

DRAFT – Unofficial Until Approved
Meeting Minutes 7/9/2015

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Session on July 9, 2015 in the Board Room, at the Tanque Verde Unified School District Administrative Office, at 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Dr. Peter Livingston, President (absent)

Mr. Steven Auslander, Board Member

Mr. Carlos Ruiz, Clerk

Mr. Jeffrey Neff, Board Member

Administrative Staff:

Ms. Kim Sharp, M.Ed., Interim Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

3. REPORTS

- **Superintendent's Report – Ms. Sharp**

- Staffing update for 15/16 SY

TVHS:

Ms. Sharp announced we are in negotiations with a full time English teacher for the high school position. Openings remain at the high school in the science department. A late resignation was submitted earlier this week by Ms. Kalyca Spinler. She will be relocating with her husband who accepted a new position out of state. Mr. Malis is working to fill the open positions which are hard to fill; Ms. Sharp said she reached out to the STEM community contacts for help in recruitment for the science positions.

EGJH:

There are two food service positions and a crossing guard position open at EGJH. One of the food service positions will be combined with the crossing guard position.

TVES:

Ms. Sharp reported there are is a full time PE teaching and a Motor Lab position open; the interview process for these open positions will begin next week.

ACES:

There are 4 paraprofessional positions open, plus ~~and~~ one for the preschool.

- Administrator Team Retreat - Ms. Sharp

The Administrative Team met yesterday at a retreat the transition was discussed, and group agreements created. A review of current tools used to communicate 'who' TVUSD is (website, Logo) and discussions about use of other Social Media tools to use.

Review of last year's governing Board goals with suggestions on what may be 'completed' and what will need to be added for Governing Board consideration. Discussion about the July 19 Retreat – most are unable to attend. The Administrative team is very interested in participating in a joint retreat, with a request to hold this until after school has started.

➤ TargetEd / Beyond Target Ed: Curriculum for TVUSD faculty use

Ms. Sharp provided clarification to board members regarding TargetEd.

TargetEd is a K-8 curriculum product – it was purchased already for a nominal fee.

This was a one time only fee of \$500 per campus, plus one-time training fee. It includes curriculum resources that are vetted, standards based from a variety of vendors, including: PBS, National Archives; Khan Academy; K K-12; EngageNY, and more. Teachers can submit their own curriculum which would be vetted and possibly added. TargetEd uses worksheets, documents, in addition to electronic resources. It even allows for lesson plan storage. Some lesson may have more information than others. It is flexible and differentiating between teacher driven, student driven, and what can be used with a smart board. It allows teachers to drill down into curriculum permitting customized requests 'writing', for example, in the curriculum.

Beyond TargetEd began with the K-8 grade curriculum option as mentioned above.

We may begin using Beyond TargetEd for the 2015-16 SY. The teachers will learn more about this at the start of school. TargetEd received client feedback stating: We need more guidance on curriculum. What is the order I use? And at what time? How does it fit?

Beyond TargetEd is a repackaging of TargetEd materials, and includes curriculum mapping, and provides opportunities to customize curriculum. Mr. Miller, Ms. Rosalik, Ms. Centers and Ms. Glennon attended a training session and provided positive feedback, all agreeing it is a good time to look at this. This product is very similar to others that are currently on the market but without the pacing. Beyond TargetEd has asked our district will agree to review this 'new' program for the 2015-16 SY; only asking for active ongoing feedback. We will not require our K-8 grade teachers to participate, it will be an option. If after the review period we choose to purchase Beyond TargetEd it will cost approximately \$6.50 per student.

- **Community Liaison Report – Ms. Claire Place (absent)**

Community Liaison Report – July 9, 2015

Respectfully submitted by Claire Place

- *Transition – The district office staff and administrative team have been very welcoming and supportive of my transition into this position and I would like to thank them for paving the way to a successful start! Dr. Price was very thoughtful in his dissemination and sharing of information and resources to support the transition of some of his former responsibilities which will fall under the purview of the Community Liaison, such as Community Relations, Community/Business-District Partnerships, Legislative Advocacy/EFRG, and projects such as*

Career Days, Make a Difference Day, Tucson Festival of Books, District News and Views, etc. An area not discussed was a Tax Credit Campaign, but it is assumed this will be on the project list!

- **Career Days** – Kim Sharp, Doug Price and Claire Place met with Rocky Ferrell to confirm the district’s continuation of the TVUSD Career Days. The event will be held the second or third week of September, 2015 (Dates TBD). Contact will be made with the site contacts for each school to get planning underway. Letters of invitation will be sent to last year’s presenters. New presenters will be sought depending on the schools’ requests. Mr. Ferrell will continue in an advisory role and will help with recruiting additional volunteers as needed.
- **Arizona School Public Relations Association (ASPRA) Conference** – The two day conference held on June 17/18 was free of charge and was highly valuable to this position. We were invited to participate with the Tucson/Southern AZ Area ASPRA Group. One of the main projects that should be considered as a result of this conference is a District Communications Plan. Within that plan should be considered the District’s social media presence. There may be related policy considerations for future review. The ASPRA offers the opportunity to collaborate on public relations issues.
- **Dragonfly Village** – A meeting was arranged with Mr. Robert Cannon, the Director of Dragonfly Village, and Ms. Terry Maloney, the Director of Circle Tree Ranch, to introduce our Interim Superintendent, Business Manager, Board Members and Community Liaison. The Dragonfly Community is now fully occupied. Mr. Cannon and a member of the Desert Sky Methodist Church are working to provide children in the Dragonfly Community with school supplies. Mr. Cannon is also working on a grant for Chromebooks to have on-site for homework and parent/school communications. Tony Blackwell assisted with providing information on those in use by our schools. Mr. Cannon has requested a follow up meeting to include the school principals before school starts.
- **Community Linkage Committee, TVHS Field Improvements** – We had a successful Community Linkage Meeting on June 30, 2015 in order to gather input and points of concern from neighbors of the high school.
- **The Tanque Verde Voice, Lucretia Free** – Information was submitted for the July/August edition of the TV Voice. Our district was the focus of a front page article in the May/June edition. The publisher, Ms. Lucretia Free, indicated an interest in running a bimonthly article on district happenings. She hopes to go to a monthly publication soon.
- **Make a Difference Day** – This national day of volunteering is scheduled this year on October 24, 2015. Contact will be made with our volunteer service groups to confirm their participation and availability for this year’s event.
- Enrollment update – Mr. Adam Hamm
Nothing to report
- District Report Card – Mr. Adam Hamm
Mr. Hamm reported with a new budget starting July 1, there are a few things that will look different on the District Report Card: tax credit revenue and unrestricted revenue. We anticipate a slight increase in enrollment next year as well.

- Legislative Update – Mr. Neff
There is nothing to report
- Facilities Report – Mr. Hamm
Mr. Hamm reported Mr. Barrios and the maintenance crew finished the conversion of the Ramada into a classroom over at TVES. They are working on the shade structure and the conversion of portable classrooms 502 and 503 into one classroom – the wall is down and carpet is going in. Additional security fencing will be installed as well. On the EGJH campus additional shelving is needed in the library; Mr. Barrios and the maintenance crew will begin building and installing the shelving.
There are concerns shared by the district and the Church leadership relating to the park stage structure. It comes down to making a decision to demolish or repair the stage structure. Whatever the decision, any expenses incurred will fall on the district; Church leadership stated they have no funds to contribute. A follow up meeting with Church leadership will be pursued.
The district recently purchased two ‘used’ buses. One of the buses needs air conditioning unit repair or replacement. Transportation mechanic, Mr. Raimondi is investigating our options.
- Board Comments – In Dr. Livingston absence, Mr. Ruiz report
There were no comments.

4. CALL TO THE PUBLIC

There were no comments from the public during this session.

5. CONSENT AGENDA *(see attached personnel report)*

MOTION: Mr. Neff made a motion to approve the Consent agenda. Mr. Auslander seconded; the motion carried unanimously.

6. INFORMATION AND DISCUSSION ITEMS

A. Community Programs Adult Leisure update – Ms. Karen Reifschneider and Ms. Linda Baker

Enrollment Figures: June 1, 2014 - June 1, 2015

Total enrollments (not individuals)	687
Total dollar value of enrollments	\$71,549
Actual income to district (less district wellness benefit \$3045)	\$68,504
<i>(The school district offers a wellness perk to employees allowing, 1 free registration per semester.)</i>	
Total paid to independent contractors	\$53,661.75
<i>(The instructors are independent contractors and receive 75% of their class registration as their compensation .75 x \$71,549).</i>	
District revenue	\$14,842

District employee benefit:	
District employee enrollments	51
Value of district enrollments	\$3045
Cost to district (.75x3045)	\$2283.75

Enrollment Figures: June 2011 - June 2012

Total enrollments	499
Total value of enrollments	\$42,753

Current status of adult community program
 11 teachers, 22 class offerings, 15 course titles

B. First Reading, Proposed Policy Changes– Ms. Kim Sharp

Ms. Sharp provided an explanation to board members: The reason for this change is to correlate our payroll/accounting practices with our policies. We've converted our leave from days to hours on the payroll check receipts, it's much easier to track and understand.
 GCCA Professional/ Support Staff – Sick Leave
 GCCB Professional / Support Staff – Personal / Emergency / Religious Leave

7. ACTION ITEM

A. Board consideration for the Field Improvement Project (Field Lights and or Bleachers)
 Board members discussed how well community members responded to this proposed project. Mr. Neff added the advanced technology and LED lights will be a significant improvement over what is currently used.

MOTION: Mr. Auslander made a motion to approve the Field lights and Bleacher for TVHS Field Improvement project. Mr. Neff seconded; the motion carried unanimously.

B. Board adoption 2015-16 SY Annual Budget

MOTION: Mr. Auslander made a motion to approve the 2015-16 SY Annual Budget. Mr. Neff; the motion carried unanimously.

8. ANNOUNCEMENTS

Board Retreat July 19

New Teacher Induction July 22

Ms. Sharp announced to board members we have the new high school Leadership Teacher and girls basketball coach, Mr. Michael Edward, in the audience tonight. She also mentioned there are three NAU graduate students in the audience observing tonight's board meeting.

9. FUTURE BOARD AGENDA ITEMS

10. ADJOURNMENT

Mr. Auslander adjourned the meeting at 7:57 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

ABSENT

Peter Livingston, Board President

Carlos Ruiz, Board Clerk

Steven Auslander, Board Member

Jeffrey Neff, Board Member

Personnel Items - Board Meeting - July 9, 2015

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Garrett Novinski	Adaptive PE Teacher	Replace .40 FTE C. Hodgeson; .60 FTE D. Reuter	All Sites	1.0	\$32,500.00	8/03/2015
Lisa Foster	5th Grade Teacher	Replace Lynda Runkle	TVES	0.40	\$13,831.00	8/03/2015
Certified Resignations						
Kathleen Busse	PE Teacher	Retracted Previous Acceptance of Employment	TVHS	1.0	\$35,200.00	8/03/2015
Stefan Rosalik	English Teacher	Personal	TVHS	1.0	\$36,700.00	7/2/2015
Jesse South	CTE Teacher	Requests return as an ESI employee	TVHS	1.0	\$40,856.00	7/9/2015
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Colleen Roh	Registrar	Replace Amy Wortham	TVHS	1.00	\$11.11	7/23/2015
Other Continuations	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Jesse South	CTE Teacher	Return as an ESI Teacher	TVHS	1.0	\$36,400.00	8/3/2015
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Other Discontinuations	Position	Reason	Site	FTE	Wage	Date
Other New Hires	Position	Reason	Site	FTE	Wage	Date
Amy Wortham	Classified Substitute	New	Varies	Varies	Sub Pay	8/5/2015
Kelsey Poag	Assistant Volleyball Coach	Replace Kimberly Lee	EGJH	Varies	\$717.00	SY 15/16
Jeremiah Johnson	Homebound Instructor	New	EGJH	Varies	\$20.00/hour	6/11/2015
Connie Holtzen	Certified & Classified Substitute	New	Varies	Varies	Sub Pay	SY 15/16
Nicole Curry	Dance Teacher	New	TVHS	0.25	\$25.00 / hour	8/3/2015