

APPLICATION FOR EMPLOYMENT

Willow Lake School District #12-3
400 Garfield Street – PO Box 170
Willow Lake SD 57278

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin or disability.

PERSONAL

Last Name	First	Middle	Date of Application
Address		City	State Zip
Home Telephone	Cell Phone	Email Address	
Position Desired		How did you learn of our opening?	
Have you ever applied for employment with our district?		If so, Month & Year	

EDUCATION

Name & Location of School	Course of Study	Dates Attended	Year of Graduation	Degree
College				
College				
College				
College				
High School				
Other				
Teacher or Administrative Certificate No. and Certification/Specializations (i.e.: Elementary, Middle School, Junior High, Secondary)				

EMPLOYMENT

Please provide accurate and complete full-time and part-time employment beginning with present or most recent employer.

Name	Telephone ()	-
------	---------------	---

Name & Title of Supervisor

Your Job Title and Description of your Job

Address	Employed from	to
---------	---------------	----

Reason for Leaving this Employment

Name	Telephone ()	-
------	---------------	---

Name & Title of Supervisor

Your Job Title and Description of your Job

Address	Employed from	to
---------	---------------	----

Reason for Leaving this Employment

Name	Telephone ()	-
------	---------------	---

Name & Title of Supervisor

Your Job Title and Description of your Job

Address	Employed from	to
---------	---------------	----

Reason for Leaving this Employment

Name	Telephone ()	-
------	---------------	---

Name & Title of Supervisor

Your Job Title and Description of your Job

Address	Employed from	to
---------	---------------	----

Reason for Leaving this Employment

We may contact the employers listed above unless you indicate those you do not want us to contact.

Do not contact employer _____ Reason _____

Do not contact employer _____ Reason _____

Do not contact employer _____ Reason _____

Please Check the Extra-Curricular Activities you are qualified to supervise:

- | | | | |
|--------------------|-------------------------|----------------------------|-------------------|
| _____ Sports Timer | _____ Athletic Director | _____ Football | _____ Basketball |
| _____ Wrestling | _____ Track | _____ Cross Country | _____ Volleyball |
| _____ Golf | _____ Oral Interp | _____ Annual | _____ Vocal Music |
| _____ FFA | _____ Drama | _____ Cheerleading Advisor | |

Please give a brief statement of what makes you the best candidate and why you would like to work for the Willow Lake School District:

REFERENCES

Name	Position	Telephone	E-Mail Address

Have you served in the military? Yes No

If yes, did you receive an honorable discharge? Yes No

If yes, do you have a service-connected disability Yes No

Military Branch: _____

Dates Served: ____/____ - ____/____

The information provided in the Application for Employment is true, correct, and complete. I understand that, if I am employed, any mis-statement or omission of fact on this application may result in my dismissal.

Date

Signature

The Willow Lake School District #12-3 does not discriminate in its employment policies and practices, or in its educational programs on the basis of race, color, creed, religion, age, sex, disability, national origin, or ancestry. Inquiries concerning the application of title VI or Title IX may be referred to Superintendent Chris Lee, and those concerning Section 504 to Claire Mohr at the Willow Lake School, 400 Garfield Street, Willow Lake SD 57278 (Telephone 605.625.5945 or FAX 605.625-3103), or to the US Dept. of Education, Office for Civil Rights, 8930 Ward Parkway, #2037, Kansas City, MO 64114 (Telephone 816.268.0550 or FAX 816.823.1404 or TDD 800.437.0833. E-Mail: ocr.KansasCity@ed.gov<<mailto:ocr.KansasCity@ed.gov>> Website: <http://www.ed.gov/ocr>