

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016
BOARD OF DIRECTORS' REGULAR BOARD MEETING
August 17, 2020, 6:30 pm via Zoom
(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Kathy Engel, Ian Wiggins
Board Members Absent: Chris Ouellette
Admin Team Present: Cathy Hurowitz-Superintendent, Jim Helmen-Director of Student Support and Innovation, M. Bergthold-Business Manager, Tami Burgher-Board Chair, Kara Burghardt-CES, Kim Oblack-CMHS Principal
Guests: Dawn Warren, Melissa Smith, Paul Dockery-Clatskanie PUD, Brian Fawcett-Clatskanie PUD, Stacy Hicks, Tim Erwin, Jaime Erwin, Charlie Sittloh, Sarah McClure, Yvonne Krause, Rachel Kujala

I. CALL TO ORDER: 6:31 pm

A. Flag Salute

B. Agenda Review: Add item I under consent agenda, "Approve resignation of Tiffany O'Donnell, CES Principal" and wording change on item E. on consent agenda from Behavior Specialist to Student Services.

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

A. Public Comment: None

This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

B. Student Body Report: None

C. Oregon School Employees Association Representative Report: None

D. Clatskanie Education Association Representative Report: Tim Erwin had a couple of notes from L. Jones, Union President: He wants to express how positive he is with the measures that CES and the Leadership Team has been making with the daily meetings. He feels that there is a lot of work to be done, much has been accomplished and we are moving forward. They also wanted to express their appreciation to Jim Helmen for all of the work he put in on the handbook for distance learning and how thankful he is that Jim is willing to work with and is listening to the teachers, making changes and it has been a really positive process.

III. OLD BUSINESS

IV. NEW BUSINESS

A. Presentation by Brian Fawcett regarding installing car charging units at CMHS: B. Fawcett, Clatskanie PUD, gave a brief presentation on the installation of EV charging units at CMHS. There are some at the PUD and in Rainier at this time. The PUD would need an easement to be able to move forward. It will take up 12 parking spaces next to the current generator. One spot would be used for fast charging, two point of sale paid spots for the public, and eight workplace charging stations for staff or students. 120 volt is \$23 per month and a 240 volt for \$58 per month. You can pay via an app or a credit card. The spots are near the football field, what happens when there is a game. The public spots will need to remain open for charging cars only, and the subscription spots will be reserved for those paying monthly for the service.

A motion was made to approve the installation of car charging units at CMHS as presented by Brian Fawcett and the PUD; pending everyone's or at least the majority of the school board's response to Cathy in the affirmative by the end of the day tomorrow.

KE/KH - UNANIMOUS

- B. Changes to school district calendar: There are two small changes made to the 20-21 School District Calendar. Instead of staff working Sept 1 - Sept 4, it would be moved back a day to be Aug 31 - Sept 3. That way staff will still have a long weekend for the Labor Day Holiday, but will still get the same number of working days. The other would be moving the first day of school from Sept 1 to Sept 8, that gives staff time to prepare with the new curriculum.

A motion was made to approve the proposed changes to the school district calendar.

KE/IW - UNANIMOUS

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Report will come under the Superintendent's report.
- B. 7-12 Principal Report: Report will come under the Superintendent's report. See written report.
- C. Special Education Report: See written report. J. Helmen expressed excitement for the new year. We will continue using Presence Learning.
- D. Superintendent Report: C. Hurowitz had some good news. The district received a Preschool Promise grant, so the district will have an all day preschool at CMHS. We may serve up to 20 kids. We will also have an early learning CTE program of study at CMHS. Regarding the opening of school, both schools are heading towards comprehensive distance learning in both schools. Mrs. Hurowitz went quickly through a 72 slide powerpoint that ODE created and shared on August 11th. She discussed the parameters of comprehensive distance learning from ODE. We may use some limited in person instruction based on student need, such as, internet connectivity issues, academic support, assessment, mental health support, etc. We can't bring in whole groups of students, such as Life Skills, for all day instruction, but we can bring in small cohort groups of 10 for 2 hours of limited in person instruction. Student participation is limited and can't be required. She went over the differences in the instruction requirements from last Spring (Distance Learning for All) and now (Comprehensive Distance Learning). All teachers are getting the book "Distance Learning", it has very valuable information in it. The blueprint of our plan was submitted today to ODE. K. Burghardt went over and explained what a day will look like at CES. Classes will run from 8 am - 2 pm, with 2.5 hrs of direct teaching each day. This would cover one hour of literature, one hour of math and .5 hrs of positive action (new SEL, social emotional learning, curriculum which correlates with our current PBS curriculum). After lunch, teachers can work with students one on one to make sure they are making progress, do some asynchronous teaching, assign other work to kids that are progressing faster than others, etc. This will be presented to parents soon. They also showed the data from a survey that was sent out to CES parents. C. Hurowitz gave an overview of how lunches for students will work. Zoom meetings will be set up soon to get the information out to parents. K. Oblack shared their plans for CMHS. They will be using a 4 X 4 semester schedule, which means they will have two core classes, two electives and one advisory. Classes will run from 8:30 am - 2 pm and then from 2 pm - 4 pm teachers will have time to meet with students individually, if needed. On Fridays, teachers will be teaching asynchronously and while that is happening they will be attending professional development, prep time, small cohort time, grade level meetings, etc. Students will have less classes to work on than normal, but will move through them at an accelerated pace. They will earn 1 credit per class per semester. Advisory will be used for social emotional health, drug and alcohol prevention and college & career readiness. No senior projects this year. MS students have to have PE as an elective due to new state requirements of 35 min per day of PE.

- Financial Report: M. Bergtholdt presented the financial report, this is one month in. We have spent around \$10,000 on COVID expenses. He is about ready to make our first claim to FEMA, we will see how much of that we will get back. KE - Will we at some time get a final budget or are we waiting to see if we have to make further changes? Were this a normal year, yes you would, but with all of the changes, we will probably go back to the budget committee to run it by them. The changes may not be that major, but there were a lot of small changes, so he would like to go back and make sure everything is covered. There is more money available for different areas, deadlines have been extended and different rules are in place than when we did the budget in May.

- VI. BOARD MEMBERS REPORTS: K. Engel - She got a response from the port but it is not on this month's agenda, so we will save it for next month. Basically, what we asked is probably not going to happen, but we tried. The letter will be presented at the next meeting. I. Wiggins - Happy to hear that the Monday meetings for the community are going to continue, he believes it really helped. He suggests to solicit questions in advance so we can have some answers ready to go. K. Harris - Listening to all of the leaders talk tonight, she is grateful for all their work, she knows that it hasn't been a summer for them (or for many) because you spent most of the summer working on these

plans. She knows how many hours went into these plans and how hard you are working to get our kids back to school. M. Evenson - She echoes Kara's comments. Even though it is going to be a different kind of year, her kids are still excited to go back.

VII. INFORMATION

- A. Retirement of bus driver, Lynda Creswell, as of 08/01/20.
- B. Resignation of bus driver, Kimberly Hagen, as of 09/01/20.
- C. Resignation of educational assistant, Suzie Skirvin, as of 09/01/20.

VIII. CONSENT AGENDA

- A. Financial Report
- B. Approve raising lunch prices at CES from \$2.50 to \$2.60 and CMHS from \$3.00 to \$3.10
- C. Approve the hiring of Miranda Belcher, CES 1st Grade Teacher
- D. Approve the hiring of Maria Rissone, CES Behavior Specialist
- E. Approve transfer of Bianca Adkinson from Educational Assistant to CMHS ~~Behavior Specialist~~ Student Services
- F. Reapprove the 20-21 Confidential contract for Maeve' Mitchell, Payroll (corrected leave amounts)
- G. Approve the 20-21 contracts for Mark Berghold, Business Manager and Jennifer Cooper, School Psychologist.
- H. Approve Minutes from July 13, 2020 board meeting
- I. Approve the resignation of Tiffany O'Donnell, CES Principal

A motion was made to approve the consent agenda.

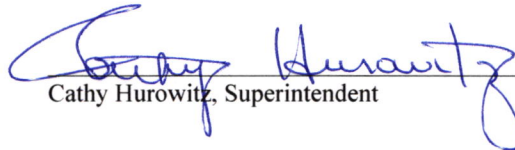
KH/KE - UNANIMOUS

NEXT BOARD MEETING: September 14, 2020. The board had talked about scheduling a work session with Rob Hess. A date can be worked out via email.

ADJOURNMENT: 8:16 pm



Megan Evenson, Board Chair



Cathy Hurowitz, Superintendent



KLS Surveying, Inc.
1224 Alder Street
Vernonia, OR 97064

Phone: 503.429.6115
Fax: 866.297.1402
Web: www.klssurveying.com
Email: dwallace_kls@msn.com

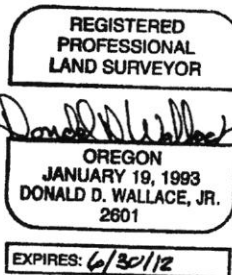
EXHIBIT A Clifford to Clatskanie School District 6-J

A tract of land in Conyers D.L.C. No. 39, lying in the Northwest quarter of the Northwest quarter of Section 17, Township 7 North, Range 4 West of the Willamette Meridian, being more particularly described as follows:

Beginning at a 5/8" iron rod with a yellow plastic cap marked "K.L.S. SURVEYING INC" on the North line of that tract of land conveyed to Clifford Family Limited Partnership as Parcel 12 in Clerk's Instrument No. 98-12208, Columbia County Deed Records, said point lying N 89°38'08" E 584.83 feet and S 48°08'33" E 362.37 feet from the Northwest corner of said Section 17; thence S 48°08'33" E along said North line 177.63 feet to a 5/8" iron rod with a yellow plastic cap marked "K.L.S. SURVEYING INC"; thence S 31°58'04" W 34.77 feet to a 5/8" iron rod with a yellow plastic cap marked "K.L.S. SURVEYING INC"; thence N 37°34'33" W 186.77 feet to the point of beginning.

Containing 3042 square feet more or less.

This is a property line adjustment between that tract of land conveyed to Clifford Family Limited Partnership as Parcel 12 in Clerk's Instrument No. 98-12208, Columbia County Deed Records, and that tract of land conveyed to Clatskanie School District 6J in Book 102, Page 188, Columbia County Deed Records. No new parcel is being created.





After Recording, Please Return to:
Clatskanie People's Utility District
P.O. Box 216
Clatskanie, OR 97016

WO # 20138

UTILITY EASEMENT AGREEMENT

The undersigned **Clatskanie School District** ("Grantor" and "Owner"), for good and valuable consideration, including the mutual exchange of promises herein the receipt whereof is hereby acknowledged, does hereby grant unto the **CLATSKANIE PEOPLE'S UTILITY DISTRICT**, its successors and assigns ("Grantee" and the "District"), a perpetual utility easement and right of way (the "Easement") on the property described as follows (as may be further described in Exhibit A attached hereto), referred to herein as the "Property," together with the right of access to the Easement over the Property:

A portion of the Northwest Quarter, Northwest Quarter, Section 17, Township 7 North, Range 4 West of the Willamette Meridian, Columbia County. Also known as Tax Lot No.7417-BB-00100.

See Exhibit A attached hereto and by this reference made a part thereof.

1. Purpose of Easement. The Easement is granted for providing electric and other utility service to the following: Electric facilities including existing facilities to serve installed electrical infrastructure, EV charging infrastructure, and the associated parking spots located at 471 SW Bel Air Drive in Clatskanie, Oregon, including, without limitation, installation of electric distribution and/or telecommunication lines or systems and related conduit and lines (together, the "Equipment"), and to construct, reconstruct, rephase, replace, extend, upgrade, uncover, repair, operate, maintain and remove the Equipment on or under the Property and in, under or upon all streets, roads or highways abutting the Property, and to license, permit, or otherwise agree to the joint use of or occupancy of the Equipment or Easement area with a third party for electrification or telecommunication purposes.
2. Maintenance of Easement Area. Owner shall be responsible for maintaining the Property and Easement area, provided, however, that the District shall have the right to (a) cut, trim and control the growth of trees, shrubbery and other vegetation in the Easement area to the extent necessary to keep them clear of the Equipment, and (b) cut down, trim or control the growth of all dead, weak, leaning or other trees on or near the Property that the District reasonably believes may endanger or interfere with the Equipment and operation thereof. Owner shall not erect or maintain any structure upon, over, under, or within ten feet of the Equipment which could endanger the operation or interfere with the operation or maintenance of the Equipment.
3. Nonexclusive. The Easement shall be nonexclusive to the District, such that Owner may use the Easement area for purposes that do not impair the District's rights hereunder, except that Owner shall not permit any other third party to impair or interfere with the District's Equipment and operation and maintenance thereof.
4. Location of the Easement Area. Upon installation of the Equipment, the Easement area shall be limited to the area reasonably necessary to exercise the District's rights hereunder, but in any event, no less than 10 feet on either side of the District's installed equipment and associated parking spaces. Owner shall not unreasonably withhold its consent to a relocation of the Equipment and Easement area if the District determines that such relocation or expansion is necessary.
5. Ownership of Equipment; Damage. Owner agrees that all Equipment installed by the District shall remain the property of the District. Owner shall be responsible for any damage to the Equipment caused by Owner, its agents, invitees or contractors. The District shall not be liable for any damages to Owner's property caused by actions reasonably taken by the District in the exercise of its rights hereunder, except to the extent such damage is caused by the negligent or willful misconduct of the District.
6. Right to Grant Easement. Owner covenants and warrants to the District that it is the sole owner of the Property and has the right to grant the Easement under this agreement.
7. Binding Effect. This Easement shall be binding on the Property and all owners of the Property.

Agreed _____ day of _____, 2020 by:

GRANTOR/OWNER:

SIGNATURE

SIGNATURE

STATE OF OREGON)
) ss.
County of _____)

This instrument was acknowledged before me on this _____ day of _____, 2020 by:

_____ as _____ of **Clatskanie School District**.

Notary Public of Oregon

My Commission expires: _____

Clatskanie Middle/High School

Home of the "Tigers"

CMHS Building Report: Kim Oblack

CMHS Distance Learning Plan-STUDENTS

- Principal letter and registration information went out to families on 8/13/20
- Registration for students will be on August 18th & 19 (With Covid precautions)
- Students will attend comprehensive distance learning 5 days per week from 8:30-2:00pm

Daily Schedule: **Monday-Friday**

8:30-9:30	Period 1
9:40-10:40	Period 2
10:50-11:50	Period 3
11:55-12:25	Lunch
12:30-12:50	Advisory
1:00-2:00	Period 4

All students will be on a 4X4 semester schedule. They will take 4 classes in the fall and 4 classes in the spring, plus advisory for social emotional, drug and alcohol awareness, college and career readiness. Two classes will be core classes and two will be electives unless graduation requirements require otherwise.

CMHS is offering a full schedule with the opportunity to earn 8 credits by June plus 1 credit for advisory.

CMHS Distance Learning Plan-TEACHERS

- Teachers will instruct synchronously four days per week M-Th
- Teachers will instruct asynchronously on Friday and attend professional development
- Teacher office hours will be daily from 7:30-8am & 2-4: pm (M-Th), 1-4pm (Friday)
- Expectations will be that teachers instruct live online 50% or more of every period

Daily Schedule: **Monday-Thursday**

Arrive to work 8:00

8:30-9:30 Period 1

9:40-10:40 Period 2

10:50-11:50 Period 3

11:55-12:25 Lunch

12:30-1:50 Advisory

1:00-2:00 Period 4

2:00-4:00 Prep, Small pre-scheduled student cohort time, IEPs, 504s, Work with students on incompletes from the spring (credit assurance plan).

Fridays

Professional Development, Small pre-scheduled student cohort time, IEPs, 504s, Grade level meetings, district wide meetings, etc.

5 classes are offered so students are eligible for sports through OSAA when allowed to be offered.

Classes are double paced but do not include double homework.

Teachers are receiving new computers for teaching.

College classes will run all year long to receive dual credit.

Middle school is required to take PE as one elective, per the state.

Senior Project is not required this year.

State testing is required this year.

Clatskanie School District

Student Services Department

CSD Board Report

Jim Helmen- Student Services Director

August 17, 2020

Over the past few years, the district support for serving our students with special needs has increased- especially students who are highly impacted through various disability categories. Not only have programs increased to support a variety of learners, but also the number of service providers and teachers. This increase, in part, is due to the growing numbers of families who come to the district to raise their families in a caring and supportive school community which is reflective of the hard work staff have done. Due to this, we have increased special education teaching staff, student service behavior specialists, and para-educators at all levels.

As we begin the 20-21 school year, the CSD Student Services department will be functioning in a Limited In-Person Instruction within a Comprehensive Distance Learning format due to COVID-19 guidelines from the Oregon Health Authority.

What this means to us: CES and CMHS will be able to provide specially designed instruction for a maximum of two consecutive hours a day per student for specifically identified students requiring in person instruction. During this time, we can have **no more** than 10 students in a cohort (Group). As Columbia County cases reduce, we hope to bring back our students at a greater capacity.

Service Delivery for All ESSA, IDEA, and ADA Services:

CSD staff will collaborate with families to design mutually acceptable means to provide special education and related services. Specific modalities of instruction continue to be at the discretion of the school/district/teacher.

The majority of each student's services will be provided synchronously (i.e., with the teacher/service provider and student working together through direct, simultaneous communication). The amount of instruction that is synchronous vs. asynchronous is determined by individual education plan requirements, but will overwhelmingly lean towards a synchronous nature.

- This requirement will be met through a variety of modalities, including but not limited to:
 - Online video or audio conferencing,
 - Phone calls while using shared points of reference (i.e., the student and teacher are each working with the same learning materials as they engage in discussion around them via the phone), or
 - Collaborating on assignments in Zoom or Google Meets while also engaged in simultaneous two-way conversation.
- Where a majority of synchronous service delivery is not appropriate, the IEP team will convene to ensure appropriate services can be provided.
 - Asynchronous learning opportunities will be used as instructional tools when planned and used appropriately, but will not be considered provision of special education and related services.
- If asynchronous services are recommended, the parent or guardian must provide written consent to shift from synchronous to asynchronous service delivery.

Clatskanie School District

Student Services Department

CSD Board Report

Jim Helmen- Student Services Director

- If the parent provides written consent for asynchronous services recommended during an appropriate meeting, these services may be provided asynchronously.
- If the parent does not provide written consent, or does not respond to the request for consent, services will need to be provided synchronously.
- Provision of synchronous services cannot be used as the justification for denial of access to general education settings.
- Where synchronous learning is not resulting in strong evidence of student learning growth, as determined by their progress or by specific parent input, CSD will work with the parent and relevant team to provide alternative means by which the student can successfully access distance learning.

As **ALL** staff members are working from the buildings, teachers and assistants will be providing online SDI utilizing a variety curriculum/supplementary materials such as Unique Learning Systems, IXL, Read Naturally, and Acellus to name a few.

CSD will also be using Canvas Learning Management System as the primary platform for student communication and supports.

Along with a new learning platform, all sped teachers and staff will receive laptops and document cameras (And training) prior to instruction starting with students. These tech tools will allow all staff to provide a better online learning experience for our students with special needs.

Communication Disorder is one of our district highest Primary/Secondary disability categories. Due to this need, CSD has maintained a contract with *PresenceLearning* services. PL services are delivered within a tele therapy platform which integrates traditional therapy materials—assessments, class assignments, games, and more—with a unique video conferencing experience. Based on parent feedback and review of communication data, PL options have shown to be very effective for our students and parents.

During CSD Distance Learning phase, CSD will hold all Special Education, 504, and TAG meetings within the ZOOM platform. We will make every opportunity to meet with families and students as soon as it is safe to do so.

Current CSD Students Receiving Special Education Services-- Numbers

- Total Students Receiving Special Education Services Grades 1st-12th – 136
- Total Incoming Kindergarten Students- 12
- CES Totals (Grades K-6) – 83 (Includes incoming Kinders)
- CMHS Totals (Grades 7-12)- 65

CSD- Primary Disability Totals

- Intellectual Disability – 13
- Hearing Impairment – 1

Clatskanie School District

Student Services Department

CSD Board Report

Jim Helmen- Student Services Director

- Vision Impairment- 1
- Communication Disorder- 31
- Emotional Disturbance- 11
- Orthopedic Impairment – 1
- Traumatic Brain Injury – 2
- Other Health Impairment – 16
- Autism Spectrum Disorder- 19
- Specific Learning Disability- 30
- Developmental Disability- 7
 - 12 incoming Kinders are not reflected in this total.
 - ** There are also secondary eligibilities associated for some students

Current CSD Students Services Staffing

- **CES** – 3 Certified Staff; 19 Classified Staff
- **CMHS**- 2 Certified Staff; 11 Classified Staff
- **District Level Staffing**- 2

Clatskanie School District

BR-General Fund - Rev & Exp/Assets OBJECT For the Period 07/01/2020 through 07/31/2020

Fiscal Year: 2020-2021

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
GENERAL FUND REVENUES							
Property Taxes (+)	\$3,765,785.00	\$53,353.83	\$53,353.83	\$3,712,431.17	\$0.00	\$3,712,431.17	98.6%
Charges for Services (+)	\$80,500.00	\$0.00	\$0.00	\$80,500.00	\$0.00	\$80,500.00	100.0%
Intermediate Sources (+)	\$31,000.00	\$18,115.14	\$18,115.14	\$12,884.86	\$0.00	\$12,884.86	41.6%
State Sources (+)	\$4,948,102.00	\$803,386.00	\$803,386.00	\$4,144,716.00	\$0.00	\$4,144,716.00	83.8%
Interfund Transfers (+)	\$445,673.00	\$0.00	\$0.00	\$445,673.00	\$0.00	\$445,673.00	100.0%
Beginning Fund Balance (+)	\$250,000.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00	100.0%
Sub-total : GENERAL FUND REVENUES	\$9,521,060.00	\$874,854.97	\$874,854.97	\$8,646,205.03	\$0.00	\$8,646,205.03	90.8%
Total : INCOME	\$9,521,060.00	\$874,854.97	\$874,854.97	\$8,646,205.03	\$0.00	\$8,646,205.03	90.8%
EXPENSES							
GENERAL FUND EXPENDITURES							
Salaries (-)	\$5,026,951.00	\$65,562.27	\$65,562.27	\$4,961,388.73	\$4,461,407.98	\$499,980.75	9.9%
Benefits (-)	\$3,247,980.00	\$48,328.68	\$48,328.68	\$3,199,651.32	\$0.00	\$3,199,651.32	98.5%
Purchased Services (-)	\$743,250.00	\$2,999.68	\$2,999.68	\$740,250.32	\$304,277.76	\$435,972.56	58.7%
Supplies & Materials (-)	\$328,950.00	\$16,082.26	\$16,082.26	\$312,867.74	\$16,167.54	\$296,700.20	90.2%
Other Objects (-)	\$188,950.00	\$13,105.00	\$13,105.00	\$175,845.00	\$0.00	\$175,845.00	93.1%
Transfers (-)	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.0%
Planned Reserve (Ending Fund Balance) (-)	(\$90,021.00)	\$0.00	\$0.00	(\$90,021.00)	\$0.00	(\$90,021.00)	100.0%
Sub-total : GENERAL FUND EXPENDITURES	(\$9,521,060.00)	(\$146,077.89)	(\$146,077.89)	(\$9,374,982.11)	(\$4,781,853.28)	(\$4,593,128.83)	48.2%
Total : EXPENSES	(\$9,521,060.00)	(\$146,077.89)	(\$146,077.89)	(\$9,374,982.11)	(\$4,781,853.28)	(\$4,593,128.83)	48.2%
NET ADDITION/(DEFICIT)	\$0.00	\$728,777.08	\$728,777.08	(\$728,777.08)	(\$4,781,853.28)	\$4,053,076.20	0.0%

End of Report

Operating Statement with Encumbrance

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016
BOARD OF DIRECTORS' REGULAR BOARD MEETING
July 13, 2020, 6:30 pm via Zoom
(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Chair, Kara Harris-Vice Chair, Chris Ouellette, Ian Wiggins, Kathy Engel
Admin Team Present: Cathy Hurowitz-Superintendent, J. Helmen-, M.Bergthold-Business Manager
Admin Team Absent: Tami Burgher-Board Secretary
Guests: See attached

- I. CALL TO ORDER: 6:29 pm
 - A. Flag Salute
 - B. Agenda Review: Moved Item D. under the Consent Agenda to New Business Item E.

- II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES
 - A. Public Comment: None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.
 - B. Student Body Report: None
 - C. Oregon School Employees Association Representative Report: None
 - D. Clatskanie Education Association Representative Report: None

- III. OLD BUSINESS

- IV. NEW BUSINESS
 - A. McKinstry Bond Presentation: Stephanie Dost discussed safety and how McKinstry deals with it on a job. Introduced the McKinstry team: Stephanie Dost, Ryan Fujiwara, Rick Becker, Brad Otterkirk. The presentation covered the facilities condition assessment which inventoried all of the district's assets, about \$37 million in buildings and equipment. Approximately \$8-\$16 million will need to be put into facilities to maintain over the next ten years. Especially the HVAC system at the middle high school. It is obsolete and difficult to get parts for. The long range facility plan has three components to it, pulls in projected enrollment, facility condition information and your educational vision. The bond roadmap and next steps include continuing data collection, stakeholder engagement, and going through the planning process. Presented a calendar to shoot for the bond to be on the May ballot.
 - B. Anti-Racism Resolution: K. Harris created this document for us.
A motion was made to adopt resolution number 2020 School Board Commitment to Equity and Anti-Racism KE/IW - UNANIMOUS
 - C. Elect 2020-21 Chair
A motion was made to nominate Megan Evenson to continue as 2020-2021 Board Chair KH/KE - UNANIMOUS
 - D. Elect 2020-21 Vice Chair
A motion was made to nominate Kara Harris to continue as 2020-2021 Vice Chair KE/IW - UNANIMOUS
 - E. 20-21 School Reopening Plan

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: None
- B. 7-12 Principal Report: None
- D. Special Education Report: J. Helmen reported compensatory services for speech language services. Working on developing systems for special education students returning to school.
- E. Superintendent Oral Report: To include a report on reopening school: C. Hurowitz presented the plan for reopening school in the Fall with social distancing in the classroom, bringing all students back; with the contingency of going to distance learning as needed. Our nurse is working on protocols if a student gets sick, a staff member gets sick, etc. J. Helmen put together a plan for disease management, he worked really hard on it and it meets all of the guidelines for disease management. What we are seeing today may change by tomorrow due to guidance from ODE, which changes frequently. This is based on the last few week's information. This would be the plan if we came back 4 days a week with all of our students. CES from 8 am - 2 pm and CMHS 10 pm - 4 pm. This is a detailed plan. OHA will review the board approved plan and then it will go to ODE by August 15. It is a living document that can change at any time. K. Harris thanked those that worked on the plans, they are very detailed and took a lot of work. C. Hurowitz discussed the reasons for having students return to the classroom versus using distance learning. School opening has been moved from 9/1/20 to 9/8/20 so staff can work together to prepare for opening. As for kids wearing masks, it is encouraged but not required for ages 12+. That could change. If we have to go all online, we are ordering chromebooks and looking at supplying hotspots for rural kids to use. There was a discussion about masks, staff use and what is required. They also discussed what screenings the school would be using. At this time it is an eyeball test and a questionnaire for kids, temperature taking is not required. I. Wiggins, as a board member would be more comfortable with temperature checks even if they aren't precise or calibrated. C. Hurowitz said there are a lot of variables with temperature checks and OHA asked us not to do it because of the calibration piece. Every night the building will be sterilized, including the bus barn. Do we need to hire additional custodial staff? We hope not, but it is possible. There was a discussion about money available for covid supplies.

A motion was made to pass what the team has presented to us tonight with the understanding it will be fine tuned but none of the content is going to change, unless required.

KE/CO - UNANIMOUS

- Financial Report: M. Bergthold discussed the processing and closing of the fiscal year regarding accruals. At this time, we are in the black, but some of the numbers will change before the final.

- VI. BOARD MEMBERS REPORTS: K. Engel-Got an email from Doug Hayes, executive director of the Port advising us they received our letter and are considering it at their board meeting and will be getting back to us. Also discussed COLPAC and getting broadband internet throughout our counties (Columbia, Clatsop, Tillamook and western Washington) via grants. C. Ouellette-Bond challenge that we might be facing is if school does not go back into session, a lot of people will feel disgruntled and not support the bond. IW-Appreciates all of the work on the plans and indulging his questions about reopening. ME-Appreciate all work on plans, hope everyone stays healthy & safe. We will get through it. As for the bond, there are people on both sides and we need to serve everyone where they are and their needs. Our staff will do an awesome job and the community will see that and support the school. If we lose support for the school, we lose the heart of the community. That is our jobs as board members.

- VII. INFORMATION: None

VIII. CONSENT AGENDA

- A. Financial Report
- B. Transfer of CES .6 FTE Teacher, Amanda Tompkins, to CMHS .5 Family & Consumer Sciences Teacher
- C. Approve Confidential Employees contracts
- ~~D. Approve 20-21 School Reopening Plan~~
- E. Organization of the Clatskanie School District
 1. Determine amounts of coverage of persons who shall be bonded (ORS 332.525). The Superintendent recommends the following: \$10,000-\$500,000 broad crime coverage that satisfies State of Oregon public official bond requirements through Brown & Brown Northwest, covering all employees.
 2. Designate officers and Agents of Record. The Superintendent recommends the following:
 - a) Cathy Hurowitz as Superintendent/Clerk
 - b) Mark Bergthold as Custodian of Funds
 - c) Cathy Hurowitz as Budget Officer
 - d) Paul Simmons as AHERA designated person

- e) Authorize the facsimile signatures of the Custodian of Funds
- f) Official auditors for the school year (ORS 297.405, ORS 327.137, and ORS 328.465) - Pauly Rogers and CO PC
- g) Depository for school funds - local branch of UMPQUA Bank (Clatskanie) and State Investment Pool (ORS 328.441, 294.805-294.895)
- h) The Chief as the Newspaper of Record
- i) Brown & Brown Northwest as Insurance Agent of Record
- j) Garret, Hemann, Robertson, P.C. as Legal Counsel
- k) Attorney General Model Public Contract Rules as the adopted District Contract Regulations

F. Approve Minutes from June 8, 2020 board meeting

A motion was made to approve the consent agenda.

A question regarding M. Mitchell's contract. She is our second year payroll person.

KH/CO - UNANIMOUS

ADJOURNMENT: 8:34 pm

NEXT BOARD MEETING: August 10, 2020

Megan Evenson, Board Chair

Cathy Hurowitz, Superintendent