

ST. EDWARD EDUCATION COMMITTEE MEETING MINTUES
Tuesday, May 21, 2024
6:00 – 7:30 pm

St. Edward Catholic School exists to provide a comprehensive academic foundation that empowers children in their faith journey by teaching Catholic values while encouraging lifelong service.

- I. Opening Prayer- Fr. Todd Petersen
- II. Roll Call- Jaci Garvey, Fr. Todd Petersen, Nikki Traen, Brad Hennen, Adam DeRoode, Corrisa VanKeulen, Brian Timmerman, and Teresa Myhre
- III. Acceptance of Agenda- Approved
- IV. Approval of Minutes from Last Meeting- Approved
- V. Comments from Audience/Open Forum- None
- VI. Review of Budget- Reviewed. Health insurance premiums are going up by 20%.
- VII. Unfinished Business
 - A. School Bus- Adam and Brian continue to do some research and searching for options. Brian, Adam, and Jaci will plan to set up a meeting to discuss further.
- VIII. Reports
 - A. Principal and Staff Report-Jaci
 - a. Open Positions- Music teacher (St. Peter School in Canby is also looking for music teacher and would be willing to share staff for a combined Full-Time position if we could find someone that is willing to do full time). Needing a Children's House Teacher- Miss Kampa resigned, Rose is staying and will be doing the Montessori Training. (If our daily numbers stay under 20 then we can stay with 2 staff in Children's House)
 - b. Summer Care- 29 registered kids. Fully staffed.
 - c. Annual Report
 - i. Assessment Results- Do one annual report to stakeholders. In the Fall information was sent out with the calendar fundraiser. Will try to get another report out in June for Alumni. Will highlight some generation families.
 - ii. Financial Resources
 - iii. Enrollment Trends- About the same as last year.
 - d. AI- Have discussion with students the purpose of it and how to use it properly, but also will teach about how AI can be inappropriate (Cheating and/or plagiarism). Added AI language to family handbook.
 - e. Field Trips- Do we want to do bigger trips for the older grades. If we are going to do bigger field trips, how will we fund it financially? Some suggestions were discussed:
 1. Omaha Zoo- Overnight stay
 2. Middle school grades to University of Mary Vocation Jamboree- 3-day event
 3. Wolf Ridge
 4. Camp Foley
 - B. Religious Education and Adult Formation/RCIA- FIRE- Caren will get Corrisa the email addresses of those who have attended and Corrisa will reach out with a survey to see if we should continue offering. Totus Tuus in July
 - a. CGS Training- First weekend in October, over MEA. We will need a place where the trainer can stay. Jaci will create a post for the diocesan website to advertise for the training.
 - i. Food, Space and Lodging
- C. PEACE Report- No report
- D. Scrip Report- Julie
- E. Marketing Report Committee – Met May 6- (Neil, Erika, Faith and Dodie) Apparel sales/work with PEACE and help promote the sales.

Have apparel for purchase at the thrift store (used and new)
Student recognition- Highlight academics, perfect attendance, services projects.
Bulletin Boards- Have staff and students engage more in creating it monthly.
Promote the service projects we do as a school.
Banners/yard signs
Yearbooks display in the community
Anniversary Mass- 86th year-Sept 4th

 - a. Enrollment Plan

- i. Jeremiason, Muhl, Pesch/Aschlager, Janiszeski, VanOverbeke, Denica and Grant Moore
 - b. Community Events-
 - c. Round Table Discussion
 - i. Meeting with local parishes- Jaci will go speak at local parishes- Montevideo, Ghent and Dawson. Will offer coffee and rolls.
 - d. Fundraising
 - i. Calendar Fundraiser
 - e. Promotional Items
 - i. Summer Care T-Shirts and Water Bottles- Dodie ordering.
- F. Technology Report
 - a. Telephone System- Phones are here. Scott is working with the CO-OP to coordinate schedules to get them installed.
 - b. Access Points
- G. Wellness Committee- State food service program is wanting some changes with our policies. Wellness committee will be meeting to update.
- H. Grants
 - a. SWIF – Summer Care- submitted
- I. Building Updates
 - a. Painting-
 - b. Windows, Preschool Space
 - c. Doors- Dodie will work on this
 - d. Mini-Split- no discussion
 - e. Painting/scraping needed in 2nd floor space- Seth planning to set something up for 2nd floor.
 - f. Gym Floor
- IX. New Business
 - a. Terms Expiring- Nikki, Brad and Brian’s terms are expiring and we will need to find replacements. Nikki agreed to stay on for the next 3 years. Brad and Brian will not continue their terms. Brian will continue to assist with the school bus committee.
 - b. Onboarding
- B. Strategic Plan- Jaci and Fr. Todd made changes and re-submitted.
For future committee meeting we will add some of the objectives from strategic plan to our agenda.
- X. Prayer

Next Meeting – Tuesday, July 16, 2024