

Clatskanie School District 6J  
PO Box 678  
Clatskanie OR 97016  
BOARD OF DIRECTORS' REGULAR BOARD MEETING  
August 17, 2020, 6:30 pm via Zoom  
(see our main page at [www.csd.k12.or.us](http://www.csd.k12.or.us) for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Kathy Engel, Ian Wiggins  
Board Members Absent: Chris Ouellette  
Admin Team Present: Cathy Hurowitz-Superintendent, Jim Helmen-Director of Student Support and Innovation, M. Bergthold-Business Manager, Tami Burgher-Board Chair, Kara Burghardt-CES, Kim Oblack-CMHS Principal  
Guests: Dawn Warren, Melissa Smith, Paul Dockery-Clatskanie PUD, Brian Fawcett-Clatskanie PUD, Stacy Hicks, Tim Erwin, Jaime Erwin, Charlie Sittloh, Sarah McClure, Yvonne Krause, Rachel Kujala

I. CALL TO ORDER: 6:31 pm

A. Flag Salute

B. Agenda Review: Add item I under consent agenda, "Approve resignation of Tiffany O'Donnell, CES Principal" and wording change on item E. on consent agenda from Behavior Specialist to Student Services.

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

A. Public Comment: None

*This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.*

B. Student Body Report: None

C. Oregon School Employees Association Representative Report: None

D. Clatskanie Education Association Representative Report: Tim Erwin had a couple of notes from L. Jones, Union President: He wants to express how positive he is with the measures that CES and the Leadership Team has been making with the daily meetings. He feels that there is a lot of work to be done, much has been accomplished and we are moving forward. They also wanted to express their appreciation to Jim Helmen for all of the work he put in on the handbook for distance learning and how thankful he is that Jim is willing to work with and is listening to the teachers, making changes and it has been a really positive process.

III. OLD BUSINESS

IV. NEW BUSINESS

A. Presentation by Brian Fawcett regarding installing car charging units at CMHS: B. Fawcett, Clatskanie PUD, gave a brief presentation on the installation of EV charging units at CMHS. There are some at the PUD and in Rainier at this time. The PUD would need an easement to be able to move forward. It will take up 12 parking spaces next to the current generator. One spot would be used for fast charging, two point of sale paid spots for the public, and eight workplace charging stations for staff or students. 120 volt is \$23 per month and a 240 volt for \$58 per month. You can pay via an app or a credit card. The spots are near the football field, what happens when there is a game. The public spots will need to remain open for charging cars only, and the subscription spots will be reserved for those paying monthly for the service.

**A motion was made to approve the installation of car charging units at CMHS as presented by Brian Fawcett and the PUD; pending everyone's or at least the majority of the school board's response to Cathy in the affirmative by the end of the day tomorrow.**

**KE/KH - UNANIMOUS**

- B. Changes to school district calendar: There are two small changes made to the 20-21 School District Calendar. Instead of staff working Sept 1 - Sept 4, it would be moved back a day to be Aug 31 - Sept 3. That way staff will still have a long weekend for the Labor Day Holiday, but will still get the same number of working days. The other would be moving the first day of school from Sept 1 to Sept 8, that gives staff time to prepare with the new curriculum.

**A motion was made to approve the proposed changes to the school district calendar.**

**KE/IW - UNANIMOUS**

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Report will come under the Superintendent's report.
- B. 7-12 Principal Report: Report will come under the Superintendent's report. See written report.
- C. Special Education Report: See written report. J. Helmen expressed excitement for the new year. We will continue using Presence Learning.
- D. Superintendent Report: C. Hurowitz had some good news. The district received a Preschool Promise grant, so the district will have an all day preschool at CMHS. We may serve up to 20 kids. We will also have an early learning CTE program of study at CMHS. Regarding the opening of school, both schools are heading towards comprehensive distance learning in both schools. Mrs. Hurowitz went quickly through a 72 slide powerpoint that ODE created and shared on August 11th. She discussed the parameters of comprehensive distance learning from ODE. We may use some limited in person instruction based on student need, such as, internet connectivity issues, academic support, assessment, mental health support, etc. We can't bring in whole groups of students, such as Life Skills, for all day instruction, but we can bring in small cohort groups of 10 for 2 hours of limited in person instruction. Student participation is limited and can't be required. She went over the differences in the instruction requirements from last Spring (Distance Learning for All) and now (Comprehensive Distance Learning). All teachers are getting the book "Distance Learning", it has very valuable information in it. The blueprint of our plan was submitted today to ODE. K. Burghardt went over and explained what a day will look like at CES. Classes will run from 8 am - 2 pm, with 2.5 hrs of direct teaching each day. This would cover one hour of literature, one hour of math and .5 hrs of positive action (new SEL, social emotional learning, curriculum which correlates with our current PBS curriculum). After lunch, teachers can work with students one on one to make sure they are making progress, do some asynchronous teaching, assign other work to kids that are progressing faster than others, etc. This will be presented to parents soon. They also showed the data from a survey that was sent out to CES parents. C. Hurowitz gave an overview of how lunches for students will work. Zoom meetings will be set up soon to get the information out to parents. K. Oblack shared their plans for CMHS. They will be using a 4 X 4 semester schedule, which means they will have two core classes, two electives and one advisory. Classes will run from 8:30 am - 2 pm and then from 2 pm - 4 pm teachers will have time to meet with students individually, if needed. On Fridays, teachers will be teaching asynchronously and while that is happening they will be attending professional development, prep time, small cohort time, grade level meetings, etc. Students will have less classes to work on than normal, but will move through them at an accelerated pace. They will earn 1 credit per class per semester. Advisory will be used for social emotional health, drug and alcohol prevention and college & career readiness. No senior projects this year. MS students have to have PE as an elective due to new state requirements of 35 min per day of PE.

- Financial Report: M. Bergtholdt presented the financial report, this is one month in. We have spent around \$10,000 on COVID expenses. He is about ready to make our first claim to FEMA, we will see how much of that we will get back. KE - Will we at some time get a final budget or are we waiting to see if we have to make further changes? Were this a normal year, yes you would, but with all of the changes, we will probably go back to the budget committee to run it by them. The changes may not be that major, but there were a lot of small changes, so he would like to go back and make sure everything is covered. There is more money available for different areas, deadlines have been extended and different rules are in place than when we did the budget in May.

- VI. BOARD MEMBERS REPORTS: K. Engel - She got a response from the port but it is not on this month's agenda, so we will save it for next month. Basically, what we asked is probably not going to happen, but we tried. The letter will be presented at the next meeting. I. Wiggins - Happy to hear that the Monday meetings for the community are going to continue, he believes it really helped. He suggests to solicit questions in advance so we can have some answers ready to go. K. Harris - Listening to all of the leaders talk tonight, she is grateful for all their work, she knows that it hasn't been a summer for them (or for many) because you spent most of the summer working on these