

## SEASIDE SCHOOL DISTRICT 10

### Regular Meeting of the Board of Directors - Minutes

Tuesday, January 17, 2023, 6:00 pm

2600 Spruce Drive, Suite 200, Seaside/Secondary School Library and virtual via ZOOM

#### PRESENT:

- Board Members: In-Person: Brian Taylor, Mark Truax, Brian Owen, Chris Corder, Michelle Hawken, Shannon Swedenborg and Sondra Gomez
- Administration: In-Person: Superintendent Susan Penrod, Principals Jeff Roberts and Juli Wozniak, Assistant Principals Jeremy Catt and Jason Boyd, Assistant Superintendent Sarah Shields
- Staff: In Person: IT Specialist Greg Dotson, Executive Assistant Leslie Garvin
- Others: In Person: Daffne Mejia, Brian Hardebeck. Zoom: RJ Marx, Chad, Heather's iphone, Tausha's iphone, Griselda Gomez, Mama de Angel, iphone5037382885, Jamie's iphone, Alejandro Nolasco Mandujano, Jose Jurado, Rachel, Nate Saso, Ashleigh, Marie Stover, Sulaiman Akhtar, Letty's iphone, Milo, Karen Gonzalez, iphone7144966996, Ur Mom, Shelby's iphone, iphone de Ericka, Misael Morales Perez, Tiffany's iphone, Bronner's ipad, JH, John Edwards, iphonejuan carlos, Jill's iphone, Jenny Edwards, Suzanna Kruger, Tammy Bowles, Melissa's iphone, Brett Duer, Tobi Boyd, Ali, Donnie, Shasta Jones, Ed

#### 1. CALL TO ORDER

Chair Brian Taylor called the Regular Meeting of the Board to order. A quorum of the Board was present.

#### 2. PLEDGE OF ALLEGIANCE

#### 3. AGENDA REVIEW

Superintendent Penrod requested the following revisions to the agenda:

- A. Add Employment Action to Consent Agenda: Resignation of Meredith Cupples/Elementary SPED Teacher

Michelle Hawken **MOVED, SECONDED** by Shannon Swedenborg to approve agenda with addition.

**The MOTION CARRIED (7-0).**

#### 4. CORRESPONDENCE - None

#### 5. DELEGATIONS/GUESTS - None

#### 6. CONSENT AGENDA

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Michelle Hawken **MOVED, SECONDED** by Brian Owen, to approve the Consent Agenda.

**The MOTION CARRIED (7-0).**

**Consent Agenda items:**

Addition: Employment/Meredith Cupples/Resignation/Elementary SPED Teacher

- A. Approve the Minutes of the December 13, 2022 Regular Session – Exhibit A
- B. Check Listing - Exhibit B
- C. Employment
  - 1. High School Coaches - Exhibit C
    - a. Joel Dierickx – Softball Assistant Coach
    - b. Derai Hughes – Softball Volunteer Coach
    - c. Brett Wolfe – Baseball Assistant Coach
    - d. Nick Nelson – Baseball Assistant Coach
    - e. Donald Zwahlen – Boys Golf Volunteer Coach
    - f. Andrew Gooch – Boys Golf Volunteer Coach
    - g. Matt Noack – Strength and Conditioning Coach/Spring
- D. Second Reading – School Board Policy
  - 1. School Board Policy - Exhibit D
    - a. BBBA: Board Member Qualifications – REVISE
    - b. CB: Superintendent – REVISE
    - c. CBC: Superintendent’s Contract – REVISE
    - d. CPA: Layoff/Recall-Administrators – REVISE
    - e. CPA-AR: Layoff and Recall for Administrators – REVISE
    - f. EFA-AR: Local Wellness Program – DELETE
    - g. EH: Records and Data Management – DELETE (and adopt new)
    - h. EH-AR: Records and Data Management – DELETE (and adopt new)
    - i. EH: Records and Data Management (new) – ADOPT
    - j. EH-AR: Records and Data Management (new) – ADOPT
    - k. GCAA: Standards for Competent and Ethical Performance of Oregon Educators – REVISE
    - l. GCDA/GDDA-AR: Criminal Records Checks and Fingerprinting – REVISE
    - m. JHCD/JHCDA: Medications – REVISE
    - n. JHCD/JHCDA-AR: Medications – REVISE

7. **PUBLIC COMMENT** - None

8. **ACTION ITEMS**

A. **2022-2023 Budget Calendar** – Exhibit E

Superintendent reviewed the Budget Calendar.

Member Swedenborg pointed out that some of the calendar dates were listed as 2022. It was confirmed that the year is listed incorrectly, but otherwise the dates are correct.

Michelle Hawken **MOVED, SECONDED** by Sondra Gomez to approve the 2022-2023 Budget Calendar with corrections to reflect the 2023 year.

**The MOTION CARRIED (7-0).**

**B. Gift Approval/Tom Briggs/Pacific Ridge Elementary – Exhibit F**

Michelle Hawken **MOVED, SECONDED** by Shannon Swedenborg to approve the \$750.00 gift from Tom Briggs, for Library Books at Pacific Ridge Elementary

**The MOTION CARRIED (7-0).**

Chair Taylor noted that Tom Briggs has been a generous donor for many years and expressed the Boards gratitude.

**C. Surplus Property/Small Thomas Built Bus – Exhibit G**

Superintendent Penrod explained that Transportation Supervisor Anna Borges is recommending that this bus be surplused, as it is no longer needed. The goal is to offer the bus for sale.

Michelle Hawken **MOVED, SECONDED** by Sondra Gomez to declare the small Thomas Built bus (VIN 1GDJG31R711207104) be declared surplus property.

**The MOTION CARRIED (7-0).**

**9. REPORTS AND DISCUSSION**

**A. Superintendent's Report**

Superintendent Penrod shared a Superintendent's Report presentation (attached). When reporting on the Softball Field project, Penrod asked Project Manager Brian Hardebeck if he had anything to add.

Hardebeck said that there was a stake-holders kick-off meeting on January 12, during which the discussion covered the scope, subjects, and meeting schedule for the Design Advisory Committee. Hardebeck discussed the general order of things; schematic design, design development, 90% construction document, and 100% construction document.

Penrod noted that it has been impressive, even since the meeting on January 12, to see things moving along quickly.

Penrod continued her presentation.

**B. Math Materials Adoption Update**

Assistant Superintendent Sarah Shields reported that new School Board policy specifically dictates a report be delivered to the Board. Shields continued, noting that we are beginning the process of getting feedback and working toward decisions regarding a math adoption and it is going well. Shields said that the Board will get a full report when the process is further along.

**C. Administrative Reports**

**Juli Wozniak** – reported on swim lessons, Starbase Camp at Camp Rilea, discount cards, benchmark testing, instructional rounds, and SMART Reader volunteers working to be back on site.

**Jeremy Catt** – reported on 5<sup>th</sup> grade student counsel, kindness challenge, middle school students supporting the kindergarten explorer block, and the high school helping with student counsel.

**Jeff Roberts** – reported on middle school leadership with Shelby Gagnon doing great work, Jennifer James has started a MS Drama Club and a MS Book Club, parent conferences, one-act play, wish week, local career fair and Clatsop Clash.

**Jason Boyd** – reported on hosting the largest basketball tournament in the state – Holiday Classic, hosting the largest wrestling tournament in the state, and wish week.

**Sarah Shields** – reported on Title monitoring by ODE, Diverse Educator grant, and a shout out to Mr. Johnson for his excitement in working with kids and learning new things.

**Jeff Roberts** – added that on Thursday and Friday from 12:00 to 2:20 pm he will be out with students planting saplings on property, if anyone would like to help.

D. **Charter School Report** - None

E. **SEA/OSEA Reports**

**SEA /Brett Duer** – reported on teachers being energized from break, January and February being strong instructional months, and being impressed with communication between SEA and the Superintendent.

**OSEA/ Daffne Mejia** - reported on the OSEA leadership team getting some training later in the month and things generally going well.

F. **Student Representative Report** - None

#### 10. **INFORMATION/GOOD OF THE ORDER**

Chair Taylor reminded Board members that there are Board policies on the agenda for first reading. Member Chris Corder asked for clarification on the process. Executive Assistant Leslie Garvin explained that during first reading, the Board will review the policies; if members have questions about specific policies, they can contact the district office. Members may also choose to request that individual policies be placed with action items, for more discussion, during second reading.

Chair Taylor reviewed next steps for the Superintendent Evaluation process. Board members will each complete Appendix A and Appendix B, by February 1 and send them to Leslie. Then, the Board will meet in Executive Session on February 8, 2023 at 6:00 pm to work on a final summary evaluation document.

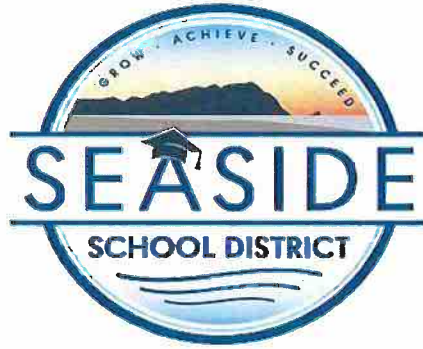
Chris Corder stated that he noticed the vestibule on the south/east corner of the gym had rain coming in between the vestibule and the building. Project Manager Brian Hardebeck said that he would look into it.

#### 11. **ADJOURN REGULAR SESSION**

#### 12. **NEXT MEETING(S) OF THE BOARD OF DIRECTORS**

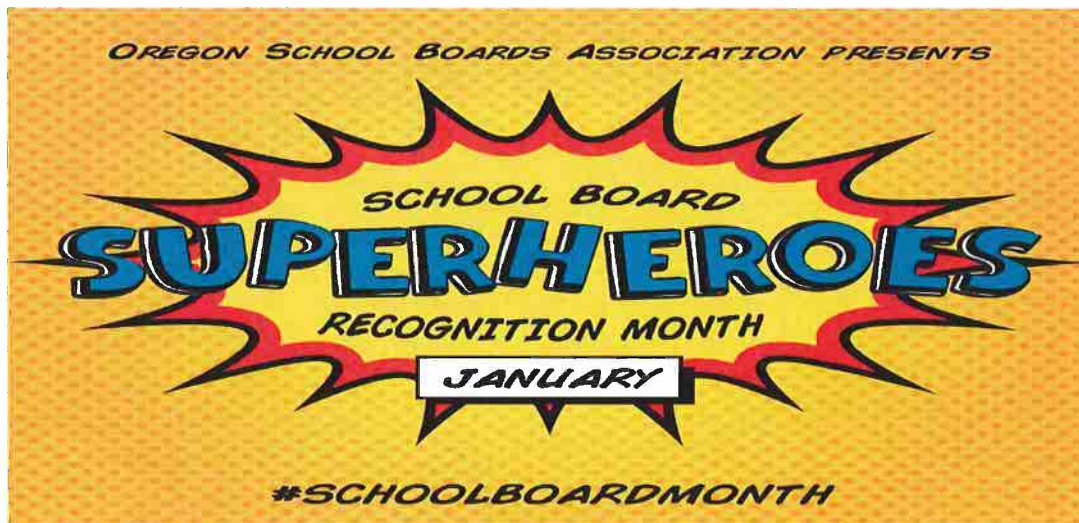
- Wednesday, February 8, 2023 – Executive Session/Work Session
- Tuesday, February 21, 2023 – Regular Session

Leslie Garvin  
Executive Assistant



Superintendent's Report  
School Board Meeting  
January 17, 2023

Thank You To Our Board Members



## Capital Improvement Updates- Softball Field

1. Broadway Softball Field Kickoff Meeting- Thursday, January 12, 2023
2. Field Design Advisory Committee Members Selected

Brian Hardebeck- Project Manager and Facilitator  
Jon Rahl- City of Seaside  
Skylar Archibald and Levi Conner- SEPR  
Wally Hamer- Seaside Kids  
Jeff Roberts- SSD  
Zach Stokes- ZCS Engineering  
Jessica Garrigues- Coach  
Lydia Klumper- HS Student  
Araya Edwards- MS Student  
Mark Mead- Community Member  
Jeff Corliss- Community Member  
Randy Anderson- Community Member  
Mike Hinton and Celeste Bodner- SEPR Board Members

## Capital Improvement Updates- Ridgeline Trail and Practice Field

1. Land Donation Agreement Complete
  2. Title Report Received
  3. S and F Lands in process of completing Lot Line Adjustment
- 
1. January 12 practice field site visit with contractors

## Helicopter Landing- January 25

### Collaboration with Coast Guard

- Part of the Emergency Management Plan Development
- 12:15 landing on the practice field
- Career Day at the high school

## Reflection from OSBA Convention

Interest by board members in expanding the role of our student representative

- Non-voting member who sits with the board
- Takes an active role in discussions
- Consult with the high school to develop process