

WHITEPINE JOINT SCHOOL DISTRICT #288

BOARD OF TRUSTEES MEETING

Monday, June 23, 2025 - Immediately following the Budget Hearing at 6:00 p.m.

Deary School

AGENDA

1. Call to Order: Chair, Beverly Clark called the meeting to order at 6:08 p.m.
 - a. Attendance: Beverly Clark, Shawna Winter, Brittany Griffin, Mandy Kirk, Marc Manni, Joshua Hardy, Stephanie Fletcher, Josh Femrite, Jennifer Ashmead, various staff
 - b. Changes to Agenda: None
 - c. Adopt Agenda* *By unanimous consent the Agenda was approved.*
2. Public Comments (Limited to 12 minutes): Ryan Minden, Kendra Keen, & Shandra Floyd shared concerns with Policy 2395 – Idaho Digital Learning Academy Classes
3. Approve Consent Agenda*: *By unanimous consent, the Consent Agenda was approved.*
 - a. Minutes
 - b. Bill Payments
 - c. Certified, Classified, and Supplemental Personnel Actions
 - Summer School Teacher & Parapro
 - ESY Teacher & Parapro
 - Bovill Custodian Resignation
 - Elementary Principal FY26 Contract
 - FY25 Supplemental Contract - MS Yearbook/Photo
 - Certified Contract Revision
 - HS Head and Assistant Basketball Coaches
 - d. Items to be Disposed
 - Music Instruments
 - Technology
4. Presentations: NONE
5. Information Items
 - a. Budget Reports
 - b. Enrollment Report
 - c. Department / Principals' Reports:
 - **Athletic Director** -
 - Fall Sports are doing optional summer work, and it's going great!
 - Gym floor re-coat will be July 17th
 - We have been receiving budget items on the regular, as BSN is kind enough to set up a "fall billing cycle" for us, meaning we order now and they won't bill us until July 1. Still waiting on some uniforms to show up (should be mid July)
 - Looking at a possible "robot paint", as a one time early season gig for the football field. Will get the lines extra thick and the layout set up. Will make it MUCH easier to re-paint ourselves when the time comes. (Possibly looking at spicing it up, and adding #'s on the sideline, as well as a red and white "D" in the middle of the field.)
 - **SPED Director** - None
 - **IT Director** - None
 - **Transp/Maint. Director** - None
 - **Business Manager** -
 - ESSER Monitoring: Initially there were three findings for unallowed expenses that the state had approved in FY21, FY22, & FY23. Other allowable expenses were provided and they approved those. Even though we have utilized the Covid dollars, they still continue to need attention through reporting with the state. Hopefully this exit report will be the final task needed.

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- Employee Benefit Update: Mr. Hardy and I had a final meeting with Acrisure to finalize the employee benefit package. Here are the final decisions for the plans:
 - HRA Plan: The medical premium for the HRA plan (Deductible = \$3000 individual / \$6,000 family) increased by 3.87%, vision and dental stayed the same. The district will continue to cover a full time employee's premium, less than full time will be prorated by their hours worked. Families will be covered at the employee's expense.
 - The district will continue the Buydown plan to \$200 deductible for individuals for the HRA plan. A slight change to the buydown plan is that reimbursement will only cover the deductible, and no longer cover the out of pocket maximum. This will be communicated thoroughly during open enrollment with each employee
 - HSA Plan: We added a medical benefit option to include a Health Savings Account plan. This premium is \$91.30 per month less than the HRA plan. The district will contribute this amount to the HSA plan on behalf of the employee so both plans remain equal in value to the employee. The distributions to the HSA will be made through payroll on a monthly basis.
 - Dental Blue Connect: We added a dental plan option, Dental Blue Connect, with Willamette as the provider. This plan is slightly more than the Blue Cross Dental plan, but if the employee chooses Blue Connect, they will pay the difference of \$9.66/month.
- Avista Judgements: Avista and the Idaho State Tax Commission recently settled a lawsuit that resulted in money being returned to the district should we choose to claim it. The total amount that could be levied for the district is \$14,023.07. There are two different installments, one this year, and one next year. However, I can claim both this year and plan to do this. I will claim this on the L2 form to the county in September when I complete the Supplemental Levy information.

- **Elementary Principal -**

- Summer School: Elementary Summer School will run Monday – Thursday, from July 14 through July 31st in the Deary School Elementary wing. Students will have approximately one and half hours of reading/writing and an hour of Math. Mrs. Kassie Summerfield and Ms. Graci Heath will be the instructors again this year.
- State Testing:
 - K-3 IRI
 - Proficiency (Tier One) - 76%, up 5% from a year ago
 - Growth Goal – 75% of students scoring below proficient (Tier 2 or 3) on the Fall IRI gained at least one Tier on the Spring (May) IRI. This is for the current LEA goal in the Continuous Improvement Plan.
 - % of k-3 students who scored below advanced on the fall IRI who gained at least one category in the Spring IRI
 - Grade 3-5 ISATs
 - ELA – 48%
 - Math – 46%
- End of Year Events – Final Week:
 - Field Day – Students had a great time, the Teachers and IDFY had a great plan, and the High School students did an outstanding job with our kids as usual.
 - Many of our 4th and 5th graders had bikes and scooters to ride at Kiwanis Park, followed by a pizza lunch and the waterpark. The trip to the Aquatic Center went very well. Our students got several turns on the slides and in the wave pool.
 - End of year awards at both schools went well. Parent attendance was high at both the morning assembly at the Deary School and the Bovill classrooms after lunch.
- Idaho History Field Trip – Hells Canyon:
 - The Jet Boat trip up the Snake River was a great experience for our students. The captain was very engaging. He narrated during the trip and spoke about historical and geological features in the canyon, pointed out wildlife, and cautioned us about ticks and snakes. This added to the experience. Students had the opportunity to sit in the back of the boat and get wet on the way back to Lewiston, and they were worn out when we arrived.

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• **Secondary Principal -**

- ISAT Results
 - Because our enrollment size is too small to give specific information in an open session, I can't give you too many details on the ISAT scores. However, I can say that overall for the secondary scores we were well above the state average in math. Our other scores were also high.
- End of Year Bash
 - You have already heard some great information on the End of Year Bash that we had for high school students. I just want to say again how great a job our student council and their advisor, Miss Tiffany, did at putting this event together. We have already discussed some ways to improve this for the next year. But overall, the event was fun and well attended. A lot of students stayed for a long time and helped clean up at the end.

d. Superintendent's Report

NEW - Building Signs: we are working with a company to design and install a new sign at the Bovill School.

6. Discussion / Action* Items

- a. State Insurance Fund (SIF) Workers Comp Renewal* *Mandy Kirk moved to approve the renewal of the worker's comp, State Insurance Fund policy as quoted. Brittany Griffin seconded, motion carried.*
- b. Gem Prep Charter Transfer* *Brittany Griffin moved to accept the Gem Prep Online Charter Transfer as presented. Shawna Winter seconded, motion carried.*
- c. Tyler Technologies Software Renewal* *Mandy Kirk moved to approve the renewal of the Tyler Technologies accounting program software for the 25-26 fiscal year. Marc Manni seconded, motion carried.*
- d. FY26 Budget * *Brittany Griffin moved to approve the FY26 Budget as presented. Shawna Winter seconded, motion carried.*
- e. Dean of Students Job Duties* *Mandy Kirk moved to approve the Dean of Students job duties as presented. Brittany Griffin seconded, motion carried.*
- f. WJSD Athletic Code Updates* *Action tabled until requested revisions are made and presented at the July board meeting.*
- g. Morton & Company Property Insurance 25-26 Renewal* *Brittany Griffin moved to approve the renewal of the property insurance plan from Morton & Company as presented. Shawna Winter seconded, motion carried.*

7. Policy Items:

- a. 1st Readings:
 - 2395 - Idaho Digital Learning Academy Classes; Stay in 1st
 - 2605 - Advancement Requirements (Grades 6 through 9); Moved to 2nd with changes
 - 7430-Travel Allowances and Expenses – Move to 2nd with changes

Brittany Griffin moved to move Policies 2605 and 7430 to 2nd Reading. Mandy Kirk seconded, motion carried.

- b. 2nd Readings:
 - 2650 - Credit Transfer and Assessment for Placement; move to 2nd Reading
 - 3570F - Student Records; move to 2nd Reading
 - 3570P - Student Records; move to 2nd Reading
 - 5825 - Evaluation of School Bus Drivers; move to 2nd Reading
 - 8100 - Transportation; move to 2nd Reading
 - 8115 - Hours of Service of Drivers; move to 2nd Reading
 - 8120 - Bus Routes, Stops, and Non-Transportation Zones; Stay in 1st reading
 - 8140 - Student Conduct on Buses; move to 2nd Reading
 - 8160 - Contracting for Transportation Services; move to 2nd Reading
 - 8170 - District-Owned Vehicles; move to 2nd Reading
 - 8170P - District-Owned Vehicles; move to 2nd Reading
 - 8180 - Driver Training and Responsibility; move to 2nd Reading
 - 8180P(1) - Driver Training and Responsibility; move to 2nd Reading
 - 8190 - Emergencies Involving Transportation Vehicles; Stay in 1st reading
 - 8195 - District Vehicle Idling; move to 2nd Reading

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8. Executive Session -

- a. Idaho Code 74-206 (1.b.) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or a student.

1. Attendance Credit Appeals

Mandy Kirk moved to enter Executive Session under Idaho Code 74-206 (1.b.) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or a student. Shawna Winter seconded. Roll Call vote: Marc Manni – Aye, Mandy Kirk – Aye, Beverly Clark – Aye, Brittany Griffin – Aye, Shawna Winter – Aye.

In: 9:08 p.m.

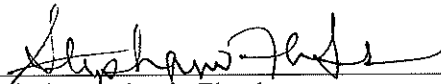
Out: 9:50 p.m.

9. Other Business: Shawna Winter requested Policy 1500 be included on the July agenda to address needed updates.

10. Adjourn *By unanimous consent the meeting was adjourned at 9:51 p.m.*



Chair, Beverly Clark



Clerk, Stephanie Fletcher