

**Williamsburg County School Board of Trustees**  
**Regular Board Meeting Minutes**  
**Monday, November 27, 2017 – 6:00 P.M.**  
**Board/Staff Development Meeting Room**  
**423 School Street - Kingstree, South Carolina**

**Members Present:** Rev. Alfred Darby, Dr. Linwood Cooper, Mrs. Gladys Dorsey, Mr. James Dukes, Jr., Rev. William C. Henryhand, Sr., Mr. Joseph Lee, Ms. Angela McClary-Rush, Ms. Barbara McKenzie, and Dr. Kerry Singleton

**Others Present:** Ms. Carrie C. Brock, Mrs. Roberta Cumbee, Mr. Michael Barrineau, Dr. Kenneth Burgess, Ms. Cynthia Brown, Mr. James Carraway, Dr. Myron Davis, Mrs. Wendy Fulton, Ms. Bonita Glover, Dr. Gwendolyn Harris, Mr. Ray James, Ms. Bonnie King, Mrs. Berlinda Mack, Mrs. Priscilla McClary, Ms. Vermelle McCrea, Dr. Brian McKnight, Mrs. Claire Murdoch, Ms. Renee Wiley, Attorney Vernie Williams, Ms. Teresa Womble, Ms. Ernestine Young, and Mrs. Bonnie Grimsley

The meeting was called to order by the Chair, Rev. Alfred Darby.

**Moment of Silence**

Rev. Darby acknowledged school district employees, and the families of school district employees, who died during the month of November 2017. He expressed sympathy, on behalf of the school district, to all bereaved families. He then asked all persons to observe a Moment of Silence.

**Pledge of Allegiance**

All persons were asked to recite the Pledge of Allegiance.

**Adoption of Agenda**

A motion was made by Ms. Barbara McKenzie and seconded by Dr. Kerry Singleton to adopt the agenda. The motion was carried unanimously, (9-0).

**Election of Board Officers**

Attorney Vernie Williams opened the floor for nominations for Board Chair.

A motion was made by Mr. Joseph Lee and seconded by Dr. Linwood Cooper to elect Rev. Alfred Darby as Board Chair.

A motion was made by Mr. Joseph Lee and seconded by Dr. Kerry Singleton to close the nominations. The motion was carried unanimously, (9-0).

Rev. Alfred Darby was elected Board Chair by acclamation.

A motion was made by Dr. Kerry Singleton and seconded by Ms. Barbara McKenzie to elect Dr. Linwood Cooper as Board Vice-Chair.

The Chair asked for additional nominations for Board Vice-Chair. There were none.

The Chair called for the vote on the motion to elect Dr. Linwood Cooper Board Vice-Chair. The motion was carried unanimously, (9-0). Dr. Linwood Cooper was elected Board Vice-Chair.

A motion was made by Mr. James Dukes, Jr. and seconded by Rev. William C. Henryhand, Sr. to elect Mrs. Gladys Dorsey as Board Secretary.

The Chair asked for additional nominations for Board Secretary. There were none.

The Chair called for the vote on the motion to elect Mrs. Gladys Dorsey as Board Secretary. The motion was carried unanimously, (9-0). Mrs. Gladys Dorsey was elected Board Secretary.

A motion was made by Rev. Alfred Darby and seconded by Dr. Kerry Singleton to elect Mr. Joseph Lee as Board Parliamentarian. The motion was carried unanimously, (9-0). Ms. Joseph Lee was elected Board Parliamentarian.

### **Public Comment**

Ms. Renee B. Wiley, Certified Prevention Specialist, from the Williamsburg County Department on Alcohol and Drug Abuse, addressed the Board with services that the organization can provide to the school district, to educate students in prevention, intervention, and treatment of alcohol and drug abuse. She provided handouts, gave a brief synopsis, and answered questions from the Board.

### **Approval of Minutes**

A motion was made by Ms. Barbara McKenzie and seconded by Mr. James Dukes, Jr. to approve the minutes from the November 14, 2017, Called Board Meeting and the October 23, 2017, Regular Board Meeting. The motion was carried unanimously, (9-0).

### **Curriculum and Instruction**

Mrs. Roberta Cumbee, Executive Director of Curriculum and Instruction, asked for questions relevant to the Board Agenda's attachment from Curriculum and Instruction. She addressed questions and concerns from the Board as follows:

- The curriculum finishes early so that teachers may review test information with students prior to the actual test.
- Carrie Brock, Superintendent, stated that principals are performing formal observations and informal observations (walkthroughs). She said that schedules have been provided to teachers who will have formal observations in the 2017-2018 school year.
- Roberta Cumbee stated that students with deficiencies in reading and math are being provided remediation to strengthen those areas.

### **Student Services**

Dr. Brian McKnight, Director of Student Services and Transportation, informed Board Members of the following:

- Bus Driver Training class was completed November 6-9, 2017, which produced 3 drivers.
- Four drivers have double-routes. Some students are required to leave home 15 minutes earlier, but all students usually arrive at school on time.
- All interested instructional assistants are driving school buses.
- Flyers have been sent to churches, all schools, business and local businesses soliciting bus drivers.
- Discipline has decreased in the schools.
- Two additional buses will be received in December. The buses will be given to drivers who have buses with mechanical issues and longer routes.

## **Finance and Administrative Services**

Mr. Michael Barrineau, Chief Financial Officer, asked for questions regarding the expenditures and revenues statements. There were none.

Mr. Barrineau updated the Board on facilities' status around the district. He also provided the following updates:

- C. E. Murray High School – The roof project is scheduled for completion in March 2018.
- Property purchased at Kingstree Middle Magnet School – The engineer has surveyed the property; laying out the design is currently being done; and once completed, the layout will be sent to the Office of Facilities for approval.
- Tornado Awning Repairs in Hemingway have been completed.
- Dual Enrollment – Per Roberta Cumbee, dual enrollment at Hemingway High and C. E. Murray High has doubled; and has not quite doubled at Kingstree Senior High.
- A report of the plans for usage of Dual Enrollment Funding will be provided to Board Members at the next meeting.
- An update on the parking area for Kingstree Middle Magnet School will be presented to the Property Committee.

## **ACTION ITEMS**

### **Parent's Request for Underage Student to Enroll in the WCSD Adult Education**

The parents of an underage student have requested permission for the child to attend the Williamsburg County School District Adult Education program.

Carrie Brock, Superintendent, stated that some information on the application is unclear; therefore, she is asking for time to secure additional information.

The Chair stated that the Item would be deferred until the Superintendent receives the required information.

Rev. Darby read Board Reminders, with special emphasis on the Celebration of Excellence/Called Board Meeting of December 11, 2017, at Kingstree Senior High School's gymnasium. Ms. Brock stated that students who've excelled during the first part of the school year, and staff members who received special recognitions would be honored during the Board Meeting on December 11th at 5:00 p.m.

Dr. Kerry Singleton recused himself from Executive Session and left the meeting, due to a possible conflict of interest.

## **EXECUTIVE SESSION**

A motion was made by Dr. Linwood Cooper and seconded by Mr. Joseph Lee to convene in Executive Session to discuss items listed on the agenda.

**A. Discussion of Employment Matters, including: Hiring, Discipline, Transfer, Termination, Retirement, Reorganization and/or Resignation of Staff.**

**B. Receipt of legal advice regarding litigation, potential litigation, employment matters, and facilities updates.**

The motion was carried unanimously, (8-0). The Board convened in Executive Session at 6:35 p.m.

**OPEN SESSION**

A motion was made by Ms. Barbara McKenzie and seconded by Mr. Joseph Lee to convene in Open Session to vote on any matters per Executive Session discussion. The motion was carried unanimously, (8-0). The Board convened in Open Session at 7:18 p.m.

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to accept the administration's recommendation not to release the following certified personnel from her 2017-2018 contract: Ms. Vickie Scott. The motion was carried unanimously, (7-0).

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to accept the administration's recommendation to terminate the 2017-2018 contract of the following certified personnel: Employee A – Induction Contract. The motion was carried unanimously, (7-0).

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to accept the resignation of the following certified personnel for the 2017-2018 school year: Ms. Katreshia Boyd. The motion was carried unanimously, (7-0).

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to accept the administration's recommendation to employ the following certified personnel for the 2017-2018 school year: Ms. Blakely Hemingway. The motion was carried unanimously, (7-0).

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to accept the administration's recommendation to employ the following certified personnel for the 2018-2019 school year: Ms. Kerrie Singleton and Ms. Laura Ward. The motion was carried unanimously, (7-0).

**ADJOURNMENT**

A motion was made by Ms. Barbara McKenzie and seconded by Dr. Linwood Cooper to adjourn the meeting. The motion was carried unanimously, (8-0). The meeting adjourned at 7:23 p.m.

Note: There is a difference in votes because Rev. William C. Henryhand, Sr. left the meeting prior to open session.

Submitted by: Bonnie Grimsley Date: 1-22-18

Board Secretary: Gladys Dorsey Date: 1/22/18