COMPREHENSIVE HEALTH AND SAFETY EMERGENCY AND MANAGEMENT PLAN

The Board hereby adopts the Forest Hills Consolidated School Comprehensive Health and Safety and Emergency Management Plan.

The Superintendent and building administrators shall be responsible for developing, in collaboration with staff and persons or agencies with expertise in planning and responding to emergencies involving health and safety, a plan that is consistent with nationally recognized practices. This comprehensive emergency management plan will identify and address all hazards and potential hazards that could reasonably be expected to affect the school unit and school facilities.

As required by law, the Board will approve the plan annually. In addition, any substantive changes made in the plan shall be subject to the approval of the Board.

The Superintendent and Building Administrators and Comprehensive Health and Safety Emergency and Management Plan Steering Committee shall be responsible for ensuring that the plan is implemented in each school and evaluated at least annually and after each incident when the plan is used**.** It is understood that specific procedures may vary from school to school due to differences in school facilities and the ages of students.

Any substantive changes in the plan shall be subject to the approval of the Board.

The following information pertaining to the Forest Hills Consolidated School Comprehensive Health and Safety and Emergency Management Plan is considered public information:

A. A description of the scope and purpose of the Plan and the process used for developing and updating it;
B. General information on auditing for safety and preparedness;
C. Roles and responsibilities of school administrators, teachers and staff and the designated chain of command during an emergency; and
D. Strategies for conveying information to parents and the general public during an emergency.

Except as specified in paragraphs A through D above, those portions of the Health and Safety and Emergency Management Plan and any other records describing security plans, security procedures or risk assessments prepared specifically for the purpose of preventing or preparing for acts of terrorism shall not be considered public information under the Freedom of Access Act but only to the extent that the release of such information could reasonably be expected to jeopardize the physical safety of school unit personnel or the public. For the purpose of this policy, "terrorism" is defined as in 1 MRSA§ 402(3)(L) as "conduct that is designed to cause serious bodily injury or substantial risk of bodily injury to multiple persons, substantial damage to multiple structures whether occupied or unoccupied or substantial physical damage sufficient to disrupt the normal functioning of a critical infrastructure."

Legal Reference: 20-A MRSA § 1001(16)

Adopted: 10/21/2026