



Quentin H. Rueckert Executive Director

> Daniela Belanger Assistant Director

MEMORANDUM

TO: Barkhamsted Town Clerk, Colebrook Town Clerk,

Hartland Town Clerk, Norfolk Town Clerk

FROM: Quentin H. Rueckert

DATE: March 26, 2024

RE: Committee for Shared Services March Meeting

Please be advised that the special March meeting of the Committee for Shared Services scheduled for yesterday, March 25, 2024, did not take place because we did not have a quorum present.

We are rescheduling this meeting to Thursday, March 28, 2024.