

GADSDEN COUNTY SCHOOL DISTRICT

Administrative Procedures

Sale of Goods, Products, and Services for Profit

Under the Florida Code of Ethics (Section 112.313), public school employees face strict conflict-of-interest rules. Public school employees cannot sell goods, services, or district intellectual property on school campuses or other district properties for personal financial gain. Selling products or private services to students under the teacher's direct supervision (e.g. tutoring) creates an unlawful conflict of interest and exploits the public position for private gain.

Employees may only facilitate sales or product drives if they are officially sanctioned fundraisers (e.g. district approved fund-raising project or activity) where all proceeds go directly to the school or student activity fund and not an employee.

Consequently, all Gadsden County School District fund-raising projects and activities by schools or groups within the school (including individuals) require District level approval (see Request for Approval of Fund-Raising Project) and shall:

- Contribute to the educational and extracurricular experiences of students;
- Not be in conflict with any program offered by the Office of the Superintendent;
- Be in accordance with Board Policy 7.40 (Fund-raising for school Projects and Activities);
- Be in accordance with the Financial and Program Cost Accounting and Reporting for Florida Schools (Reference Florida Red Book); and
- Be aligned to the Florida Statutes Chapter 112.313 (Florida Code of Ethics) and Chapter 495.131 (Trademark/Intellectual Property Infringement).