

GLEN ULLIN SCHOOL DISTRICT NO. 48  
 SCHOOL BOARD MEETING MINUTES  
 Wednesday April 12, 2023  
 Glen Ullin School Multi-Purpose Room

President Matt Kuhn called the meeting to order at 7:01 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Marie Bittner, Jill Feser, Andrew Jacobson, Travis Thomas, and Tanna Filibeck, with Kim Shafer appearing via a telephone call. Also present were Superintendent: Peter Remboldt; Principal: Bob Dietchman; Business Manager: Christine Lawson; and Facility/Transportation Manager: John Lawson. Cherish Phaneuf and McKenzi Krein were present as Minute Takers in Training. Guests present were Shannon Kuntz, Zach Krein, Lynnette Schirado, Jannessa Hoff, Tami Soupir, Emily Kottre, Nancy Bittner, Jeanne Voegele, Kelsey Duppong, and Janell Morman.

Jill Feser made a motion, seconded by Tanna Filibeck, to approve the agenda with the following modifications: 6A Executive Session moving to 6G, addition of 6E Board Visit Day, and addition of 6F Resignation. The motion carried.

Andrew Jacobson made a motion, second by Tanna Filibeck, to approve the minutes of the March 8, 2023, Regular Board meeting. The motion carried.

Jill Feser made a motion to approve the March 2023 Financial Reports, seconded by Tanna Filibeck. The motion carried.

GENERAL FUND 1	\$1,229,618.72
LUNCH FUND 5	\$(1,479.08)
ACTIVITY FUND 6	\$74,459.05

**General Fund**

ACT Finance	2570	\$225.00
Advanced Business Methods	2571	\$1,392.88
Binstock, Margo	2572	\$216.49
Capital City Restaurant	2573	\$3,489.77
Cash-Wa Distributing	2574	\$5,206.66
Christensen, Shelly	2575	\$250.00
City of Glen Ullin	2576	\$624.90
Cognia Inc.	2577	\$250.00
Cole Papers Inc.	2578	\$416.39
Dakota Community Bank Card	2579	\$131.15
DE Supply Co.	2580	\$198.58
East Side Jersey	2581	\$527.84
East West Books	2582	\$85.96
Farmers Union Oil	2583	\$3,879.06
Glen Ullin Auto Parts	2584	\$803.76
Glen Ullin Public School	2585	\$700.00

Glen Ullin SuperValu	2586	\$371.52
Glen Ullin Times	2587	\$371.52
Harlow's Bus	2588	\$253.65
ITD	2589	\$14.40
J W pepper	2590	\$14.99
Jim's Repair	2591	\$546.50
Krein, Zachary	2592	\$420.30
Linde Gas & Equipment Inc.	2593	\$235.69
Marshall Lumber	2594	\$582.11
McGraw Hill	2595	\$16,410.84
MDU	2596	\$6,148.82
Menards	2597	\$36.53
Morton-Sioux Special Education	2598	\$2,927.13
Napa Auto Parts of New Salem	2599	\$2,074.35
ND Center for Distance Learning	2600	\$945.00
Pan-O-Gold	2601	\$218.71
Petty Cash Fund	2602	\$322.76
Rowland, Lisa	2603	\$90.00
Bachler, Lisa	2604	\$56.18

#### **Activity Fund**

Bachler, Lisa	1438	\$56.18
Bismarck Parks and Recreation	1439	\$275.00
Christensen, Shelly	1440	\$472.52
Coca-Cola Bottling High Country	1441	\$564.00
Country Meats	1442	\$118.00
Dakota Community Bank Card	1443	\$1,427.44
Farmers Union Oil	1444	\$172.00
Glen Ullin Times	1445	\$25.00
Hebron High School	1446	\$740.80
Instrumentalist Awards	1447	\$45.50
J W Pepper	1448	\$50.00
Krein, Zachary	1449	\$534.95
Petty Cash Fund	1450	\$40.00
Ramada	1451	\$793.80
Schirado, Lynnette	1452	\$45.85
Schneider, Tabi	1453	\$43.94
Silbernagel, Naomi	1454	\$211.57
World's Finest Chocolate	1455	\$1,876.00

Marie Bittner made a motion to approve to pay the March 2023 bills presented by the Business Manager. Matt Kuhn seconded the motion. The motion carried.

#### 4. Reports:

**4-A)** Board Chair: Nothing at this time.

**4-B)** Board Members: At the previous board meeting, the board had asked Mrs. Schneider to provide information regarding the curriculum to them as she went through it to determine potential updates or changes. Mrs. Bittner stated Mrs. Schneider had emailed information about the K-6 Reading Curriculum to Mrs. Bittner, and Mrs. Bittner had forwarded that information on to all of the board members.

**4-C)** Guests: The school has two CDs that need to be renewed. Jeanne Voegele discussed CD renewal options with the board. The CD ending in 555 for the amount of \$133,006.90 can be renewed at 4% for 6 months or at 3.8% for 6 months. The CD ending in 552 for the amount of \$204,626.00 can be renewed at 4% for 6 months or at 3.8% for 12 months.

Marie Bittner made a motion, seconded by Andrew Jacobson, to approve renewing the CD ending in 555 for 6 months. The motion passed.

Marie Bittner made a motion, seconded by Tana Filibeck, to approve renewing the CD ending in 552 at 12 months. The motion passed.

**4-D)** Superintendent/AD: Mr. Remboldt informed the board that state testing has almost been completed. Mr. Remboldt gave a presentation, providing the findings from the school's Student Engagement Survey. This survey was done in grades 3 through 5, 6 through 8, and 9 through 12. Glen Ullin School staff had been shown the results three weeks prior. Mr. Remboldt and the principal for next year, Mr. Hetler, will work with the staff to determine what improvements can be implemented and what goals can be set.

Due to problems with the softball field in Beulah, softball games Monday, April 17, and Tuesday, April 18, were being moved to Glen Ullin. Mr. Remboldt acknowledged Kyle Christensen for his work on getting Glen Ullin's softball field ready. Practices for softball may need to be held here as well.

Track is off to a good start, with several meets being held in Bowman. Elementary Girls Volleyball has been going well. They are focusing on building skills and making steady progress as they learn the rules.

**4-E)** Principal: Mr. Dietchman informed the board he is in the process of wrapping up teacher evaluations and is expecting to be done Friday. Mr. Dietchman provided information to the board on recent events going on within the school. An Acalympic team from grades 7 through 9 completed in Richardton on March 24<sup>th</sup>, while an Acalympic team from grades 10 through 12 competed in South Heart, also on March 24<sup>th</sup>. Both teams gave a good effort in the face of tough competition. Chess Day was moved from the Reading Month Events in March to April 12 due to weather. The students actively engaged in Chess Day and all seemed to enjoy it. Even though Glen Ullin was not required to participate, the High School conducted a youth risk survey on March 21<sup>st</sup> online with Mrs. Voegele and Mr. Park, but results will not be received until next fall.

**4-F) Business Manager:** The Business Manager's only business for the board to address is designating an election precinct.

Marie Bittner made a motion, seconded by Jill Feser, to designate the Glen Ullin School Library as the 2023 Election Precinct. The motion passed.

**4-G) Facilities/Transportation:** Mr. Lawson provided the board with information regarding bids for the electric bus charging station and ITV rooms for abatement and replacing the flooring.

Travis Thomas made a motion, seconded by Marie Bittner, to hire Schneider Brothers Electric, LLC, to install the charging station for the electric bus. The motion passed.

The school will need approval to use Esser funds for the ITV rooms for abatement. This topic will be discussed at a future board meeting, after funding has been secured or determined.

Radios on the bus work from bus to bus, but to and from the bus and office is an ongoing item Mr. Lawson is looking into. A company in Bismarck is coming out to look at the system, but Mr. Lawson is waiting on their return call. Mr. Lawson will continue to research this and provide the board with more information once it is available.

## **5. Unfinished Business:**

**5-A)** Children at work was tabled until next month as there had been no policy committee meeting between the March regular board meeting and the April board meeting.

**5-B)** The board discussed options for the gym floor. Typically, schools have a building fund to draw upon for expenses such as these; however, Glen Ullin Public School does not currently have a building fund. Discussion was held on building funds and the process to establish one.

Marie Bittner made a motion, seconded by Jill Feser, to approve using Cole Paper to do the yearly maintenance to the gym floor. The motion passed.

**5-C)** Mr. Remboldt presented information to the board regarding his findings surveying other schools about their semester test policies. This subject was tabled until the next board meeting as the Policy Committee needs to meet to discuss policy regarding this before the board can make a decision.

## **6. New Business:**

**6-A)** Moved to 6G.

**6-B)** Discussion was held regarding a proposal by McKenzi Krein to move to a 10 month employee, based on findings from a survey she conducted. Mrs. Krein will come in as needed during the summer to handle any ongoing needs such as putting away any

spring orders that may arrive or handling printing and sending out the summer newsletter.

Andrew Jacobson made a motion, seconded by Marie Bittner, to approve McKenzi Krein becoming a 10-month employee.

**6-C)** Mr. Krein updated the board on how well the FFA Chapter has been performing, with CDE wrapping up in March. The Agronomy team won at every event in which they participated. They are practicing for contests in June now.

Mr. Krein has two welders and a chop saw from the shop that are not used and would like to place the items for sale.

Matt Kuhn made a motion, seconded by Marie Bittner, for Mr. Krein to be approved to sell these items either by posting on Bismarck if this is applicable or for these items to go into a closed bid which the board will review next month. The motion passed.

**6-D)** The Enrollment Report consists of 145 students and 14 preschool students for a total of 159 students.

**6-E)** Jill Feser made a motion, seconded by Tanna Filibeck, to have the Board Visit Day on May 3, 2023. The motion passed.

**6-F)** Kyle Christensen submitted his resignation as the Head Volleyball Coach.

Jill Feser made a motion, seconded by Kim Shafer, to approve the resignation of Kyle Christensen and extend Mr. Christensen the option of completing an exit interview. The motion passed.

**6-G)** Mr. Kuhn read the introduction to an Executive Session. Marie Bittner made a motion, seconded by Kim Shafer to enter into an executive session at 8:39 pm, with a roll call vote: Matt Kuhn – yay, Marie Bittner – yay, Andrew Jacobson – yay, Travis Thomas – yay, Jill Feser – yay, Tanna Filibeck – yay, Kim Shafer – yay; and was attended by Matt Kuhn, Marie Bittner, Andrew Jacobson, Travis Thomas, Jill Feser, Tanna Filibeck, Peter Remboldt, and Christine Lawson, with Kim Shafer appearing via a telephone call.

The executive session was adjourned at 9:19 pm.

The Miscellaneous category had been previously removed from the agenda, and the board has recognized that this is not conducive to board meetings. Andrew Jacobson and Tanna Filibeck agreed to rescind the motion to remove the Miscellaneous category effective immediately. The motion passed.

Marie Bittner requested to modify the agenda to add 6-H Procedures for the Managing of Classified Staff to the agenda.

The board discussed travel arrangements for their board training on April 20 and April 21.

6-H) Discussion was held regarding moving some responsibilities from Mr. Remboldt to Mrs. Lawson in order to better support Mr. Remboldt being able to effectively carry out his duties.

Jill Feser made a motion, seconded by Kim Shafer, to approve the transition of duties for supervising the office staff and the kitchen, namely the head cook, to Christine Lawson, with compensation to be discussed at a later date. The motion passed with five yays and two nays.

## **7. Adjournment:**

Marie Bittner motioned to adjourn the meeting at 9:39 pm, seconded by Tanna Filibeck. The motion carried.

The next Regular Board Meeting is scheduled for May 10, 2023, at 7:00 pm.

The preceding minutes were approved the 10 day of May 2023.

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Matt Kuhn, School Board President

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Christine Lawson, Business Manager