

# Frazier School District

**Board of School Directors  
Regular Monthly Board Meeting for January 2023  
Held On: Tuesday, January 24<sup>th</sup>, 2023  
Board Room of the Administration Building**

The regular monthly meeting of the members of the Board of School Directors of the Frazier School District was held on Tuesday, January 24<sup>th</sup>, 2023, and was called to order at 6:58 p.m. by Board President, Stacey Erdely. The meeting was held in the Board Room of the Administration Building, located at 142 Constitution Street, Perryopolis, PA.

Present: Rick Adams, Doug Clingan, Jill Devine, Jason Erdely, Stacey Erdely, Thomas Shetterly, Vicki Olexa  
Absent: Tracy Angelo, Angie Ritz  
Others: Superintendent: Dr. William R. Henderson  
High School Principal: Mr. Jason Pappas  
Middle School Principal: Mr. Michael Turek  
Elementary School Principal: Mrs. Amanda Law / absent  
Supervisor, Special Education: Mr. Eric Johnson  
District Business Manager: Marissa Dreucci  
Director, Technology: Scott Hazelbaker  
Cafeterias/Transportation Supervisor: Suzanne Boni  
Supervisor of Buildings, Grounds & Maintenance: absent  
Attorney: Jeremy Davis  
Citizens: None

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Stacey Erdely.

Minutes to reflect that Board of Directors met in executive session from 6:25 p.m. to 6:55 p.m. for personnel matters. Immediately following an informational work session was held.

Comments from the Public on the Agenda: None

Dr. Henderson thanked the Board of Directors for their time and dedication to the school district.

Motion by Olexa, second by Devine, to approve the agenda, as presented.

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to adopt a resolution for the Frazier School District authorizing the waiver of additional charges for the late payment of a real estate taxes in certain circumstances to comply with Act 57 of 2022, as presented.

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the following meeting minutes, as presented:

- Regular monthly meeting held on Tuesday, Nov. 1<sup>st</sup>, 2022,
- Special Voting meeting held on Monday, Nov. 1<sup>st</sup>, 2022,
- Reorganization and Regular Monthly meeting minutes held on Tuesday, Dec. 6<sup>th</sup>, 2022

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

It was decided to take 5a – 5d as one, with one motion, one second and one vote.

Motion by Olexa, second by Devine, to approve the financial report, cafeteria fund report, MS/HS activity fund report, capital reserve, and bills due and payable, as presented for November and December 2022. Absent comments or questions.



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[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the payment of bills due and payable and additional bills due and payable.

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to adopt the Resolution stating the school district will not increase taxes above the 2023-2024 Index of 5.80%.

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the following conferences and field trips:

1. Scott Hazelbaker, Director of Technology  
2023 PDE Data Summit  
Hershey, PA – Monday, March 27<sup>th</sup> – Wednesday, March 29<sup>th</sup>, 2023  
Registration - \$350.00  
Hotel (3 nights) - \$500.00  
Travel - \$266.00  
Meals - \$75.00  
**Total Cost to the District: - \$1,191.00**
2. Kris Levi, FBLA Sponsor  
Monday, January 23<sup>rd</sup>, 2023  
Double Tree Hilton, Washington, PA  
Provides students with a business related real world experience.  
Number in Group – 16  
Transportation – One (1) Bus - \$250.00  
(1) One Substitute - \$110.00  
**Total Cost to the District: - \$360.00**
3. Rachel Lindey, Mock Trial Sponsor  
Washington County Courthouse  
Saturday, February 4<sup>th</sup>, 2023  
One (1) Bus - \$250.00  
**Total Cost to the District: - \$250.00**
4. Dr. William Henderson, Superintendent  
PARSS Conference – Mountain View Country Club, Boalsburg, PA  
Wednesday, April 26<sup>th</sup> – Friday, April 28<sup>th</sup>, 2023  
Registration: \$275.00  
Hotel: \$350.00  
Travel: \$150.00  
**Total Cost to the District: \$775.00**
5. Marissa Dreucci, Business Manager  
PASBO Conference, Poconos, PA – Tuesday, March 14<sup>th</sup> – 17<sup>th</sup>, 2023  
Registration covered by Scholarship funds  
Lodging covered by Scholarship funds  
Mileage: \$381.21  
Meals: \$150.00  
**Total Cost to the District: \$531.21**



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6. Anne Stillwagon, Federal Programs Coordinator  
ISP Coordinators Conference  
Monday, January 30<sup>th</sup> – Wednesday, February 1<sup>st</sup>, 2023  
Federal Programs Coordinator (Title One) Conference  
Sheraton Station Square, Pittsburgh, PA  
Registration: \$450.00  
Hotel: \$657.00  
Meals: - \$200.00  
Mileage and Tolls: - \$65.15  
**Total Cost to the District: - \$1,372.15**

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to accept the lawn service agreements from Superior Lawn Care for the following:

- Elementary Center - \$1,788.00 (3 applications)
- Football Field - \$1,388.00 (4 applications)
- High School Complex - \$2,154.00 (3 applications)

**Total cost to the district: \$5,330.00 (increase of \$272 from previous year)**

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve changing the school calendar (Act 80 days) as follows:

- February 13<sup>th</sup>, 2023 – Noon to 7:30 pm – Parent Teacher Conferences  
(Elementary, Middle School and High School Students)
- March 20<sup>th</sup>, 2023 – 7:30 am to 3:00 pm – Act 80 Day

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to accept the pilot agreement to train Lori Kirchner, learning support teacher, on the Read180 program. The program will be utilized at the high school with students 9<sup>th</sup> through 12<sup>th</sup> grade. Cost to the district \$2,600.00.

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the instructional time template for the 2022-2023 school year.

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to accept the agreement for IT-RE, Inc. to purchase 50 Cisco Meraki retired access points from the district in the amount of \$1,205.00

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request from Chad Salisbury on behalf of the Franchise QB Academy, to use the high school or middle school gymnasium for football training on Sunday afternoons from 1:00 pm to 2:00 pm beginning February 12<sup>th</sup> through April 30<sup>th</sup>, 2023. Group II - \$100 fee to be paid prior to usage.

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa  
(Summary: Seven yes. Two absent. Motion carried.)



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Motion by Olexa, second by Devine, to accept the proposed fee structure from Draw Collective to re-bid the secure entrance portion of the HVAC project in the amount of \$12,895.00.

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to elect the following extracurricular staff:

- |    |                               |   |
|----|-------------------------------|---|
| 1. | Mike Shannon                  | Varsity Head Coach, Football (23-24 season) |
| 2. | John Malone                   | Head Coach, Baseball (22-23 season)         |
| 3. | Robert Acklin                 | Head Coach, Track (22-23 season)            |
| 4. | Donald Hartman                | Head Coach, Softball (22-23 season)         |
| 5. | Mandy Hartman                 | Head Coach, Volleyball (23-24 season)       |
| 6. | John Malone and Craig Kordich | Head Coaches, Golf (23-24 season)           |

[Roll Call Vote]

Vote: Yes: Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

(Summary: Six yes. One abstain. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to take 7b and 7c as one with one motion, and one second:

- 7b. To add Lynnette Kurutz to the approved list of substitute employees for the 22-23 school year.  
7c. To add Mark Steven Morgan and Linda Sue Wheatley to the list of approved drivers for the 22-23 school year.

[Roll Call Vote]

Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Henderson to proceed with the Act 93 employee increases for the 2022-2023 school year based on satisfactory evaluations and per contractual language. Increases are retroactive to July 1, 2022.

[Roll Call Vote]

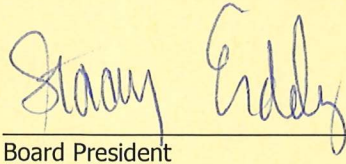
Vote: Yes: Adams, Clingan, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

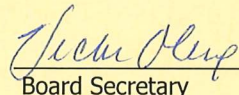
(Summary: Seven yes. Two absent. Motion carried.)

Comments from the Public: None

Motion by Olexa, second by Devine, to move for adjournment of the meeting. All in attendance were in agreement. Absent objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District for the month of January, 2023, held on Tuesday, January 24<sup>th</sup>, 2023, in the board room of the Administrative Building, 142 Constitution Street, Perryopolis, PA, was adjourned at 7:40 p.m.

  
Board President

  
Board Secretary