DRAFT – Unofficial Until Approved
Meeting Minutes 9/24/2015

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Study Session Board meeting on September 24, 2015 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Dr. Peter Livingston, President
Mr. Carlos Ruiz, Board Clerk (absent)
Mr. Steven Auslander, Board Member
Ms. Susan Fry, Board Member
Mr. Jeffrey Neff, Board Member (arrived @ 7:05 p.m.)
Tino Watson, Student Board Member

Administrative Staff:
Ms. Kimberly C. Sharp, Superintendent
Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Ms. Fry seconded; Board Members Dr. Livingston, Mr. Auslander and Ms. Fry voted unanimously and the motion carried.

3. CALL TO THE PUBLIC

The Governing Board did not hold a call to the public during this session.

4. CONSENT AGENDA

Please see the attached.

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Ms. Fry seconded; Board Members Dr. Livingston, Mr. Auslander and Ms. Fry voted unanimously and the motion carried.

5. INFORMATION AND DISCUSSION ITEMS

A. Consideration of Curriculum Mapping Proposal - Ms. Barbara Drummond / Ms. Kim Sharp

Proposal addresses analysis and documentation of current curriculum in TVUSD; creation of a Pacing Calendar; and documentation of Vertical Alignment Grades K-6, subjects all inclusive. Grades 7 and 8 to include Reading and Writing. Consultation services provided by Ms. Barbara Drummond.

Superintendent Sharp stated Ms. Drummond is unable to attend tonight's meeting.

Board members were reminded that they had already been sent Ms. Drummond's proposal to review in advance of this meeting.

This proposal supports efforts toward achieving the Governing Board's District Goal:

2. Maintain and enhance a rigorous and relevant curriculum.

2.3 *Evaluate and develop district-wide curriculum options that prepare students for 21st Century learning and employment aligned with the current Arizona Standards.*

The Administrative team has reviewed and thoroughly discussed this proposal, they feel confident this is the curriculum approach we should take. The high school will be the final piece in the district-wide curriculum alignment.

Ms. Sharp further explained this proposal includes a preliminary budget that we know can be supported. We recognize and acknowledge this proposal is for the first tier/phase, which would assess what TVUSD currently has; map the curriculum in a coherent and usable format; and to determine whether it is vertically aligned to meet all requirements of the Arizona Standards and to ensure an aligned preparation into our Junior High School from both Elementary schools.

The proposal will be a bit of a combination of the proposals reviewed, and it will include all subjects, Grades K to 6, from both Elementary Schools. In large measure, Math at the Junior High has had attention, from Ms. Drummond and the EGJH Math Faculty. We recommend including Writing, grades 7 and 8, in this initial effort.

The following assumptions will help to make this successful:

- Full support from the Governing Board
- Full support from TVUSD Admin Team Leadership
- Communication from these two groups, in a unified message
- Providing a roadmap for what's ahead (i.e., after the assessment, what next?)
- Ensuring this multi-year project sustains any changes in leadership and stands the test of time

Ms. Sharp acknowledged faculty and the Governing Board will be fully informed with timely updates throughout the process.

If board members agree, she recommends alerting other curriculum solicitors that we have made a decision to internally address our curriculum situation, and that we are no longer in the market to purchase curriculum packages in any large-format, commitment driven agreement.

We will continue to develop internally curriculum, and to use TargetEd Curriculum. For the most part – we are putting a spotlight on 'what is', so that we can plan and prepare for 'what do we need to do next.'

Board members unanimously and eagerly support this proposal:
Dr. Livingston expressed how happy he is that we have a structured plan; first to learn where we are and then to develop a deliberate roadmap to what's next – he feels Ms. Drummond is the one to help guide us through this process. This will help our new teachers and will provide guidance for our existing teachers.
Mr. Auslander expressed his frustration over the years and how thrilled he is that this is moving forward.

Ms. Fry expressed her support and the importance of cohesion through the grade levels and schools. She feels this will help bring teachers together by working together toward this common goal. She added this is of the utmost importance to the Governing Board. Additional teacher training at the beginning or end of the school year may be needed – depending on what the mapping will reveal.
Mr. Neff indicated they've (the Governing Board) wanted this for years and he is happy we're moving forward!

Board members agreed that competing curriculum vendors should be notified that we have made a decision to handle our curriculum needs internally and that we are no longer in the market for these services.

B. Website Enhancements – Governing Board page – Ms. Kim Sharp
The Administrative Team and the Governing Board were both asked to respond to questions about the website; in particular, the part that introduces these groups to the public. The Administrative Team decided to include a photo and a brief bio, written in the 1st person, to Ms. Claire Place. This will help the public know who they are contacting. The High School has already moved forward to include this on their website. Teachers are cooperating with creating a uniform look to their contact pages.

The Governing Board discussed what they would like the website page (that introduces Board Members to the public) to look like.

They determined they would do a group photograph and a brief bio. Board members want the Student Board Members to be included in the group photo. The Governing Board Secretary was asked to develop questions for Board Members to answer. From the answers, a brief bio would be developed. Mr. Auslander volunteered to help edit the bios.

6. ACTION ITEMS

A. Fourth Year Math Credit through CTE
Dr. Livingston asked, if JTED funding ends, would we be tied to this Fourth Year Math Credit through CTE? Superintendent Sharp called on TVHS principal Mr. Malis to respond; Mr. Malis said no, we would revert back to our current structure.
MOTION: Mr. Neff made a motion to approve the Fourth Year Math Credit through CTE. Mr. Auslander seconded; with Board Members Dr. Livingston, Mr. Auslander, Ms. Fry and Mr. Neff voting, the motion carried unanimously.

B. Consideration for Out of State Travel – EGJH Choir/Band Trip – Anaheim, CA
Mr. Auslander complimented the Teacher Sponsors who submitted requests for out of state travel consideration for their well written and detailed requests.
MOTION: Mr. Auslander made a motion to approve the out of state travel request for EGJH Choir/Band trip. Mr. Neff seconded; with Board Members Dr. Livingston, Mr. Auslander, Ms. Fry and Mr. Neff voting, the motion carried unanimously.

C. Consideration for Out of State Travel – EGJH Annual CIMI Trip

MOTION: Mr. Auslander made a motion to approve the out of state travel request for EGJH Annual CIMI trip. Mr. Neff seconded; with Board Members Dr. Livingston, Mr. Auslander, Ms. Fry and Mr. Neff voting, the motion carried unanimously.

D. Consideration for Out of State Travel – TVHS Choir/Band Trip – Anaheim, CA
Ms. Fry asked why the return trips are in the evening – in the dark. Her thoughts and preference would be for the Bus drivers to travel during daylight rather than evening. Board members responded that it would be more costly to the students/parents (an extra hotel night and additional meals) and students could potentially miss a full day of school due to travel. It was noted that these trips utilize professional tour coaches to provide safe transportation. Dr. Livingston and Mr. Auslander added they have instructed Teacher sponsors that the Governing Board wants to minimize the number of days students are out of the classroom - but thought Ms. Fry's thoughts and preference should be taken into consideration.
MOTION: Mr. Auslander made a motion to approve the out of state travel request for TVHS Choir/Band trip. Mr. Neff seconded; with Board Members Dr. Livingston, Mr. Auslander, Ms. Fry and Mr. Neff voting, the motion carried unanimously.

7. EXECUTIVE SESSIONS

MOTION: Mr. Neff made a motion to adjourn to Executive sessions pursuant to:
A.R.S. § 38-431.03. (A) (2) Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.
A. Student records, including grades

and

A.R.S. § 38-431.03. (A) (3) Discussion or consultation for legal advice with the attorney or attorneys of the public body.
A. Legal advice concerning a personnel matter and issues involving students and student records
Dr. Livingston seconded; the motion carried unanimously. The Governing Board, Superintendent, TVHS Principal Mr. A.J. Malis adjourned to executive session at 7:33 p.m.

Dr. Livingston read into the record:
All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during this executive session. Failure to comply is a violation of A.R. S. 38-431.03.

The Governing Board reconvened at 9:11 p.m. from Executive session

8. FUTURE AGENDA ITEMS

Policy JK and Regulation JK-RG – Student Discipline
Policy IKF - Graduation Requirements

9. ANNOUNCEMENTS

None

10. ADJOURNMENT

Dr. Livingston adjourned the meeting at 9:12 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

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Peter Livingston, Board President Susan Fry, Board Member

ABSENT _____

Carlos Ruiz, Board Clerk Jeffrey Neff, Board Member

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Steven Auslander, Board Member

Personnel Items - Board Meeting - September 24, 2015

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Certified Resignations						
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Rebecca Pferdeort	Custodian	Replace Robert Chaney	TVHS	1.00	$9.56	9/14/2015
Other Continuations	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Nancy Loschen	Paraprofessional III	Retirement	TVHS	0.80	$10.55	9/29/2015
Ricardo Carino	Custodian	Resignation	TVES	1	$11.07	9/11/2015
Other	Position	Reason	Site	FTE	Wage	Date
Cathaleen Pelayo	Food Service Assistant	Request for Personal Leave of Absence	ACES	0.50	$9.77	9/17/2015
		(LOA from September 17, 2015 to January 3rd, 2016)				
Other New Hires	Position	Reason	Site	FTE	Wage	Date
Cary Cohen	Certified Substitute	New	Varies	Varies	Sub Pay	9/24/2015
Nancy Loschen	Classified Substitute	New	Varies	Varies	Sub Pay	10/1/2015
Paul Bohardt	Certified Substitute	New	Varies	Varies	Sub Pay	9/24/2015
Joel Summer	Certified Substitute	New	Varies	Varies	Sub Pay	9/24/2015

/K. Wick 9/18/2015