

GLEN ULLIN SCHOOL DISTRICT NO. 48
SCHOOL BOARD MEETING MINUTES
Wednesday, July 10, 2024
Glen Ullin School Lunchroom
OFFICIAL

1. Call To Order:

President Marie Bittner called the meeting to order at 7:01 pm in the Glen Ullin School Lunchroom. A roll call was taken of the board members present: Jill Feser, Andrew Jacobson, Travis Thomas, Kim Shafer, Janell Morman, and Tanna Filibeck. Also present were Principal: Todd Hetler and Business Manager: Kayla Schumacher. Guests present were Zach Krein, McKenzi Krein, Deb Wolfer, Janessa Hoff, Landon Hoff, Emily Kottre, Shannon Kuntz, Steph Schantz, Heidi Peltz, Jen Remboldt, Nancy Bittner, Lora Voegele, Thersea Kuhn, Nikki Wetzel, Klarissa Glasser, Lisa Geise, Kelsey Duppong, Lydia Kottre, Chasity Orcutt, Lynette Schirado, and Kevin Emter. Sue Diegard of Be Legendary appeared via an online format.

2. Oath of Office

Travis Thomas was thanked for his years of service on the school board. Mr. Thomas left the room at 7:02 pm. Landon Hoff joined the board at 7:03 pm.

3. Student Outcomes:

A. Discussion was held at length with Sue Diegard regarding student goals of mathematics, English Language Arts, and Choice Ready, as well as Superintendent guard rails. No action was taken on the student goals and guard rails. The board will continue to research and undergo more training with Be Legendary. They will revisit this topic next month.

B. Discussion was held on the board self-evaluation.

Objective 1: The board has adopted student outcome goals. Currently does not meet – Q3 Novice.

Objective 2: The board has adopted goal progress measures aligned to each student outcome goal. Currently does not meet – Q3 Novice.

Objective 3: The board has adopted guardrails. Currently does not meet -Q3 Novice.

Objective 4: The board has adopted a monitoring calendar for student outcome goals and student outcome goal progress measures. Currently does not meet -Q3 Novice.

Objective 5: The board has structured operations for success. Currently does not meet - Q3 Novice.

Objective 6: The board promotes active teamwork and advocacy. Currently does not meet- Q3 Novice.

Jill Feser made the motion to approve Be Legendary Quarter 2 Self Evaluation. Kim Schafer seconded the motion. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Janell Morman - yea, and Landon Hoff - yea. The motion carried unanimously

4. Guests: There were no guests at this time.

5. Approval of Agenda

Andrew Jacobson made a motion, seconded by Jill Feser, to approve the Agenda. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Janell Morman - yea, and Landon Hoff - yea. The motion unanimously carried.

6. Consent Agenda:

Andrew Jacobson made a motion, seconded by Kim Shafer, to approve the items on the consent agenda. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Janell Morman - yea, and Landon Hoff - yea. The motion unanimously carried.

Items approved on the consent agenda include:

- A. Approve minutes of the regular June Board Meeting 6/12/2024.
- B. Approve the minutes of the Special Board Meeting 6/24/2024.
- C. Received the Financial Reports.
- D. Approve the Superintendents recommendation to hire Administrative Assistant, Janell Morman.
- E. Approve Resignation from the board for Janell Morman.
- F. Approve Resignation from Bray Fox, Head Girls Basketball Coach.
- G. Approve the 2nd Reading of updated policy ABDA: Website Accessibility for People with Disabilities
- H. Approve the 2nd Reading of updated policy DEAI: Children in the Workplace
- I. Approve the 2nd Reading of updated policy FDD: Education of Pregnant and Parenting Students
- J. Approve the 2nd Reading of updated policy FF: Student Conduct and Discipline
- K. Approve the 2nd Reading of updated policy FFA: Student Alcohol and Other Drug Use/Abuse
- L. Approve the 2nd Reading of updated policy GABAA: Services for English Learners
- M. Approve the 2nd Reading of updated policy GABDB: Federal Title Programs Dispute Resolution Procedure

7. Reports:

- A. Superintendent: There was no report at this time
- B. Principal: There was no report at this time
- C. Business Manager:

GENERAL FUND 1

\$ 1,145,70.59

LUNCH FUND 5	\$ (124,750.74)
ACTIVITY FUND 6	\$ 63,786.78

General Fund

Dakota Community Bank Card	ACH	\$4,133.18
City of Glen Ullin	3642	\$427.13
Cole Paper	3643	\$4,250.86
EBSCO	3644	\$111.04
Edutech	3645	\$20.00
Elliot and McMahon	3646	\$2,000.00
Farmer's Union Oil	3647	\$1,218.66
Glen Ullin Times	3648	\$426.18
H.A. Thompson	3649	\$5,771.66
IStation	3650	\$6,037.00
Jacobson Memorial	3651	\$19.00
Library World	3652	\$525.00
Linde Gas	3653	\$244.80
Marco	3654	\$1,114.37
Marshall Lumber	3655	\$322.65
MDU	3656	\$2,443.38
Napa of New Salem	3657	\$1,639.54
Napa of Glen Ullin	3658	\$194.56
Renaissance Learning	3659	\$1,546.90
WRT	3660	\$255.13

Activity Fund

Dakota Community Bank	ACH	\$420.00
Crossroads Golf Course	1684	\$575.00
Glen Ullin SuperValu	1685	\$1,359.11
ND FFA Association	1686	\$4,825.00
NDCEL	1687	\$110.00
Petty Cash	1688	\$20.00
WEX-FSA Medical Spending	ACH	\$50.00

D. Facilities/Transportation: Dee Schirado provided a written report to the board on updates regarding Facilities/Transportation departments.

8. Discussion Agenda:

A. Kayla Schumacher, Business Manager, called nominations to the floor for Board President for the 2024-2025 Fiscal year. Andrew Jacobson made a motion to nominate Marie Bittner to serve as the Board President for the 2024-25 Fiscal Year. No other nominations were

made. Kim Shafer seconded the motion. A roll call vote was taken: Jill Feser - yea, Janell Morman - yea, Andrew Jacobson - yea, Landon Hoff - yea, Kim Shafer - yea, Tanna Filibeck - yea. Motion carried unanimously

Kayla Schumacher, Business Manager, called the nominations to the floor for the Board Vice President for the 2024-2025 Fiscal Year. Kim Shafer made a motion to nominate Jill Feser to serve as the Board Vice President for the 2024-25 Fiscal Year. No other nominations were made. The motion was seconded by Tanna Filibeck. A roll call vote was taken: Landon Hoff - yea, Janell Morman - yea, Kim Shafer - yea, Tanna Filibeck - yea, Marie Bittner - yea, Andrew Jacobson - yea. Motion called unanimously.

B. Committees: The board reviewed the committees, and implemented the following committees for the 2024-2025 Fiscal Year:

Building and Maintenance Committee: Chairperson – K. Shafer, L. Hoff, T. Filibeck
Curriculum Committee: Chairperson – A. Jacobson, M. Bittner, T. Filibeck
Transportation Committee: Chairperson – J. Feser, L. Hoff, K. Shafer
Collaborative Bargaining Committee: Chairperson – M. Bittner, K. Shafer, J. Morman
Budget Committee: Chairperson – A. Jacobson, J. Feser, J. Morman
Policy Committee: Chairperson – M. Bittner, A. Jacobson, T. Filibeck
Technology Committee: Chairperson – J. Feser, K. Shafer, J. Morman
Bearcat, Advisory, and Extra-Curricular Committee: L. Hoff, M. Bittner, J. Feser.

Tanna Filibeck made a motion to approve the committee for the year, Kim Shafer seconded the motion. A roll call vote was taken: Kim Shafer - yea, Jill Feser – yea, Tanna Filibeck – yea, Andrew Jacobson - yea, Landon Hoff – yea, Janell Morman – yea. Motion carried unanimously.

C. Appointment of representatives. Appointments for the 2024-25 School Year are as follows:

Morton-Sioux Special Education Board – Peter Remboldt
Asbestos Designee – Facility Manager
Representative of all Federal Programs (including Title I, II Part A, II Part D, IV, V, & REAP, Carl Perkins, Century 21 Grant, E-Rate, Federal Handicapped, Title VIB, Preschool Incentive and Medicare, Job Service Contract, and 1-94 Consortium) – Peter Remboldt
Great Western Network – Peter Remboldt
Lunch Program Applicant Officer – Peter Remboldt
Chief Hearing Officer for Lunch Program Applications – Marie Bittner (Board President)
1-94 High-Tech Cooperative – Peter Remboldt
Local and State 504, Title IX, Title IX, Title IV, and Title VI Officer – Peter Remboldt
Community Health – COVID Committee
Roughrider Education Service Partnership – Peter Remboldt
Liaison for the Education of the Homeless Children & Youth Program – Todd Hetler
Privacy Official for Health Ins. Portability & Accountability Act (HIPAA) – Peter Remboldt
Roughrider Area Career & Technology Center “RACTC” Board Representative – Kim Shafer
Heart River Career & Technology Center – Kim Shafer

A motion was made by Kim Shafter to approve the representatives for the following school year. Jill Feser seconded the motion. A roll call was taken: Kim Shafer – yea, Janell Morman – yea, Tanna Filibeck – yea, Andrew Jacobson – yea, Landon Hoff – yea, Jill Feser – yea. Motion carried unanimously.

D. Meeting time and Day: Board meetings for the 2024-25 School Year will be on the second Wednesday of every month at 7:00 pm.

A motion was made by Janell Morman. Seconded by Tanna Filibeck. A roll call was taken: Janell Morman – yea, Tanna Filibeck – yea, Kim Shafer – yea, Jill Feser – yea, Landon Hoff – yea, Andrew Jacobson – yea. Motion carried unanimously.

E. The board put together a committee consisting of Janell Morman, Marie Bittner , and Jill Feser to gather and review applications to fill the seat that will be vacated by Janell Morman. This committee will come to the board with a recommendation in August with a candidate. The committee tasked Kayla Schumacher with the implementation process.

F. Marie Bittner presented option for a 4-6th grade class model for the 2024-2025 school year.

After some discussion, Tanna Filibeck made a motion for Janessa Hoff to be the teacher of record or long-term substitute teacher, whichever is applicable, for the 2nd grade classroom for the 2024-2025 school year. Jill Feser seconded the motion. A roll call vote was taken: Jill Feser - yea, Janell Morman - yea, Tanna Filibeck - yea, Kim Shafer - yea, Landon Hoff – abstained, and Andrew Jacobson – nay. With 4 yea, 1 abstained, and 1 nay, the motion passed.

G. Discussion on the Superintendent Evaluation Template was tabled and will be revisited in the August 2024 meeting.

H. Jill Feser motioned to approve the July 2024 bills. Landon Hoff seconded the motion. A roll call vote was taken: Jill Feser - yea, Kim Shafer - yea, Landon Hoff -yea, Tanna Filibeck -yea, Janell Morman - yea, Andrew Jacobson - yea. The motion carried unanimously.

I.A motion was made to accept the resignation of Shelly Christensen as the JV girl's coach. Kim Shafer made the motion. Jill Feser seconded. A roll call was taken: Tanna Filibeck – yea, Jill Feser – yea, Landon Hoff – yea, Kim Shafer – yea, Janell Morman – yea, Andrew Jacobson – yea. Motion carried unanimously.

J. Morton County made an offer to the Hebron and the Glen Ullin school for a resource officer. The officer would be at each school 2.5 days a week, with the cost of \$10,000.00 to each school.

Jill Feser made a motion to approve the hiring of a school resource officer provided that the School Board of the Hebron Public School also approves a resource officer. Landon Hoff seconded the motion. A roll call vote was taken: Jill Feser - yea, Janell Morman - yea, Tanna Filibeck - yea, Landon Hoff - yea, Kim Shafer - yea, Andrew Jacobson – nay. With 5 yea and 1 nay, the motion passed.

K. The next item on the agenda is an executive session to discuss an employee's personal and confidential information, which is protected under federal and state law provisions. This item must be discussed in executive session because the school board will be discussing confidential medical information and personal information that is not part of the employee's personnel file, is not an open record, and is specifically listed as exempt in the ND Century Code. The legal authority for closing this portion of the meeting is North Dakota Century Code section 44-04-18.1, and corresponding federal law. The topic or purpose of this executive session is for the board to discuss confidential records as related to the employee.

Because this meeting is required to be closed in accordance with state and federal law regulations, at this time, we will convene in executive session.

The executive session has been recorded, and all members of the governing body are reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session.

They asked the members of the public who are attending the meeting to leave the room. We anticipate adjourning the executive session, and reconvening the open portion of the meeting, at approximately 60 minutes. The minutes will show that the executive session began at 9:38 pm and was attended by Marie Bittner, Andrew Jacobson, Janell Morman, Landon Hoff, Kim Shafer, Tanna Filibeck and Jill Feser.

The minutes will show that the executive session was adjourned at 10:49 pm. The public has been invited to return to the meeting room as they were back in session.

9. Adjournment:

Tanna Filibeck motioned to adjourn the meeting at 10:57 pm, seconded by Kim Shafer. The motion carried.

The next Regular Board Meeting is scheduled for August 14, 2024, at 7:00 pm.

The preceding minutes were approved the 14 day of August 2024.

Marie Bittner, School Board President

Kayla Schumacher, Business Manager