G703) 24,083.54
6. TOTAL EARNED LESS RETAINAGE 457,587.36
   (Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT 245,970.68
   (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE 211,616.68
9. BALANCE TO FINISH, INCLUDING RETAINAGE
   (Line 3 less Line 6) 1,663,412.64

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order		0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [signature] Date: 11/13/25

State of:

County of:

Subscribed and sworn to before me this 12th day of November

Notary Public: [signature]

My Commission expires: 8/23/2025

DeAndra L Caroland STATE OF TENNESSEE NOTARY PUBLIC

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .... $ 211,616.68 0.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Jason Morris Date: 11/21/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA® Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

S03625 - Whitwell Theater Reno
200 200 Tiger Trail
Whitwell, TN 37397

APPLICATION NO:	003
APPLICATION DATE:	11-11-2025
PERIOD TO:	November 12, 2025
ARCHITECT'S PROJECT NO:	

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	General Conditions	193,137.12	67,597.99	19,313.71	0.00	86,911.70	45.00%	106,225.42	0.00
	Existing Conditions	53,570.00	53,570.00	0.00	0.00	53,570.00	100.00%	0.00	0.00
	Concrete	40,540.82	36,486.74	4,054.08	0.00	40,540.82	100.00%	0.00	0.00
	Masonry	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00%	0.00	0.00
	Metals	19,907.80	9,953.90	9,953.90	0.00	19,907.80	100.00%	0.00	0.00
	Wood, Plastic, and Composites	14,537.60	0.00	0.00	0.00	0.00	0.00%	14,537.60	0.00
	Thermal and Moisture Protection	34,661.00	0.00	17,330.50	0.00	17,330.50	50.00%	17,330.50	0.00
	Openings	81,605.84	20,401.46	0.00	0.00	20,401.46	25.00%	61,204.38	0.00
	Finishes	326,755.00	0.00	0.00	0.00	0.00	0.00%	326,755.00	0.00
	Specialties	30,992.50	0.00	0.00	0.00	0.00	0.00%	30,992.50	0.00
	Equipment	206,965.00	0.00	0.00	0.00	0.00	0.00%	206,965.00	0.00
	Plumbing	49,552.80	7,432.92	2,477.64	0.00	9,910.56	20.00%	39,642.24	0.00
	HVAC	243,156.60	36,473.49	109,420.47	0.00	145,893.96	60.00%	97,262.64	0.00
	Electrical	602,041.00	0.00	60,204.10	0.00	60,204.10	10.00%	541,836.90	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	Discretionary Fund (4%)	81,576.92	0.00	0.00	0.00	0.00	0.00%	81,576.92	0.00
	A/V Equipment Allowance	100,000.00	0.00	0.00	0.00	0.00	0.00%	100,000.00	0.00
	Post Occupancy Adjusting	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
	Concrete and Engineering Earth Fill Testing	10,000.00	5,000.00	0.00	0.00	5,000.00	50.00%	5,000.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	2,121,000.00	258,916.50	222,754.40	0.00	481,670.90	22.71%	1,639,329.10	0.00

KAATZ, BINKLEY, JONES, & MORRIS ARCHITECTS, INC.
ARCHITECTS – ENGINEERS – EDUCATIONAL PLANNERS
William T. Morris, AIA Larry D. Marvel, AIA Gary C. Kromer, RA Jason Morris, AIA

ARCHITECTURE
William T. Morris, AIA, *Chairman*
Steve G. Morris
Larry D. Marvel, AIA, CSI/CDT
Gary C. Kromer, RA, CEFPI
Jason Morris, AIA
CSI/CDT
Nathan Dutch

EDUCATIONAL PLANNERS
Debbie Morris

ENGINEERING
Sandy Olandt, PE
Brandon Marvel

INTERIORS
Kathy Richards, NCIDQ,

Jenni Cozart, NCIDQ

ADMINISTRATION
Penny Phillips

December 2, 2025

Mr. Mark Griffith
Marion County Schools
204 Betsy Park Drive
Jasper, TN 37347

Re: Marion County Lockers
KBJM Project No. 2946-24
Pay Application #01

Dear Mr. Griffith:

Please find enclosed the Application and Certificate for Payment for the period ending November 30, 2025.

Based upon our periodic visits to the construction site and our observations of construction, the Applications for Payment, and the representations contained therein, to our knowledge, information and belief, the work appears to be in accordance with the Contract Documents.

Therefore, we recommend payment of $228,678.98 to MDI Construction, Inc., 110 Mooreland Drive, Springfield, TN 37172, and $12,035.74 to the retainage account. This brings the total amount paid to MDI Construction, Inc., to date to $228,678.98 and the total of the retainage account to $12,035.74.

Thank you,

Jason Morris

Jason Morris

Kaatz, Binkley, Jones & Morris Architects, Inc.

Enclosures
(1) MDI Construction, Inc., Pay Request

AIA Document G702® – 1992

Application and Certificate for Payment

TO OWNER: Marion County Department of Education
204 Betsy Pack Dr
Jasper, TN 37347

PROJECT: Marion County Lockers

APPLICATION NO: 001

PERIOD TO: 11-30-2025

CONTRACT FOR:

CONTRACT DATE: 07-16-2025

PROJECT NOS: / /

Distribution to:
OWNER [ ]
ARCHITECT [ ]
CONTRACTOR [ ]
FIELD [ ]
OTHER [ ]

FROM CONTRACTOR: MDI Construction Inc
110 Mooreland Drive
Springfield, TN 37172

VIA ARCHITECT: Kaatz, Binkley, Jones & Morris Architects, Inc
1008 Charlie Daniels Parkway
Mt. Juliet, TN 37122

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM 543,515.28
2. NET CHANGE BY CHANGE ORDERS $0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) 543,515.28
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) $240,714.72
5. RETAINAGE:
   a. 5% of Completed Work (Column D + E on G703) $240,714.72 = 12,035.74
   b. 0.00% of Stored Material (Column F on G703) $0.00 = $0.00
   Total Retainage (Lines 5a + 5b or Total in Column I of G703) 12,035.74
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) 228,678.98
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) 0.00
8. CURRENT PAYMENT DUE 228,678.98
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) 314,836.30

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order		0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [signature] Date: 11-19-25

State of: TENNESSEE
County of: Robertson

Subscribed and sworn to before me this 19 day of NOVEMBER
Notary Public: [signature]
My Commission expires: 10-20-26

STATE OF TENNESSEE NOTARY PUBLIC COUNTY OF ROBERTSON

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED 228,678.98

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [signature] Date: 12/2/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA® Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

Marion County Lockers

APPLICATION NO:	001
APPLICATION DATE:	07-16-2025
PERIOD TO:	11-30-2025
ARCHITECT'S PROJECT NO:	

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	MARION COUNTY HIGH SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
99.50.1	Discretionary Fund	7,500.00	0.00	0.00	0.00	0.00	0.00%	7,500.00	0.00
02.41.1	Lockers- Demo	23,430.24	0.00	0.00	0.00	0.00	0.00%	23,430.24	0.00
10.05.1	Lockers- Install	113,844.72	0.00	0.00	0.00	0.00	0.00%	113,844.72	0.00
09.91.1	Paint	18,432.00	0.00	0.00	0.00	0.00	0.00%	18,432.00	0.00
01.78.1	Post Installation Adjusting	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00
99.10.1	PRO	25,942.50	0.00	0.00	0.00	0.00	0.00%	25,942.50	0.00
99.40.1	Project Supervision	11,520.00	0.00	0.00	0.00	0.00	0.00%	11,520.00	0.00
06.10.1	Rough Carpentry	2,640.00	0.00	0.00	0.00	0.00	0.00%	2,640.00	0.00
09.65.1	Rubber Base	2,679.60	0.00	0.00	0.00	0.00	0.00%	2,679.60	0.00
07.92.1	Sealants & Caulking	900.00	0.00	0.00	0.00	0.00	0.00%	900.00	0.00
	MONTEAGLE ELEMENTARY SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
99.50.2	Discretionary Fund	7,500.00	0.00	0.00	0.00	0.00	0.00%	7,500.00	0.00
02.41.2	Lockers- Demo	5,378.64	0.00	5,378.64	0.00	5,378.64	100.00%	0.00	268.93
10.05.2	Lockers- Install	26,052.24	0.00	26,052.24	0.00	26,052.24	100.00%	0.00	1,302.61
09.91.2	Paint	4,704.00	0.00	4,704.00	0.00	4,704.00	100.00%	0.00	235.20
01.78.2	Post Installation Adjusting	3,000.00	0.00	3,000.00	0.00	3,000.00	100.00%	0.00	150.00
99.10.2	PRO	8,647.50	0.00	8,647.50	0.00	8,647.50	100.00%	0.00	432.38
99.40.2	Project Supervision	4,608.00	0.00	4,608.00	0.00	4,608.00	100.00%	0.00	230.40
06.10.2	Rough Carpentry	2,640.00	0.00	2,640.00	0.00	2,640.00	100.00%	0.00	132.00
09.65.2	Rubber Base	613.20	0.00	613.20	0.00	613.20	100.00%	0.00	30.66
07.92.2	Sealants & Caulking	900.00	0.00	900.00	0.00	900.00	100.00%	0.00	45.00
	WHITWELL HIGH SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
99.50.3	Discretionary Fund	7,500.00	0.00	0.00	0.00	0.00	0.00%	7,500.00	0.00
02.41.3	Lockers- Demo	7,368.00	0.00	0.00	0.00	0.00	0.00%	7,368.00	0.00
10.05.3	Lockers- Install	35,600.00	0.00	0.00	0.00	0.00	0.00%	35,600.00	0.00
09.91.3	Paint	6,720.00	0.00	0.00	0.00	0.00	0.00%	6,720.00	0.00
01.78.3	Post Installation Adjusting	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00
99.10.3	PRO	8,647.50	0.00	0.00	0.00	0.00	0.00%	8,647.50	0.00

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
09 40.3	Project Supervision	4,608.00	0.00	0.00	0.00	0.00	0.00%	4,608.00	0.00
06 10.3	Rough Carpentry	2,640.00	0.00	0.00	0.00	0.00	0.00%	2,640.00	0.00
09 65.3	Rubber Base	840.00	0.00	0.00	0.00	0.00	0.00%	840.00	0.00
07 92.3	Sealants & Caulking	900.00	0.00	0.00	0.00	0.00	0.00%	900.00	0.00
	SOUTH PITTSBURG HIGH SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
99 50.4	Discretionary Fund	7,500.00	0.00	0.00	0.00	0.00	0.00%	7,500.00	0.00
02 41.4	Lockers- Demo	20,262.00	0.00	20,262.00	0.00	20,262.00	100.00%	0.00	1,013.10
10 05.4	Lockers- Install	99,212.64	0.00	99,212.64	0.00	99,212.64	100.00%	0.00	4,960.63
09 91.4	Paint	16,080.00	0.00	16,080.00	0.00	16,080.00	100.00%	0.00	804.00
01 78.4	Post Installation Adjusting	3,000.00	0.00	3,000.00	0.00	3,000.00	100.00%	0.00	150.00
99 10.4	PRO	25,942.50	0.00	25,942.50	0.00	25,942.50	100.00%	0.00	1,297.12
99 40.4	Project Supervision	13,824.00	0.00	13,824.00	0.00	13,824.00	100.00%	0.00	691.20
06 10.4	Rough Carpentry	2,640.00	0.00	2,640.00	0.00	2,640.00	100.00%	0.00	132.00
09 65.4	Rubber Base	2,310.00	0.00	2,310.00	0.00	2,310.00	100.00%	0.00	115.50
07 92.4	Sealants & Caulking	900.00	0.00	900.00	0.00	900.00	100.00%	0.00	45.00
	GRAND TOTAL	**543,515.28**	**0.00**	**240,714.72**	**0.00**	**240,714.72**	**44.29%**	**302,800.56**	**12,035.73**

Subject: Items To Add To December School Board Agenda 12-1-25
From: Dr. Heath Thacker <bthacker@mctns.net>
To: Ruby Ledford <rubyledford@mctns.net>, Mark Griffith <mgriffith@mctns.net>
Date: Monday, 12/01/2025 9:50 AM
1 attachment: JMS Volleyball Schedule 25-26.xlsx 595 KB

Mrs. Ledford,

Please see the following items for Dr. Griffith to review. I am requesting that these items to be added to the December School Board Agenda with Dr. Griffith's approval:

1. JMS Volleyball Schedule 25-26 - Schedule is attached to this email.
2. Permission for Marion County Little League Football to use JMS Cafeteria on Saturday January 3rd for End of the Season Banquet. If approved, Facility Use Agreement will be sent after signed by both parties.
3. Permission for Jasper First Baptist Church to use JMS Auditorium on Sunday April 5th for Easter Service. If approved, Facility use Agreement will be sent after signed by both parties.

DR. HEATH THACKER
PRINCIPAL
JASPER MIDDLE SCHOOL
15 Hwy 150, Jasper, TN 37347
bthacker@mctns.net
423-942-6251
www.jaspermiddle.org

Subject: Items To Add To December School Board Agenda 12-1-25
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MARION COUNTY DEPARTMENT OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347
Telephone (423) 942-3434· Fax (423) 942-4210

Director of Schools
Mark A. Griffith

TO: School Board and Dr. Griffith
FROM: Becky Bigelow
DATE: November 21, 2025
RE: LEA Compliance Approval

Please approve the attached 2025 LEA Compliance Report. Marion County is in compliance with all federal and state education laws and SBE rules.

TN Department of Education

2025 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 28, 2025**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised annual compliance report data may inform an LEA's approval classification.

- [x] I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- [ ] I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name: Marion County Schools

Director of Schools/Superintendent Name: Mark Griffith

Director of Schools/Superintendent Signature:

School Board Chair Name: Ryan Phillips

School Board Chair Signature:

Date of School Board Approval:

UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 28, 2025
(including the corresponding corrective action plan if applicable).
Upload instructions are accessible here.

MARION COUNTY DEPARTMENT OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347
Telephone (423) 942-3434 · Fax (423) 942-4210

Director of Schools
Mark A. Griffith

TO: School Board and Dr. Griffith
FROM: Becky Bigelow
DATE: December 2, 2025
RE: Service Agreement Approval

Please approve to continue a service agreement with Acutrans for interpreting services needed when meeting with non-English speaking parents.

acutrans

Statement of Work

Marion County Schools	
Company name:	Marion County Schools
Address:	204 Betsy Pack Drive Jasper, TN 37347
Requestor:	Mark Griffith

Acutrans	
Company name:	Acutrans
Address:	9700 W. 197th St. Suite 102 Mokena, IL 60448
Primary Contact:	Navier Bordi, Account Manager
Email:	NavierB@acutrans.com
Phone:	773.273.8050
SOW Effective date:	01/01/2026
SOW Expiration date:	01/31/2027

☐

This SOW, executed in accordance with the terms of Master Services Agreement ("the Agreement") dated *(date)* between *(Client Name)* and (Supplier Name) is entered into by the parties and effective as of the SOW Effective date above.

OR

☒

This SOW is entered into by the parties and effective as of the SOW Effective Date above.

1. Description of Service

Pursuant to and in conformance with any standards, guidelines and specifications which may be provided by the Client to the Supplier, Supplier will deliver audio/video interpretation and document translation services to the Client under the Agreement as a work made for hire (collectively, the "services").

2. Pricing/Schedule

Please refer to the detailed pricing schedule in Appendix 1 of this document.

3. Termination and Suspension Due to Force Majeure

This SOW is subject to immediate suspension and/or termination upon written notice in the event of any incapacity, insolvency, termination of business, a party filing for or being the subject of a bankruptcy petition, or if a party is the subject of a debtor relief action. In the event of the suspension, postponement, or interference with the purpose of this Agreement due to an act of God, war, riot, act of terrorism, civil unrest, fire, pandemic, illness, act of any federal, state, or local authority, or any other reason which is beyond either party's reasonable control (each, a "Force Majeure Event") the Parties may agree to suspend this Agreement for as long as any such event continues, and the obligations of both Parties will be suspended, except for any payments which have accrued and are due to Acutrans as of the date of suspension. If the Force Majeure event continues for more than thirty (30) days, either party may elect to terminate this Agreement immediately upon written notice to the other party.

4. Payment

The Supplier will issue a monthly invoice to the Client.

Client will remit the payment through ACH no later than 30 days after the delivery.

VENDOR/PAYEE INFORMATION			
Vendor/Payee Name:	Accurate Translation Bureau, Inc. d/b/a Acutrans		TIN# 36-4138820
Remit Address:	P.O. Box 3311, Orland Park, IL 60462		
Email Address:	CariS@acutrans.com & AnthonyW@acutrans.com	Phone Number:	708-274-9004
BANK INFORMATION			
Financial Institution Name:	Hinsdale Bank & Trust, 21 E. 1st St., Hinsdale, IL 60521		
Account #:	250029006		
Routing/ABA#	071925402		
Type of Account:	Checking		

In the event that any payment due under this Agreement remains unpaid for a period of 30 days following the due date, a late fee of 1.5% may be assessed on the outstanding balance. This late fee shall be applied per month (or pro-rata for any portion of a month) until such time as the overdue payment is received in full.

Payment Terms Update:

Client may keep a credit card on file with Acutrans for convenience of both parties. Acutrans reserves the right to charge any monthly invoice balance to the credit card on file.

Name on Card:	
CC Number:	
Expiration Date:	
CVC/CVV:	
Zip Code:	

IN WITNESS THEREOF, the Parties hereby enter into this Agreement by authorized signature below.

Marion County Schools	ACCURATE TRANSLATION BUREAU, INC. dba Acutrans
Signature:	Signature:
By:	By:
Title:	Title:
Date:	Date:

Appendix 1

Pricing

Over-The-Phone Interpreting (OPI)

Spanish	$0.89 / minute
Non-Spanish	$0.89 / minute

Video Remote Interpreting (VRI)

Spanish	$1.25 / minute
Non-Spanish	$1.25 / minute
American Sign Language (ASL)	$2.50 / minute

On-Site Interpretation / Pre-Scheduled Video Conferencing

Spanish	$65.00 / hour
Non-Spanish	$75.00 / hour
ASL	$110.00 / hour
Mileage	Travel charges will be added to all on-site interpreting requests, door to door, based on current IRS rate. **ASL travel will be charged hourly at the current appointment rate with a 1-hour minimum charge.
Rush/After Hours	Rates above are valid 24x7x365

*2- hour minimum for On-Site, with 30-minute increments thereafter. 48-hour cancellation policy.

*1-hour minimum for Pre-Scheduled Video, with 30-minute increments thereafter. 24-hour cancellation policy.

Additional Charges

a. If session lasts longer then scheduled time, the overage will be billed in 30-minute increments thereafter.
b. If session is cancelled less than 24 hours prior to scheduled start time (48 hours for On-Site).
c. Client will be charged for scheduled session hours.

Additional Services/Equipment (Included)

Third-Party Calling	No Charge	Training Materials	No Charge
Account Activation	No Charge	Live Training Sessions (Unlimited)	No Charge
Client Success Manager	No Charge	Instruction Cards	No Charge
Implementation Consultant	No Charge		

*Simultaneous Interpreting available upon request (subject to special pricing).

*Translation pricing will be provided in a quote upon translation request as necessary.

Fully human Document Translation/Review process						Machine Translation + Review
Language	New Word Rate	TM Matches 80%-99%	Repetition Rate	Exact Match	Minimum Hourly Fee Linguistic Hourly Rate	MTPE Discount on New Word Rate
Afrikaans	$0.23	$0.12	$0.06	$0.06	$60.00	Not available
Akan	$0.23	$0.12	$0.06	$0.06	$60.00	Not available
Albanian	$0.17	$0.09	$0.04	$0.04	$55.00	5%
Amharic	$0.23	$0.12	$0.06	$0.06	$55.00	5%
Arabic	$0.13	$0.07	$0.03	$0.03	$40.00	7%
Armenian	$0.17	$0.09	$0.04	$0.04	$55.00	5%
Assamese	$0.13	$0.07	$0.03	$0.03	$25.00	Not available
Assyrian	$0.18	$0.09	$0.05	$0.05	$50.00	Not available
Azeri	$0.23	$0.12	$0.06	$0.06	$55.00	Not available
Bari	$0.30	$0.15	$0.08	$0.08	$85.00	Not available
Basque	$0.21	$0.11	$0.05	$0.05	$55.00	Not available

Belarusian	$0.18	$0.09	$0.05	$0.05	$45.00	Not available
Bemba	$0.30	$0.15	$0.08	$0.08	$85.00	Not available
Bengali	$0.13	$0.07	$0.03	$0.03	$25.00	Not available
Bosnian	$0.15	$0.08	$0.04	$0.04	$45.00	Not available
Brazilian Portuguese	$0.15	$0.08	$0.04	$0.04	$65.00	Not available
Burmese	$0.18	$0.09	$0.05	$0.05	$45.00	Not available
Catalan	$0.21	$0.11	$0.05	$0.05	$60.00	20%
Cebuano	$0.25	$0.13	$0.06	$0.06	$65.00	Not available
Chin Falam	$0.30	$0.15	$0.08	$0.08	$45.00	Not available
Chin Hakha	$0.30	$0.15	$0.08	$0.08	$45.00	Not available
Chin Tedim (Zoma)	$0.30	$0.15	$0.08	$0.08	$45.00	Not available
Chinese Simplified	$0.12	$0.06	$0.03	$0.03	$45.00	7%
Chinese Traditional	$0.15	$0.08	$0.04	$0.04	$50.00	7%
Chuukese	$0.70	$0.35	$0.18	$0.18		Not available
Croatian	$0.16	$0.08	$0.04	$0.04	$45.00	Not available
Czech	$0.12	$0.06	$0.03	$0.03	$45.00	15%
Dari	$0.18	$0.09	$0.05	$0.05	$45.00	Not available
Dinka	$0.30	$0.15	$0.08	$0.08	$85.00	Not available
Dutch	$0.21	$0.11	$0.05	$0.05	$60.00	20%
Esperanto	$0.50	x	x	x	$100.00	Not available
Estonian	$0.17	$0.09	$0.04	$0.04	$50.00	10%
Farsi	$0.18	$0.09	$0.05	$0.05	$45.00	Not available
Finnish	$0.23	$0.12	$0.06	$0.06	$70.00	10%
French	$0.19	$0.10	$0.05	$0.05	$70.00	20%
French Canadian	$0.24	$0.12	$0.06	$0.06	$70.00	20%
Fulani	$0.21	$0.11	$0.05	$0.05	$60.00	Not available
Ga	$0.23	$0.12	$0.06	$0.06	$55.00	Not available
Galician (Gallego)	$0.21	$0.11	$0.05	$0.05	$70.00	Not available
Georgian	$0.16	$0.08	$0.04	$0.04	$45.00	Not available
German	$0.19	$0.10	$0.05	$0.05	$70.00	10%
Greek	$0.20	$0.10	$0.05	$0.05	$70.00	Not available
Gujarati	$0.16	$0.08	$0.04	$0.04	$35.00	Not available
Haitian Creole	$0.20	$0.10	$0.05	$0.05	$70.00	Not available
Hausa	$0.18	$0.09	$0.05	$0.05	$45.00	Not available
Hebrew	$0.22	$0.11	$0.06	$0.06	$45.00	7%
Hindi	$0.14	$0.07	$0.04	$0.04	$35.00	5%
Hmong	$0.20	$0.10	$0.05	$0.05	$70.00	Not available
Hungarian	$0.16	$0.08	$0.04	$0.04	$50.00	5%
Igbo	$0.18	$0.09	$0.05	$0.05	$45.00	Not available
Ilocano	$0.25	$0.13	$0.06	$0.06	$65.00	Not available
Indonesian (Bahasa Indonesia)	$0.18	$0.09	$0.05	$0.05	$40.00	10%

Irish Gaelic	$0.25	$0.13	$0.06	$0.06	$70.00	
Italian	$0.16	$0.08	$0.04	$0.04	$65.00	15%
Japanese	$0.25	$0.13	$0.06	$0.06	$75.00	10%
Kannada	$0.16	$0.08	$0.04	$0.04	$50.00	Not available
Karen	$0.24	$0.12	$0.06	$0.06	$70.00	Not available
Kazakh	$0.15	$0.08	$0.04	$0.04	$45.00	Not available
Khmer (Cambodian)	$0.18	$0.09	$0.05	$0.05	$45.00	Not available
Kinyarwanda	$0.23	$0.12	$0.06	$0.06	$70.00	Not available
Kirundi	$0.28	$0.14	$0.07	$0.07	$80.00	Not available
Korean	$0.20	$0.10	$0.05	$0.05	$55.00	5%
Kpelle	$0.50	$0.25	$0.13	$0.13		Not available
Kurdish - Kurmanji	$0.28	$0.14	$0.07	$0.07	$65.00	Not available
Kurdish - Sorani	$0.28	$0.14	$0.07	$0.07	$65.00	Not available
Kyrgyz	$0.15	$0.08	$0.04	$0.04	$50.00	Not available
Lao	$0.24	$0.12	$0.06	$0.06	$65.00	Not available
Latvian	$0.17	$0.09	$0.04	$0.04	$50.00	7%
Lingala	$0.22	$0.11	$0.06	$0.06	$50.00	Not available
Lithuanian	$0.17	$0.09	$0.04	$0.04	$50.00	7%
Macedonian	$0.16	$0.08	$0.04	$0.04	$50.00	5%
Malay (Bahasa Malaysia)	$0.18	$0.09	$0.05	$0.05	$55.00	5%
Malayalam	$0.16	$0.08	$0.04	$0.04	$30.00	Not available
Maltese	$0.20	$0.10	$0.05	$0.05	$65.00	Not available
Marathi	$0.16	$0.08	$0.04	$0.04	$30.00	Not available
Marshallese	$0.70	$0.35	$0.18	$0.18		Not available
Mongolian	$0.20	$0.10	$0.05	$0.05	$85.00	Not available
Navajo	$1.15	$0.58	$0.29	$0.29	$100.00	Not available
Nepali	$0.17	$0.09	$0.04	$0.04	$45.00	Not available
Norwegian	$0.22	$0.11	$0.06	$0.06	$75.00	15%
Odia	$0.16	$0.08	$0.04	$0.04	$45.00	Not available
Oromo	$0.24	$0.12	$0.06	$0.06	$50.00	Not available
Papiamento	$0.26	$0.13	$0.07	$0.07		Not available
Pashto	$0.20	$0.10	$0.05	$0.05	$35.00	Not available
Polish	$0.15	$0.08	$0.04	$0.04	$50.00	10%
Portuguese (Europe)	$0.17	$0.09	$0.04	$0.04	$60.00	20%
Punjabi	$0.14	$0.07	$0.04	$0.04	$45.00	Not available
Rohingya	$0.30	$0.15	$0.08	$0.08	$85.00	Not available
Romanian	$0.14	$0.07	$0.04	$0.04	$35.00	15%
Russian	$0.15	$0.08	$0.04	$0.04	$40.00	10%
Sango	$0.70	$0.35	$0.18	$0.18		Not available
Serbian (Latin and Cyrillic)	$0.16	$0.08	$0.04	$0.04	$45.00	7%

Sesotho	$0.25	$0.13	$0.06	$0.06	$65.00	Not available
Setswana	$0.23	$0.12	$0.06	$0.06	$50.00	Not available
Shona	$0.22	$0.11	$0.06	$0.06	$50.00	Not available
Sindhi	$0.15	$0.08	$0.04	$0.04	$35.00	Not available
Slovak	$0.14	$0.07	$0.04	$0.04	$40.00	7%
Slovenian	$0.18	$0.09	$0.05	$0.05	$65.00	7%
Somali	$0.20	$0.10	$0.05	$0.05	$50.00	Not available
Spanish (Spain)	$0.17	$0.09	$0.04	$0.04	$50.00	20%
Spanish Latin America	$0.12	$0.06	$0.03	$0.03	$35.00	20%
Swahili	$0.24	$0.12	$0.06	$0.06	$60.00	Not available
Swedish	$0.22	$0.11	$0.06	$0.06	$75.00	15%
Tagalog (Filipino)	$0.18	$0.09	$0.05	$0.05	$50.00	Not available
Tajik	$0.28	$0.14	$0.07	$0.07	$80.00	Not available
Tamil	$0.16	$0.08	$0.04	$0.04	$35.00	Not available
Telugu	$0.16	$0.08	$0.04	$0.04	$35.00	Not available
Thai	$0.18	$0.09	$0.05	$0.05	$65.00	7%
Tigrinya	$0.23	$0.12	$0.06	$0.06	$65.00	Not available
Turkish	$0.19	$0.10	$0.05	$0.05	$45.00	5%
Turkmen	$0.28	$0.14	$0.07	$0.07	$80.00	Not available
Twi	$0.24	$0.12	$0.06	$0.06	$65.00	Not available
Ukrainian	$0.16	$0.08	$0.04	$0.04	$45.00	10%
Urdu (India)	$0.16	$0.08	$0.04	$0.04	$35.00	Not available
Urdu (Pakistan)	$0.18	$0.09	$0.05	$0.05	$40.00	Not available
Uzbek	$0.20	$0.10	$0.05	$0.05	$65.00	Not available
Vietnamese	$0.18	$0.09	$0.05	$0.05	$40.00	5%
Wolof	$0.23	$0.12	$0.06	$0.06	$65.00	Not available
Xhosa	$0.23	$0.12	$0.06	$0.06	$65.00	Not available
Yoruba	$0.19	$0.10	$0.05	$0.05	$55.00	Not available
Zulu	$0.23	$0.12	$0.06	$0.06	$60.00	Not available

Fee	Sell Rate
Form Reconstruction (1) / per document	$25.00
Proofreading / per hour	Same as Minimum Hourly Fee
DTP / Typesetting / per hour	$35.00
DTP per page	$6.00
Large Print / per hour	$40.00
Recreation of Non-Editable files / hourly	$35.00
Engineering	$45.00
Rush Fee	15%

Marion County CTE

Memo

To: Marion County Board of Education, Dr. Mark Griffith MG

From: Sherry Prince, CTE Director SP

Date: November 19, 2025

Re: Payment to Lewis Group

CTE would like approval to pay the invoices to Lewis Group, for AG buildings.

LEWIS GROUP ARCHITECTS

Lewis Group Architects
611 King Street
Suite 250
Knoxville, TN 37917
(865) 584-5000

Marion County Schools
204 Betsy Drive
Jasper, TN 37347

Invoice number 809416
Date 11/19/2025

Project **24014 Marion County Schools: Ag Projects**

Description		Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
MARION COUNTY: Schematic Design		8,623.65	100.00	8,623.65	8,623.65	0.00
MARION COUNTY: Design Development		17,247.30	100.00	17,247.30	17,247.30	0.00
MARION COUNTY: Construction Documents		17,247.30	100.00	17,247.30	17,247.30	0.00
MARION COUNTY: Bidding & Negotiation		2,874.55	100.00	2,874.55	2,874.55	0.00
MARION COUNTY: Administration		11,498.20	3.00	344.95	0.00	344.95
WHITWELL: Schematic Design		9,352.35	100.00	9,352.35	9,352.35	0.00
WHITWELL: Design Development		18,704.70	100.00	18,704.70	18,704.70	0.00
WHITWELL: Construction Documents		18,704.70	100.00	18,704.70	18,704.70	0.00
WHITWELL: Bidding & Negotiation		3,117.45	100.00	3,117.45	3,117.45	0.00
WHITWELL: Administration		12,469.80	3.00	374.09	0.00	374.09
S. PITTSBURGH: Schematic Design		5,415.90	100.00	5,415.90	5,415.90	0.00
S. PITTSBURGH: Design Development		10,831.80	100.00	10,831.80	10,831.80	0.00
S. PITTSBURGH: Construction Documents		10,831.80	100.00	10,831.80	10,831.80	0.00
S. PITTSBURGH: Bidding & Negotiation		1,805.30	100.00	1,805.30	1,805.30	0.00
S. PITTSBURGH: Administration		7,221.20	28.00	2,021.94	938.76	1,083.18
	Total	155,946.00	81.76	127,497.78	125,695.56	1,802.22

Invoice total 1,802.22

LEWIS GROUP ARCHITECTS

Lewis Group Architects
611 King Street
Suite 250
Knoxville, TN 37917
(865) 584-5000

Marion County Schools
204 Betsy Drive
Jasper, TN 37347

Invoice number 809417
Date 11/19/2025

Project **24014 Marion County Schools: Ag Projects**

Reimbursables

	Date	Units	Rate	Billed Amount
Reproduction				
	10/07/2025	299.32	1.10	329.25
Chattanooga Blue Print #62779 (Split between Marion Co HS & Whitwell)				
Mileages				
Stephanie Douthitt				
	10/02/2025	120.00	0.67	80.40
Split between Marion Co HS & Whitwell				
Reimbursables subtotal				409.65
Invoice total				**409.65**

chattanooga blue print
12 Patten Pkwy
Chattanooga, TN 37402 US
(423)267-2425
chattblu@gmail.com
chattanoogablueprint.com

INVOICE

BILL TO
Lewis Group
611 King Street Ste#250, Knox,
TN 37917

INVOICE # 62779
DATE 10/07/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Printing	59@8x11	59	0.22	12.98T
	Printing	100@9bond=900sq	900	0.29	261.00T
		Steph Douthitt			
		Job Name/P.O. # 24014.1 x1 of each geo report loose=2 reports x2 of each full set = 4 sets			

SUBTOTAL	273.98
TAX	25.34
TOTAL	299.32
BALANCE DUE	**$299.32**

Lady Warriors Volleyball 2025-2026 Schedule

Date	Junior Varsity	Varsity	Opponent	Location
February				
Saturday February 7	TBD	TBD	SVC Playday	Sequatchie County
Tuesday February 10	5:00	6:00	Bledsoe	Bledsoe
Thursday February 12	5:00	6:00	Sequatchie County	Sequatchie County
Tuesday February 17	5:00	6:00	Richard Hardy	Jasper
Thursday February 19	5:00	6:00	Whitwell	Jasper
Tuesday February 24	5:00	6:00	South Pittsburg	Jasper
Thursday February 26	5:00	6:00	Van Buren County	Jasper
March				
Thursday March 12	5:00	6:00	Sequatchie County	Jasper
Tuesday March 17	5:00	6:00	Richard Hardy	Richard Hardy
Tuesday March 24	5:00	6:00	South Pittsburg	South Pittsburg
Thursday March 26	5:00	6:00	Whitwell	Whitwell
April				
Monday April 6	5:00	6:00	Van Buren County	Van Buren County
Thursday April 9	5:00	6:00	Bledsoe County	Jasper
Saturday April 11	TBA		SVC Junior Varsity Tournament	Van Buren County
Saturday April 18		TBA	SVC Conference Tournament	Whitwell

Home	Away

Principal: Dr. Heath Thacker
ssistant Principal: Ms. Kasey Woodle

Head Volleyball Coach: Carol Bailey
Assistant Volleyball Coach: Jim McKee
Athletic Director: Kasey Woodlee

MC

Whitwell High School
2026 Softball Schedule

Day / Date	Place	Opponent	Team	Times (CST)
Thurs. Feb 26	H	Alumni Game	Varsity	5:00
Sat Feb 28	A	Playday	Varsity	TBA
Mon March 2	H	Walker Valley	Varsity	4:30
Tues March 4	A	Grundy	Varsity	6:00
Thurs March 5	H	Baylor	Varsity	4:30
Mon March 9	A	Hixson	Varsity	4:30
Tues March 10	A	Signal Mtn	Varsity	5:00
Thurs March 12	A	Bledsoe	Varsity	5:30
Tues. March 17	A	Marion	Varsity	5:00
Wed. March 18	H	Sequatchie	Varsity	1:30
Thurs March 19	H	Ooltewah	Varsity	5:00
Fri-Sat March 20-21	A	Hixson Tournament	Varsity	TBA
Tues March 24	A	Sale Creek*	Varsity	5:00
Thurs March 26	H	Lookout Valley	Varsity	5:00
Thurs April 2	H	Practice Spring Break	Varsity	TBA
Fri-Sat April 3-4	A	Ooltewah Tournament	Varsity	TBA
Tues April 7	H	South Pitt*	Varsity	6:00
Thurs April 9	A	Sequatchie	Varsity	5:00
Fri April 10	A	Bradley Central	Varsity	5:00
Mon April 13	H	Grundy	Varsity	6:00
Wed April 15	A	Walker Valley	Varsity	4:30
Thurs April 16	A	Ooltewah	Varsity	5:00
Mon April 20	H	Bradley Central	Varsity	5:00
Tues April 21	H	Marion	Varsity	5:00
Thurs April 23	A	Bledsoe	Varsity	5:30
Tues April 28	A	Lookout Valley	Varsity	6:00
Thurs April 30	H	Signal Mtn Sr. Night	Varsity	5:00
May 4-9		District Tournament		
May 11-13		Region Tournament		
May 15-16		State Sectional		
May 19-22		State Tournament		

Principal Teena Casseday
Head Coach Rebecca Castle
Assistant Coach Roger Layne and Caitlin Rollins

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip ☐ Athletic Trip ☐ Overnight trip ☐ School Journey ☐ Other

Name of School Marion County High School Date Submitted Dec 1, 2025

Teacher Making the Request Steve Burdick Position Director of Bands

Teacher's Email Address sburdick@mctns.net Class/Club MCHS Band

# of Students Participating 6 # of Parent Chaperones 1 # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required __) ☐ Walking ☒ Personal Vehicle

☐ Charter Bus (indicate number required______) ☐ Airplane ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Park Vista Hotel Destination Phone Number 865-436-9211

Destination Address 705 Cherokee Orchard Road City Gatlinburg State TN

Date(s) of Trip: Feb 5-7, 2026 ☐ One day ☒ Overnight (how many days 3)

Time Schedule Requested: Leave School: 1:00pm Arrive Destination: 6:00pm

Leave Destination: 5:00pm Return School: 7:00pm

Educational purpose The students will be participating in the Sr. All-State East Band Clinic. They are selected for this clinic by audition and it is extremely competitive. It is critical to not only the success of the Band program but to future scholarship opportunities that the students be able to participate in these events.

Actual on site instructional time 30 hours

What are you going to do with students not going? The students who were not selected will have an alternate assignment.

COST PER STUDENT

Travel ______ Lodging Covered by Boosters Food ______

School Lunches ______ Entrance Fees / Tickets $10 Other ______

TOTAL COST PER STUDENT: $10 Funding Source: Band Boosters

What provisions are being made for students who cannot afford to participate in this trip? All students selected will be able to attend.

SUBMIT REQUEST

☑ Approve ☐ Disapprove Principal [signature] Date 12-1-25

☐ Approve ☐ Disapprove Director of Schools ______ Date ______

☐ Approve ☐ Disapproved Marion County Board of Education ______

Date ______

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip ☐ Athletic Trip ☐ Overnight trip ☐ School Journey ☐ Other

Name of School Marion County High School Date Submitted Dec 1, 2025

Teacher Making the Request Steve Burdick Position Band Director

Teacher's Email Address sburdick@mctns.net Class/Club Band

# of Students Participating 40 # of Parent Chaperones ____ # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☒ School Bus (indicate number required 1) ☐ Walking ☐ Personal Vehicle

☐ Charter Bus (indicate number required____) ☐ Airplane ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Prescott South Middle School Destination Phone Number (931) 528-3647

Destination Address 1859 S Jefferson Ave City Cookeville State TN

Date(s) of Trip: March 7, 2026 ☒ One day ☐ Overnight (how many days____)

Time Schedule Requested: Leave School: 8:00am Arrive Destination: 9:30am

Leave Destination: 3:00pm Return School: 4:30pm

Educational purpose The Band will be competing in the Upper Cumberland Concert Festival. These events are critical to the educational development of the students in the program.

Actual on-site instructional time Two Hours

What are you going to do with students not going? All of the students will be attending the festival.

COST PER STUDENT

Travel $500 Lodging____ Food____

School Lunches ____ Entrance Fees / Tickets $125 Other____

TOTAL COST PER STUDENT: $16 Funding Source: Band Boosters

What provisions are being made for students who cannot afford to participate in this trip? There is no cost to the students to attend this event.

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal *[signature]* Date 12-1-25

☐ Approve ☐ Disapprove Director of Schools ____ Date ____

☐ Approve ☐ Disapproved Marion County Board of Education ____

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip ☐ Athletic Trip ☐ Overnight trip ☐ School Journey ☐ Other

Name of School MES Date Submitted 11-13-25

Teacher Making the Request N. Burkard Position 7-8 Teacher

Teacher's Email Address nburkard@mctns.net Class/Club 5-8 Stinger Bucks

# of Students Participating 65± # of Parent Chaperones 0 # of Teachers Chaperones 4

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☑ School Bus (indicate number required 1-2) ☐ Walking ☐ Personal Vehicle

☐ Charter Bus (indicate number required ____) ☐ Airplane ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Tullahoma Lanes Destination Phone Number 931-455-1947

Destination Address 900 S. Anderson St. City Tullahoma State TN

Date(s) of Trip: 12-17-25 ☐ One day ☐ Overnight (how many days ____)

Time Schedule Requested: Leave School: 9:15 AM Arrive Destination: 10:00 AM

Leave Destination: 12:30 PM Return School: 1:15 PM

Purpose of Trip This is our second SWPBS trip of the year. Students must earn 100 "Stinger Bucks" being ready, responsible, and respectful to qualify to go.

What are you going to do with students not going? One teacher will stay back and keep them at school to work.

COST PER STUDENT

Travel 8.50 Lodging ____ x ____ Food 5.50

School Lunches ____ Entrance Fees / Tickets 6.00 Other ____ x ____

TOTAL COST PER STUDENT: $20.00 Funding Source: parents

What provisions are being made for students who cannot afford to participate in this trip? Parents and donations

SUBMIT REQUEST

☑ Approve ☐ Disapprove Principal [signature] Date 11-13-2025

☐ Approve ☐ Disapprove Director of Schools ____ Date ____

☐ Approve ☐ Disapproved Marion County Board of Education ____

Date ____

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip ☐ Athletic Trip ☐ Overnight trip ☐ School Journey ☐ Other

Name of School Monteagle Date Submitted 11/21/25

Teacher Making the Request Becca Hampton Position teacher

Teacher's Email Address rhampton@mctns.net Class/Club 7th grade

# of Students Participating 16 # of Parent Chaperones 4 # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required ____) ☐ Walking ☐ Personal Vehicle

☑ Charter Bus (indicate number required 1) ☐ Airplane ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Adventure Science center Destination Phone Number (615) 862 - 5160

Destination Address 800 Fort Negley Center Blvd City Nashville State TN

Date(s) of Trip: 3/26/25 ☑ One day ☐ Overnight (how many days ____)

Time Schedule Requested: Leave School: 8:00 Arrive Destination: 9:30

Leave Destination: 1:00 Return School: 2:30

Purpose of Trip for students to receive a hands on Science experience. The center has many sections that cover multiple off the 7th grade science standards.

What are you going to do with students not going? Stay at the school with 8th grade

COST PER STUDENT

Travel ____ Lodging N/A x ____ Food $10

School Lunches ____ Entrance Fees / Tickets $13 Other ____ x ____

TOTAL COST PER STUDENT: $23 Funding Source: UFL

What provisions are being made for students who cannot afford to participate in this trip? Parents and donations

SUBMIT REQUEST

☑ Approve ☐ Disapprove Principal TR Horton Date 11-21-2025

☐ Approve ☐ Disapprove Director of Schools ____ Date ____

☐ Approve ☐ Disapproved Marion County Board of Education ____

Date ____

MARION COUNTY SCHOOLS
REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip ☐ Athletic Trip ☐ Overnight trip ☐ School Journey ☐ Other

Name of School Whitwell High Date Submitted 11/21/25

Teacher Making the Request Kendek Daniel Position Teacher

Teacher's Email Address kdaniel@mctns.net Class/Club Senior class

# of Students Participating 50 # of Parent Chaperones ___ # of Teachers Chaperones 5

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required ___) ☐ Walking ☐ Personal Vehicle

☒ Charter Bus (indicate number required 1) ☐ Airplane ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination World of Coke + Georgia Aquarium Destination Phone Number ___

Destination Address Atlanta City Atlanta State GA

Date(s) of Trip: April 24th 2026 ☐ One day ☐ Overnight (how many days ___)

Time Schedule Requested: Leave School: 6:30AM CST Arrive Destination: 10:30

Leave Destination: 5:00PM Return School: 8:00PM

Educational purpose Learn Bussiness Types + Marketing (Coke) Science Aquarium

Actual on site instructional time ___

What are you going to do with students not going? Regular Class

COST PER STUDENT

Travel 46 Lodging ___ Food ~14

School Lunches ___ Entrance Fees / Tickets ~46 Other ___

TOTAL COST PER STUDENT: $95 Funding Source: Students Fees

What provisions are being made for students who cannot afford to participate in this trip? Fundraising + Scholarships

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal [signature] Date 11/21/25

☐ Approve ☐ Disapprove Director of Schools ___ Date ___

☐ Approve ☐ Disapproved Marion County Board of Education ___

Date ___

Marion County CTE

Memo

To: Marion County Board of Education, Dr. Mark Griffith MG

From: Sherry Prince, CTE Director SP

Date: December 3, 2025

Re: Payment to Integrated Builds

CTE would like approval to pay the pay administrative fees for AG Projects to the Integrated Builds.

LEWIS GROUP ARCHITECTS

04 December, 2025

Mrs. Sherry Prince
CTE Director
Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

Re: Marion County Schools - Greenhouse
South Pittsburg High School
717 Elm St, South Pittsburg, TN 37380
LGA # 24014.2
TFM # 01999-B

Description: Application for Payment No. 004

Dear Mrs. Prince and Marion County Board of Education,

Please find attached one (1) digital copy of the **APPLICATION AND CERTIFICATE FOR PAYMENT NO. 004** for the above referenced project.

We have reviewed the application and to the best of our knowledge, information, and belief find that the amount requested appears to be reasonable and appropriate to the Work accomplished. Accordingly, we recommend payment in the amount of **$135,112.80**. Please make payment directly to the General Contractor and enclose a copy of the application with their payment.

If you are in need of further clarification or have any questions pertaining to the information included in this document, please do not hesitate to reach out.

Sincerely,

Douglas B Caywood

Douglas B. Caywood, AIA, NCARB, CDT
Managing Principal

cc: Craig Lewis, Lewis Group Architects
Drew Toth, Integrated Builds

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER:	Marion County Schools 204 Betsy Pack Drive Jasper, TN 37347	**PROJECT:**	24104- Marion County Schools Greenhouse	**APPLICATION NO:**	004	**Distribution to:** OWNER: ☐ ARCHITECT: ☐ CONTRACTOR: ☐ FIELD: ☐ OTHER: ☐
				PERIOD TO:	November 30, 2025	
FROM CONTRACTOR:	Contractor Integrated Builds, LLC 1310 East End Ave. Chattanooga, TN 37412	**VIA ARCHITECT:**	Architect The Lewis Group Architect, Inc. 611 King St., Suite 250 Knoxville, TN 37917	**CONTRACT FOR:**	General construction	
				CONTRACT DATE:	September 14, 2025	
				PROJECT NOS:	/ /	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .... $ 515,800.00
2. NET CHANGE BY CHANGE ORDERS .... $ 17,274.98
3. CONTRACT SUM TO DATE (Line 1 ± 2) .... $ 533,074.98
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .... $ 290,392.98
5. RETAINAGE:
   a. 5 % of Completed Work (Column D + E on G703): $290,392.98 = $14,519.64
   b. 5 % of Stored Material (Column F on G703): $0.00 = $0.00

   Total Retainage (Lines 5a + 5b or Total in Column I of G703) .... $ 14,519.64
6. TOTAL EARNED LESS RETAINAGE .... $ 275,873.34
   (Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .... $ 140,760.54
   (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE .... $ 135,112.80
9. BALANCE TO FINISH, INCLUDING RETAINAGE
   (Line 3 less Line 6) $ 257,201.64

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$17,274.98	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$17,274.98	$0.00
NET CHANGES by Change Order		$17,774.98

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Date: December [illegible]

State of: Tennessee
County of: Hamilton
Subscribed and sworn to before me this 1st day of December, 2025
Notary Public: Chassie [illegible]
My Commission expires: Nov. 25, 2026

STATE OF TENNESSEE NOTARY PUBLIC
Hamilton COUNTY

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED 135,112.80

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date: 12/4/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

INTEGRATED BUILDS

Date: December 1, 2025

Address: Integrated Builds, LLC
P.O. Box 91298
Chattanooga, TN 37412

To: Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

Integrated Job No.: 25-013

Re: Marion County Schools Greenhouse Project

Payment Request No: 4

SUMMARY OF CONTRACT AND CHANGE ORDERS

ORIGINAL CONTRACT AMOUNT		$	515,800.00
TOTAL REVISED SUBCONTRACT (through Change Order	2)	$	533,074.98
TOTAL AMOUNT ESTIMATED COMPLETE	54%	$	290,331.98
LESS RETAINAGE	5%	$	14,516.60
LESS PREVIOUS PAYMENTS		$	140,702.58
AMOUNT OF CURRENT REQUISITION		$	135,112.80

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certifications of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Sworn to and subscribed before me

This 1st day of Dec. 20__

Christi Ezell

NOTARY PUBLIC

My commission expires

Nov. 23, 2026

Christine Ezell
STATE OF TENNESSEE NOTARY PUBLIC
Hamilton COUNTY

CONTRACTOR

By:

Its: Project Manager

Print Name: Owen Tutt

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observation and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of AMOUNT CERTIFIED.

AMOUNT CERTIFIED $ 135,112.80

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

OWNER

By: Date:

ARCHITECT

By: Douglas B. [illegible] Date: 12/4/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

Contractor's signed and notorized requisition is attached.
In tabulations below, amounts are stated to the nearest dollar

Project: Marion County Schools Greenhouse
Requisition #: 4
Requisition Date: 1-Dec-25

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)
Contract								
00 00 00	Procurement and Contracting	$ 14,089.00	$ 14,089.00			$ 14,089.00	100%	$ -
01 00 00	General Requirements	$ 78,142.31	$ 39,070.00	$ 19,535.00		$ 58,605.00	75%	$ 19,537.31
02 36 00	Termite Control	$ 1,339.00	$ 1,339.00			$ 1,339.00	100%	$ -
03 20 00	Concrete Reinforcing	$ 5,375.00	$ 5,375.00			$ 5,375.00	100%	$ -
03 30 00	Concrete	$ 44,499.82	$ 36,000.00			$ 36,000.00	81%	$ 8,499.82
07 11 13	Bituminous Dampproofing	$ 5,489.00		$ 5,489.00		$ 5,489.00	100%	$ -
09 91 13	Painting	$ 6,239.00				$ -	0%	$ 6,239.00
10 44 00	Fire Protection Specialties	$ 4,779.86				$ -	0%	$ 4,779.86
13 34 19	Greenhouse Building System	$ 122,596.00		$ 86,000.00		$ 86,000.00	70%	$ 36,596.00
22 00 00	Plumbing	$ 58,314.00	$ 16,500.00	$ 20,000.00		$ 36,500.00	63%	$ 21,814.00
26 00 00	Electrical	$ 67,058.57		$ 11,200.00		$ 11,200.00	17%	$ 55,858.57
31 20 00	Earthwork	$ 48,739.00	$ 18,521.00			$ 18,521.00	38%	$ 30,218.00
32 15 00	Asphalt Paving	$ 51,899.00				$ -	0%	$ 51,899.00
33 40 00	Utilities	$ 7,240.44				$ -	0%	$ 7,240.44
Change Orders								
1	Unsuitable Soils	$ 12,222.62	$ 12,222.62			$ 12,222.62	100%	$ -
2	Footing Undercut	$ 5,052.36	$ 5,052.36			$ 5,052.36	100%	
	Contract Totals	$ 533,074.98	$ 148,168.98	$ 142,224.00	$ -	$ 290,392.98	54%	$ 242,682.00

LEWIS GROUP ARCHITECTS

04 December, 2025

Mrs. Sherry Prince
CTE Director
Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

Re: <u>Marion County Schools – Ag Lab</u>
Marion County High School
160 Ridley Dr, Jasper, TN 37347
LGA # 24014.1
TFM # 01193

Description: Application for Payment No. 002

Dear Mrs. Prince and Marion County Board of Education,

Please find attached one (1) digital copy of the **APPLICATION AND CERTIFICATE FOR PAYMENT NO. 002 for** the above referenced project.

We have reviewed the application and to the best of our knowledge, information, and belief find that the amount requested appears to be reasonable and appropriate to the Work accomplished. Accordingly, we recommend payment in the amount of **$50,338.12**. Please make payment directly to the General Contractor and enclose a copy of the application with their payment.

If you are in need of further clarification or have any questions pertaining to the information included in this document, please do not hesitate to reach out.

Sincerely,

Douglas B Caywood

Douglas B. Caywood, AIA, NCARB, CDT
Managing Principal

cc: Craig Lewis, Lewis Group Architects
Drew Toth, Integrated Builds

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER:	Marion County Schools 204 Betty Pack Drive Jasper, TN 37347	**PROJECT:**	Marion County High School Ag Lab	**APPLICATION NO:**	002	**Distribution to:** OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ FIELD ☐ OTHER ☐
				PERIOD TO:	November 30, 2025	
				CONTRACT FOR:	General construction	
FROM CONTRACTOR:	Contractor Integrated Builds, LLC 1310 East End Ave Chattanooga, TN 37412	**VIA ARCHITECT:**	Architect The Lewis Group Architect, Inc 611 King St., Suite 250 Knoxville, TN 37917	**CONTRACT DATE:**	September 14, 2025	
				PROJECT NOS:	/ /	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	$	593,078.00
2. NET CHANGE BY CHANGE ORDERS		$2,687.50
3. CONTRACT SUM TO DATE (Line 1 ± 2)	$	595,765.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	$	71,124.00

5. RETAINAGE:

a. 5 % of Completed Work (Column D + E on G703) $71,124.00 = $3,556.20

b. 5 % of Stored Material (Column F on G703) $0.00 = $0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703)	$	3,556.20
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	$	67,567.80
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	17,229.68
8. CURRENT PAYMENT DUE	$	50,338.12
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	528,197.70

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		$0.00
Total approved this Month	$2,687.50	$0.00
TOTALS	$2,687.50	$0.00
NET CHANGES by Change Order		$2,687.50

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Date: December 01, 2025

State of: TN
County of: Hamilton
Subscribed and sworn to before me this 1st day of December
Notary Public: Katherine Whitefield
My Commission expires: Sept. 23, 2028

KATHERINE WHITEFIELD STATE OF TENNESSEE NOTARY PUBLIC COUNTY OF HAMILTON

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED 50,338.12

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date: 12/4/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

INTEGRATED BUILDS

Date: 12/1/2025

Address: Integrated Builds, LLC
P.O. Box 91298
Chattanooga, TN 37412

To: Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37412

Integrated Job No.: 25-017

For: Marion County High School Ag Lab

Payment Request No.: 2

SUMMARY OF CONTRACT AND CHANGE ORDERS

ORIGINAL CONTRACT AMOUNT		$	593,078.00
TOTAL REVISED SUBCONTRACT (through Change Order	1)	$	595,765.50
TOTAL AMOUNT ESTIMATED COMPLETE	12%	$	71,124.00
LESS RETAINAGE	5%	$	3,556.20
LESS PREVIOUS PAYMENTS		$	17,229.68
AMOUNT OF CURRENT REQUISITION		$	50,338.12

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certifications of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Sworn to and subscribed before me

this 4th day of December 2025

Katherine Whitefield

NOTARY PUBLIC

My commission expires:

Sept. 25, 2028

KATHERINE WHITEFIELD STATE OF TENNESSEE NOTARY PUBLIC COUNTY OF HAMILTON

CONTRACTOR

Integrated Builds, LLC

By:

Its: Project Manager

Print Name: Drew Toth

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of AMOUNT CERTIFIED.

AMOUNT CERTIFIED: $ 50,338.12

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

OWNER

By: ______________________ Date: ______________________

ARCHITECT

By: ______________________ Date: 12/4/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

Contractor's signed and notarized requisition is attached.
In tabulations below, amounts are stated to the nearest dollar.

Project: Marion County High School Ag Lab
Requisition #: 2
Requisition Date: 1-Dec-25

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)
Contract								
00 00 00	Procurement and Contracting	$ 18,136.50	$ 18,136.50			$ 18,136.50	100%	$ -
01 00 00	General Requirements	$ 47,332.58		$ 7,800.00		$ 7,800.00	16%	$ 39,532.58
02 36 00	Termite Control	$ 561.75				$ -	0%	$ 561.75
03 20 00	Concrete Reinforcing	$ 2,191.83				$ -	0%	$ 2,191.83
03 30 00	Concrete	$ 65,270.00				$ -	0%	$ 65,270.00
03 35 11	Concrete Sealer	$ 12,840.00				$ -	0%	$ 12,840.00
08 11 13	HM Doors	$ 16,419.42				$ -	0%	$ 16,419.42
08 33 26	Overhead Coiling Doors	$ 4,948.75				$ -	0%	$ 4,948.75
09 00 00	MTL Framing / Gyp Board / Painting	$ 38,208.63				$ -	0%	$ 38,208.63
10 00 00	Specialties	$ 7,877.53				$ -	0%	$ 7,877.53
13 34 19	Metal Building System	$ 97,825.69				$ -	0%	$ 97,825.69
22 00 00	Plumbing	$ 77,575.00				$ -	0%	$ 77,575.00
23 00 00	HVAC	$ 42,837.45				$ -	0%	$ 42,837.45
26 00 00	Electrical	$ 87,771.24		$ 3,000.00		$ 3,000.00	3%	$ 84,771.24
31 20 00	Earthwork	$ 73,281.63		$ 39,500.00		$ 39,500.00	54%	$ 33,781.63
Change Orders								
1	Change to Building Pad Elevation	$ 2,687.50		$ 2,687.50		$ 2,687.50	100%	$ -
Contract Totals		$ 595,765.50	$ -	$ 52,987.50	$ -	$ 71,124.00	12%	$ 524,641.50

AIA Document G701® – 2017

Change Order

PROJECT: *(Name and address)* Marion County Schools - Ag Lab 160 Ridley Dr, Jasper, TN 37347	**CONTRACT INFORMATION:** Contract For: MCHS Ag Lab Date: October 15, 2025	**CHANGE ORDER INFORMATION:** Change Order Number: 001 Date: December 04, 2025
OWNER: *(Name and address)* Marion County Schools 204 Betsy Pack Drive Jasper, TN 37347	**ARCHITECT:** *(Name and address)* The Lewis Group Architects, Inc. 611 King Street, Suite 250 Knoxville, TN 37917	**CONTRACTOR:** *(Name and address)* Integrated Builds, LLC 1310 East End Avenue Chattanooga, TN 37412

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
Owner has requested to increase the Finish Floor Elevation at the Marion County High School Ag Lab by 3". Fees included in this Change Order are the portion of work to raise the dirt pad by Bailey Contracting.

Architect has informed Owner this change will require additional redesign of the entry for accessible building access. Those changes have not been finalized between Architect, Owner, and Contractor and are not included as part of this Change Order.

The original Contract Sum was	$	593,078.00
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	593,078.00
The Contract Sum will be increased by this Change Order in the amount of	$	2,687.50
The new Contract Sum including this Change Order will be	$	595,765.50

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be June 01, 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*	**CONTRACTOR** *(Signature)*	**OWNER** *(Signature)*
BY: Stephanie Douthitt, RA	BY: Michael Toth, President	BY: Dr. Mark Griffith, Director of Schools
(Printed name, title, and license number if required)	*(Printed name and title)*	*(Printed name and title)*
12/4/2025	12-4-25	
Date	*Date*	*Date*

LEWIS GROUP ARCHITECTS

04 December, 2025

Mrs. Sherry Prince
CTE Director
Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

Re: Marion County Schools - Ag Lab
Whitwell High School
200 Tiger Trail, Whitwell, TN 37397
LGA # 24014.1
TFM # 11983

Description: Application for Payment No. 002

Dear Mrs. Prince and Marion County Board of Education,

Please find attached one (1) digital copy of the **APPLICATION AND CERTIFICATE FOR PAYMENT NO. 002 for** the above referenced project.

We have reviewed the application and to the best of our knowledge, information, and belief find that the amount requested appears to be reasonable and appropriate to the Work accomplished. Accordingly, we recommend payment in the amount of **$31,159.98**. Please make payment directly to the General Contractor and enclose a copy of the application with their payment.

If you are in need of further clarification or have any questions pertaining to the information included in this document, please do not hesitate to reach out.

Sincerely,

Douglas B Caywood

Douglas B. Caywood, AIA, NCARB, CDT
Managing Principal

cc: Craig Lewis, Lewis Group Architects
Drew Toth, Integrated Builds

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER:	Marion County Schools 204 Betsy Pack Drive Jasper, TN 37347	PROJECT:	Whitwell High School Ag Lab	APPLICATION NO:	002	Distribution to: OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ FIELD ☐ OTHER ☐
				PERIOD TO:	November 30, 2025	
FROM CONTRACTOR:	Contractor Integrated Builds, LLC 1310 East End Ave Chattanooga, TN 37412	VIA ARCHITECT:	Architect The Lewis Group Architect, Inc. 611 King St., Suite 250 Knoxville, TN 37917	CONTRACT FOR: CONTRACT DATE: PROJECT NOS:	General construction October 15, 2025 / /	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .... $ 611,678.00
2. NET CHANGE BY CHANGE ORDERS $0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) .... $ 611,678.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .... $ 52,006.50
5. RETAINAGE:
   a. 5 % of Completed Work (Column D + E on G703) $52,006.50 = $2,600.32
   b. 5 % of Stored Material (Column F on G703) $0.00 = $0.00

   Total Retainage (Lines 5a + 5b or Total in Column I of G703) .... $ 2,600.32
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) .... $ 49,406.18
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) .... $ 18,246.20
8. CURRENT PAYMENT DUE .... $ 31,159.98
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) $ 562,271.82

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		$0.00
Total approved this Month		$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Order		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [signature] Date: December 01, 2025

State of: TN
County of: Hamilton
Subscribed and sworn to before me this 1st day of December
Notary Public: Katherine Whitefield
My Commission expires: Sept. 28, 2028

KATHERINE WHITEFIELD STATE OF TENNESSEE NOTARY PUBLIC COUNTY OF HAMILTON

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED 31,159.98

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [signature] Date: 12/4/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

INTEGRATED BUILDS

Date: 12/1/2025

Address: Integrated Builds, LLC
P.O. Box 81298
Chattanooga, TN 37412

To: Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37412

Integrated Job No.: 25-029

Re: Whitwell High School Ag Lab

Payment Request No. 3

SUMMARY OF CONTRACT AND CHANGE ORDERS

ORIGINAL CONTRACT AMOUNT		$ 611,678.00
TOTAL REVISED SUBCONTRACT (through Change Order	1	$ 611,678.00
TOTAL AMOUNT ESTIMATED COMPLETE	9%	$ 52,006.50
LESS RETAINAGE	5%	$ 2,600.32
LESS PREVIOUS PAYMENTS		$ 18,246.20
AMOUNT OF CURRENT REQUISITION		$ 31,159.98

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certifications of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Sworn to and subscribed before me

This 1st day of December 2025

Katherine Whitefield
NOTARY PUBLIC

My commission expires:

Sept. 25, 2028

KATHERINE WHITEFIELD
STATE OF TENNESSEE NOTARY PUBLIC
COUNTY OF HAMILTON

CONTRACTOR

Integrated Builds, LLC

By:

Its: Project Manager

Print Name: Drew Cain

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of AMOUNT CERTIFIED.

AMOUNT CERTIFIED: $ 31,159.98

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

OWNER

By: ______________________ Date: ______________________

ARCHITECT

By: Douglas B. Crawford Date: 12/4/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

Contractor's signed and notarized requisition is attached
In tabulations below, amounts are stated to the nearest dollar

Project: Whitwell High School Ag Lab
Requisition #: 2
Requisition Date: 1-Dec-25

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)
Contract								
00 00 00	Procurement and Contracting	$ 19,206.50	$ 19,206.50			$ 19,206.50	100%	$ -
01 00 00	General Requirements	$ 47,306.26		$ 7,800.00		$ 7,800.00	16%	$ 39,506.26
02 36 00	Termite Control	$ 561.75				$ -	0%	$ 561.75
03 20 00	Concrete Reinforcing	$ 2,191.83				$ -	0%	$ 2,191.83
03 30 00	Concrete	$ 65,270.00				$ -	0%	$ 65,270.00
03 35 11	Concrete Sealer	$ 12,840.00				$ -	0%	$ 12,840.00
08 11 13	HM Doors	$ 16,419.42				$ -	0%	$ 16,419.42
08 33 26	Overhead Coiling Doors	$ 4,948.75				$ -	0%	$ 4,948.75
09 00 00	MTL Framing / Gyp Board / Painting	$ 38,208.63				$ -	0%	$ 38,208.63
10 00 00	Specialties	$ 7,877.53				$ -	0%	$ 7,877.53
13 34 19	Metal Building System	$ 97,825.69				$ -	0%	$ 97,825.69
22 00 00	Plumbing	$ 77,575.00				$ -	0%	$ 77,575.00
23 00 00	HVAC	$ 42,837.45				$ -	0%	$ 42,837.45
26 00 00	Electrical	$ 136,177.00				$ -	0%	$ 136,177.00
31 20 00	Earthwork	$ 42,432.19		$ 25,000.00		$ 25,000.00	59%	$ 17,432.19
	Contract Totals	$ 611,678.00	$ 19,206.50	$ 32,800.00	$ -	$ 52,006.50	9%	$ 559,671.50