

Colebrook School Board Meeting Minutes

Date	09/20/2022
Time	6:00 pm
Location	Colebrook Elementary School library
Chairperson	John Falconer

Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
P	John Falconer	P	Robert Murphy	E	Kim Wheelock	P	Debra Taylor
P	Deb Greene	E	Tim Stevens		Asst. Principal	E	Bridget Cross
P	Craig Hamelin	P	Tanya Young	P	Ron Patterson		
P	Nathan Lebel				College & Career Tech Edu Director		
				E	Tia Cloutier		

Public in Attendance: Colebrook Teachers: Tyler Snyder, Kim Dorman, Lisa Kenney, Todd Facey, Tom Allin, Tina Hamelin, Emilie Smith, Scott Neary, Samantha Thatcher, Nick Hurley, Ryan Eames, Jessica Klee, Faith Slocum, Jennifer Frizzell, Crystal Ouimette, Erika Worthing Other Public In Attendance: Jessica Falconer, Debbie Thompson , Anne Ketterer, Jay Doherty.

Minutes

Item	Subject	Action
1.	The meeting was called to order by Chairman John Falconer at 6:00 pm.	
2..	Board and Teacher Meet and Greet The Board and Teachers exchanged pleasantries and each teacher spoke of their current assignments and shared exciting school start up information with the school board. The Board agreed that this should become an annual event in the fall of the year.	
2.	Hearing of the Public: Began at 6:30 and concluded at 7:18 D.Greene/N.Lebel: Motion to conclude the hearing of the public at 7:18 pm.	VOTE: Motion Carries
3.	Agenda Adjustments: <ul style="list-style-type: none"> • Security camera power quote • Teacher Intent to Retire • Non-Public Session – Student Matter • Outdoor Education Classroom Eagle Scout Proposal 	
4.	Reading of the Minutes: C.Hamelin/T.Young: Motion to approve the minutes of September 6, 2022	VOTE: Motion Carries
6.	Building Project: <ul style="list-style-type: none"> • Budget and Final Project – The School Board considered a proposal that was the unanimous	

recommendation of the Colebrook School Board Building Expansion Committee. The plan includes a revised building design and budget. The revised plan (Option 2) includes two phases. Phase I provides for the expansion of the school to include the Colebrook Academy and North Point CTE as a separate structure as well as necessary building renovation. Phase II includes the new Gymnasium and locker renovation. This action is required at this time as the school district must amend and submit the revised building aid application to the NH DOE prior to September 30, 2022. The amended building aid application will also include a report on the deficient conditions of the old academy building. The plan accounts for the projected student population and various elementary and secondary educational programs as well as the North Point CTE programs for our students. Anne Ketterer and Jay Doherty of Lavallee and Brensinger presented the revised plan. Included in the discussion was a recommendation from the building committee to include renovation work of the existing school.

D.Greene/N.Lebel: Motion that the Colebrook School Board approve the recommendation of the Colebrook Building Expansion Committee to amend the building design and budget for the expansion of the Colebrook Academy and Elementary School at a cost of \$15,418,747.00 and for the school district to submit an amended application to the State Department of Education for building aid to support the project; and, further, to task the administration with the development of plans for the submission of a warrant article to raise the funds needed for the project to be presented to voters at the March 2023, Annual School District Meeting in Colebrook, with said submission of the warrant article to be contingent upon the district receiving notification that its application for building aid has been granted. (Vote: 6-0-0)

VOTE:
Motion
Carries

N.Lebel/R.Murphy: Motion that the Colebrook School Board approve the recommendation of the Colebrook Building Expansion Committee to include recommended renovations and improvements of the Colebrook Academy and Elementary School at a cost of \$1,022,500.00 resulting in a total cost for the expansion and improvements in the building project to \$16,441,247.00 and for the school district to submit an amended application to the State Department of Education for building aid to support the project; and, further, to task the administration with the development of plans for the submission of a warrant article to raise the funds needed for the project to be presented to voters at the March 2023, Annual School District Meeting in Colebrook, with said submission of the warrant article to be contingent upon the district receiving notification that its application for building aid has been granted. (Vote: 6-0-0)

VOTE:
Motion
Carries

The Board further discussed that the building aid application will be amended to include the changes noted above and will be reviewed this fall for determination of eligibility. The district will be notified of their eligibility for aid by January 15, 2023. The estimated aid from the state on the project is 60% of the total cost and upon approval, the district will receive 80% of the reimbursement amount at the start of the project and 20% at the conclusion of the project, thereby reducing the amount of the bond that needs to be raised by the community.

Teachers expressed support and enthusiasm for the project.

7.	<p>Superintendent’s Report: Debra Taylor</p> <ul style="list-style-type: none"> Superintendent’s Report Littleton Chevrolet Teachers’ Gift Gift/Donation Teachers received a gift of \$1,000. in the form of a gift card from Littleton Chevrolet to be spent on school supplies. Per Board Policy KCD all donations over \$500. must be accepted by the school board. D.Greene/C.Hamelin: Motion to accept the gift of \$1000.00 from Littleton Chevrolet. (Vote: 6-0-0) Adequacy Aid The district has flexibility in how they elect to appropriate these funds via RSA 197:3-a. If the district wishes to appropriate the funds for a specified purpose, a special meeting must be held to allocate the funds. This meeting must be conducted prior to November 1. The final allocation for these funds from FY 21 in Colebrook is \$67,230.89. Last year, the voters agreed to apportion \$255,628.00 to the newly created Capital Reserve Fund for the purpose of the design and construction of repairs, maintenance and additions, and improvements to the School District’s building and grounds. These funds have been used to support the initiation of our building project. N.Lebel/D.Greene: Motion to accept the funds and call a special meeting to seek voter approval to apportion \$67,230.89 to the Capital Reserve Fund for the purpose of the design and construction of repairs, maintenance and additions, and improvements to the School District’s building and grounds. (Vote: 4-2-0 with John and Craig opposing) Teacher Letter of Intent to Retire Mr. Tom Allin submitted his letter of intent to retire on June 30, 2024. D.Greene/C.Hamelin: Motion to accept Mr. Allin’s letter of intent to retire on June 30, 2024. (Vote: 6-0-0) 	<p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p>
8.	<p>Unfinished Business:</p> <p>D.Greene/C.Hamelin: Motion to approve Policy IKF – High School Graduation Requirements. (Vote: 6-0-0)</p>	<p>VOTE: Motion Carries</p>
9.	<p>New Business:</p> <p>D.Greene/C.Hamelin: Motion to approve the installation from Northern Electrical Contractors, LLC in the amount of \$1,550.00 to install 120-volt 20-amp circuit in weatherproof box on two light poles in the parking lot for security camera power. (Vote: 6-0-0)</p>	<p>VOTE: Motion Carries</p>
10.	<p>Information: None</p>	
11.	<p>Non-Public Session:</p> <p>N.Lebel/D.Greene: Motion to enter nonpublic session at 7:50 pm per RSA 91:A:3,II(c).</p> <p>D.Greene/R.Murphy: Motion to leave nonpublic session and return to Public</p>	<p>VOTE: Motion Carries</p> <p>VOTE:</p>

	<p>Session at 7:54 pm (Vote: 6-0-0)</p> <p>C.Hamelin/T.Young: Motion to enter nonpublic session at 7:50 pm per RSA 91;A:3,II(c). (Vote: 6-0-0)</p> <p>D.Greene/R.Murphy: Motion to leave nonpublic session and return to Public Session at 8:29 pm. (Vote: 6-0-0)</p> <p>N.Lebel/R.Murphy: Motion to seal the minutes of the nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this Board. (Vote: 6-0-0)</p>	<p>Motion Carries</p> <p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p>
15.	<p>Meetings:</p> <ul style="list-style-type: none"> • Colebrook School Board Meeting: Tuesday, October 4, 2022 @ 6:00 pm – CAES library 	
16.	<p>Adjournment:</p> <p>T.Young/R.Murphy: Motion to adjourn the meeting at 8:30 pm. (Vote: 6-0-0)</p>	<p>VOTE: Motion Carries</p>

Respectfully Submitted,
Debra J. Taylor
Superintendent