

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Special Meeting
January 18, 2022

5:00 p.m. General Session

English: <https://www.youtube.com/channel/UCvPYs34lm9h0dAwgfi-gDGg>

Spanish: <https://www.youtube.com/channel/UCvP0f03ekQDsiYfv6OFfbfg>

Mixteco: <https://www.youtube.com/channel/UCviEi9hvcQI96poD0PDiSIA>

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

This meeting is being conducted pursuant to Assembly Bill (AB) 361 signed by California Governor Gavin Newsom on September 16, 2021. Consistent with AB 361 and Government Code section 54953, and subsequent SMJUHS Board action, this meeting will be held remotely. The Board room will not be open to the public for this meeting. Archives of meetings are available on the District’s website at www.smjuhsd.k12.ca.us.

The District is committed to swiftly resolving any requests for reasonable modification or accommodation for individuals with disabilities who wish to observe the meeting, please contact Arcy Pineda at (805) 922-4573, extension 4202 by 8:00 a.m. on January 18, 2022.

Public comment for a special board meeting is limited to items on the agenda. Members of the public may submit their comments via a few options. If you would like to address the SMJUHS Board of Education at the January 18, 2022 meeting on the noted agenda items, see the options for participation below. Please note: The Board appreciates all public participation in the meeting but it cannot engage in discussion or specifically respond during the public comment period (Board Bylaw 9323; citing Education Code § 35145.5; Government Code § 54954.3).

1) To provide public comment prior to the meeting:

- A. **In writing:** Submit your comment via email to SMJUHS-Public-Comment@smjuhsd.org by 8:00 a.m. on January 18, 2022. Please include your name and contact information. Written public comment is limited to 250 words or less.
- B. **By phone:** If you would like to dictate your comment by phone, please call 805-922-4573, extension 4202 and state your name and phone number. A staff member will return your phone call so that you may dictate your public comment over the phone. Requests to use this mode must be received by 8:00 a.m. on January 18, 2022. Please note: The time limit to address the Board may not exceed two minutes.

2) To provide public comment during the meeting - Members of the public may also provide their comment during the live meeting. Your phone number will be required in case of a disconnection. The time limit to address the Board may not exceed two minutes. The

two options are:

- A. **Sign up *prior to the meeting*:** You may sign up prior to the meeting start time to be given a call back when public comment is opened. Please email SMJUHSD-Public-Comment@smjuhsd.org and include your name, phone number, and topic. It is important to provide a reliable phone number where you may be reached when it is your turn to speak. This request must be received by 12 p.m. on January 18, 2022. We appreciate the public signing up in advance if at all possible as this will help the District run an efficient meeting.
- B. **During the meeting:** Please call 805-922-4573 during the meeting; you must call prior to the close of public comment as listed on the agenda to speak during the meeting.
- English – Dial extension 4204
 - Spanish – Dial extension 4209
 - Mixteco – Dial extension 4208

Your name, phone number, and the topic will be noted. You may be placed on hold **or** given a call back. When it is your turn to speak, you will be transferred to the public comment phone line.

I. OPEN SESSION

A. Call to Order/Flag Salute

II. ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Third Public Hearing Regarding Proposed Composition of By-Trustee Area Maps

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Chelsea Olson Murphy, Attorney – Lozano Smith; Daniel Phillips, Demographer – National Demographics Corporation

The Santa Maria Joint Union High School District (“District”) Board of Education (“Board”) is currently elected under an “at-large” election system, where trustees are elected by voters of the entire District. Trustees are elected in even-numbered years and serve staggered, four-year terms. On April 10, 2018, the Board adopted Resolution No. 15-2017-2018, Intent to Initiate Transition from At-Large to By-Trustee Area Elections for the 2022 Governing Board Election. As provided in Resolution No. 15-2017-2018, the Board intended to

wait until the release of the 2020 Census data then begin the transition process.

On September 14, 2021 and October 12, 2021, the Board considered information regarding the process and potential criteria for drawing the trustee area boundary maps, and the Board held statutorily required public hearings to receive input from the community on the trustee area map creation process, pursuant to Elections Code section 10010(a)(1).

On November 19, 2021, the District timely published three proposed trustee area maps on the District's website for consideration by the Board and the community. On November 30, 2021, the proposed trustee maps were presented to the Board by the District's professional demographer National Demographics Corporation ("NDC"). On or about November 30, 2021, the District also received several maps submitted by the community. It timely posted those maps to its website on December 7, 2021.

On December 14, 2021, the District received an additional presentation from NDC regarding the proposed trustee area maps. Based on input from that meeting, an additional "purple map" was created and timely published on the District's website on January 11, 2022. The proposed maps may be accessed on the District website at: <http://www.smjuhsd.k12.ca.us/?DivisionID=16591&DepartmentID=29826&ToggleSideNav=DivisionOnly>

On January 18, 2022, the District will hold a third public hearing to provide an additional opportunity to students and community members to share their input outside of final exams and winter break. The Board will consider adopting a proposed trustee area map at its February 2022 meeting.

A public hearing is required.

1. Open Public Hearing
2. Public Comments: Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.
3. Close Public Hearing

III. FUTURE BOARD MEETINGS FOR 2022

Unless otherwise announced, the next regular meeting of the Board of Education will be held February 8, 2022. Closed session begins at 5:00 p.m. Open session begins at 6:30 p.m. Please refer to the February 8th agenda for further details on meeting location/access.

Regular Board Meetings for 2022:

**SPECIAL MEETING
January 18, 2022**

March 8, 2022
April 12, 2022
May 10, 2022

June 7, 2022
June 14, 2022
July 12, 2022
August 2, 2022

September 13, 2022
October 11, 2022
November 8, 2022
December 13, 2022

IV. ADJOURN
