

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, October 22, 2024
10:00 AM – Cooperative Office

<https://us02web.zoom.us/j/89399606194?pwd=kMu1OaN5b6oprAMilXes4Tzrb054Bl.1>

Meeting ID: 893 9960 6194

Passcode: 343863

AGENDA

1. Call to Order
2. Consent Agenda
 - A. Minutes
 - B. Resignations
 - C. New Hires
 - D. Next Meeting: Tuesday, November 26, 2024, 10:00 AM BVEC Office
3. Public Comment-
4. Correspondence/Communications-none
5. Board Action- none
6. Information and Discussion
 - A. Threat Assessment Training
 - B. Continuation of Special Education Trainings
 - C. IDEA B Grant Applications
 - D. CSCT/School Based Mental Health Financial Overview
7. Adjourn

BVEC Monthly Finance Review

September, 2024

% Year 10%

	Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 00 Transportation					
Beginning Reserve	\$ 8,879				
Revenue	\$ -	\$ 57,045	(57,045)		
Expenditures	\$ 5,604	\$ 58,045	52,441	10%	using \$1000 of reserve, excess carry over for fund
Gain/Loss	\$ (5,604)	\$ (1,000)	\$ (4,604)		Timing, Districts billed January and June
Ending Reserve	\$ 3,275				

	Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 04 Retirement					
Beginning Reserve	\$ 220,986				
Revenue	\$ -	\$ 284,456	(284,456)		
Expenditures	\$ 10,324	\$ 284,456	274,132	4%	
Gain/Loss	\$ (10,324)	\$ -	\$ (10,324)		Timing of county reimbursements
Ending Reserve	\$ 210,662				

	Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 15 Mental Health					
Beginning Reserve	\$ 285,772				
Revenue	\$ 350,796	\$ 1,273,040	(922,244)		
Match Reimbursements	\$ 63,934	\$ 445,564	381,630		
Expenditures	\$ 186,473	\$ 1,094,362	907,889	17%	
Gain/Loss	\$ 100,389	\$ (266,886)	\$ 367,275		
Ending Reserve	\$ 386,161				

BVEC Monthly Finance Review

September, 2024

% Year 10%

	Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 15 Special Education					
Beginning Reserve	\$ 355,393				
Carry Over	\$ 184,780				
Revenue	\$ 8,664	831,498	(822,834)		
IDEA Allocations to Districts	\$ -	497,574	497,574		
Expenditures	\$ 80,201	276,473	196,272	29%	
Gain/Loss	\$ (71,537)	\$ 57,451	\$ (128,988)		
Ending Reserve	\$ 279,984				

	Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 15 Preschool					
Beginning Reserve	\$ -	\$ -			
Carry Over	\$ 549	549			
Revenue	\$ -	29,336	(29,336)		
IDEA Allocation to Darby	\$ -	6,786	6,786		
Expenditures	\$ 3,872	(6,786)	(10,658)	-57%	New keypad entry and fire alarm crash bars \$2500, Carpet Cleaning \$320; CPR Training \$130
Gain/Loss	\$ (3,872)	\$ 29,336	\$ (33,208)		
Ending Reserve	\$ -				

	Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 32 Special Education					
Beginning Reserve	\$ 224,792				
Revenue	\$ 77,472	891,544	(814,072)		
Expenditures	\$ 108,737	1,054,425	945,688	10%	Timing Districts aren't billed until January
Gain/Loss	\$ (31,265)	\$ (162,881)	\$ 131,616		
Ending Reserve	\$ 193,527				

SB Mental Health Update - Board Copy
September, 2024

Team	Actual Monthly Expenditures	Actual Monthly Revenue	Month Over/(Under)	Actual Expenditures Year to Date	Actual YTD Revenue	YTD Over/(Under)	Comments
Darby Elementary	16,343	31,960	15,617	31,802	51,525	19,723	
Darby Secondary	8,300	3,703	(4,596)	15,349	3,898	(11,452)	minimal summer program; new Therapist
Darby Match Reimbursements	2,602		(2,602)	21,045		(21,045)	
Darby Schools	\$ 27,245	\$ 35,663	\$ 8,417	\$ 68,196	\$ 55,422	\$ (12,773)	
Florence Elementary	13,558	18,221	4,663	21,957	20,756	(1,201)	new therapist
Florence Secondary	6,833	4,969	(1,863)	13,977	5,944	(8,033)	minimal summer program; new Therapist
Florence Match Reimbursements	738		(738)	11,669		(11,669)	
Florence Schools	\$ 21,129	\$ 23,191	\$ 2,062	\$ 47,603	\$ 26,700	\$ (21,104)	
Lone Rock	\$ 8,669	\$ 1,254	\$ (7,415)	\$ 16,770	\$ 1,595	\$ (15,175)	outpatient therapy; new Therapist
Stevensville Elementary	11,356	10,621	(735)	19,904	15,688	(4,216)	new Therapist
Stevensville Secondary	12,588	11,108	(1,480)	20,632	14,519	(6,114)	new Therapist
Stevensville Match Reimbursements	1,301		(1,301)	14,153		(14,153)	
Stevensville Schools	\$ 25,225	\$ 21,729	\$ (3,496)	\$ 54,689	\$ 30,206	\$ (24,483)	
Victor Elementary	11,966	17,639	5,673	25,008	24,808	(200)	
Victor Secondary	10,870	8,672	(2,198)	20,434	15,198	(5,236)	new Therapist
Victor Match Reimbursements	2,864		(2,864)	16,867		(16,867)	
Victor Schools	\$ 25,718	\$ 26,211	\$ 493	\$ 62,310	\$ 40,006	\$ (22,303)	
Total	\$ 107,986	\$ 108,048	\$ 62	\$ 249,768	\$ 153,930	\$ (95,838)	MH Prog Mgr Retirement/Summer Program Losses

Team	Total Students	Medicaid	HMK	Private Insurance	Self Pay/Sliding Fee	Date	Superintendent Signature	% Medicaid
Darby Elementary	22	17	1	3	1			77%
Darby Secondary	18	13	1	2	2			72%
Darby Schools	40	30	2	5	3			75%
Florence Elementary	15	11	1	3				73%
Florence Secondary	12	6	1	4	1			50%
Florence Schools	27	17	2	7	1			63%
Lone Rock	14	8	3	2	1			57%
Stevensville Elementary	13	9		2	2			69%
Stevensville Secondary	17	11	1	4	1			65%
Stevensville Schools	30	20	1	6	3			67%
Victor Elementary	20	18	1	-	1			90%
Victor Secondary	19	14	2	3	-			74%
Victor Schools	39	32	3	3	1			82%
Total	150	107	11	23	9			71%

SBMH Program Supervisor Signature/Date

Director Signature/Date

10/18/24
08:42:04

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 10/24

Page: 1 of 3
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
12011	100872 NORTHWESTERN ENERGY	127.39					
6	10/01/24 ELECTRICITY	77.67		115 12 456-2600		412	777
8	GAS	39.21		115 12 456-2600		411	777
10	TAXES	10.51		115 12 456-2600		412	777
12012	395 TOWN OF STEVENSVILLE	213.55					
1	10/01/24 Water Base Rate	57.39		115 12 456-2600		421	777
3	Water Over Base Rate	7.75		115 12 456-2600		421	777
4	WATER BOND	7.30		115 12 456-2600		421	777
6	Capital Water	12.00		115 12 456-2600		421	777
7	SEWER Base Rate	31.35		115 12 456-2600		421	777
10	Sewer Bond	15.75		115 12 456-2600		421	777
11	Capital Sewer	9.40		115 12 456-2600		421	777
12	PM Past due check not received	68.29		115 12 456-2600		421	777
13	late fee prior month check not	4.32		115 12 456-2600		421	777
12013	90 DARBY PUBLIC SCHOOL	11,047.12					
Match Reimbursement 2024 October for Sept 2024 billing							
1	10/01/24 Match Reimbursemnt Oct 2024	11,047.12		115 8 160-2144		800	3
12014	134 FLORENCE-CARLTON SCHOOL	4,128.10					
atch Reimbursement 2024 October for Sept 2024 billing							
1	10/01/24 Match Reimbursement 10/24	4,128.10		115 8 160-2144		800	3
12015	359 STEVENSVILLE PUBLIC SCHOOLS	6,414.36					
atch Reimbursement 2024 October for Sept 2024 billing							
1	10/01/24 Match Reimbursement 10/24	6,414.36		115 8 160-2144		800	3
12016	404 VICTOR PUBLIC SCHOOLS	7,550.06					
atch Reimbursement 2024 October for Sept 2024 billing							
1	10/01/24 Match Reimbursement 10/24	7,550.06		115 8 160-2144		800	3
12017	101398 MAJESTIC BUS SERVICE, INC	5,604.53					
ROUTE TRANSPORTATION COSTS October 2024							
1	10/01/24 PS Transportation Jun 24	5,604.53		110 1 280-2700		513	

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
12018	101394 KIRK L. CREWS, M.D.	639.00					
	C SCT Medical Director 24-25						
1	10/01/24 Medical Director Aug 2024	639.00*		115 8 160-2144		330	3
12020	100975 ACROTEC INC.	75.00					
	update treatment plan verbiage 8/3/24						
	create duplicate client report 9/23/24						
1	8303 10/01/24 BVEC ER programming	75.00		115 6 160-2144		330	3
12021	101541 BITTERROOT LAUNDRY & CLEANERS	78.41					
	MAT RENTAL September 2024						
1	153296 09/30/24 PS MAT RENTAL Sep 24	49.37*		115 1 456-1000		430	777
2	Office mat rental Sep 24	29.04*		115 12 456-2500		430	777
12022	39 BITTERROOT STAR	31.25					
	Preschool ads for substitute para Sept 2024						
1	9196 10/01/24 Ads for PS teacher sub/para	31.25*		182 1 280-2500		540	20
12023	97 DENNING, DOWNEY & ASSOCIATES P.C.	3,650.00					
	ASB #75 OPEB						
1	17608 10/02/24 GASB #75 OPEB	3,650.00*		115 12 456-2315		330	777
12024	101582 PACIFIC SOURCE ADMINISTRATORS	96.50					
	Health Insurance Cobra Administration						
1	40380 10/01/24 Health Insurance Cobra Adminis	25.00		115 8 160-2144		260	3
2	Health Insurance Cobra Adminis	25.00*		182 3 280-2150		260	3
3	COBRA Initial Notices	46.50		115 8 160-2144		260	3
12025	101537 ROCK CREEK TELETHERAPY	743.82					
	PT Services Sep 2024						
1	2007 PT Services Sep 2024	743.82*		115 4 456-2160		320	777
12026	101347 BMO FINANCIAL GROUP	3,537.14					
	PCard transactions Oct 2024 035976						
2	Preschool Supplies	392.00*		115 1 456-1000		610	777
41	Speech Supplies	7.65*		115 3 456-2150		610	777
42	Darby Ele CSCT	125.06		115 31 160-2144		610	3
43	Florence Ele CSCT	10.98		115 33 160-2144		610	3
47	Stevi HS CSCT	22.68		115 44 160-2144		610	3
49	Victor HS CSCT	140.32		115 46 160-2144		610	3
53	Internet	169.98		115 12 456-2500		531	777
54	Offsite Storage CSCT	75.00		115 8 160-2144		451	3

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
55	Office Solutions - copier	113.48		115 12 456-2500		550	777
62	offsiite storage BVEC	75.00		115 12 456-2600		451	777
90	Office Supplies	166.15*		115 12 456-2600		610	777
95	Zoom Subscription	82.95		115 8 160-2144		650	3
96	Phones	203.79		115 12 456-2500		531	777
97	PO Box Renewal	246.00		115 12 456-2500		532	777
98	Toner Cartridge Speech	49.99*		115 3 456-2150		610	777
99	Amazon Web Svcs-Big Sistah	264.97		115 8 160-2144		535	3
104	CASII Traing Ashely Baugus	199.00*		115 8 160-2144		581	3
108	Indeed Recruiting	120.00		115 8 160-2144		545	3
115	MY MASP membership	60.00*		115 2 456-2140		810	777
116	MASP Conf PL	80.00*		115 2 456-2140		581	777
117	OT license/memberships	358.00*		115 4 456-2160		810	777
119	OT supplies	216.14*		115 4 456-2160		610	777
120	Late Fee - lost check	29.00		115 12 456-2500		610	777
121	New Chair PS Teacher	329.00*		115 1 456-1000		610	777
12027	296 PAULA LAMPI	11.00					
	Lunch Per Diem for 9/7/24 MASP Fall Conference						
1	09/27/24 Lunch Per Diem	11.00*		115 2 456-2140		582	777
12028	101583 LEAH HAPKE	100.00					
	Fingerprint reimbursement LH						
1	09/18/24 Fingerprint reimb	100.00		115 8 160-2144		545	3
12029	101544 GAVLAK PLUMBING AND HEATING	250.00					
	BVEC Office and PS - check for water leak based on water usage on October Water bill						
1	0 10/16/24 BVEC water leak check	250.00		115 12 456-2600		440	777
# of Claims 18		Total: 44,297.23	# of Vendors 18				