

STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois

Annual Board Retreat – July 15, 2024

The Stark County Community Unit School District #100 Board of Education met Monday, July 15, 2024, at the Stark County High School Library in Toulon, IL. Members present were Emily Leezer, Ann Orwig, Erin Price, Joseph Rediger, Brian Rewerts, and Bruce West. Dane Richards was absent. Also present was Brett Elliott, Superintendent. Athletic Director, Roland Brown and Maintenance Director, Bob Bohm joined the retreat for their respective agenda items but did not attend the entire meeting.

The retreat was called to order at 8:00 am. No action was taken during the Board Retreat.

Mr. Elliott presented the 2024-25 charge “Protect This House,” followed by a presentation of the 2024-2027 Strategic Plan. He then provided an update from the 2024 Administration Summer Retreat and a summary of the Fiscal Year 2024 budget.

Roland Brown provided a review of the prior year (2023-24) arts and athletics.

Mr. Elliott provided an update on the status of the health insurance renewal and upcoming PRESS Update #115.

The board discussed future board retreats and the superintendent evaluation process.

Mr. Bohm gave an update on the Summer Facilities Project List including a tour at both campuses.

The board adjourned for lunch, to be followed by the regular meeting at Stark County Elementary School in Wyoming, IL.

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Regular Meeting – July 15, 2024

The Stark County Community Unit School District #100 Board of Education met Monday, July 15, 2024, at the Stark County Elementary School cafeteria. Members present were Emily Leezer, Ann Orwig, Erin Price, Joseph Rediger, Brian Rewerts, and Bruce West. Dane Richards was absent. Also present were Brett Elliott, Superintendent; Emily Mastin, Elementary Principal; Jackie Colgan, Elementary Assistant Principal; Megan McGann, Jr./Sr. High School Principal; Michael Jenkins, Jr./Sr. High School Assistant Principal; Rebecca Lane, Unit Clerical/Payroll Clerk; Mike Bunch, IT.

With a quorum present, President Orwig called the meeting to order at 1:30 p.m.

The Pledge of Allegiance, and the Mission and Vision statements were recited.

Motion was made by Mr. West, seconded by Mr. Rewerts, to approve the consent calendar. Items approved under the consent calendar were:

- Approval of the June 20, 2024 Board Minutes and June 24, 2024 Special Board Minutes;
- Approval of the June Elementary Activity Fund, June Self-Insurance Fund, Annual Self-Insurance Report, June Imprest Fund, and June Treasurer's Report;
- Approval of the June LEA checks as follows: City of Wyoming \$817.50, Stark County CUSD #100 \$151,130.41, Guardian \$344.75, Guardian \$2,890.59, Guardian \$540.52, Guardian \$432.31, Stark County Collector \$3,669.84, Marilyn Ely \$26.00, Stark County CUSD #100 \$177,253.65, Nelson Auto Sales \$34,165.00, Angela Roark \$575.00, VISA \$723.02, VISA \$2,460.03, VISA \$2,024.66, VISA \$2,200.92, Camelot Therapeutic Schools, LLC \$2,693.94, Peoria County ROE \$70.00, Imprest Fund \$3,989.35.

Motion was approved by a 6-0 vote.

Next on the agenda was the approval of July bills. Mr. Rewerts asked how many helmets were being replaced for the football players this year, in reference to a check included in the July bills. Mr. Elliott responded that 8 helmets were unable to be re-used and had to be replaced. Mrs. Orwig asked if the payment to Evaluwise included evaluation tools for all of the teachers in the district and Mr. Elliott responded that it did. Mrs. Orwig commented that it was nice to be able to compare that amount to the amount paid for SuperEval for last year's superintendent evaluation tool. Motion was made by Mr. Rewerts, seconded by Mrs. Price, to approve the July bills of \$1,417,119.94. Motion was approved by a 6-0 vote.

Visitor Comments:

No visitor comments.

2024 Summer Board Retreat Report:

President Orwig provided an update from this morning's Annual Summer Board Retreat which included the announcement of our 2024-25 charge "Protect This House," a presentation of the 2024-2027 Strategic Plan, an update from the 2024 Administration Summer Retreat, a Fiscal Year 2024 Budget Summary, a 2023-24 Arts/Athletics Update from Mr. Brown, Health Insurance Committee Update, discussion of PRESS Update #115 and board procedures. The retreat concluded with an update from Mr. Bohm on the Summer Facilities Project List, including a tour a both campuses, & lunch at 111 Taco.

Administrative Reports:

Stark County Superintendent, Mr. Elliott, thanked Facilities Director, Bob Bohm, and the entire custodial team for their efforts thus far upgrading all facilities in preparation for the new school year. He thanked Transportation Director, Toni Nowlan, for her efforts over the summer getting all transportation vehicles, certifications, and bus barns ready for the upcoming school year. The administration had a successful workshop and Summer Administrative Retreat in St. Louis. This allowed for a very productive two days as well as time to connect with one another to foster strong relationships and trust, as we head into the new school year with a new administrative team. He thanked the board for their vision and understanding of the importance of such purposeful events that shape our culture.

The track project is complete with just a few final punch list items pending. The new gym is well underway and we are excited for the next steps this fall. The roofing is scheduled for completion this month. Painting will also occur along with the reopening of the main corridor prior to the start of school. Mr. Elliott reminded everyone that the teacher institutes for the 2024-25 school year are Tuesday and Wednesday, August 13 and 14. The first day of school for students is Thursday, August 15 with an 8:00 am - 1:45 pm schedule through Labor Day. He reminded SC parents to get their student's required vaccinations, physicals and sports physicals before the first day of school, or before the fall sports seasons begin. There were no questions for Mr. Elliott.

Unfinished Business:

Superintendent Elliott provided a brief overview of the new three-year strategic plan, which was presented in more detail this morning during the board retreat. He also mentioned that the district held a second parent/community forum on July 11, 2024. Mr. Rediger made a motion to approve the Three-Year Strategic Plan as presented. Mr. West seconded and the motion passed with a 6-0 vote. Mr. Elliott plans to release the approved strategic plan to the community by the end of the week.

New Business:

The PRESS Policies Issue #115 was reviewed by the board during the retreat. The majority of updates are part of an annual five-year review on language. One new policy requires districts to have a written procedure on handling criminal background documentation. No action taken.

At the retreat earlier today, Principal McGann presented a recommendation to add vape detectors to the Junior/Senior High School restrooms to reduce the number of incidents and increase security for the safety of the students. Heart Technologies, who we have worked with over the past 6 years, has provided a quote for \$35,083. Mr. Rewerts asked if the vape detectors would be installed before the first day of school. Ms. McGann responded that the goal was to have them installed before school starts and pending any issues with installation, they should meet that goal. Mr. West made a motion to approve the purchase and installation of vape detectors at the Junior/Senior High by Heart Technologies as presented. Seconded by Mrs. Leezer. Passed 6-0.

In order to meet our annual state requirement, we have updated our Threat Assessment Management Plan for the 2024-25 school year, which provides step by step guidance and assessment for any and all threats in the school setting. The plan must be board approved by the first day of school based on Public Act 102-0791 and then delivered to the Regional Office of Education. The plan is in your packet for review. A follow up meeting will be held with the local police departments and threat assessment team members prior to the first day of school and then delivered to the staff to begin the new school year. Mr. Rewerts made a motion to approve the Threat Assessment Management Plan for the 2024-25 school year as presented. Mr. Rediger seconded and the motion passed with a 6-0 vote.

The Transportation Handbook has been updated with new dates and calendar but no other significant changes this year. Mrs. Leezer made a motion to approve the 2024-25 Transportation Handbook as presented. Seconded by Mr. West. Passed 6-0.

The Non-Certified Employee Handbook has been updated with new dates, calendar and renamed the "Support Staff Handbook". Mr. West made a motion to approve the 2024-25 Support Staff Handbook as presented. Seconded by Mrs. Price. Approved 6-0.

With the rollover in Skyward and shifting to Skyward Finance for fee payment, Mr. Elliott recommended a change to the Per Family Activity/Athletic Fee for Fiscal Year 2025. Currently, the Activity/Athletic Fee for the JH/HS is \$60 per student, capped at \$120 per family. The Free and Reduced Activity/Athletic Fee is \$30 per student and \$50 per family. In order to automatically apply the discount for those fees at 50%, we would like to raise the free and reduced family maximum by \$10 to \$60. Free and reduced fees would be \$30 per student and \$60 per family. The standard fees would not change. Mrs. Leezer made a motion to approve the revision to the free and reduced family activity/athletic fee to \$60 as presented for FY25. Seconded by Mr. Rediger. Passed 6-0.

The proposed action is that the Board of Education approve the School District's expenditure of funds to defray necessary and proper expenses and liabilities of the School District incurred for the educational or operations or maintenance or transportation or site and construction purposes of the District for Fiscal Year 2025, until which time the Annual Budget of the District is adopted in the conformity with applicable sections of the Illinois School Code. In simpler terms, since the budget will not be adopted on July 1, 2024, the Board of Education needs to authorize the District to expend funds in order to cover the costs of salaries, materials and supplies. President Orwig made a motion to approve the district to grant spending of the 2024-25 funds by the Superintendent prior to the approval of the FY25 Fiscal Budget. Mr. Rewerts seconded and the motion passed with a 6-0 vote.

Items for Next Meeting:

Possible Approval of Electric Bus Grant Bids; Possible Insurance Committee Recommendation; Approval of PRESS Policies; Approval of FY25 Tentative Budget; Possible Approval of Memorandum of Understanding.

Mr. Rewerts asked what the agreement was for mowing around the solar panels at SCES. Mr. Elliott responded that the solar company contracts it out. Mr. Rewerts pointed out that occasionally the grass gets a little tall and he is concerned that it may violate city code. Mr. Elliott plans to check in with the solar company to be sure their mowing company is aware of the city codes.

Executive Session:

Motion was made by Mr. West, seconded by Mrs. Leezer, to adjourn to Executive Session for the purpose of discussing employee compensation, non-renewals, employee performance, employment and resignations at 1:49 p.m. Motion was approved 6-0.

Motion was made by Mrs. Leezer, seconded by Mr. West, to reconvene from Executive Session at 1:52 p.m. and to hold the Executive Session minutes, Not for Release. Motion was approved by a 6-0 vote.

Motion was made by Mrs. Leezer, seconded by Mr. West, to approve the Executive Session Minutes of June 24, 2024, Not for Release. Motion was approved by a 6-0 vote.

July 15, 2024

Motion was made by Mrs. Leezer to approve Heather Missal as Assistant Cook for the 2024-25 school year. Mrs. Orwig seconded and motion passed 6-0.

Motion was made by Mrs. Leezer, seconded by Mrs. Orwig, to approve Tyler Dorsey as High School Assistant Football Coach for the 2024-25 school year. Passed 6-0.

Mrs. Leezer made a motion to approve Ryan Gentle as Volunteer Bass Fishing Coach for the 2024-25 school year. Mr. Rewerts seconded and the motion passed 6-0.

Mrs. Leezer made a motion to approve Felicia Potter as Assistant Cook for the 2024-25 school year. Mrs. Price seconded and the motion passed by a 6-0 vote.

Mrs. Leezer announced the resignation of Jacob Best, SCES custodian, effective July 19, 2024.

Motion was made by Mrs. Leezer, seconded by Mrs. Orwig, to adjourn at 1:54 p.m.
Motion was approved 6-0.

Ann Orwig
President

Emily Leezer
Secretary

Approved 8/19/2024