

Ripon Elementary PFC Meeting Minutes

Monday March 10th, 2025

Location: Room 15

Meeting called to order at 4:03 pm by Tara Gervase, president

Attendees: Meghan Ellis, Punkin Legris, Gina Myers, Heather Stevenson, Lindsay Contreras, Tiffany Anderson, Tara Gervase, Jamie Holt, Heather Hernandez

February 10th meeting minutes were read by Meghan Ellis, secretary

- Punkin Legris motioned to accept the minutes as read, Lindsay Contreras seconded

Action Items:

- The following action items were approved unanimously by the Board by roll call vote: Tara Gervase, Lindsay Contreras, Meghan Ellis and Tiffany Anderson:
 - T&T 360° Photo Booth Rental, with stationary photo op included, for three hours, not to exceed \$400
 - Speaker cart for transporting speakers and accessories for events, not to exceed \$650, which is half the cost

Old Business:

- Open PFC positions flier went out to families with report cards on 2/27/25
- Testing snacks were purchased for \$140, for 1 day of snacks for 3rd-8th graders. Parents will be asked to supply additional snacks, as needed. Testing begins 3/21 and concludes at Spring Break
- A thank you note and grateful text message were received from Garden Joy for PFC's donation, doubled from the previous year

New Business:

- T&T Updates
 - Raffle/Silent Auction: Several silent auction and raffle items being sent in and collected, including local donations and sports ticket
 - Sponsorships: 1 VIP and 2 gold so far, with the hope of 2-3 more
 - Volunteers: 5 five people signed up for set up day of, with the QR code set up in the office, on social media and fliers home for more volunteers for shifts during the event

- T&T 2026 date: The next year's event must be booked a year in advance. There was discussion of changing to earlier in April compared to May as well as Friday or Saturday. The discussion was tabled for the incoming board to decide.
- Teacher Parties: Parties would close at 11:59pm that night, most parties were already full prior to the meeting. Both teachers and students are excited. A list will be created after the parties to keep a record of ideas, no need to reinvent the wheel
- Dr. Suess Night results: While not as well attended as the previous year, Dr. Suess night was better organized with lots of support from 8th graders and the staff. Students were happy with the stories, crafts, and book prizes
- Field Trip Approvals:
 - 8th Grade Great America trip busing for \$803, an increase from the expected budget of \$700, due to the bus drivers staying with the bus, approved by a unanimous roll call vote of the Board

Treasury Report was prepared and read by Tiffany Anderson, treasurer

- Account balances:
 - Money Market: \$10,421.12
 - General Fund: \$77,634.61
 - Payments from February included the shade structure, teacher party reimbursements, and the honor roll field trip. Venmo was also set up for the General Fund with a deposit from previously purchased spirit wear
- Tara Gervase motioned to accept the report as read, Punkin Legris seconded

Open Forum (Comments and Input from teachers/parents etc):

- Mrs. Stevenson provided an estimated cost for updated signage to make it easier to find classrooms. Tribal Council provided input for names of hallways and ways to make it easier to identify each classroom room.
 - Approved by unanimous roll call vote by the Board, not to exceed \$3500
- Meghan Ellis asked if it would be possible for PFC to invest in on campus safety updates. Possible updates were suggested and discussed, such as key fobs at the staff break room door, peepholes for classroom doors, and a lock for the front door into the office. Mrs. Henley said she would speak with maintenance, staff is also already having those discussions as well to make sure campus is as secure as possible. Possible costs could be discussed at a future meeting.

Next meeting will be held on Monday April 21st in Room 15. CHILDCARE PROVIDED

Meeting ended at 4:49pm

- Tara Gervase motioned, Punkin Legris seconded