



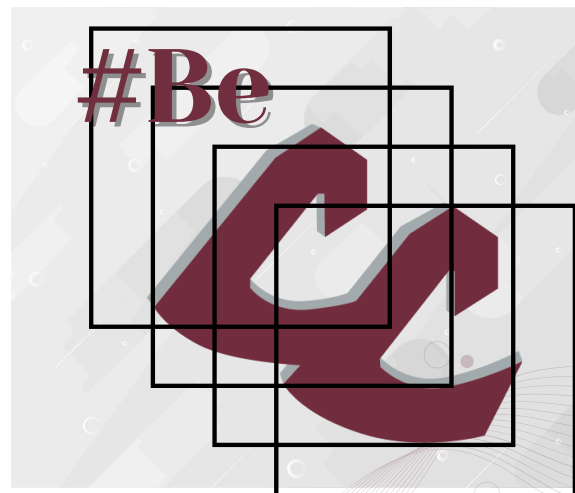
2026-2027

# Central Middle School

## PARENT & STUDENT GUIDE



155 Whooping Creek Road  
Carrollton, GA. 30116



# MEET THE ADMINISTRATION TEAM



**COLLEEN JONES**  
PRINCIPAL

**MAGGIE BONNER**  
ASSISTANT PRINCIPAL



**JEREMIAH YATES**  
ASSISTANT PRINCIPAL





# Welcome Back!

We are very excited about the start of the 2024-2025 school year. There are so many opportunities for success for all students at Central Middle School. We encourage you to give your best efforts in the classroom and to participate in the many school activities available to you.

## Vision:

**Central Middle School will be recognized as a premier school.**

## Mission:

Central Middle School will prepare ALL students to be successful in high school and beyond.

## Guiding Principles:

- Students come first.
- Students learn in different ways at different rates.
- Effective teachers have the greatest impact on learning.
- Learning is a shared responsibility (school, home, and community) for which we are all accountable.
- A safe, healthy, and positive environment for students, teachers, and staff affects achievement.
- All students and employees are valuable and will be treated with dignity and respect.
- Continuous improvement efforts must be flexible, responsive, and aligned to meet the needs of our students, teachers, and community.
- Community-based schools foster stakeholder engagement and loyalty.
- Student success is necessary for economic growth and world readiness.



# Handbook Importance:

It is important that all students and parents thoroughly read the parent/student handbook. It is a guide to all the policies and procedures that govern our school. School days run more smoothly when there is no confusion and procedures and expectations of students' behavior are followed. All the information in this handbook serves to help our students achieve academic success. While it is not all-inclusive, this handbook does reflect Carroll County School Board Policy. More detailed information regarding school board policies may be found online at [www.carrollcountyschools.com](http://www.carrollcountyschools.com)



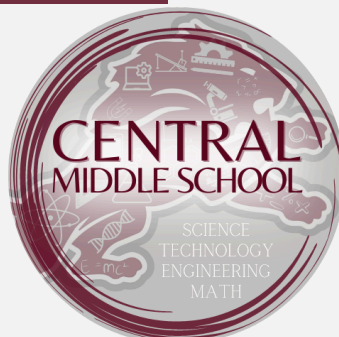
## School Awards:



2025 Association of Middle Level Educators School of Distinction



SSTAGE Panel: "Central Middle School's enthusiasm, team collaboration, and dedication will be an inspiration to educational leaders and teachers across the state of Georgia."





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# Athletics

- ➔ All students participating in extracurricular activities must pass a minimum of five classes per semester; connections (exploratory) classes are averaged as one-semester grade. Guidelines for participation in clubs and non-competitive activities are in accordance with State Board of Education policies and West Georgia Middle School Athletic Conference bylaws. Academically ineligible students cannot tryout for a team or program even though the team or program will not be in operation until the next school year or semester.

The athletic programs at Central Middle School offer a variety of team and individual sports for both boys and girls. To participate as part of an athletic team, individuals must meet:

- eligibility requirements set forth under CCSS Board policy and WGMSAC policy,
- have a current physical on file at school,
- and have all necessary forms signed by the parents

As with all school activities, permission to participate depends on overall good citizenship on the part of the student.

## ➔ PHYSICAL EXAMINATION

All athletes must have a current physical examination on file with the Athletic Directors, Coach Duffey or Coach Walton, to participate in sports at Central Middle School. Physicals are current for one year after the date of examination. Physical Examination Forms may be obtained in the front office, from the athletic director or on the CMS website.

## ➔ PROGRAMS OFFERED

- |                 |              |
|-----------------|--------------|
| • Baseball      | • Softball   |
| • Basketball    | • Swimming   |
| • Cheerleading  | • Tennis     |
| • Cross Country | • Track      |
| • Fishing       | • Volleyball |
| • Football      | • Wrestling  |
| • Golf          | • Lacrosse   |
| • Soccer        |              |





# Attendance Policy

## **The Goal of the Policy**

The district uses an Attendance Review Team (ART) to address chronic absenteeism and **ensure compliance with Georgia's compulsory attendance laws**. The system is designed to provide support while also outlining clear legal consequences for unexcused absences.

## **Important Attendance Milestones**

The school monitors absences closely and takes specific actions as unexcused absences accumulate:

- Daily: Parents will receive a voice call between 5:00 PM and 7:00 PM if their student was marked absent for one or more periods that day.
- 3 Unexcused Absences: The school will contact parents via email, phone, and text. The student may be referred to a Student Support Team (SST) for help.
- 5 Unexcused Absences: The school sends a follow-up letter via first-class mail. This letter will officially notify parents of the legal penalties and consequences of continued absences.
- 8 Unexcused Absences: An Attendance Review Team (ART) Meeting is scheduled. Parents will receive a letter two weeks in advance and will be asked to sign and return it.

## **The Attendance Review Team (ART) Meeting**

If a student reaches eight unexcused absences, a formal meeting is held to create an Attendance Plan.

- Who Attends: The meeting includes a school administrator, counselor, and the school social worker.
- Student Participation: If the student is 10 years or older by September 1st, they are required to attend the meeting to help develop their attendance plan.
- Parent Role: Parents are expected to attend in person or by phone. If a parent cannot be reached, the school will still develop a plan and send it to the parent via Certified Mail.
- Special Circumstances: A school nurse or Special Education manager may attend if the student has specific medical or educational needs impacting their attendance.

## **Serious Legal Consequences**

The school district takes further legal steps if attendance does not improve after the ART meeting:

- CHINS Referral: The team reviews cases monthly to decide if a "Children in Need of Services" (CHINS) referral is necessary.
- Home Visits: If the school cannot reach the parents, a home visit may be conducted before making a legal referral.
- Court Referrals: The School Social Worker, in collaboration with School Resource Officers (SROs), may refer the case to Juvenile Court or State Court.
- DFCS Involvement: A referral to the Department of Family and Children Services (DFCS) may be made if appropriate.

Note: For full details, parents should also refer to the Carroll County Student Attendance Protocol and Board Policy JB.



## Band program

CMS offers its students the opportunity to be part of a competitive band program. The band participates in numerous music festivals, performs at CMS football games, presents concerts during concert season, and takes part in district and state musical competitions.



## Chorus program

Central Middle School offers chorus to all students. The chorus participates in several music festivals, performs at community events, presents Fall and Spring concerts, and takes part in district/state competitions.



# CITATION STEPS:

Initial verbal warning is expected before beginning the citation process. All Citations should be issued in the PBIS Rewards Application. Additionally, you should record your teacher's actions.

## 1st Citation:

Warning citation; Parent contact: Phone call home and document in PBIS.

## 2nd citation:

Detention (lunch), phone call home, and document in PBIS.

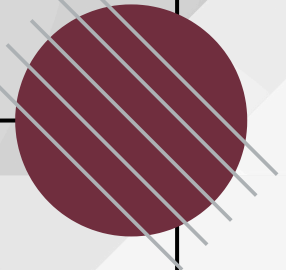
## 3rd citation:

Parent conference and document in PBIS.

## 4th citation:

Office Referral - Documented in PBIS, phone call home, and assigned to ISS (# of days depends on severity of citation and/or frequency of discipline issues.

**\*All subsequent citations will result in further disciplinary action (deemed appropriate by the administration).**



# ELECTRONIC DEVICE POLICY

Georgia State Law HB340, the “Distraction-Free Education Act,” requires schools to prohibit students from accessing personal electronic devices while on school premises during school hours. This includes cell phones, smartwatches, earphones, and other electronic devices. If an electronic device comes to campus with a student, it will be expected that it is turned off and remains in their bag, or in the area designated by the school, for the duration of the school day. Parents should contact the front office if they need to speak with their student. Please see Board Policy JCDAF: Use of Electronic Devices by Students and the Carroll County Schools Student Handbook for more information.

Violations of this policy will result in the following disciplinary actions:



- 1<sup>st</sup> Violation: Citation issued, parental notification, and the device will be confiscated, documented, and released to the student at the end of the day by the front office.
- 2<sup>nd</sup> Violation: Citation issued, parental notification, and the device will be confiscated, documented, and released ONLY to a parent/guardian by the front office.
- 3<sup>rd</sup> Violation: The student will receive 1 day of ISS. The device will be confiscated, documented, and released ONLY to the parent/guardian by the front office.
- 4<sup>th</sup> Violation: The student will receive 3 days of ISS. The device will be confiscated, documented, and released ONLY to the parent/guardian by the front office.
- 5<sup>th</sup> Violation: The student will receive 1 day of OSS for Repeated Violations/Chronic Misbehavior, and a behavior contract will be established. The device will be confiscated, documented, and released ONLY to the parent/guardian by the front office.
- 6<sup>th</sup> Violation: The student will receive up to 3 days OSS for Repeated Violations/Chronic Misbehavior and a behavior contract consequence. The device will be confiscated, documented, and released only to a parent or guardian by the front office.
- 7<sup>th</sup> Violation: The student will receive up to 5 days OSS for Repeated Violations/Chronic Misbehavior and a behavior contract consequence. The device will be confiscated, documented, and released only to a parent or guardian by the front office.
- 8<sup>th</sup> Violation: The student will receive up to Expulsion/Disciplinary Tribunal for Repeated Violations/Chronic Misbehavior.

\*Habitual offenders of the Cellphone Guidelines will be subject to behavior management plans/contracts that may include turning the device into the front office staff upon arrival.

\*In the event a student refuses to hand over a device to a staff member, disciplinary consequences will be issued for failure to comply with school personnel.



# FIELD TRIP ELECTRONIC DEVICE GUIDELINES

Students may bring personal cell phones on both day and overnight field trips; however, use will be limited and closely monitored.

- During all trips: Electronic Devices should remain stored away during instruction, activities, and group times.
- Appropriate use: Teachers or chaperones will determine when Electronic Device use is allowed (for example, quick check-ins with parents or taking photos when permitted).
- Misuse: Excessive use, inappropriate content, or disruptions may result in the Electronic Devices being collected and returned at the end of the trip. Taking videos or photos of peers or adults to post on social media or to harass, embarrass, or cyberbully others is strictly forbidden.
- Communication: Teachers and chaperones will have phones available for emergencies or communication with the school or families as needed. The school will provide updates to families; parents should not expect constant communication from students.

LET'S GO

ADVENTURE





# Central Middle School

## Bell Schedule

### 6th & 7th Grade

|                  |                       |
|------------------|-----------------------|
| 7:45 - 8:25 AM   | Car & Bus Drop Off    |
| 8:05 AM          | Release to Homeroom   |
| 8:25 AM          | Morning Announcements |
| 8:30 AM          | Tardy Bell            |
| 8:05- 8:30 AM    | Homeroom              |
| 8:30 - 9:17 AM   | 1st Period            |
| 9:17 - 10:04 AM  | 2nd Period            |
| 10:04 - 10:51 AM | 3rd Period            |
| 10:51 - 12:08 PM | 4th Period & Lunch    |
| 12:08-12:55 PM   | 5th Period            |
| 12:55 - 1:42 PM  | 6th Period            |
| 1:42 - 2:29 PM   | 7th Period            |
| 2:29 - 3:16 PM   | 8th Period            |
| 3:16 - 3:40 PM   | BeCC Period           |
| 3:40 PM          | Dismissal Begins      |

### 8th Grade

|                 |                       |
|-----------------|-----------------------|
| 7:45 - 8:25 AM  | Car & Bus Drop Off    |
| 8:05 AM         | Release to Homeroom   |
| 8:25 AM         | Morning Announcements |
| 8:30 AM         | Tardy Bell            |
| 8:05- 8:30 AM   | Homeroom              |
| 8:30 - 9:40AM   | 1st Block             |
| 9:40 - 10:50 AM | 2nd Block             |
| 10:50 - 12:32   | 3rd Block & Lunch     |
| 12:32 - 1:42 PM | 4th Block             |
| 1:42 - 2:29 PM  | 7th Period            |
| 2:29 - 3:16 PM  | 8th Period            |
| 3:16 - 3:40 PM  | BeCC Period           |
| 3:40 PM         | Dismissal Begins      |

# Bell Schedule Morning Procedures:

- All male students report to the gym.
- All female students will report to the cafeteria.
- Students arriving after 8:05 will enter through the front office.
- Students are released from the gym at 8:05 to get breakfast and report to their 1st-period classroom at 8:05.
- Students are considered Tardy at 8:30 and must sign in at the front desk before class.
- Morning announcements begin at 8:25.

## Afternoon Procedures: Car Riders

- At the end of the school day car riders will be dismissed by our car rider pickup system to report directly to the front of the school.
- Any student participating in after-school events will be dismissed with car riders.
- All car riders must be picked up by 4:15. Any student who has not been picked up will call their parents to confirm the pickup time. Students that are picked up late habitually, will have to take the bus home in the afternoons.
- Students may not walk off campus to meet their ride. All car riders must be picked up in the circle drive.
- Students may not be picked up in the teacher's parking lot or back parking lot area.

## Afternoon Procedures: Bus Riders

- Bus riders may not leave their classroom until their bus number has been called.
- Bus riders must report directly to the bus loading area when their bus is called. **Due to the limited number of buses and drivers, students may not ride home with friends on a different bus than they normally ride.** Only a Central Middle School administrator may approve requests due to extenuating circumstances.
- At 4:15 pm, all remaining bus riders will be called to the bus loading area if possible.
- Students wanting to walk home must have their parents fill out a form for administrative approval to be placed on file in the front office. Please note that requests may be denied for safety reasons.



# BRING YOUR OWN TECHNOLOGY - BYOT

Central Middle School currently has over 1,000 Chromebooks. We will no longer allow students to bring their own technology for use during school. We understand that parents want their children to have their cellphones for after-school activities, but they will be required to be powered 'off' during the school day.

The responsibility to keep the device secure rests with the individual owner. Carroll County School System staff or employees are not liable for any device stolen or damaged on any campus.

Failure to adhere to the BYOT regulations outlined by the Carroll County Student Agreement will result in disciplinary consequences.

- |                     |                                                                                                                                                                                                       |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1st Offense         | Item is confiscated and a legal guardian will be required to pick up the device from the school (7:45-4:15).                                                                                          |
| 2nd Offense         | Item is confiscated and a legal guardian will be required to pick up the device from the school (7:45-4:15).                                                                                          |
| 3rd Offense or More | Item is confiscated and a legal guardian will be notified that the student will serve In-School Suspension (ISS) and the guardian will be required to pick up the device from the school (7:45-4:15). |



## BULLYING

Bullying is engaging in verbal expression or physical conduct that will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student or the student's property; or is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student. Sexual Harassment is a serious offense and will be handled as such.

## CENTRAL MIDDLE SCHOOL - HONOR CODE

As a student at Central Middle School, I promise to conduct myself in a manner that honors my school and demonstrates personal integrity. I also pledge to respect myself, others, and school property. I will be honest in my classes; I will not plagiarize nor practice any other form of academic dishonesty. I will display an attitude and spirit of trust and decency.

# CHANGE OF STUDENT INFORMATION

Any time there is a change in a student's address, phone number, emergency contact, custody, or other information, it is the responsibility of the parent to make changes through the parent portal of Infinite Campus. In the event that you are unable to access the portal, please notify the school of the needed change by contacting Ms. Jennie Redmond, our school registrar, to make the necessary changes.

## CHECK IN / OUT PROCEDURES

If arriving at school after 8:30 am, your child must check in at the front office and get a pass to class. When checking your child out, a system-registered parent or guardian must present a picture ID to the front office staff in order for your child to be released. There will be no checkouts after 3:00 pm.

## CLOSED CAMPUS

Our school has a closed-campus policy. Students must stay on the school grounds from the time they arrive until dismissal. Students may leave campus only when checking out according to school procedures, and should not return to the campus unless checking in properly to attend classes. Arriving on campus and leaving without proper checkout will result in disciplinary action. Students are not permitted to have visitors on campus unless they are authorized in advance by the principal.

## DELIVERY OF ITEMS TO STUDENTS

When it is necessary for parents/guardians to bring items to school for students, such items must be delivered to the front office. These items will be given to the student during non-instructional time or at the end of the school day. Central Middle School will not accept delivery of flowers, balloons, gifts, or non-academic items for students for Valentine's Day.

## DETENTION

Teachers may assign teacher detention to students who misbehave in class. Students must be given 24 hours notice of the time and date of teacher detention before being required to serve. Failure to serve teacher detention may result in a referral to an administrator.

Administrators may assign school detention to students. Administrative detention will be held after school from 3:45 p.m. to 4:15 p.m. on Tuesday and Thursday in the CMS Media Center. Students will complete an Action Plan during their detention time.

## DISPLAY OF SIGNS

All posters, signs, announcements, etc., must be approved by the administration before posting.

# DRESS CODE



•••=====•••

*The purpose of a dress code is not to inhibit any person's taste in attire, but rather to better facilitate the process of education through reasonable guidelines of "dress." Instilling dignity, pride, modesty, and cleanliness are our goals. For these reasons, some types of clothing are prohibited. **The principal has the final authority to determine appropriate dress.***

## **ACCEPTABLE CLOTHING STANDARDS:**

### **THE FOLLOWING ACCEPTABLE CLOTHING STANDARDS SHALL APPLY:**

- *Pants, trousers, jeans, capris, etc., are permitted.*
- *Plain jeans may be worn in any color.*
- *All pants, trousers, jeans, capris, etc., must be worn at the waist.*
- *Belts shall be worn securely at the waist.*
- *Shorts, skirts, and dresses shall measure no shorter than three (3) inches from mid-kneecap or fingertip length.*
- *Shirts shall have sleeves and shall fit properly.*
- *Shirts that do not fit properly shall be worn tucked in.*

## **PROHIBITED CLOTHING ITEMS:**

- *See-through or mesh clothing*
- *Garments that expose the midriff and/or cleavage*
- *Halter tops, tank tops, and sleeveless shirts*
- *Tennis, gym, biking, short shorts, lounging pants, or pajamas*
- *Garments that expose underclothing or impede walking*
- *Garments that are poorly fitted, oversized, excessively tight, or extremely baggy*
- *Garments with holes above the knee that expose skin*
- *Hats, visors, hoods, or other head garments including non-prescription sunglasses inside the school building.*
- *Cleats, and/or heelies inside any school building*
- *Bedroom slippers, and/or novelty footwear deemed inappropriate by the principal*
- *Garments that display emblems relating to abusive substances, tobacco products, alcohol, sex, violence, or obscenities*
- *Garments that might be considered socially unacceptable or inflammatory*
- *Any emblem, sign, or representation of a gang symbol, or any garment indicating a gang affiliation*



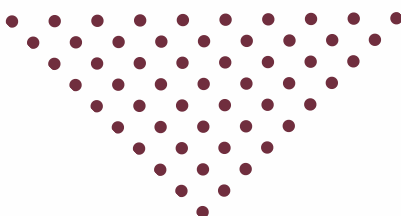


# DRUG-FREE SCHOOL ZONE



It is the intention of the Carroll County Board of Education, the administration, and the staff to keep CMS a safe and drug-free school zone. Because the use of alcohol and illicit drugs is wrong and harmful, their possession and use will not be tolerated on campus or at any school activity.

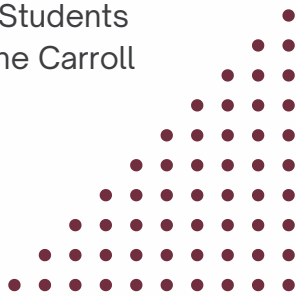
Students are encouraged to contact the counselor's office for information related to drug and alcohol counseling. In addition, the Georgia Helpline is available through the Governor's Commission on Drug Awareness and Prevention: 1-800-338-6745. All callers remain anonymous.



## ENROLLMENT OF A STUDENT & RESIDENCY REQUIREMENTS

To enroll a student, the parent or guardian will be required to submit proof of custody, picture ID, Social Security Card, proof of residence, immunization record, eye/ear/dental records, a copy of a birth certificate, and withdrawal papers from the previous school, if applicable. Any student who enrolls under suspension or expulsion or other disciplinary action from his/her previous school will be subject to the same discipline in Carroll County. A behavior management contract may be required of such students.

In order to enroll in or continue attending Central Middle School, a student must live with a parent, legal guardian, or legal custodian who resides within the Central Middle School attendance zone. Students wishing to enroll at Central Middle School should contact the Carroll County Schools District Office (770) 832-3568 to make an appointment to enroll.





# Faculty & Staff



## 6th Grade

### English Language Arts

Tyrec Farmer

Susan Newsom

Courtney Olds \* (TL)

Shonda Wyatt

### Mathematics

April Benefield

Deann Duffey

Catherine Moody

Larissa Wilkinson

### Science

Maria Creek \*

Brantley Grooms

Laykin Toney

### Social Studies

Sarah Gillespie

Leroy Naza

Angela Wiggins \*

## 7th Grade

### English Langage Arts

Alie Clark

Liz Lewis (TL)

Michelle Naile

Jessica Smith

Tim Thomas

### Mathematics

Cody Campbell

Kathryn Elton\*

Nicole Founain

Beth Strickland

Cole Turner

### Science

Whitney Davis

Wesley Postelle

Dena Siek \*

### Social Studies

Timothy Duffey \*

Liz Poncela

Wesley Postelle

## 8th Grade

### English Language Arts

Karrie Crow ♦

Amy Smith \*

Brenton Widener

### Mathematics

Rachel Gober

Stephanie Prater \* ♦

Courtney Crawford

### Science

Justin Rondash ♦

Ashley Soulsby

Whitney Stringer \*  
(TL)

### Social Studies

Clay Kelley

Brad Naile

Melanie Nalley \*

(TL) Team Leader

\*Grade Level Content Leader

♦ HS Classes



# Faculty & Staff

## Connections

|                        |                                                        |
|------------------------|--------------------------------------------------------|
| Lucas Brock            | Agriculture                                            |
| Ian Cousin             | Physical Education / Speed & Agility / Weight Training |
| Cam Crumbley           | Physical Education                                     |
| Danette Ghodke         | Art                                                    |
| Chase Harp             | Weight Training                                        |
| Ali Huggins ♦          | Spanish I                                              |
| Brittany Maddox        | STEM & Broadcasting                                    |
| Britney Mount          | Speed & Agility / Weight Training - Girls              |
| Courtney Neidardt (TL) | Band (TL)                                              |
| Shane Rivers           | Computer Technology                                    |
| Scott Smith            | Chorus                                                 |
| Hugh Strickland        | Physical Education / Speed & Agility / Weight Training |
| Will Walton            | Weight Training                                        |
| Dylan Wiggins          | Physical Education                                     |

## Support Staff

|                |                       |
|----------------|-----------------------|
| Cam Brewer     | ISS                   |
| Brandon Dailey | In School Coordinator |
| Megan Johnson  | Instructional Coach   |
| Heather Kinard | Media Center          |

## Special Education

|                     |                                         |
|---------------------|-----------------------------------------|
| Kayla Anderson      | ELA Co-Teacher (6)                      |
| April Ballenger     | CBI (5-8)                               |
| Julie Cole          | Tesource ELA (6) & (7)                  |
| Callie Cowart       | ELA Co-Teacher (7) *                    |
| Tim Duffey          | Resource Math (6) & (7)                 |
| Rachel Ewing        | CBI (6-8)                               |
| Jereme Fountain     | ELA Co-Teacher (8)                      |
| Ashley Hinson       | Resource ELA (6-8)                      |
| Ali Huggins         | ESOL (6-8)                              |
| Lauren Parrish      | Math Co-Teacher (6) *                   |
| Sherry Roberts (TL) | CBI (6-8)                               |
| Trey Wiggins        | Math Co-Teacher (7)                     |
| Will Young          | Math Co-Teacher (8) / Resource Math (8) |

## Para Professionals

|                 |                     |
|-----------------|---------------------|
| Madison Dallas  | Amanda Luvvorn      |
| Kristi Drummond | Alie Maxwell        |
| Victor Dunson   | Cornelius Spencer   |
| Jaclyn Harrison | Sheila Smith-Boring |
| Deborah Helton  | Demarzio Strickland |
| Tina Hutchinson | Michele Walker      |

Notes

(TL) Team Leader  
\*Grade Level Content Leader  
♦ HS Classes



## Field Trips

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Instructional field trips are arranged to enhance and complement the instructional program. Students may be asked to contribute to the additional cost of the trip. No student will be denied the opportunity to participate in a field trip by not contributing to the cost of the trip. Students with excessive absences in any class may be denied field trip participation.

## Fundraising

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The Principal and Board of Education must approve all fundraising projects, on or off campus. Payment of money to the sponsor of a fundraiser may be made by check, cash, or money order to Central Middle School.



## Gifted Services

The Carroll County School system offers gifted education services for students in grades K-12. The services are provided by direct instruction, resources, or other service models. Students involved in the gifted program must qualify by meeting the criteria outlined in the Gifted Administration Plan. A teacher, administrator, parent, or counselor may refer students for consideration for eligibility. Students may also refer themselves.

## Goal Program

The GOAL Program serves students who have committed offenses that would otherwise require them to be expelled from all school settings. Students in grades 5-12 may be brought before a disciplinary hearing and placed at the GOAL Program. A due process special education meeting may also place a student at this school.

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[illegible]

Hannah Yates  
Last Names A-L

During class time, any student out of his/her regular scheduled class must utilize our e-hall pass program. Students will not be allowed to leave class during the instructional period except in cases of emergency, instructional purposes, or when called by the office.

Because the support of the family is so critical to a student's success, the parent-teacher conference is perhaps the best way for parents and teachers to get to know each other and share information that may help the student increase the quality of his or her academic performance. Regular communication between parents and teachers is encouraged through phone calls, emails, letters, and conferences. Additional information can be found by accessing our school website, <https://cms.carrollcountyschools.com/>.

Be sure the school has the correct home and work phone numbers so that teachers can reach you when necessary. We encourage you to visit the school and meet with all staff members who are involved with your student. Join a parent booster club, volunteer to chaperone a school function, call to schedule a time to visit in your student's classroom, and most of all, be involved in your student's education.

# PARENT PORTAL

Parents/Guardians who have internet accessibility can view their child's grades, attendance, discipline and final report card through the parent portal of Infinite Campus.

To set up your Infinite Campus for the first time:

1. Visit:  
[https://campus.carrollcountyschools.com/campus//K12\\_Custom/cParent/index.jsp?appName=carrollcounty](https://campus.carrollcountyschools.com/campus//K12_Custom/cParent/index.jsp?appName=carrollcounty)
2. Enter your Student ID Number (also known as the student's lunch number), the last 4 digits of the student's social security number and the student data of birth.
3. Click submit.

If your account has **not** been previously activated, you will be provided with your GUID number on the next screen.

1. Highlight and copy of take note of this number.
2. Click "Manually Enter Activation Key."
3. Click on "Campus Parent" to go to the parent portal.
4. Click on "New User?" to go to the account creation screen.
5. Paste or type the GUID and click submit.
6. Create a username and password and click submit.
7. Once your account is created, you can access your account via:
  - a. Online <https://campus.carrollcountyschools.com/campus/portal/parents/carrollcounty.jsp>
  - b. Download the parent portal APP.

# STUDENT PORTAL

CMS students can also access their information through the Student Portal on Infinite Campus:

To log on, students must use their student ID (lunch number) as the "User Name." The password is the student's 6-digit birth date (example: A student who was born on August 18, 2000 would enter 081800).

1. [www.carrollcountyschools.com](http://www.carrollcountyschools.com)
2. For Students
3. Portal Login
4. User- Student ID (lunch number)
5. Password- Birth date (6 digits)





# IN SCHOOL SUSPENSION

Carroll County Schools takes the fundamental position that students are responsible for their own behavior and that learning to behave is a necessary and vital element in their education. Some behaviors so seriously disrupt the learning process that students need to be immediately referred to school administrators. The in-school suspension program is a form of a suspension and is, therefore, reserved for serious behavior problems. It is designed to provide an effective means of discipline that removes the student from the classroom while maintaining the educational program and counseling services.

## LOCKERS



All student lockers are the property of Central Middle School and are subject to search by school authorities at any time. Students may be prohibited from purchasing a locker if they owe any fines. For the use of a locker, students may pay a non-refundable locker maintenance and usage fee of \$20.00 for the year. Students are reminded to:

1. Use the locker assigned. No trading or sharing. You are responsible for the locker contents.
2. Do not bring valuables to school. The school is not responsible for personal property.
3. Keep your combination a secret. Make sure your locker is closed and locked.
4. Keep your locker clean inside and out.
5. Jamming locker mechanisms, trading lockers, vandalism, etc., may result in disciplinary action and/or restitution.
6. Students are not allowed to put any adhesive (stickers, signs, tape, etc) on their lockers.

## LOST OR DAMAGED BOOKS & TECHNOLOGY



Students are responsible for all books and equipment assigned throughout the school year. If something is misplaced or stolen, it should be reported to the issuing teacher or coach immediately. If it is not found or returned then the student must pay the cost of replacing the item. CMS is not required to issue any textbooks until past lost/stolen/damaged items are paid for or returned. Students may be prohibited from purchasing lockers if fines have not been paid in full for textbooks and/or library books.





## ● Media Center

The Central Middle School Media Center provides instructional support for the entire school curriculum. With this objective in mind, the media center is open to students, faculty, and parents from 8:30 a.m. until 4:00 p.m.

## ● Medication Policy

Prior to a student taking prescription or non-prescription medication at Central Middle School, the student's parents or legal guardian must complete a "Request For Administration of Medication" form with Mrs. Kim Wakefield in the front office.

***All prescription and non-prescription medication must be brought to the nurse's clinic. Students are not allowed to carry prescription or non-prescription medication on school grounds. All prescription and non-prescription medication must be in its original container. Students having consumed or caught carrying, giving away, selling, or exchanging prescription or non-prescription medication will be brought before a disciplinary tribunal.***



## ● Messages to Students from Parents or Guardians ~ Emergencies

The office will call parents in case of emergencies, such as illness or injury. Those calls will only be made if the student presents a signed pass from his/her teacher. The office will deliver important messages from parents to students during the school day. However, parent calls should be held to a minimum to avoid class disruptions.

***Cell phones are not allowed to be used on campus during school hours, it is inappropriate for parent-student phone calls and text messages to take place on a student's cell phone during the school day. This could possibly result in disciplinary action.***

A stylized graphic of the American flag, featuring stars and stripes in shades of blue, white, and red, with a maroon wavy border at the bottom.

# MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Georgia Senate Bill 396 requires that each public school classroom at the opening of school each day conduct a moment of silence for the purpose of quiet reflection. This moment of quiet reflection is not intended to be and shall not be conducted as a religious service or exercise. In accordance with Board Policy JIB, each student in Carroll County shall be afforded the opportunity to recite the Pledge of Allegiance to the flag of the United States of America during each school day. Students are not required to stand, but they are required to remain silent and be respectful of others during the moment of silence and the Pledge of Allegiance.

## Monetary Responsibilities

Any debt incurred during a student's enrollment at CMS must be satisfied in full before promotion to the 9th grade or withdrawal from CMS. Students may not be allowed to purchase lockers if they have outstanding debt, overdue library book(s), or owe a charge to the cafeteria.

## Phone Use

The office phones are to be used by office personnel only. In an emergency situation, office personnel will make calls to contact parents. Those calls will only be made if the student has utilized the e-hall pass system correctly.

## Prohibited Items

Possession of items that are illegal for students to possess, including drugs, weapons, and alcohol, is prohibited and will result in a request for a disciplinary tribunal hearing. In addition, clothing or other personal effects that refer in any way to prohibited items may not be displayed. Students may not display any item that relates to gangs, inappropriate or obscene subjects, or that may be of an inflammatory nature. These restrictions apply to all students on school property. Other prohibited items include playing cards, large or heavy chains, spiked jewelry, ANY fast food or drink, energy drinks, and any other items that are deemed by the CMS administration to interfere with the orderly academic environment.

# Public Display of Affection

A public school is not an appropriate environment in which public displays of affection should take place. Public displays of affection include: kissing, hugging, holding hands or any intimate gesture of affection in which physical contact takes place. Violations of this rule will result in disciplinary consequences.

## Report Cards



Report cards are issued at the end of each of the four grading periods during the school year. At the midpoint of each grading period, a midterm report is issued to show the student's progress within a grading period. The grading scale for all subjects in grades 4-12 will be as follows:

90-100 = A

80-89 = B

70-79 = C

69 and below = F

Midterm and Final report cards are available in the Parent Portal of Infinite Campus.

## Request for Make-Up Work Policy

**NEW**

- For any planned absence, students must submit a work request via the official Google Form at least 24 hours before the absence begins. This ensures teachers have time to gather materials for you. For unplanned absences, see the next step.
- Students are responsible for coordinating with each teacher to set a submission schedule. To avoid confusion, this plan must be documented in writing (either through the Google Form or via email) to confirm all agreed-upon due dates.
- While you are out, teachers will enter an "M" (Missing) in the gradebook. Don't worry—this is simply a placeholder to remind everyone what needs to be completed. Once the work is turned in, the "M" will be replaced with your actual grade.
- Upon returning, you receive a grace period equivalent to the number of days you were absent to submit work without penalty. (Example: If you were absent for 3 days, you have 3 school days after you return to turn in your work.)
- If work is submitted after the "One-to-One" grace period expires (without a prior written arrangement), a 10-point deduction will be applied for each day the assignment is late.
- If you need to make up a test during the school day, you may be pulled from a "Flexible Content" Connections class (such as PE, Weight Training, or Computer Science). Note: To protect group rehearsals and team projects, students will not be pulled from competitive-track courses like Band, Chorus, Ag Competitions, or STEM Tech Fair.



# Schedule Changes

Schedules are to be followed as printed. **Federal Title II Equity Rules prohibit accepting parent requests for a particular teacher.** Requests cannot be accepted verbally or in writing from parents because of Federal Title II Equity guidelines regarding equity in assigning students to particular teachers. This violation could result in the loss of all federal funds.

## School Calendar

The school calendar which includes academic and extra-curricular events can be found on the school website at <https://cms.carrollcountyschools.com/cmscalendar>



## Sexual Harassment



Unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal, written, or physical conduct of a sexual nature, when made by a student or staff member to another student or staff member, constitutes sexual harassment. Any person who alleges sexual harassment by a staff member or student in the school district may complain directly to a principal, guidance counselor, or teacher. All allegations of sexual harassment shall be fully investigated and appropriate corrective and/or disciplinary action taken. The false reporting of sexual harassment is a very serious offense and may result in disciplinary action.

## Special Education

The Board of Education will provide free and appropriate education for all students whose parents or legal guardians reside within the school system boundaries. Each special needs child will be placed in a program appropriate to what the child needs to be based upon eligibility requirements as determined by the special education placement process.



## Student Activities



All students are encouraged to participate in areas in which they have a talent or an interest. Competitive activities such as athletics, band, and chorus carry enrollment, attendance, and academic requirements. ***The school has the authority to prohibit any student's participation in non-instructional activities on the basis of behavior and attendance.***



# MTSS - MULTI-TIERED SUPPORT SYSTEM

The Student Support Team (MTSS) is designed to offer students and parents support when a student is having academic difficulty. This group plans strategies and interventions to help make the student successful.



Riding the bus is a privilege. Students may lose the privilege at any time for disruptive or unsatisfactory behavior. All students being transported are under the authority of the bus driver and must obey his or her requests. Bus drivers will make disciplinary referrals to a school administrator. School rules also apply to bus riding. Bus transportation is provided to students within each school attendance zone. Students may not be transported across attendance zones.

For information about specific routes and times, you may call (770) 834-3346. Any change of transportation must be made prior to 3:00 to ensure your child is notified of the change.

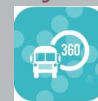
Students who are transported by car may not arrive earlier than 7:45 a.m. and must be picked up no later than 4:15 p.m.

## TRANSPORTATION

Find your bus route using My Ride K-12. Carroll County Schools utilizes a bus information system called My Ride K-12. Parents and students can download this app to their cell phones so they have more accurate estimated pickup and delivery times during normal daily operations. Additionally, if there is an unexpected delay, My Ride K-12 allows the transportation department to send out messages specifically to the affected riders and their families.

To find your bus route, create an account in My Ride K-12. You may access My Ride K-12 via the internet at <https://myridek12.tylerapp.com/> or you may download the My Ride K-12 app from the Apple App Store or the Google Play Store.

Look for this app in your app store:



Please see the [PARENT USER GUIDE](#) (or the [Spanish version](#)) for help downloading and using My Ride K-12.

To register your student on the app you will need to enter the following information:

Student ID Number  
Student Date of Birth  
Primary Emergency Contact Name

After creating your account and registering your student(s), you can find the correct bus route(s) for your family.

# Useful Websites

|                                    |                                                                                       |
|------------------------------------|---------------------------------------------------------------------------------------|
| Carroll County Schools             | <a href="http://www.carrollcountyschools.com">www.carrollcountyschools.com</a>        |
| Central Middle School              | <a href="http://cms.carrollcountyschools.com">http://cms.carrollcountyschools.com</a> |
| Georgia Department of Education    | <a href="http://www.gadoe.org">www.gadoe.org</a>                                      |
| Georgia's Online Assessment System | <a href="http://www.georgiaoas.org">www.georgiaoas.org</a>                            |
| College & Career Exploration       | <a href="https://www.gafutures.org/">https://www.gafutures.org/</a>                   |

## Work Permit

Work permits are available in the Front Office  
with 24 Hour Advanced Notice  
See Ms. Kelley Bradley



## Weapons on School Property

*It is unlawful for any person to carry, possess, or have under control any weapon at a school building, school function, on school property, or on a bus, or other transportation furnished by the school. The term 'weapon' includes any pistol, revolver, or knife having a blade of two or more inches, straight-edge razor, spring stick, metal knucks, blackjack, any bat, club, or other bludgeon-type weapons, or any flailing instrument consisting of two or more rigid parts connected in such a way to allow them to swing freely, which may be known as a nunchuck, or fighting chain, throwing star, or oriental art, or any weapon of like kind. Punishment: A fine of not more than \$5,000; imprisonment for not more than 5 years. (OCGA 16-11-127-1).*

Possession of a weapon on school property is an offense that could result in immediate referral for a tribunal hearing and expulsion. If a student inadvertently brings a weapon on school property and reports this action to an administrator as soon as the student discovers the weapon and before the weapon is discovered by another person, the principal will assign appropriate discipline and will report the weapon to proper authorities. No weapons shall be used by students in an exhibit, presentation, or activity, including classroom and school-sponsored events without the written permission of the principal prior to the activity.

# LIONSTRONG

“LIONSTRONG...is more than a cliché or motto, it’s a pulse, a living breathing, heart-beating effort which represents far more than anyone truly knows. It captures the pride, hard-working and loyal dedication of the Central Family with fantastic people and rich history.”



#BeCC