

1 **OFFICIAL MINUTES**

2  
3 of the **REORGANIZATION/REGULAR MEETING** of the Greenwich Township Board of  
4 Education held **Wednesday, January 8, 2025**, in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by Mr. Scott Campbell, School Business  
7 Administrator/Board Secretary at 6:33 p.m.

8  
9 **FLAG SALUTE**

10  
11  
12 **1. OATH OF OFFICE OF NEWLY RE-ELECTED MEMBERS**

13  
14 A. The Oath of Office was administered by Mr. Scott Campbell, Business  
15 Administrator, to the newly re-elected Board Member:

- 16  
17 Mr. Andrew Chapkowski  
18 Mr. John Goetaski, III  
19 Mrs. Meghann Myers

20 \*Mr. Michael Hasenpat was absent from Oath of Office proceedings.

21  
22 **Roll Call of the Board Members 2025:**

23

<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	
<input checked="" type="checkbox"/> Mr. John Goetaski	
<input checked="" type="checkbox"/> Mrs. Erin Herzberg	Attended via cellular telephone
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	
<input checked="" type="checkbox"/> Mrs. Meghann Myers	
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	

24 Quorum Yes

25  
26 Also present was Mr. Ryan Hudson, Chief School Administrator.

27  
28 As required under the guidelines of the Open Public Meeting Law, notice of this  
29 meeting was sent to the **Courier Post** and the **Township Clerk**. It was also  
30 posted in the Greenwich Township School Buildings.

31  
32 **2. TEMPORARY CHAIR**

33  
34 Motion:(Lombardo/Vernacchio) to approve the following:

35  
36 A. The approval to appoint **Scott A. Campbell**, Business  
37 Administrator/Board Secretary, as temporary chair to conduct the election  
38 prior to nomination of officers.

1  
2 Motion carried by unanimous voice vote.  
3

4 **3. NOMINATIONS FOR PRESIDENT FOR THE 2025 CALENDAR YEAR**  
5

6 Scott Campbell opened the nominations for President.  
7

8 A. Susan Vernacchio nominated Erin Herzberg for position of  
9 President for 2025.

10  
11 B. Roseanne Lombardo seconded that motion.  
12

13 No other nominations.  
14

15 No opposition to closing nominations.  
16

17 Motion: (Vernacchio/Lombardo) to approve Erin Herzberg for position of  
18 President for the 2025 Calendar Year.  
19

20 Motion carried by unanimous roll call vote.  
21

22 President Erin Herzberg takes the chair for 2025.  
23

24 **4. NOMINATIONS FOR VICE-PRESIDENT FOR THE 2025 CALENDAR YEAR**  
25

26 Scott Campbell opened the nominations for Vice-President.  
27

28 A. Erin Herzberg nominated Meghann Myers for position of Vice-President  
29 for 2025.  
30

31 B. Roseanne Lombard seconded that motion.  
32

33 No other nominations.  
34

35 No opposition to closing nominations.  
36

37 Motion: (Herzberg/Lombardo) to approve Meghann Myers for position of  
38 Vice-President for the 2025 Calendar Year.

39 Motion carried by roll call vote:  
40

41 Erin Herzberg – Yes

42 John Goetaski, III – Yes

43 Roseanne Lombardo – Yes

44 Susan Vernacchio – Yes

45 Andrew Chapkowski – No

1  
2 **5. SCHOOL ETHICS ACT AND CODE OF ETHICS**  
3

4 *School Ethics Act and Code of Ethics* for School Board Members pursuant  
5 to *N.J.S.A. 18A:12-21, et seq.*, was presented by Mr. Scott A. Campbell, School  
6 Business Administrator/Board Secretary. PowerPoint presentation was provided  
7 to the Board of Education Members prior to the meeting which detailed School  
8 Ethics Code for Board of Education members. No Board of Education members  
9 asked questions and it is fully understood what was presented to them.

10  
11 Motion: (Chapkowski/Vernacchio) to approve the following:  
12

- 13 A. The Board of Education Members had the required Board of Ethics  
14 Training session as required under *N.J.A.C. 6:3-1.3* and *N.J.A.C. 6A:30*.  
15

16 **RESOLVED**, that the New Jersey School Boards Association  
17 "Code of Ethics" shall be considered the official Code of Ethics of the Greenwich  
18 Township Board of Education:  
19

20 **CODE OF ETHICS**  
21

- 22 1. I will uphold and enforce all laws, state board rules and regulations  
23 and court orders pertaining to schools. Desired changes should be  
24 brought about only through legal and ethical procedures.  
25  
26 2. I will make decisions in terms of the educational welfare of children  
27 and will seek to develop and maintain public schools which meet  
28 the individual needs of all children regardless of their ability, race,  
29 creed, sex or social standing.  
30  
31 3. I will confine my Board action to policy-making, planning and  
32 appraisal and I will help to frame policies and plans only after the  
33 Board has consulted those who will be affected by them.  
34  
35 4. I will carry out my responsibility, not to administer the schools, but,  
36 together with my fellow Board members, to see that they are well  
37 run.  
38  
39 5. I will recognize that authority rests with the Board of Education and  
40 will make no personal promises nor take any private action which  
41 may compromise the Board.  
42 6. I will refuse to surrender my independent judgment to special  
43 interest or partisan, political groups or to use the schools for  
44 personal gain or for the gain of friends.  
45

- 1 7. I will hold confidential all matters pertaining to the schools which, if  
2 disclosed, would needlessly injure individuals or the schools. But in  
3 all other matters, I will provide accurate information and in concert  
4 with my fellow Board members, interpret to the staff the aspirations  
5 of the community for its schools.  
6  
7 8. I will vote to appoint the best qualified personnel available after  
8 consideration of the recommendation of the Chief School  
9 Administrative Officer.  
10  
11 9. I will support and protect school personnel in proper performance of  
12 their duties.  
13  
14 10. I will refer all complaints to the Chief School Administrative Officer  
15 and will act on such complaints at public meetings only after failure  
16 of an administrative solution.  
17

18 Motion carried by unanimous voice vote.

19  
20 Motion: (Vernacchio/Myers) to approve the following as one, B & C:

21  
22 B. Open Public Meetings Act – Establish Meeting Dates, Time and Place

23  
24 **RESOLVED** that the Greenwich Township Board of Education, pursuant  
25 to *Chapter 231, PAL. (Open Public Meetings Act)* does hereby proclaim the  
26 public meetings of the Board of Education will be held in the Nehaunsey Middle  
27 School, 415 Swedesboro Road, Gibbstown, NJ 08027, at 6:30 p.m., as set forth  
28 below unless indicated otherwise:  
29

30 **BE IT FURTHER RESOLVED**, that the purpose of the Regular Meetings  
31 shall be the normal conduct of business of the Board of Education and any other  
32 items brought to the Board's attention by the Board Members, Board Attorney,  
33 Superintendent and Business Administrator/Board Secretary.  
34

35 **BE IT FURTHER RESOLVED**, that the Board of Education does hereby  
36 designate the Courier Post as the official newspaper to receive notices of  
37 meetings; and  
38

39 **BE IT FURTHER RESOLVED**, that notices of meetings of the Board of  
40 Education will be posted in the Board of Education Administration Office and  
41 posted on the District website.

42 **BE IT FURTHER RESOLVED**, that the Board of Education  
43 reserves the right to adjourn or recess meeting at any time to discuss such  
44 matters that may be considered in closed session. However, the Board will first  
45 adopt a resolution stating the general nature of the subject to be discussed, and

1 as precisely as possible, the time and circumstances under which disclosure to  
 2 the public will be made; and  
 3

4 **BE IT FURTHER RESOLVED** that, in order to conduct its meetings  
 5 properly and efficiently, the Board shall require the following procedures  
 6 pertaining to public participation at Board meetings:  
 7

- 8 • Any individual desiring to speak shall give his or her name, address  
 9 and the group, if any, that is represented.
- 10 • The presentation shall be as brief as possible but no more than  
 11 three (3) minutes per individual.
- 12 • The Board vests in its President, or other presiding officer, authority  
 13 to terminate the remarks of any individual if he/she deems it in the  
 14 best interest of those present to do so.

15  
 16 **BE IT FURTHER RESOLVED** that the Board of Education will meet  
 17 on the following dates:  
 18

DATE	DAY	TIME	PLACE	PURPOSE
January 8, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Reorganization/Regular Meeting
February 26, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting
March 19, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting & Approval to Submit the Budget to the County Office
April 30, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting/Public Hearing on the Budget
May 28, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting
June 25, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting
July, 2025	No	Meeting		
August 27, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting
September 24, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting
October 22, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting
November 19, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting
December 17, 2025	Wednesday	6:30 p.m.	Nehaunsey Library	Regular Meeting

19 *\*\*During Regular Meetings, the Board may enter into an Executive Session and action may be taken. All Regular/Special*  
 20 *Meetings and any changes in meeting times and/or dates will be advertised in advanced notice of the meeting dates. The*

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March and April meetings are tentatively scheduled while we await the 2025-2026 budget calendar from the New Jersey Department of Education. The Board will not meet during the month of July 2025.\*\*

\*\*Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notices will be given as provided in the Open Public Meetings Act.\*\*

C. Recommend the Board approve the following item:

1. To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for the remainder of the 2024-2025 school year and the 2025-2026 school year.

Motion carried by unanimous voice vote.

Motion: (Chapkowski/Goetaski) to approve the following:

D. Recommend the Board approve the following item:

**WHEREAS**, the *School Ethics Act, N.J.S.A. 18A: 12-21 et-seq.* was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

**WHEREAS**, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education has conflicts of interest on a matter required to be voted upon; and

**WHEREAS**, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

**WHEREAS**, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

**WHEREAS**, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

1                   **WHEREAS**, in keeping with the Legislative purpose as set forth in  
2 *N.J.S.A. 18A:12-22(a)* the School Ethics Commission views public disclosure of  
3 conflicts of interest to be paramount when it is necessary to invoke the Doctrine  
4 of Necessity.  
5

6                   **NOW, THEREFORE, BE IT RESOLVED** that the School Ethics  
7 Commission hereby requires Boards of Education and Charter School Boards of  
8 Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting  
9 forth that they are invoking the Doctrine, the reason for doing so and the specific  
10 nature of the conflicts of interest; and  
11

12                   **BE IT FURTHER RESOLVED**, that Boards of Education and  
13 Charter School Boards of Trustees that invoke the Doctrine are directed to read  
14 the resolution at a regularly scheduled public meeting, post it where it posts  
15 public notices for 30 days and provide the Commission with a copy.  
16

17                   **BE IT FURTHER RESOLVED**, that the Commission shall distribute  
18 this Resolution to the County Superintendents for distribution to the school  
19 districts and charter schools, the New Jersey School Boards Association, the  
20 New Jersey Principals and Supervisors Association, the New Jersey Association  
21 of School Administrators, the New Jersey Association of School Business  
22 Officials and the New Jersey Education Association.  
23

24 Motion carried by unanimous voice vote.  
25

26 **6. APPOINTMENTS**  
27

28 Motion:           (Vernacchio/Lombardo) to approve the following as one, A-C:  
29

30 A.    **Tax Shelter Annuities**  
31

- 32           1.    The approval to extend the following tax shelter annuity companies  
33           until December 31, 2025:

34  
35                                   AXA/The Equitable  
36                                   Lincoln Investment Planning  
37                                   Lincoln Investment/Thomas Sealy  
38

39  
40 B.    **Substitute Nurse Rate**  
41

- 42           1.    The approval of the rate for Substitute Nurses until December 31,  
43           2025, of \$250.00 per day.  
44  
45



1  
2 C. Substitute Support Staff Rates  
3

- 4 1. The approval of the hourly rates for Substitute Support Staff until  
5 December 31, 2025:

6  
7

Substitute Custodians	\$18.00 hourly rate
Substitute Cafeteria/Lunchroom Aides	\$16.50 hourly rate
Substitute Non-Instructional Aides	\$16.50 hourly rate
Substitute Secretary	\$22.00 hourly rate

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12 Motion carried by unanimous voice vote.

13  
14 **7. RESOLUTION**

15  
16 Motion: (Vernacchio/Goetaski) to approve the following:

17  
18 A. Travel and Related Expense Reimbursement Resolution

- 19  
20 1. The approval of the Travel and Related Expense Reimbursement  
21 resolution through December 31, 2025:

22  
23 **WHEREAS**, the Greenwich Township Board of Education  
24 recognizes school staff and Board members will incur travel expenses related to  
25 and within the scope of their current responsibilities and for travel that promotes  
26 the delivery of instruction or furthers the efficient operation of the school district;  
27 and

28  
29 **WHEREAS**, *N.J.A.C. 6A-23B-1.1 et seq.* requires Board members  
30 to receive prior approval of these expenses by a majority of the full voting  
31 membership of the Board and staff members to receive prior approval of these  
32 expenses by the Superintendent of Schools and a majority of the full voting  
33 membership of the Board; and

34  
35 **WHEREAS**, the Board of Education may establish, for regular  
36 district business travel only as described in *NJOMB Circular Letter 06-02*,  
37 including amendments or revisions thereto, a threshold amount below which  
38 Board approval is not required; and

39  
40  
41  
42 **WHEREAS**, the Board of Education establishes, for regular district  
43 business travel only, an annual school year threshold of \$1,000.00 per  
44 staff/Board members where prior Board approval shall not be required unless this



1 annual threshold for a staff/Board member is exceeded in a given school year  
2 (July 1 through June 30); and  
3

4 **WHEREAS**, travel and related expenses not in compliance with  
5 *N.J.A.C. 6A-23B-1.1 et seq.*, but deemed by the Board of Education to be  
6 necessary and unavoidable are excluded from the requirements of *N.J.A.C. 6A-*  
7 *23B-1.1 et seq.*; and  
8

9 **THEREFORE, BE IT RESOLVED**, the Board of Education  
10 approves all travel not in compliance with *N.J.A.C. 6A-23B-1.1 et seq.* as being  
11 necessary and unavoidable as per noted on the attached Board of Education  
12 Approval of Travel and Related Expenses Reimbursement Form; and  
13

14 **BE IT FURTHER RESOLVED**, the Board of Education approves  
15 the Travel and Related Expense Reimbursements as listed on the attached  
16 Board of Education Approval of Travel and Related Expense Reimbursement  
17 Form.  
18

19 Motion carried by unanimous voice vote.

20  
21 Motion: (Chapkowski/Lombardo) to approve the following:  
22

23 **B. Payment of Bills Between Board Meetings**  
24

25 **WHEREAS**, the Greenwich Township Board of Education finds it  
26 necessary to pay certain bills (tuition, utilities, health benefits, insurance,  
27 cafeteria and payroll) in between regularly scheduled board meetings; and  
28

29 **WHEREAS**, the Greenwich Township Board of Education does not  
30 schedule meetings during the month of July; and  
31

32 **WHEREAS**, performance of business functions of the district must  
33 continue on a scheduled basis; and  
34

35 **NOW, THEREFORE, BE IT RESOLVED**, the Superintendent and  
36 Business Administrator/Board Secretary will continue to conduct regularly  
37 scheduled monthly business in between regularly scheduled meetings and during  
38 the month of July prior to Board of Education approval.  
39

40 Motion carried by unanimous voice vote.  
41

42  
43 Motion: (Lombardo/Goetaski) to approve the following:  
44

45 **C. Designation Bank Depositories**

1  
2 **BE IT RESOLVED**, that Ocean First Bank be designated as the  
3 official depository for all school money, including the following accounts, with the  
4 number of signatures required and the person(s) authorized to sign checks or  
5 vouchers until December 31, 2025, as indicated:  
6

Account Title	Signatures Required	Persons Designated to Sign Checks
Current	3	Erin Herzberg, President Scott A. Campbell Ryan Hudson
Agency	1	Scott A. Campbell
Payroll	1	Scott A. Campbell
Student Activity Fund	2	Scott A. Campbell Ryan Hudson

7  
8 **BE IT ALSO RESOLVED** that the Vice-President, Meghann Myers,  
9 to be also authorized and empowered to act at all times in the absence of the  
10 President, and the signatures and acts of the said Vice-President, Meghann  
11 Myers, be as legal and binding as those of the President; and a copy of this  
12 Resolution to be sent to Ocean First Bank.  
13

14 Motion carried by unanimous voice vote.

15  
16 Motion: (Chapkowski/Myers) to approve the following D,E, and F as one:  
17

18 D. Line Item Transfer Approval  
19

20 **WHEREAS**, during the course of doing business between Board  
21 Meetings, purchase orders are issued that cause line items to be in deficit; and  
22

23 **WHEREAS**, *N.J.S.A. 18A:22-8.1* stipulates that the Board shall  
24 approve such transfers before the purchase orders are issued; and  
25

26 **WHEREAS**, *N.J.S.A. 18A:22-8.1* recognizes the Board meets once  
27 a month and business must be conducted, allows for the Chief School  
28 Administrator to approve such transfers to keep line items from being in deficit  
29 and the report of such transfers be given to the Board at the next subsequent  
30 Board meeting for ratification; and  
31

32  
33 **THEREFORE, BE IT RESOLVED**, by the Greenwich Township Board of  
34 Education, Gloucester County, does hereby authorize the Chief School  
35 Administrator to authorize line item transfers between regular Board meetings to  
36 keep them from going into deficit.

1  
2 Motion: (Chapkowski/Vernacchio) to approve the following:  
3

4 E. Authority to Invest Funds  
5

- 6 1. The approval to authorize Scott A. Campbell, Business  
7 Administrator/Board Secretary, to invest funds until December 31,  
8 2025.  
9

10  
11 Motion: (Chapkowski/Vernacchio) to approve the following:  
12

13 F. Petty Cash  
14

- 15 1. The approval to establish a Petty Cash Fund until June 30, 2025, in  
16 the amount of \$300.00, which will be shared between the  
17 Superintendent's Office and the Business Office.  
18

19 Motion carried by unanimous voice vote.  
20

21  
22 Motion (Chapkowski/Goetaski) to approve the following:  
23

24 G. Delegates  
25

26 Recommend approval to appoint Roseanne Lombardo and Erin Herzberg  
27 as the Greenwich Township School District Delegates to the County and  
28 State Board Association until December 31, 2025.  
29

30 Motion carried by unanimous voice vote.  
31

32 Motion: (Chapkowski/Vernacchio) to approve the following:  
33

34 H. Board Representative  
35

36 The approval to appoint Roseanne Lombardo as the Paulsboro Board of  
37 Education Representative from the Greenwich Township School District  
38 until December 31, 2025.  
39

40 \*Mr. Chapkowski asked if we could have an alternate approved to attend if  
41 Mrs. Lombardo was unable to. Mr. Campbell responded that he believed  
42 the law did not allow an alternate, but he would check to see if possible.  
43

44 Motion carried by unanimous voice vote.  
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Motion: (Vernacchio/Chapkowski) to approve the following:

I. Working Papers

The approval to designate Mr. Ryan Hudson, Principal/Chief School Administrator, and Jennifer Ellick, Principal's Secretary, as issuing officers of working papers until December 31, 2025.

Motion carried by unanimous voice vote.

Motion: (Vernacchio/Lombardo) to approve the following:

J. Committees

The approval of the following committees until December 31, 2025:

- Budget & Finance
- Buildings & Grounds
- Curriculum
- Negotiations
- Policy & Regulations
- Strategic Planning Follow-up – Will be added as an Ad Hoc Committee

All of the above committees will share the responsibilities of Personnel and Public Relations. The Curriculum Committee will also include Technology.

Motion carried by unanimous voice vote.

Motion: (Chapkowski/Goetaski) to approve the following:

K. Newspaper

The approval to authorize the Courier Post to be adopted as the official newspaper to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2025-2026 school year.

Motion carried by unanimous voice vote.

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1  
2 **REGULAR MEETING**  
3

4 **8. MINUTES**  
5

6 Motion: (Chapkowski/Vernacchio) to approve the following minutes:  
7

8 December 10, 2024 – Regular Meeting  
9 December 10, 2024 – Executive Session  
10

11 Motion carried by unanimous voice vote.  
12 Meghann Myers abstained on vote.  
13

14  
15 **9. ADMINISTRATIVE/PRINCIPAL REPORTS**  
16

17 Motion: (Chapkowski/Vernacchio) to approve the following as one, A, B and  
18 C:  
19

20 **A. School Health Services Monthly Reports**  
21

22 The approval of the School Health Services Report as of December 20,  
23 2024 for the Nehaunsey Middle School.  
24

25  
26 **B. Monthly Attendance, Enrollment, Drills & Monthly Overview**  
27

**MONTHLY ATTENDANCE – DECEMBER 2024**

Broad Street School	94.4%
Nehaunsey Middle School	92.48%

**Broad Street School Enrollment – December 2024**

Grade PreK	Total: 50
Grade K	Total: 50
Grade 1	Total: 37
Grade 2	Total: 42
Grade 3	Total: 42
Grade 4	Total: 31
Grade 5	Total: 39
<b>Total Enrollment: 291</b>	

<b>Nehaunsey Middle School Enrollment – December 2024</b>	
Grade 6	Total: 48
Grade 7	Total: 41
Grade 8	Total: 49
<b>Total Enrollment: 138</b>	

<b>High School Enrollment – December 2024</b>	
Paulsboro High School	Total: 69
GCIT	Total: 93

<b>Drills – December 2024</b>				
<b>Date</b>	<b>Time/Location</b>	<b>Duration</b>	<b>Action/Drill</b>	<b>Weather Conditions</b>
12/10/2024	2:35 pm/BSS	5 minutes	Routine Fire Drill	Sunny
12/11/2024	9:18 am/NMS	7 minutes	MERT Drill	Warm, rainy
12/18/2024	1:15 pm/BSS	2 minutes	Active Shooter Drill	Cloudy
12/18/2024	12:48 pm/NMS	10 minutes	Routine Fire Drill	Cold

\*BSS/Broad Street School    \*NMS/Nehaunsey Middle School

<b>Monthly Event Overview – December 2024</b>		
<b>Date</b>	<b>Event</b>	<b>Building</b>
12/2 – 12/6	PTO Holiday Shop	BSS
12/6	Bulldog Bash	NMS
12/13	Holiday Concert	BSS/NMS
12/16 – 12/20	Spirit Week	BSS/NMS
12/16 – 12/19	Book Fair	NMS

C. 1. Student Discipline, Violence/Vandalism, HIB as of December 20, 2024:

<b>Infraction/Referrals/Reports</b>	<b>Number of Incidents this Month</b>		<b>2024-2025 Total-To-Date</b>	
	<b>BSS</b>	<b>NMS</b>	<b>BSS</b>	<b>NMS</b>
Dating Violence	0	0	0	0
Detention After School	0	5	1	22
Harassment, Intimidation or Bullying	0	0	0	0
Lunch Detention	4	0	24	0
Out-of-School Suspension	0	2	1	6

(OSS)				
Restricted Study	0	0	2	4
Violence, Vandalism, Substance Abuse	0	0	0	0

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2. Completed Investigation Reports as of December 20, 2024 – None

Mrs. Vernacchio asked what a MERT Drill consisted of. Mr. Hudson responded it is the Medical Emergency Response Team.

Motion carried by unanimous voice vote.

**10. SUPERINTENDENT’S RECOMMENATIONS**

Motion: (Lombardo/Goetaski) to approve the following as one, A and B:

**A.**

1. The approval to hire Nathan Jess, PT Special Education Aide, pending receipt of all new hire documents including Criminal History Review, at a prorated salary of \$18, 018.00, for the 2024-2025 school year, in accordance with Greenwich Township School District policies and regulations and GTEA.
2. Recommend retroactive approval to accept the resignation of Rebecca Layton, PT Special Education Aide, BSS, her last day being December 20, 2024. Attached

**B.**

1. Recommend approval of submission to the County Office of Education, the Biannual Statement of Assurance regarding Use of Paraprofessional Staff. Attached
2. Recommend approval of the attached Job Description #4005, Classroom Aide – Academic, with updates to the description. Attached
3. Recommend approval of change in dates for Donald Haney paternity leave, from 1/29/2025-04/04/2025 to 04/07/2025-06/13/2025.
4. Recommend approval of Use of Accrued Personal Day, above three in a year, Sandi Nastase, Friday, January 17, 2025. Attached

Motion carried by unanimous roll call vote.



1 **11. CURRICULUM & INSTRUCTION**

2  
3 Motion: (Chapkowski/Lombardo) to approve the following:

4  
5 A. The approval for the following individuals to attend out-of-district  
6 workshops:

7

Name/Position	Workshop, Location, Time	Date	Cost
Stacy Podolski Guidance Counselor	Webinar: Over 75 on the Spot Techniques for Children with Emotional and Behavioral Problems. 10 am- 6 pm	01/24/2025	\$249.99
Stacy Podolski Guidance Counselor	Webinar: Changing the ADHD Brain: Moving Beyond Medication. 8 am – 4 pm	2/07/2025	\$249.99

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9  
10 B. The approval for the following Field Trip(s):

11

Grade/Group	Destination	Date of Event	Estimated Cost Including Transportation
Grades 6 and 7	Philadelphia Zoo	June 6, 2025	\$2,600.00

12  
13  
14 Motion carried by unanimous voice vote.

15  
16 **12. BUDGET & FINANCE**

17  
18 Motion: (Chapkowski/Vernacchio) to approve the following:

19  
20 1. Recommend retroactive approval of the 2024-2025 Joint Transportation  
21 agreement between Greenwich Township School District and Gateway Regional  
22 School District. Attached

23  
24 Motion carried by unanimous voice vote.

25  
26 **13. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR**

27  
28 Motion: (Lombardo/Chapkowski) to approve the following:

29  
30 A. Bills List

31  
32 1. The bills as presented by the Business Administrator in the  
33 following amounts are ordered paid. (Attachment)

1  
2

Number	Amount
#41-2025	\$188,703.44
#42-2025	\$19,864.44
#43-2025	\$162.70
#44-2025	\$141,017.64
#45-2025	\$35,357.22
#46-2025	\$144,771.81
#47-2025	\$41,491.56
Payroll 175-2025	\$268,887.26
Payroll 176-2025	\$302,669.67
<b>Total: \$1,142,925.74</b>	

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Motion carried by unanimous voice vote.

**14. BUILDINGS & GROUNDS**

Motion: (Vernacchio/Goetaski) to approve the following:

1. Recommend approval of Use of Facilities request from Donald Haney, Music Teacher, for the Spring Concert, April 1, 2025, 1:30 pm and 6:30 pm.
2. Recommend approval of Use of Facilities request from Michelle Neigut, Theatre Advisor, for the Spring Musical, BSS auditorium, April 7-10, 2025, 3pm-6 pm, April 11, 2025, 3pm-9pm, with alternate dates of March 31-April 3, 2025, 3pm-6pm and April 4, 2025, from 3pm-9pm.
3. Recommend approval of Use of Facilities from Paulsboro High School Basketball, practice, 3:30 – 5:30 pm, NMS/BSS gym, January 13, 27, 31, and February 5, 7, 10, 12, 2025.
4. Recommend approval of Use of Facilities from Gibbstown Volleyball, BSS gym, practice, 5:30-8:30 pm, January 17, 2025, and January 31, 2025, only, as basketball has agreed.

Motion carried by unanimous voice vote.

1  
2 **15. OLD BUSINESS**  
3

4 Mr. Chapkowski asked for an update on the three projects and Mr. Campbell gave a  
5 brief update on the following:

- 6 • Local Recreation Grant at BSS for the playground
  - 7 • HVAC at BSS in the gymnasium
  - 8 • Boiler and lighting at BSS through Atlantic City Electric
- 9

10 **16. NEW BUSINESS**  
11

12 Mrs. Roseanne Lombardo, Paulsboro Board of Education Representative, gave an  
13 update as to Paulsboro's contract with the bargaining unit that was conditionally  
14 approved for four years.  
15  
16  
17

18 **CONGRATULATIONS TO BROAD STREET SCHOOL TOP DOGS FOR DECEMBER**  
19 **2024!!**  
20

STUDENT NAME	GRADE	TEACHER	21
Ruby Faulkner	Pre-School	Mrs. Geary	22
Luca Maccarone	Pre-School	Mrs. Reale	23
Giovanni Silvestro	Pre-School	Mrs. Walsh	24
Cora Jeffers	Kindergarten	Mrs. Ballinger	25
Noah Wright	Kindergarten	Ms. Barker	26
Avery Philip	Kindergarten	Ms. Fowler	27
Emerson Philip	Grade 1	Mrs. Exley	28
Ashton Hogle	Grade 1	Mrs. Maxie	29
Demmi Dombrosky	Grade 2	Mrs. Nastase	30
Paisley Pine	Grade 2	Mrs. New	31
Asher Storms	Grade 3	Mrs. Pezzino	32
Logan King	Grade 3	Ms. Wedgwood	33
Kaydence Graser	Grade 4	Mr. Camacho	34
Kay'Anne Hill	Grade 4	Mrs. Fried	35
Giuliana DiGerolamo	Grade 5	Mr. Guzzardi	36
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1  
2 **CONGRATULATIONS to the following TEAM MEMBERS for their December**  
3 **nominations:**

4  
5 **Nehaunsey Middle School: Christine Eiserman and Diana Dresh**  
6 **Broad Street School: Allison Delaney; Sal Guzzardi; Veronica Nieves; Stacy**  
7 **Podolski**

8  
9 \*\*\*Team members are nominated by their peers and staff in recognition of something  
10 they did that made our district just a little better!\*\*\*

11  
12 **17. PUBLIC - AGENDA/NON-AGENDA ITEMS**

13  
14 This is the time when anyone from the public who wishes to speak to the Board  
15 may do so. Please state your name, address and phone number. The Board of  
16 Education recognizes the value of public comment on educational issues and the  
17 importance of allowing members of the public to express themselves on school matters  
18 of community interest. The Board will follow Policy #0167 – Public Participation in  
19 Board Meetings, which allows members of the public three (3) minutes to address the  
20 Board.

21  
22 **No public comments**

23  
24 **18. EXECUTIVE SESSION**

25  
26 None

27  
28 **19. ADJOURNMENT**

29  
30 Motion: (Lombardo/Herzberg) to adjourn the meeting at 7:33 p.m.

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32 Motion carried by unanimous voice vote.

33  
34 Respectfully submitted,

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40 Scott A. Campbell, Board Secretary

41  
42  
43 The next Board of Education meeting is scheduled for February 26, 2025, at 6:30 pm.  
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