

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 20, 2023
7:00 p.m. Library**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 7:01 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

III. ROLL CALL

Roll call was taken by Matthew Herzer as follows:

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Dr. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Present

Also present:

Dr. Michele Cone, Superintendent	Present
Mr. Matthew Herzer, Board Secretary	Present

IV. PUBLIC COMMENT

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

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None

V. APPROVAL OF MINUTES

Motion by Mr. Reaves and seconded by Dr. Kipp-Newbold to approve the August 23, 2023 regular session minutes.

Motion approved on all call vote

VI. WRITTEN COMMUNICATIONS

None

VII. CHIEF SCHOOL ADMINISTRATOR’S REPORT

- Enrollment 82
- HIB Report-0
- Suspension Report-0
- Updates:
 - Grant Application “High Impact Tutoring”
 - SEL Activities
 - Back to School Night

VIII. BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee: Discussed tuition requests, field trips and the building of the social studies curriculum.

Policy & Legislation Committee: Discussed the new sick leave policy, first reading on agenda, threat assessment policy and the abolishment of the citizen advisory committee.

Finance, Facilities, & Transportation Committee: Discussed grant applications, nursing services agreement, facility use, fire drills and the shared service with the music teacher.

Personnel Committee: Discussed the 8th grade advisor positions

Negotiations Committee: None

Long Range Planning, Shared Services: None

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IX. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Reaves and seconded by Ms. Lemley to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Dr. Kipp-Newbold and seconded by Mr. Keiser to approve the Consent Agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bill list dated 8/24/2023 through 9/20/2023 in the amount of \$204,535.29
2. Motion to approve and file the Treasurer's and Board Secretary report for July 2023 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for July 2023.
4. Motion to approve the submission of the grant application for the New Jersey Learning Acceleration Program: High-Impact Tutoring.
5. Motion to approve the contract with Best Choice Home Care, LLC to provide substitute nursing services at \$70.00 per hour from September 20, 2023 to June 30, 2024 .
6. Motion to approve the shared services agreement with the Frenchtown Borough Board of Education to share a music teacher in the amount of \$31,500 from October 1, 2023 to June 30, 2024.

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Facilities:

1. Motion to approve the use of Califon School Facilities:

Sponsor of Event	Dates	Event
LTAA	Various Dates from Jan-March	Youth Basketball

*adhering to COVID related restrictions. **Based on Custodial availability

2. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
9.11.23	Fire
9.14.23	Security

Transportation:

1. Motion to enter into a Joint Transportation Agreement with Tewksbury Township Board of Education to transport 10 students on Tewksbury Township School District Routes at \$11,650.00 for the 2023-24 school year.
2. Motion to enter into a Joint Transportation Agreement with Lebanon Township Board of Education to transport 8 students on Lebanon Township School District Routes at \$8,000.00 for the 2023-24 school year.

Personnel:

1. Motion to approve the following staff in stipend position for the 2023-2024 school year:

Position	Staff
8th Grade Advisor (2)	Michele Morano & Amanda Swimmer

2. Motion to approve Kelly Baker for the position of Substitute Aftercare Aide for the month of September 2023 not to exceed 3.50 hours per day at \$20.00 per hour.

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Curriculum and Instruction:

1. Motion to approve the following field trips:

Destination	Cost	Class
Stinik Theatre - Hackettstown	\$11.00 Per Student	Grades K-4
Tranquillity Farm - Andover	\$12.00 Per Student	Grades K-2

2. Motion to approved graduate course tuition request:

Name	Institution	Dates	Compensation
Amanda Swimmer	Rowan University Global Learning & Partnerships - Assessment of Learning Disabilities	September - December 2023	\$1,176.00

3. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Fee/Mileage
MaryJane Medea	10/26/23, 12/6/23, 2/7/24, 4/17/24, 5/21/24	Rutgers Center for Literacy Development	775.00 Registration + Mileage
Dr. Michele Cone	Oct. 5-6, 2023	Hunterdon County Superintendents Conference	\$224 registration Lodging, meals, I&E at GSA per diem
Netz Sacro	Oct. 23-26, 2023	NJSBA Workshop	\$550 registration Lodging, meals, I&E at GSA per diem
Matthew Herzer	Oct. 23-26, 2023	NJSBA Workshop	\$550 registration Lodging, meals, I&E at GSA per diem

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4. Motion to adopt the following Social Studies print and digital text and materials:

Vendor	Title(s)	Cost
Teacher’s Curriculum Institute (TCI)	Teacher & Student editions- Grade 5: SSA! America’s Past	\$1700.00
SAVVAS Learning Company	Elementary Social Studies	\$1136.00

5. Motion to approve the Califon School Safety and Security Plan for the 2023-24 school year.

Policy:

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

- P & R 1642.01 Sick Leave (New)
- P & R 2419 Threat Assessment Teams **M** (New)

2. Motion to approve Califon Public School District second reading for the following policies and regulations:

- P 4126 Tuition-Free Attendance For Children of Non-Affiliated Employees

3. Motion to abolish the following policies and regulations:

- R 9140 Citizens Advisory Committee

X. OLD BUSINESS

None

XI. NEW BUSINESS

Dr. Kipp-Newbold noted that the back to school nights were successful and that there is a big passion for soccer within the town. She suggested that clubs should be offered to grades K-4/

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XII. PUBLIC COMMENT (all school-related topics; time limits: 3 min. /person)

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Kathy Smith asked about the High Impact Tutoring Grant, does it come from the NJDOE, the amount awarded or services available and when tutoring sessions would be held.

Dr. Cone responded that this is a grant from the NJDOE, we are not sure of the award amount, but funds received will fund programs run by staff members.

Kathy Smith also asked about the nursing services contract and the transportation contract.

Dr. Cone responded that the nursing services are an outside company to provide substitute nurses services as needed and the transportation contracts are for the CHOICE students.

XIII. BOARD COMMENT

XVI. ADJOURNMENT

Motion made by Mr. Keiser and seconded by Mr. Reaves to adjourn the meeting at 7:27 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted

Matthew Herzer
Board Secretary