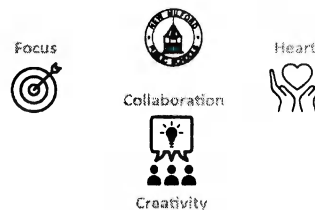


NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
25 Sunny Valley Road, Suite A  
New Milford, Connecticut 06776



BOARD OF EDUCATION  
MEETING NOTICE

**DATE:** April 30, 2024  
**TIME:** 7:00 P.M.  
**PLACE:** Sarah Noble Intermediate School – Library Media Center

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. IDEAL STUDENTS PRESENTATIONS: Litchfield Hills Transition Center and Sarah Noble Intermediate School

4. PTO REPORT

5. STUDENT REPRESENTATIVES REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes:

1. Regular Meeting Minutes March 19, 2024

7. SUPERINTENDENT'S REPORT

8. SUBCOMMITTEE REPORTS

A. Policy

B. Committee on Learning

C. Facilities

D. Operations

9. BOARD CHAIRMAN'S REPORT

10. DISCUSSION AND POSSIBLE ACTION

A. Monthly Reports


1. Budget Position dated March 31, 2024

2. Purchase Resolution: D-781

3. Request for Budget Transfers

B. Policy Recommended for Initial Review

1. 6200 Adult Education

RECEIVED  
TOWN CLERK  
2024 APR 25 P 2:59  
NEW MILFORD, CT  


C. Discussion and possible action regarding non-renewal of non-tenured teacher contracts.

**11. ITEMS OF INFORMATION**

A. Regulation Updates

1. 3240 R Administrative Regulations Regarding Tuition Fees
2. 3451 R Administrative Regulations Regarding Petty Cash Funds
3. 3453 R Administrative Regulations Regarding School Activity Accounts

B. Policy Review Scorecard: Audit Update

A Series Completed

1. 2000—Administration
2. 4000—Personnel
3. 5000—Students
4. 6000—Instruction

C. Series Completed Pending Approval of Policies at April Board of Education Meeting

1. 3000--Business

D. Work in Progress

1. 1325 Advertising and Promotion
2. Review of Series 9000—Board of Education (Bylaws)
3. Ongoing Legislative Updates from Shipman & Goodwin
4. Regulation Development for Some Deleted Policies

E. Employment Report - April 2024

F. Enrollment Report - April 1, 2024

G. NMHS Update

1. Roof
2. Gym Floor

H. Central Office Update

I. Field Trip Report

J. Gifts and Donations

K. April Fundraising Report

L. Excess Cost

**12. Discussion and possible action**

- A. Sherman high school student tuition agreement. Executive session anticipated.
- B. Discussion and possible action regarding a candidate for the position of Assistant Principal for Schaghticoke Middle School. Executive session anticipated.

**13. ADJOURN**

**New Milford Board of Education  
Meeting Minutes  
February 20, 2024  
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mrs. Leslie Sarich Mrs. Tammy McInerney Mr. Tom O'Brien Mr. Dean Barile Mr. Eric Hansell Mrs. Sarah Herring Mr. Brian McCauley
Absent:	

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Matthew Cunningham, Facilities Director Mr. Jeffrey Turner, Technology Director Mrs. Teresa Kavanagh, Director of Human Services Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mr. Antonio Caldereri, Student Representative
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<b>1.</b>	<b>A.</b>	<p><b>Call to Order</b> Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:00 pm by Mrs. Wendy Faulenbach, Chairperson. The Pledge of Allegiance immediately followed the call to order.</p>	<p><b>Call to Order</b> Pledge of Allegiance</p>
<b>2.</b>	<b>A.</b>	<p><b>Public Comment</b> There was none.</p>	<b>Public Comment</b>
<b>3.</b>		<p><b>IDEAL STUDENTS RECOGNITION</b> Dr. Parlato stated she is thrilled to be able to honor Hill and Plain (HPS) and Northville (NES) students that represent Ideal students in our community.</p> <p>Dr. Parlato introduced students, each student read aloud their writing, and then Dr. Parlato presented them with certificates. The following students were recognized at NES:</p> <ul style="list-style-type: none"> <li>● Milo Austin, Mrs. Knowlen's kindergarten class.</li> </ul>	<b>IDEAL STUDENTS RECOGNITION</b>

Meeting Minutes

March 19, 2024

Sarah Noble Intermediate School Library Media Center

		<ul style="list-style-type: none"> <li>• Nora Lathrop, Mr. Mackessy’s 1st grade class.</li> <li>• Hudson Breidster, Mrs. Pilla’s 2nd grade class.</li> </ul> <p>Students recognized from HPS:</p> <ul style="list-style-type: none"> <li>• Carter Lewis, Mrs. Mackey’s kindergarten class.</li> <li>• Luke Benson, Mrs. Kelly’s 1st grade class.</li> <li>• Lily Drew, Mrs. Regan’s 2nd grade class.</li> </ul> <p>Mrs. Faulenbach stated how proud the Board is of their students, families, and staff.</p>	
4.		<p><b>IDEAL VOLUNTEERS RECOGNITION</b></p> <p>Dr. Parlato stated March is national Board of Education (BOE) appreciation month. Dr. Parlato thanked the BOE members for all their hard work and volunteer hours on subcommittees, at school events, and more.</p>	<p><b>IDEAL VOLUNTEERS RECOGNITION</b></p>
5.		<p><b>PTO REPORT</b></p> <p>There was none.</p>	<p><b>PTO REPORT</b></p>
6.		<p><b>STUDENT REPRESENTATIVES REPORT</b></p> <p>Mr. Caldareri stated NES ended February with recognizing bus drivers. They did Jump Rope for Heart on leap day. March is Read Across America. HPS had their first nighttime online reading event. Classes had theme days. The Mayor and the Chief of Police read to classes. SNIS learned about women from history. The third grade went to Sullivan Farm and learned how to make maple syrup. The NMHS musical production, The Little Mermaid, is currently in production, and the high school will be hosting an upcoming blood drive.</p>	<p><b>STUDENT REPRESENTATIVES REPORT</b></p>
7.	A.	<p><b>APPROVAL OF MINUTES</b></p> <p>Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> <li>1. Regular Meeting Minutes February 20, 2024</li> <li>2. Special Meeting Minutes February 20, 2024</li> <li>3. Budget Hearing Meeting Minutes January 17, 18, 24 &amp; 25, 2024</li> </ol>	<p><b>APPROVAL OF MINUTES</b></p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> <li>1. Regular Meeting Minutes February 20, 2024</li> <li>2. Special Meeting Minutes February 20, 2024</li> </ol>

		<p><i>Mrs. Sarich moved to approve the Regular Meeting Minutes February 20, 2024. Seconded by Mrs. Hansell. Vote passed unanimously.</i></p> <p><i>Mrs. Sarich moved to approve the Special Meeting Minutes February 20, 2024. Seconded by Mrs. McInerney. Vote passed 7-0-1 with Mr. Hansell abstaining.</i></p> <p><i>Mrs. Sarich moved to approve the Budget Hearing Meeting Minutes January 17, 18, 24 &amp; 25, 2024. Seconded by Mr. McCauley. Vote passed unanimously.</i></p>	<p>3. Budget Hearing Meeting Minutes January 17, 18, 24 &amp; 25, 2024</p> <p>Motion made and passed to approve the Regular Meeting Minutes February 20, 2024.</p> <p>Motion made and passed to approve the Special Meeting Minutes February 20, 2024.</p> <p>Motion made and passed to approve the Budget Hearing Meeting Minutes January 17, 18, 24 &amp; 25, 2024.</p>
8.		<p><b>SUPERINTENDENT’S REPORT</b>          Dr. Parlato thanked the BOE again for their efforts.</p>	<p><b>SUPERINTENDENT’S REPORT</b></p>
9.	<p><b>A. Policy</b>          Mrs. Sarich stated the Policy Subcommittee is cleaning up the 3000 series. The items for deletion are being moved into other policies or becoming regulation.</p> <p><b>B. Committee on Learning</b>          Mrs. McInerney stated there is a middle school math acceleration update. They are working on refining the process and ensuring a strong foundation for the upper level mathematics classes. Accelerated Math 6 is all 6th grade math and 1/2 of 7th grade math, and 7th grade accelerated math is the second half of 7th grade math and all of 8th grade math. This allows students to take Algebra 1 in 8th grade. Criteria for entering the program is based on work habits, ability to problem solve and more. The subcommittee is working to award HS credit to middle school students taking HS math.</p>	<p><b>SUBCOMMITTEE REPORTS</b>  <b>A. Policy</b></p> <p><b>B. Committee on Learning</b></p>	

	<p>An A/B survey is done every other year with the exception of Covid. The data is assessed by the district and the goal is to build on previous measurements post-Covid. The survey is happening over the next few months, during advisory, and results will be shared in the fall.</p> <p>The Pathways program now has seven pathways under construction. The focus is to have students make connections from HS to post HS opportunities. Each student enrolled in Pathways will be in Freshman Academy. The district is working with businesses for partnership and internship opportunities, which includes the introduction of a CNA program.</p> <p><b>C. Facilities</b>  Mr. O’Brien stated all ongoing issues are on Items of Information and Mr. Cunningham will speak to those. Last year the Board made a capital withdrawal for security improvements. Mr. O’Brien thanked Mr. Cunningham for the update on the security improvement progress. Due to the pandemic, the state is pushing for HVAC improvements. Mr. O’Brien thanked Mr. Cunningham for being ahead of things, so when the state releases grants the district is ready to apply. Mr. O’Brien stated he had a productive meeting today with the Mayor and Director of Public Works to discuss capital needs.</p> <p><b>D. Operations</b>  Mr. Hansell stated the motion for the \$150,000 capital reserve withdrawal is in addition to an already existing \$100,000. It’s an unfunded government mandate for HVAC evaluations.</p> <p>There are a lot of tech infrastructure updates happening. It’s great to see constant improvement happening, especially with many things being done through the E-Rate fund, giving a 60% savings.</p>	<p><b>C. Facilities</b></p> <p><b>D. Operations</b></p>
<p><b>10.</b></p>	<p><b>BOARD CHAIRMAN’S REPORT</b>  Mrs. Faulenbach stated the budget has gone through Town Council and will be sent on to Board of Finance (BOF). The BOE works as a unit and</p>	<p><b>BOARD CHAIRMAN’S REPORT</b></p>

	<p>everyone gives a tremendous amount of time. Mrs. Faulenbach appreciates all the board members. She continues to keep up meetings regarding capital projects and there are many moving parts with Facilities. She appreciates all the meetings that have been happening and is anticipating the contract negotiations in the summer.</p>	
<p><b>11.</b></p>	<p><b>A. DISCUSSION AND POSSIBLE ACTION</b></p> <p><b>Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated February 29, 2024</b></li> <li><b>2. Purchase Resolution: D-780</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <p><b>Budget Position dated February 29, 2024:</b>  Mr. McCauley stated the life span of the turf field was said to be 10 years, but at nine years in, they look in good shape. Mrs. Faulenbach stated she believes it has a longer life span. Dr. Parlato stated the ongoing maintenance helps extend its life.</p> <p>Mr. Giovannone stated the legal services line will need a transfer. It is not overdrawn, but will be once outstanding legal bills come through. The turf field is at \$528,840, before the town contribution of \$100,000. She was advised that it would occur. Mrs. Faulenbach reminded the board of the funding commitment by both parties when the field's were approved and indeed that is happening.</p> <p>Mrs. McInerney asked what is contributing to legal going over budget. Mrs. Faulenbach explained it's hard to budget. The number is based on previous years, but depending on hearings that happen, day to day reach out, disciplinary actions, facility issues, and more, it can go over what was budgeted.</p> <p><b>Purchase Resolution: D-780:</b>  Mr. Giovannone stated this reflects purchases over \$5,000 and have to do with addressing tech needs.</p> <p><b>Request for Budget Transfers:</b>  Mr. Giovannone stated there is one for consideration. It is using the Five Year Capital</p>	<p><b>DISCUSSION AND POSSIBLE ACTION</b></p> <p><b>A. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated February 29, 2024</b></li> <li><b>2. Purchase Resolution: D-780</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol>

	<p>Money that was set aside for Chromebooks and reallocating it to purchase smart boards.</p> <p><i>Mr. Hansell moved to approve monthly reports: Budget Position dated 02/29/24; Purchase Resolution: D-780; and Request for Budget Transfers. Seconded by Mr. McCauley. Vote passed unanimously.</i></p> <p><b>B.</b></p> <p><b>Capital Reserve Withdrawal - Additional HVAC Evaluation Funds</b></p> <p>Mrs. Faulenbach stated this is an additional request on top of the original request. Mr. McCauley added that it is an unfunded mandate, and a need for this district. Mrs. Faulenbach noted New Milford is fortunate to have the funds to do it.</p> <p>Mr. O’Brien asked what the breakdown is of the two withdrawals. Mrs. Faulenbach stated it was \$100,000, and now an additional \$150,000, for a total of \$250,000. Mr O’Brien asked if it covers the study. Mr. Cunningham answered that it covers the study to ensure the district can meet compliance for the state, but does not cover how to remedy issues they find. There will be a need to have a company come out to do flow testing. After asking other districts, the cost is in line with the size of New Milford’s school district.</p> <p>Mrs. Faulenbach added that this will still have to go on to Town Council and BOF.</p> <p><i>Mr. Hansell moved to approve the Capital Reserve Withdrawal - Additional HVAC Evaluation Funds. Seconded by Mr. McCauley. Vote passed unanimously.</i></p> <p><b>C.</b></p> <p><b>Policies Recommended for Initial Review</b></p> <ol style="list-style-type: none"> <li><b>1. 1330 Policy Regarding Use of School Facilities</b></li> <li><b>2. 3160 Board Budget Procedures and Line Item Transfers</b></li> </ol>	<p>Motion made to approve monthly reports: Budget Position dated 02/29/24; Purchase Resolution: D-780; and Request for Budget Transfers. Motion passed unanimously.</p> <p><b>B. Capital Reserve Withdrawal - Additional HVAC Evaluation Funds</b></p> <p>Motion made to approve Capital Reserve Withdrawal - Additional HVAC Evaluation Funds. Vote passed unanimously.</p> <p><b>C. Policies Recommended for Initial Review</b></p> <ol style="list-style-type: none"> <li><b>1. 1330 Policy Regarding Use of School Facilities</b></li> <li><b>2. 3160 Board Budget Procedures and Line Item Transfers</b></li> </ol>
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	<p><b>24. 3542.45 Vending Machines</b></p> <p><i>Mr. Hansell moved to approve Policies Recommended for Deletion as reflected in the agenda. Seconded by Mr. O’Brien. Vote passed unanimously.</i></p>	<p><b>17. 3524.11 Hazardous Material in School</b>  <b>18. 3532.1 Liability Insurance</b>  <b>19. 3541.23 Bus Contractor</b>  <b>20. 3541.313 Routes and Services/Transportation</b>  <b>21. 3541.44 Transportation/Use of Private Automobiles on School Trips</b>  <b>22. 3542.31 Free or Reduced Price Lunches</b>  <b>23. 3542.42 Cafeterias—Handling of School Lunch Funds</b>  <b>24. 3542.45 Vending Machines</b></p> <p>Motion made to approve Policies Recommended for Deletion as reflected in the agenda. Motion passed unanimously.</p>
<p><b>12.</b></p>	<p><b>A. ITEMS OF INFORMATION Regulation Updates</b></p> <ol style="list-style-type: none"> <li><b>1. 1330 R Administrative Regulation (Appendix 1) Regarding Use of School Facilities</b></li> <li><b>2. 3280 R Administrative Regulations Regarding Gifts, Grants and Bequests to the School District</b></li> <li><b>3. 6161 R Administrative Regulations Regarding Textbook Selection and Approval</b></li> </ol> <p>No Discussion.</p> <p><b>B. Employment Report March 2024</b></p>	<p><b>ITEMS OF INFORMATION</b></p> <p><b>A. Regulation Updates</b></p> <ol style="list-style-type: none"> <li><b>1. 1330 R Administrative Regulation (Appendix 1) Regarding Use of School Facilities</b></li> <li><b>2. 3280 R Administrative Regulations Regarding Gifts, Grants and Bequests to the School District</b></li> <li><b>3. 6161 R Administrative Regulations Regarding Textbook Selection and Approval</b></li> </ol> <p><b>B. Employment Report</b></p>

Meeting Minutes

March 19, 2024

Sarah Noble Intermediate School Library Media Center

	<p>Mrs. Kavanaugh stated she is interviewing for an Assistant Principal position at SMS. She attended a UConn career fair. Mr. McCauley asked if the Employment Report could add candidates' experience. Mrs. Kavanaugh answered she would add that for next month.</p> <p><b>C.</b> <b>Enrollment Report - March 1, 2024</b> No discussion.</p> <p><b>D.</b> <b>NMHS Update</b></p> <ol style="list-style-type: none"><li><b>1. Roof</b></li><li><b>2. Gym Floor</b></li></ol> <p><b>Roof:</b> Mr. Cunningham stated he is still waiting for the bonding company to communicate to the town a solution regarding the fasteners and clips. He spoke to Greenwood regarding the nagging leaks that have been documented. Mrs. Faulenbach asked if Greenwood would come out to take care of the leaks. Mrs. McInerney added she is worried about signing off on the project since there could be more leaks with heavier rain. Mr. Cunningham replied that the project has not been signed off on yet, Greenwood would come back out, and you typically get a year on labor and a couple of years on materials once it is complete as warranty.</p> <p>Mrs. McInerney asked what the time frame is to fix the leaks. Mr. Cunningham stated he is not getting a lot of communication from Greenwood, now that the weather is getting better they will need to meet on site. He has been sending them pictures and documenting everything. Mrs. Faulenbach added that the town is aware of the situation. Mrs. McInerney asked if the leaks are in areas that can affect students. Mr. Cunningham stated no, there is a small leak that occurs in one classroom but it is not disruptive. Mr. Barile asked if the project was already fully paid for. Mrs. Faulenbach stated no, it is in a holding pattern financially. Mr. Barile noted that if they try to source another company to fix the leaks, it's likely they will not want to inherit these</p>	<p><b>C. Enrollment Report</b></p> <p><b>D. NMHS Update</b></p> <ol style="list-style-type: none"><li><b>1. Roof</b></li><li><b>2. Gym Floor</b></li></ol>
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	<p>mistakes. Mr. O'Brien asked if it is the same persistent leaks. Mr. Cunningham stated it is.</p> <p><b>Gym Floor:</b>  Mr. Cunningham stated he will have a final rendering in the next Facilities meeting.</p> <p><b>E. Central Office Update:</b>  Mrs. Faulenbach stated even though there is no update, this will remain a topic we need to work on. Mrs. McInerney mentioned that the Board asked for this to be a short term project. Mrs. Faulenbach noted that there is a need to get through more pressing projects right now, such as the roof and oil tank. Mrs. McInerney added that a permanent offer for Central Office was on the table and it was turned down. Mrs. Faulenbach promised they will keep revisiting it.</p> <p><b>F. Sarah Noble Oil Tank</b>  Mr. Cunningham stated Weston and Sampson sent a compliance plan to DEEP. The oil has been removed and the tank is not hooked up to anything. There are two options: abandon in place or remove the tank. Mr. Cunningham believes it will be abandoned in place given the amount of work to remove it.</p> <p><b>G. Field Trip Report</b>  Dr. Parlato clarified WGI stands for Winter Color Guard.</p> <p><b>H. Gifts and Donations</b>  Dr. Parlato stated there were none.</p> <p><b>I. March Fundraising Report</b>  No discussion.</p> <p><b>J. NMHS/SMS Pathways Update</b>  Ms. Hollander stated they are working to give students exposure to possible careers with work-based experiences. Dr. Parlato stated the district is working with WestConn to offer courses that will allow students to receive WestConn credit,</p>	<p><b>E. Central Office Update</b></p> <p><b>F. Sarah Noble Oil Tank</b></p> <p><b>G. Field Trip Report</b></p> <p><b>H. Gifts and Donations</b></p> <p><b>I. March Fundraising Report</b></p> <p><b>J. NMHS/SMS Pathways Update</b></p>
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		<p>at a fee of \$60/class. She is working with WestConn right now to see which courses align best with their syllabus. Those credits will transfer to any colleges that accept WestConn credits. The teachers have to meet a certain level. Mrs. Herring asked if this will add to the teachers' workload. Dr. Parlato stated it would be a course on a teacher's schedule, not an extra course.</p> <p>Mrs. Olson gave out pencils, explaining they are to bring awareness to neurodiversity.</p>	
<b>13.</b>	<b>A.</b>	<p><b>DISCUSSION AND POSSIBLE ACTION</b>  <b>Discussion and possible action regarding proposed new cooperative agreement concept with Sherman Board of Education and consideration of attorney-client privileged communication regarding same. Executive session anticipated.</b></p> <p><i>Mr. McCauley moved to enter into Executive Session for discussion and possible action regarding proposed new cooperative agreement concept with Sherman Board of Education and consideration of attorney-client privileged communication regarding same. Seconded by Mr. Hansell. Vote passed unanimously.</i></p> <p><i>The Board entered Executive Session at 8:08pm.</i></p> <p><i>The Board returned from Executive Session at 8:44pm.</i></p>	<p><b>DISCUSSION AND POSSIBLE ACTION</b>  <b>A. Discussion and possible action regarding proposed new cooperative agreement concept with Sherman Board of Education and consideration of attorney-client privileged communication regarding same. Executive session anticipated.</b></p> <p>Motion made to enter into Executive Session for discussion and possible action regarding proposed new cooperative agreement concept with Sherman Board of Education and consideration of attorney-client privileged communication regarding same. Motion passed unanimously.</p>
<b>14.</b>		<p><b>ADJOURN</b>  <i>Mr. O'Brien moved to adjourn the meeting at 8:44 p.m. Seconded by Mr. Barile. Vote passed unanimously.</i></p>	<p><b>ADJOURN</b>          Motion made to adjourn the meeting at 8:44 p.m. Motion passed unanimously.</p>

**New Milford Board of Education**  
**Meeting Minutes**  
**March 19, 2024**  
**Sarah Noble Intermediate School Library Media Center**

Respectfully submitted:

A handwritten signature in blue ink, appearing to read 'Tammy McInerney', is written over a light blue grid background.

Tammy McInerney  
Secretary  
New Milford Board of Education



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	31,945,654	0	31,945,654	20,729,612	10,666,151	549,891	98.28%
100'S	SALARIES - NON CERTIFIED	10,270,703	-123,202	10,147,502	6,948,364	2,575,950	623,187	93.86%
200'S	BENEFITS	11,919,826	0	11,919,826	9,239,961	2,295,837	384,028	96.78%
300'S	PROFESSIONAL SERVICES	4,190,999	100,766	4,291,765	2,728,324	837,069	726,372	83.08%
400'S	PROPERTY SERVICES	966,567	0	966,567	555,600	165,757	245,210	74.63%
500'S	OTHER SERVICES	10,646,901	22,435	10,669,336	7,130,919	2,944,452	593,966	94.43%
600'S	SUPPLIES	2,785,432	0	2,785,432	1,709,265	770,586	305,581	89.03%
700'S	CAPITAL	117,648	0	117,648	76,515	18,119	23,015	80.44%
800'S	DUES AND FEES	95,448	0	95,448	95,248	0	200	99.79%
900'S	REVENUE	-2,213,525	0	-2,213,525	-1,291,229	0	-922,296	58.33%
<b>GRAND TOTAL</b>		<b>70,725,653</b>	<b>0</b>	<b>70,725,653</b>	<b>47,922,579</b>	<b>20,273,920</b>	<b>2,529,155</b>	<b>96.42%</b>

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	536,509	0	536,509	243,738	0	292,771	45.43%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,252,122	0	2,252,122	1,513,472	738,650	0	100.00%
51202	SALARIES - NON CERT - SUBSTITUTES	984,000	0	984,000	855,072	128,928	0	100.00%
51210	SALARIES - NON CERT - SECRETARY	2,214,497	0	2,214,497	1,501,393	611,720	101,384	95.42%
51225	SALARIES - NON CERT - TUTORS	260,695	-22,435	238,260	120,003	29,606	88,651	62.79%
51240	SALARIES - NON CERT - CUSTODIAL	2,002,422	0	2,002,422	1,431,783	564,259	6,380	99.68%
51250	SALARIES - NON CERT - MAINTENANCE	1,001,597	0	1,001,597	647,945	243,495	110,157	89.00%
51285	SALARIES - NON CERT - TECHNOLOGY	524,386	0	524,386	348,380	152,162	23,844	95.45%
51336	SALARIES - NON CERT - NURSES	494,475	-100,766	393,709	286,578	107,131	0	100.00%
<b>TOTAL</b>		<b>10,270,703</b>	<b>-123,202</b>	<b>10,147,502</b>	<b>6,948,364</b>	<b>2,575,950</b>	<b>623,187</b>	<b>93.86%</b>

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	635,016	0	635,016	421,257	0	213,759	66.34%
52201	BENEFITS - MEDICARE	547,443	0	547,443	393,795	0	153,648	71.93%
52300	BENEFITS - PENSION	1,025,142	0	1,025,142	1,025,142	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	34,650	0	34,650	33,156	0	1,494	95.69%
52810	BENEFITS - HEALTH INSURANCE	9,044,200	0	9,044,200	6,826,614	2,217,586	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	66,308	38,692	0	100.00%
52830	BENEFITS - LIFE INSURANCE	128,000	0	128,000	89,103	38,897	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	384,586	662	15,127	96.22%
<b>TOTAL</b>		<b>11,919,826</b>	<b>0</b>	<b>11,919,826</b>	<b>9,239,961</b>	<b>2,295,837</b>	<b>384,028</b>	<b>96.78%</b>



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	31,945,654	0	31,945,654	20,729,612	10,666,151	549,891	98.28%
51200	NON-CERTIFIED SALARIES	10,270,703	-123,202	10,147,502	6,948,364	2,575,950	623,187	93.86%
52000	BENEFITS	11,919,826	0	11,919,826	9,239,961	2,295,837	384,028	96.78%
53010	LEGAL SERVICES	265,000	0	265,000	259,719	42,381	-37,100	114.00%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	30,575	0	44,425	40.77%
53200	PROFESSIONAL SERVICES	2,458,546	100,766	2,559,312	1,530,173	550,853	478,286	81.31%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	2,595	0	105	96.11%
53210	TIME & ATTENDANCE SOFTWARE	11,500	0	11,500	4,129	236	7,135	37.95%
53220	IN SERVICE	113,450	0	113,450	48,512	2,185	62,753	44.69%
53230	PUPIL SERVICES	610,783	0	610,783	296,992	222,061	91,730	84.98%
53300	OTHER PROF/ TECH SERVICES	37,910	0	37,910	7,184	4,650	26,076	31.22%
53310	AUDIT/ACCOUNTING	43,313	0	43,313	43,313	0	0	100.00%
53500	TECHNICAL SERVICES	223,047	0	223,047	177,714	570	44,763	79.93%
53530	SECURITY SERVICES	231,700	0	231,700	217,567	14,133	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,050	0	118,050	109,852	0	8,198	93.06%
54101	CONTRACTUAL TRASH PICK UP	81,720	0	81,720	72,018	9,702	0	100.00%
54301	REPAIRS & MAINTENANCE	483,287	0	483,287	334,196	79,793	69,298	85.66%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	0	1,700	0	100.00%
54303	GROUNDS MAINTENANCE	12,200	0	12,200	3,948	200	8,052	34.00%
54310	GENERAL REPAIRS	39,070	0	39,070	11,362	8,396	19,312	50.57%
54320	TECHNOLOGY RELATED REPAIRS	43,163	0	43,163	16,926	10,257	15,980	62.98%
54411	WATER	68,195	0	68,195	34,837	31,758	1,600	97.65%
54412	SEWER	14,300	0	14,300	14,300	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	222,932	0	222,932	68,013	23,950	130,969	41.25%
55100	PUPIL TRANSPORTATION - OTHER	220,595	0	220,595	167,592	35,579	17,424	92.10%
55101	PUPIL TRANS - FIELD TRIP	23,000	0	23,000	14,278	3,825	4,898	78.71%
55110	STUDENT TRANSPORTATION	5,931,003	0	5,931,003	3,818,849	1,980,618	131,536	97.78%
55200	GENERAL INSURANCE	315,645	22,435	338,080	338,080	0	0	100.00%
55300	COMMUNICATIONS	26,396	0	26,396	26,396	0	0	100.00%
55301	POSTAGE	32,700	0	32,700	10,520	21,692	489	98.51%
55302	TELEPHONE	44,342	0	44,342	44,342	0	0	100.00%





EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	8,339	2,000	-2,339	129.24%
55505	PRINTING	28,810	0	28,810	7,493	8,470	12,847	55.41%
55600	TUITION - TRAINING	30,000	0	30,000	1,038	0	28,963	3.46%
55610	TUITION - PUBLIC PLACEMENTS	1,265,684	0	1,265,684	900,209	107,448	258,027	79.61%
55630	TUITION - PRIVATE PLACEMENTS	2,676,461	0	2,676,461	1,784,586	783,106	108,770	95.94%
55800	TRAVEL	44,265	0	44,265	9,198	1,714	33,353	24.65%
56100	GENERAL INSTRUCTIONAL SUPPLIES	175,426	0	175,426	93,517	30,823	51,086	70.88%
56110	INSTRUCTIONAL SUPPLIES	423,105	0	423,105	275,102	32,465	115,539	72.69%
56120	ADMIN SUPPLIES	32,418	0	32,418	11,966	1,267	19,185	40.82%
56210	NATURAL GAS	241,956	0	241,956	146,941	95,015	0	100.00%
56220	ELECTRICITY	1,028,987	0	1,028,987	491,922	529,496	7,569	99.26%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	226,856	0	226,856	225,999	857	0	100.00%
56260	GASOLINE	40,294	0	40,294	20,935	6,776	12,584	68.77%
56290	FACILITIES SUPPLIES	332,728	0	332,728	268,329	45,274	19,125	94.25%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	6,098	770	9,607	41.69%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	0	12,719	503	96.19%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	2,861	4,457	18,128	28.76%
56410	TEXTBOOKS	25,979	0	25,979	17,257	2,640	6,082	76.59%
56411	CONSUMABLE TEXTS	82,838	0	82,838	70,215	3,260	9,362	88.70%
56420	LIBRARY BOOKS	67,171	0	67,171	51,091	4,205	11,875	82.32%
56430	PERIODICALS	13,981	0	13,981	10,481	0	3,500	74.96%
56460	WORKBOOKS	1,000	0	1,000	27	0	973	2.70%
56500	SUPPLIES - TECH RELATED	33,300	0	33,300	16,525	563	16,213	51.31%
57340	COMPUTERS	48,624	0	48,624	43,890	0	4,734	90.26%
57345	INSTRUCTIONAL EQUIPMENT	61,524	0	61,524	25,892	18,040	17,592	71.41%
57400	GENERAL EQUIPMENT	3,000	0	3,000	2,233	79	688	77.06%
57500	FURNITURE & FIXTURES	4,500	0	4,500	4,500	0	0	100.00%
58100	DUES & FEES	95,448	0	95,448	95,248	0	200	99.79%
<b>EXPENDITURE TOTAL</b>		<b>72,939,178</b>	<b>0</b>	<b>72,939,178</b>	<b>49,213,808</b>	<b>20,273,920</b>	<b>3,451,451</b>	<b>95.27%</b>



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,752,489	0	-1,752,489	-1,125,250	0	-627,239	64.21%
43105	MEDICAID REIMBURSEMENT	-68,425	0	-68,425	-78,880	0	10,455	115.28%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-9,270	0	-45,730	16.85%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-12,829	0	-15,122	45.90%
44800	REGULAR ED TUITION	-143,800	0	-143,800	-35,000	0	-108,800	24.34%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	0	0	-34,660	0.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	-10,000	0	-8,400	54.35%
44861	PARKING PERMIT FEES	-27,800	0	-27,800	-20,000	0	-7,800	71.94%
<b>REVENUE TOTAL</b>		<b>-2,213,525</b>	<b>0</b>	<b>-2,213,525</b>	<b>-1,291,229</b>	<b>0</b>	<b>-922,296</b>	<b>58.33%</b>

<b>GRAND TOTAL</b>	<b>70,725,653</b>	<b>0</b>	<b>70,725,653</b>	<b>47,922,579</b>	<b>20,273,920</b>	<b>2,529,155</b>	<b>96.42%</b>
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<b>BOE Capital Reserve Acct #43020000-10101</b>	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS Move	-150,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
Approved by BoF - 5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Fiscal Year End 22/23 Deposit	1,568,696
<b>*TOTAL AS OF 3/31/24</b>	<b>4,627,494</b>

<b>Turf Field Replacement Acct Contributions #43020000-10130</b>	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 22/23 FYE BALANCE	100,000
<b>TOTAL AS OF 3/31/24</b>	<b>628,840</b>

\*DOES NOT REFLECT PAYMENT OF 2023 OR 2024 BOE PORTION OF ESG PROJECT



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
5 YEAR CAPITAL	FACILITIES	CONSULTING ENGINEERING SERVICES	HVAC EVALUATIONS - STARTUP MONEY	\$ 100,000.00	53204
5 YEAR CAPITAL	IT	DELL MARKETING	POWEREDGE R660 SERVERS (4 UNITS)	\$ 45,628.40	57340
GENERAL	SPED	SOLIANT HEALTH INC	REGISTERED BEHAVIOR TECHNICIAN 3/11 THROUGH 6/7	\$ 36,000.00	53200
GENERAL	SPED	ACES	TUITION FOR 1 STUDENT THROUGH END OF YEAR	\$ 27,094.86	55630
5 YEAR CAPITAL	IT	TANGENT COMPUTER	EMAIL ARCHIVING APPLIANCE	\$ 22,800.00	57340
GENERAL	SPED	NAME WITHHELD	PER MEDIATION TUITION SETTLEMENT FOR 1 STUDENT	\$ 20,000.00	55630
5 YEAR CAPITAL	FACILITIES	NORTHEASTERN COMMUNICATIONS	PROVIDE & INSTALL SLR5700 REPEATER AT NMHS	\$ 18,513.23	56999
GENERAL	DOI	CURRICULUM ASSOCIATES	PROFESSIONAL LEARNING SESSIONS - DEPARTMENT OF INSTRUCTION	\$ 15,400.00	53220
5 YEAR CAPITAL	FACILITIES	HULL ALARMS	ALARM WORK AT NMHS	\$ 14,937.94	56999
5 YEAR CAPITAL	FACILITIES	NORTHEASTERN COMMUNICATIONS	PROVIDE & INSTALL SLR5700 REPEATER AT SMS	\$ 14,767.74	56999
5 YEAR CAPITAL	FACILITIES	HULL ALARMS	ALARM WORK AT SNIS	\$ 14,350.92	56999
<b>GRANT</b>	<b>SPED</b>	<b>STEPPING STONES GROUP</b>	<b>NURSE COVERAGE AT SNIS FOR 6 WEEKS</b>	<b>\$ 14,280.00</b>	<b>55500</b>
<b>GRANT</b>	<b>SPED</b>	<b>EDADVANCE</b>	<b>CO-TEACHING PROFESSIONAL DEVELOPMENT 23/24 SCHOOL YEAR</b>	<b>\$ 12,000.00</b>	<b>53220</b>
GENERAL	NMHS	ALL-STAR TRANSPORTATION	23/24 YEARLY - SPRING ATHLETIC TRANSPORTATION	\$ 10,000.00	55100
GENERAL	SPED	PAULA GRAYSON	PSYCH EVALS FOR 2 STUDENTS	\$ 8,000.00	53230
GENERAL	FACILITIES	FAT CITY SCREEN PRINT	FACILITIES UNIFORM ORDER	\$ 7,218.54	56292
5 YEAR CAPITAL	FACILITIES	DRF LOCKSMITH	NMHS WEIGHT ROOM DOOR SERVICE WITH LABOR	\$ 6,152.00	54301
GENERAL	SPED	MORGAN CLINICAL	TRANSITION ASSESSMENT FOR 1 STUDENT	\$ 6,000.00	53230

ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)



BUDGET TRANSFER REQUESTS

#	DETAIL			FROM (-)			TO (+)		
	REASON	AMOUNT	LOCATION	ORG	OBJ	LOCATION	ORG	OBJ	
DISTRICT-1	TO COVER THE AMOUNT WE ARE EXPECTING TO EXCEED THE CURRENT YEAR BUDGET BY (THROUGH JUNE 30TH) UNDER LEGAL SERVICES WITH SAVINGS THE DISTRICT IS REALIZING THROUGH COPIER CONTRACT AND TONER	\$37,100.00	DISTRICT	BGZ22343	54420 LEASE / RENTAL	DISTRICT	BAZ25043	53010 LEGAL SERVICES	
DISTRICT-2	TO COVER THE AMOUNT WE ARE EXPECTING TO EXCEED THE CURRENT YEAR BUDGET BY (THROUGH JUNE 30TH) UNDER ADVERTISING WITH SAVINGS THE DISTRICT IS REALIZING IN THE GASOLINE FUEL BUDGET	\$3,000.00	DISTRICT	BSG10015	56260 GASOLINE	DISTRICT	BAZ23143	55400 ADVERTISING	

#	DETAIL			FROM (-)			TO (+)		
	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT	

### **Adult Education**

The Board recognizes that education is a lifelong process. Therefore, the Board of Education shall establish and maintain a program of adult education classes. (or shall provide for participation in a program of adult classes for its adult residents through a cooperative arrangement with another school district or with a cooperating eligible entity or with a regional service center.) The adult education program shall be open to all residents over age 17, not attending any public or private elementary, middle or senior high school. A student who is under age 17 and a parent may attend adult education classes if the parent's request is approved by the Board. The program shall offer a variety of subjects to serve civic, cultural, vocational, and avocational needs of the community. Course offerings shall be determined by response to courses previously given and by newly arising needs and interests, subject to limitations of the plant, personnel and equipment. The District, as permitted by statute, shall determine the minimum number of weeks per semester the adult education program will operate. Certified counseling staff shall be provided to assist adult education program students with educational and career counseling.

A student enrolled in a District public school in a full-time program of study may enroll in an adult education activity provided the student receives the approval of the Principal of the school in which he/she is enrolled in a full-time program or such student is enrolled in an adult education activity as part of an alternative educational opportunity during a period of expulsion.

Classes shall be made available at fees to be established by the Board of Education. No tuition shall be charged for residents who enroll in adult classes for elementary (basic skills) and high school completion, Americanization and United States citizenship and English for adults with limited English proficiency. Other courses may be provided in any subject included in District schools, including adult literacy, parenting skills, and vocational education and any other subject or activity only when the number of interested adults is sufficient to form a class of proper size, and when a qualified teacher, adequate facilities and appropriate supervision can be made available. In addition, college preparatory classes may be offered for adults who have earned a high school diploma or its equivalent and require postsecondary developmental education that will enable such adults to enroll directly in a program of higher education, as defined in C.G.S. 10a-34, at an institution of higher education upon completion of such classes. A fee may/shall be charged for these classes.

The District shall grant an adult education diploma to those adult education program participants who have satisfactorily completed a minimum of twenty-six (26) adult education credits, of which not fewer than four shall be in English; not fewer than four in mathematics; not fewer than four in social studies, including one in American History and at least one-half credit course in civics and American government; not fewer than three in science; and not fewer than two in the arts, vocational education, technology, or transitions courses. The remaining nine credits shall be in elective courses.

The District, in determining the satisfactory completion of needed credits for an adult education diploma, shall award, subject to any State Board of Education regulations:

1. Credit for experiential learning, including:
  - a. Not more than two non-required credits for military experience, including training;
  - b. Not more than one vocational education non-required and one required or not more than two non-required credits for occupational experience, including training; and
  - c. Not more than one non-required credit for community service or a vocational skill.
2. Credit for successful completion of courses taken for credit at state-accredited institutions, including public and private community colleges, technical colleges, community-technical colleges, four-year colleges and universities and approved public and private high schools and technical high schools;
3. Up to six credits for satisfactory performance on subject matter tests demonstrating prior learning competencies; and
4. Up to three credits for independent study projects, provided no more than one such credit shall be applied to each required subject area.

### **Adults in Day Secondary School Programs**

Adults who are residents of the school district may enroll in day classes at the high school level on a space available basis. The selection of classes available to adults will be determined by the high school Principal, in consultation with the Superintendent. A registration fee will be charged and applications will be processed through the Assistant Principal or designee and Guidance Offices of the high school. Adults enrolled in day secondary classes will abide by all student rules and regulations established by the high school.

**Legal Reference:** Connecticut General Statutes

10-67 Adult education-definitions

10-69 Adult education (as amended by PA 03-100 and PA 11-126)

10-71 State grants for adult education programs.

10-73a Adult education

10-73b Grants for adult education services of programs conforming to state plan.

10-73c Basic adult education programs.

10-233d Expulsion of students

P.A. 96-244 An Act Concerning Technical Revision to the Education Statutes

P.A. 97-290 An Act Enhancing Choices and Opportunities

P.A. 03-102 An Act Concerning Adult Education and Workforce Development

P.A. 13-121 An Act Concerning Adult Education and Transition to College

Title II - Workforce Investment Act (WIA), Public Law 105-220

Approved:

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

**Exhibit A**

Board of Education Meeting – April 30, 2024

Non-Renewal of Non-Tenured Teacher Contracts

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>
Anderek, Jaclyn	Teacher – Grade 1	Northville Elementary School	June 30, 2024
Mannion, Kathy	Interventionist	Northville Elementary School	June 30, 2024
Ready, Annette	Teacher, Grade 4	Sarah Noble Elementary School	June 30, 2024
Ribeiro-Garcia, Maria	Teacher – Bilingual	Schaghticoke Middle School	June 30, 2024



### **Administrative Regulations Regarding Tuition Fees**

The New Milford Board of Education may permit students from other school districts to attend local schools when they can be accommodated in existing classes. The students or their sending district shall pay a tuition fee to be established annually by the Board of Education. The Board may establish separate tuition rates for elementary and secondary schools. The administration will provide students applying for admission in any given year with an estimated rate with the provision that tuition will be adjusted based on budgetary approval. Non-resident students who are eligible for special education and related services or other school districts, as the case may be, will be charged at a rate equal to a pro-rata share of the costs of their program.

#### **I. Individual, Non-Resident Students**

Non-resident students who seek admission to the New Milford Public Schools outside of a tuition agreement with a sending board of education as set forth in Section II below may be accepted under the following conditions:

1. A non-resident student shall apply to be admitted in writing to the Superintendent and shall state the reason for seeking admission, with a description of the applicant's proposed academic program.
2. The parent/guardian (or student age eighteen or older) will provide complete records for the student. Such records will include grades, discipline records, medical records, special education records, test results, and any additional information requested by the Superintendent or his or her designee.
3. The student shall be interviewed for admission by the Assistant Superintendent, who will make a thorough review of the student's records, consult with the building Principal, and make a recommendation to the Superintendent. The Superintendent shall decide upon the admission of the student. The Superintendent may admit a student only if space is available.
4. Prior to his or her recommendation to the Superintendent, the Assistant Superintendent may require the student to undergo any testing deemed necessary.
5. The student shall be capable of performing at or above grade level or in an established program of the New Milford Public Schools. In determining whether the student can be accommodated in an existing program, the Assistant Superintendent, prior to his or her recommendation, may refer the matter to the district-wide special education supervisor who may, in turn, consult with a planning and placement team. The supervisor or PPT will forward a report to the Assistant Superintendent.
6. Tuition must be paid in advance four times per year in September, December, March and May as a condition of continued enrollment, and such tuition shall be prorated for admission beginning after the start of the school year. In the event a

student withdraws from the New Milford Public Schools, tuition for the semester in progress will not be refunded.

7. Courses for New Milford students will be scheduled before those of tuition students.
8. A student may continue as a tuition student from year to year unless notified in writing by the Superintendent of Schools that attendance will be terminated.
9. A certified staff member whose child has been admitted to the New Milford Public Schools shall pay 50% of the established tuition rate. Tuition shall be made in equal payments four times per year in September, December, March and May as a condition of continued enrollment.

In the event of a dispute concerning the student's education, the written decision of the Board of Education concerning such education shall be final. A non-resident student's continued enrollment in the New Milford Public Schools will be contingent upon compliance with all academic and disciplinary requirements, satisfactory academic progress, satisfactory behavior, and the availability of staff and resources.

Only the board of education, acting at its sole discretion, may waive tuition.

## **II. Tuition Students Sent By Other Boards Of Education**

The Board of Education, at its discretion, may enter into an agreement with another local or regional Board of Education to accept such local or regional Board's ninth through twelfth grade students on a tuition basis. Prior to entering into an agreement to accept such students, the superintendent of schools shall file with the Board of Education a written recommendation on the enrollment of students based on the following factors:

1. The impact on Boards of Education currently having an arrangement with the New Milford Board of Education.
2. The proposed method of transporting tuition students.
3. The impact on resident students.
4. Impact on staffing and instructional materials.
5. Impact on facilities.
6. Information regarding student educational placement.
7. Any other factors deemed relevant.

After the Board has tentatively approved the acceptance of students under the jurisdiction of another Board of Education, the Superintendent shall submit to the Board for approval a proposed written agreement establishing the terms and conditions (including tuition charges) under which students from another jurisdiction will be enrolled in the New Milford Public Schools.

## **III. Student Conduct**

Nonresident students attending the New Milford Public Schools will be governed by the same student discipline and behavior policies applicable to resident students. Nonresident attendance is a privilege and not a right. Accordingly, such attendance may be revoked upon recommendation of the Superintendent of Schools and approval by the Board of Education upon a finding that the

student has violated the applicable school code of conduct.

#### **IV. Transportation**

Nonresident students enrolled in the New Milford Public Schools, pursuant to this policy, must make their own transportation arrangements at their own cost and expense. Upon acceptance for attendance, students over the age of eighteen, or parents or guardians shall inform the Principal of New Milford High School, or his or her designee, of their intended daily transportation arrangements and shall likewise inform the Principal or designee whenever there is a need to change such arrangements.

#### **V. Extracurricular Activities**

Nonresident students shall be responsible for paying any fees, costs or expenses associated with participation in New Milford Public Schools' athletics, field trips, extracurricular activities, or the administration of the SAT, ACT, AP, or any other examinations to the same extent as New Milford resident students.

#### **VI. Special Education/Section 504**

Any nonresident student accepted into the New Milford Public Schools who requires special education services or Section 504 accommodations, or who after admission is considered to be a candidate for special education services or Section 504 accommodations, shall not be referred to a New Milford Public Schools planning and placement team or 504 team, but shall be referred to the planning and placement team or 504 team in the community where the student would otherwise be attending school for all special education decisions. The New Milford Board of Education will not be responsible for any special education or Section 504 costs of nonresident students unless required by law.

#### **VII. Homeless Students**

Notwithstanding any other provision of this policy to the contrary, New Milford resident students who are forced to temporarily live outside of the District due to an incident of homelessness may remain enrolled in the New Milford Public Schools without being required to pay tuition in accordance with state and federal law.

Legal Reference: Connecticut General Statutes

- 10-33 Tuition in towns in which no high school is maintained.
- 10-35 Notice of discontinuance of high school service to nonresidents.
- 10-55 Pupils to attend regional school.
- 10-220 Duties of Boards of Education.
- 10-253 School privileges for children in certain placements, nonresident children and children in temporary shelters.

United States Code

42 U.S.C. §11301 et seq. McKinney-Vento Homeless Assistance Act

Regulation approved:

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

**Administrative Regulations Regarding Petty Cash Funds**

In order to facilitate minor purchases, the Superintendent shall establish a small, petty cash fund not to exceed \$250.00 in each school as well as for the central administrative office. Expenditures against the fund must be carefully itemized by the Principals. After a budget item is exhausted, no expenditures against this item may be made even from the petty cash fund, unless a line-item transfer is authorized under Board of Education policy #3160—Board Budget Procedures and Line Item Transfers.

Legal Reference: Connecticut General Statutes

7-392 Making of audits and filing of statements  
10-237 School activity funds

Regulation approved:

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

## **Administrative Regulations Regarding School Activity Accounts**

### **School Activity Accounts**

Administrative regulations regarding the administration of school activity funds is the responsibility of the Superintendent. All activity within these funds should be directed towards promoting the general welfare, education and morale of the student body and financing the normal legitimate extra-curricular activities of various school organizations. Each activity fund or organization should have a clear statement of purpose on file. The statement of purpose should address the raising and spending of funds. Insofar as possible, funds should be used to benefit those students who contributed to the accumulation of the funds or for those activities for which funds were collected or accumulated.

The procedures below represent best practices in managing student activity accounts and funds.

### **Account Classifications**

Listed below are the account classifications within School Activity Accounts:

1. Activity Specific (Adult Ed., Building Use, Medical Expense, Summer School, etc.)
2. Scholarship & Awards
3. Student Organizations
4. School Enterprises
5. General

### **Establishing an Account**

All bank accounts must be listed with the District's Fiscal Services Office. Before any new account is opened or established an "Application for Establishing a New Activity Account" must be submitted to the District's Fiscal Services Office. (Application form is attached.) This information will serve as the basis for requesting a resolution from the Board of Education authorizing the account.

### **Revenue/Receipts**

Revenue or income may be generated from a number of sources including athletics, class activities, club activities, collections from students and/or parents, concessions, donations, dues, fees, fund raising, etc. The proper recording of all revenue is an essential part of accounting for activity funds. Receipt control procedures shall include but not be limited to the following:

- a. Funds should be turned in to the school Principal or his/her designee within 24 hours of receipt.
- b. Pre-numbered receipt forms, written promptly upon receipt of the funds, should be used to

account for all funds. Each receipt should bear the name of the specific account (Student Council, Class of 2004, Mrs. Smith's Boston field trip, etc.) for which it is intended. The source of funds being presented for deposit should also be identified (dance ticket sales, class dues, field trip, gate receipts, etc.). Some type of a "proof of cash" should accompany all deposits (140 tickets @ \$3.00 = \$420.00 or 220 candy bars @ \$0.75 = \$165.00). This is especially relevant for ticket sales and fundraising activities.

- c. Receipts should be posted to a "Receipts Ledger" on a daily basis.
- d. All checks to be deposited in an activity account are to be endorsed immediately upon receipt with a restricted endorsement (For Deposit Only Account 000X).
- e. All money collected shall be placed in a locked and secure area for safe keeping prior to making the bank deposit.
- f. Bank deposits are to be made on a regular basis. (Daily if needed depending upon the volume of activity). In no case should funds be left in a building over weekends or holidays.

### **Disbursements**

All disbursements or expenditures should be made via pre-numbered checks, which shall serve as the basis for making an entry recording the disbursement. A "Disbursement Ledger" shall be maintained for all expenditures or withdrawals. In most instances a check register will serve this purpose. All accounts shall require at least two (2) signatures for expenditures or withdrawals. This pertains to savings as well as checking accounts. At least one (1) signature must be from the building level (usually the Building Principal) and one from the Central Office (usually someone in the Fiscal Services Office).

- a. In no instance may activity funds be used for any purpose that represents an accommodation, loan or credit to any person.
- b. Invoices bearing signatures certifying receipt of goods or services must support disbursements. In instances when an invoice might not be readily available (i.e. deposit or admission fee), other sufficient documentation must be presented or accompany the request for disbursement.
- c. Accuracy of prices, extensions and totals should be checked prior to payment.
- d. Payments should not be made off of statements or copies of invoices.
- e. If a reimbursement is being made for a direct purchase, an invoice or cash register receipt should accompany it. If such an item is not available, a signed statement acceptable to the signatory must be provided. This statement must include a complete description of the transaction.
- f. Under NO circumstance is a district employee to be paid directly from an activity account for any type of service.
- g. When a disbursement is made, the invoice or other supporting documentation should be marked "Paid" and then filed in an appropriate manner.

### **Other**

The following procedures are also essential for proper accounting of activity funds:

- a. Appropriate subsidiary ledgers/accounts are to be maintained for any general type account/fund so as to insure that funds are being expended by the activity and/or students who have raised the funds.

- b. Bank statements are to be reconciled on a monthly basis. The end of each month will serve as the cut-off date for reconciling the bank statement and the related activity account(s).
- c. A monthly report should be submitted to the Fiscal Services Office. The reports should include:
1. Opening balance (start of month)
  2. All receipts/revenue for month
  3. All expenditures/withdrawals for month
  4. Closing balance (end of month)
  5. A copy of the most recent bank statement should be submitted for each account. (For checking accounts, a copy of the current bank reconciliation should be submitted.)
  6. Reports should be submitted no later than the 15<sup>th</sup> of the month for the month preceding.
- d. The appropriate advisor/officer of each organization for which an account is maintained should receive a report at least twice each fiscal year.
- e. The Director of Fiscal Services shall have the responsibility and authority to implement all policies, procedures and rules pertaining to the supervision and administration of all activity accounts within the district.
- f. All accounts are subject to municipal audit. In addition, the Fiscal Services Office will implement such internal checks and procedures as deemed necessary to insure compliance with applicable procedures and policies.

Regulation approved:

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut



NEW MILFORD PUBLIC SCHOOLS

**EMPLOYMENT REPORT**

Regular Meeting of the Board of Education  
New Milford, Connecticut  
April 30, 2024

A. Personnel

**Certified Staff – Appointments**

None

**Certified Staff – Resignations/Retirements**

1. **Gary Hewitt**, Business Teacher at New Milford High School. Effective June 30<sup>th</sup>, 2024. Salary \$95,765 annually. Leaving for personal reasons.

**Non-Certified Staff and Licensed Staff – Appointments**

1. **Margaret Angeletti**, ELL Tutor (Part Time) at Sarah Noble Intermediate School. Effective April 22<sup>nd</sup>, 2024. Salary \$17 hourly. New to budget.
2. **Justin Bell**, Night Custodian at New Milford High School. Effective April 22<sup>nd</sup>, 2024. Salary \$26.08 hourly. Replacing Z.Schmanskey who transferred to Sarah Noble Intermediate School.
3. **Devisa Kolami**, Computer Tech. 1 at Hill and Plain Elementary School(0.5) and Northville Elementary School (0.5). Effective April 22<sup>nd</sup>, 2024. Salary \$22.59 Hourly. Replacing A.Simmons.
4. **Sherry Landry**, ParaEducator at Schaghticoke Middle School. Effective April 22<sup>nd</sup>, 2024. Salary \$17.48 hourly. Replacing D. Flynn.
5. **Maroli Ortega Gomez**, General worker at New Milford High School. Effective March 30<sup>th</sup>, 2024. Salary \$15.69 hourly. Replacing C.Colby.
6. **Ashley Roldan**, Night Custodian at Schaghticoke Middle School. Effective April 22<sup>nd</sup>, 2024. Salary \$26.08 hourly. Replacing H.Andujar.

7. **Michael Schiavo**, Bookkeeper/ Secretary to Accounts Payable at Central Office. Effective April 1<sup>st</sup>, 2024. Salary \$21.60 Hourly. Replacing C.Coelho who became Bookkeeper/ Secretary to Payroll.
8. **Robert Soto**, Night Custodian at Sarah Noble Intermediate School. Effective April 22<sup>nd</sup>, 2024. Salary \$26.08 Hourly. Replacing T. Ochoa who transferred to Schaghticoke Middle School.
9. **Linda Worden**, Food Service General Worker at Sarah Noble Intermediate School. Effective April 22<sup>nd</sup>, 2024. Salary \$15.69 Hourly. Replacing P.Labreak .
10. **Laura Zambenardi**, ParaEducator at Hill and Plain Elementary School. Effective April 22<sup>nd</sup>, 2024. Salary \$17.48 hourly. Replacing S.Ledeboer.

### **Non-Certified Staff and Licensed Staff – Resignations/Retirements**

1. **Kimberly Hannigan**, Secretary to the Assistant Principals at Schaghticoke Middle School. Salary \$19.11 hourly. Effective April 12<sup>th</sup>, 2024. Will be pursuing career outside of education.
2. **Susan Ludwig**, Bookkeep/Secretary to Food Services at Northville Elementary School. Salary \$28.10 hourly. Effective May 3<sup>rd</sup>, 2024. Will be pursuing career outside of education.
3. **Jessica Morfea**, ParaEducator for the EXCEL Program at Northville Elementary School. Salary \$17.48 hourly. Effective April 22<sup>nd</sup>, 2024. Will be taking a position in another district.
4. **Edward Murphy**, Maintainer II – Plumber, District Wide. Salary \$30.85 hourly. Effective March 15, 2024. Leaving for personal reasons.
5. **Adam Simmons**, Computer Tech. I, 0.5 FTE Hill and Plain Elementary School and 0.5 FTE Northville Elementary School. Salary \$23.47 hourly. Effective April 5<sup>th</sup>, 2024. Will be taking a position in another district.

### **Adult Education Staff – Appointments**

**None**

### **Adult Education Staff – Resignations/Retirements**

**None**

**Coaching Staff – Appointments**

**None**

**Coaching Staff – Resignations/ Retirements**

1. **Al Tolomeo**, Boys Basketball Head Coach at New Milford High School.  
Effective April 2<sup>nd</sup>, 2024.



# New Milford Enrollment Matrix By School

Date: April 1, 2024

NES	Actual 6/1/23	Proj 23-24	Actual 04/01/24	Proj Variance
PK	56	53	52	-1
K	139	140	133	-7
1	134	135	136	1
2	128	134	135	1
<b>Totals</b>	<b>457</b>	<b>462</b>	<b>456</b>	<b>-6</b>

HPS	Actual 6/1/23	Proj 23-24	Actual 04/01/24	Proj Variance
PK	48	55	39	-16
K	117	117	123	6
1	120	112	120	8
2	105	120	117	-3
<b>Totals</b>	<b>390</b>	<b>404</b>	<b>399</b>	<b>-5</b>

Actual 6/1/23	Tot Proj 23-24	Actual 04/01/24	Proj Variance
104	108	91	-17
256	257	256	-1
254	247	256	9
233	254	252	-2
<b>847</b>	<b>866</b>	<b>855</b>	<b>-11</b>

SNIS	Actual 6/1/23	Proj 23-24	Actual 04/01/24	Proj Variance
3	252	254	233	-21
4	262	257	260	3
5	250	260	265	5
<b>Totals</b>	<b>764</b>	<b>771</b>	<b>758</b>	<b>-13</b>

SMS	Actual 6/1/23	Proj 23-24	Actual 04/01/24	Proj Variance
6	281	250	241	-9
7	255	278	279	1
8	286	252	256	4
<b>Totals</b>	<b>822</b>	<b>780</b>	<b>776</b>	<b>-4</b>

NMHS	Actual 6/1/23	Proj 23-24	Actual 04/01/24	Proj Variance
9	293	296	307	11
10	334	299	298	-1
11	302	339	314	-25
12	308	304	290	-14
<b>Totals</b>	<b>1237</b>	<b>1238</b>	<b>1209</b>	<b>-29</b>

	Actual 6/1/23	Actual 04/05/23	Proj 23-24	Actual 04/01/24	Proj Variance	Actual Variance
PK-2	847	845	866	855	-11	8
SNIS	764	763	771	758	-13	-6
SMS	822	828	780	776	-4	-46
NMHS	1237	1231	1238	1209	-29	-28
<b>Totals</b>	<b>3670</b>	<b>3667</b>	<b>3655</b>	<b>3598</b>	<b>-57</b>	<b>-72</b>

LHTC total = 19

# NEW MILFORD PUBLIC SCHOOLS



## Facilities Subcommittee Report

**April 9, 2024**

### **Items for Information and Discussion**

#### **A. NMHS Updates**

##### **1. NMHS Woodshop HVAC**

Hawley Construction has ordered the new dust collector and it has a tentative ship date of mid-May. Coordination for work will be scheduled closer to that arrival date.

##### **2. Roof Project**

A solution for addressing the missing fasteners and clips is still being developed. Leaks still persist in some isolated areas. Greenwood is aware and continues to make site visits to address them.

##### **3. Belfor Restorations**

Belfor Restoration has completed all remediation work associated with the fire of July 2022.

##### **4. Gym Floor**

A rendering of the NMHS gym floor has been brought to this meeting for review.

#### **B. Sarah Noble Oil Tank**

A compliance plan to address the CT DEEP notice of violation was submitted by Weston & Sampson on behalf of the schools. All oil has been removed from the tank and scope work is being developed for the permanent closure of that underground stage tank.

### **C. Central Offices**

The next step would be to pursue the services of an A & E firm to conduct a feasibility study including site analysis.

Approved Field Trip April 2024

	A	B	C	D	E	F	G	H	I
1	<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
2	NMHS	11-12	05/02/24	Thursday	42	2	Lincoln Technical Institute	0	0.00 (provided by LT)
3	NMHS	9-12	5/9/24	Thursday	40	2	CT Manufacturing Careers Roadshow (coach bus)	0	0.00 (Perkins)
4	HPS	2	5/14 & 5/15/24	Tues/Wed	98	18	SNIS (Grade 2 Transition) (school bus)	0	\$0.00
5	SMS	6	5/20/24	Monday	14	1	SNIS Presentation to 5th graders (school bus)	0	\$0.00
6	NES	1	5/24/24	Friday	140	29	Pratt Center (school bus)	0	0.00 (PTO)
7	NMHS	10-12	4/3/25	Thursday	20	3	Paris France	2	\$3,800.00
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Approved Field Trip April 2024

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## APRIL 2024 FUNDRAISING REPORT

DEPT	EVENT	FUNDS USE
<b><u>NMHS</u></b>		
NHS	Dodgeball Tournament	Scholarship for Graduating Senior
FHS	Selling of "Ice Cups" to Dunk a Staff	Senior Scholarship
Unified Buddies	Sale of Bracelets	Senior Scholarship
Key Club	Easter Egg Hide/Hunt	Senior Scholarship
NHS	Collect Items for Mothers/Babies	Donate to Camella's Cupboard
Class of 2025	Movie Night on Stadium Field	Funds for Senior Events/Prom
Dance Team	Dance Clinic	Team Uniforms/Costumes
<b><u>HPS</u></b>		
HPS-PTO	Spring Fling Concession Stand	Family Fun Nights/Teacher Grants



Office of Fiscal Services & Operations  
25 Sunny Valley Road, Suite A  
New Milford, Connecticut 06776

Item of Information 4D  
Operations Sub-Committee

April 2024

**TO: Dr. Janet Parlato, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: April 1, 2024**  
**RE: Excess Cost**

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The Special Education Excess Cost grant reimburses school districts for the reasonable costs of special education for a student who lives in the district that exceed 4.5 times the district's average per pupil expenditures for the preceding year.

The first of two payments was received during the month of March 2024 in the amount of \$1,125,250. The first of two payments usually constitutes roughly 75% of the total we receive in any given fiscal year. With that said, projected out, we are anticipated to come short of the budget amount for the current 23/24 year for this item which is \$1,752,489 by \$252,154.

This is only a projected shortfall as of April 1, 2024 and not guaranteed. If this shortfall becomes a reality, operational savings in Special Education Tuition is currently healthy enough to absorb it via object codes 55610 & 55630 on the Budget Position Listing.

The second and final payment for the current fiscal year is usually received during the first half of the month of May. Once that second and final payment is received I will provide a revised memo at that time that captures the entire year of reimbursements related to Special Education Excess Cost.

*Sincerely,*  
*Anthony J. Giovannone*  
*Director of Fiscal Services and Operations*