

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

June 23, 2015

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mrs. Audrey D. Lewis, Chairwoman; Mr. Isaac Simmons; Mr. Roger P. Milton; and Mr. Steve Scott. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others. Mr. Charlie D. Frost was absent.

1. CALL TO ORDER

The meeting was called to order by the Chairwoman, Mrs. Audrey D. Lewis, at 6:00 p.m.

2. OPENING PRAYER

The opening prayer was led by Rev. Jeff Christopher, Pastor of Faith Horizon Ministries.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. Scott recognized Mrs. Kim Ferree for her hard work and dedication to the School District. He also recognized Mr. Stephen Pitts, Principal of Greensboro Elementary School, and others for taking the initiative to keep schools clean and looking good.

Mrs. Lewis recognized the Concord community for celebrating unity in the community.

Mr. Tony Britt shared with the Board a power-point presentation outlining the team cleaning for summer school. The following schools were showcased for summer school cleaning: West Gadsden High School (high school side complete), George W. Munroe, Gadsden Central, Carter Parramore Academy (completed except for the summer program area), and James A. Shanks Middle School (completed except for the summer program area). Mr. Britt stated that next week a twelve month cleaning team will be put together to focus on the smaller schools – St. John Elementary School, Gadsden Elementary Magnet School, Gretna Elementary School, Chattahoochee Elementary School, and the district office compound. Mr. Britt invited the Superintendent and Board to a luncheon with the custodians on Wednesday, June 24th at 12:00 noon, at Gretna Elementary School.

Mr. Shepard recognized Mr. Britt for spearheading the teams to clean the various schools. He stated that cleaning teams have worked very hard to clean the schools. He commended Mr. Britt and the custodians.

ITEMS FOR CONSENT

Mrs. Lewis entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Roger P. Milton, seconded by Mr. Steve Scott and carried unanimously.

5. REVIEW OF MINUTES

- a. May 26, 2015, 4:30 p.m. – School Board Workshop
- b. May 26, 2015, 6:00 p.m. – Regular School Board Meeting
- c. June 3, 2015, 4:00 p.m. - Student Hearing
- d. June 3, 2015, 5:00 p.m. – School Board Workshop

ACTION REQUESTED: The Superintendent recommended approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Payroll Schedule for the 2015-16 fiscal year

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. PAEC Professional Development Center (PDC) Resolution and Contract for District Participation

Fund Source: General Fund
Amount: \$18,412.74

ACTION REQUESTED: The Superintendent recommended approval.

- b. District Participation Agreement in the Panhandle Area Educational Consortium

Fund Source: General Fund
Amount: \$14,044.70

ACTION REQUESTED: The Superintendent recommended approval.

- c. Cooperative Agreement For Inter-County Transfer of Exceptional Students Between Leon County School Board and Gadsden County School Board

Fund Source: State FTE Funds
Amount: (determined by formula)

ACTION REQUESTED: The Superintendent recommended approval.

- e. The School Board of Gadsden County, Contract with Independent Contractor Janice M. Gilchriest

Fund Source: IDEA Dollars
Amount: \$40.00 (per hour for actual hours worked)

ACTION REQUESTED: The Superintendent recommended approval.

- f. The School Board of Gadsden County, Contract with Independent Contractor Lanicia Arnwine Marshall

Fund Source: IDEA Dollars
Amount: \$45.00 (per hour for actual hours worked)

ACTION REQUESTED: The Superintendent recommended approval.

- g. Contracted Services with Speech/Language Pathologist Joy Scharein & the Gadsden County School Board

Fund Source: FEFP Dollars
Amount: \$50.00 per hour

ACTION REQUESTED: The Superintendent recommended approval.

- h. Agreement Between the Gadsden County Public Schools and Milestones Occupational Therapy Services, LLC; Makesha Bush, OTR/L

Fund Source: FEFP Dollars
Amount: \$58.00 (per hour for actual hours worked)

ACTION REQUESTED: The Superintendent recommended approval.

9. SCHOOL FACILITY/PROPERTY

- a. Request to Sell Havana Elementary Surplus Property (desk, tables, chairs, shelves, cabinets, etc.)

Fund Source: All Funds
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (*0 were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

- *6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- b. Salary Schedule for the 2015-16 fiscal year

Fund Source: Various funds pay salary and benefit charges as outlined in the approved budget.

Amount: Pending proposed 2015-16 budget which will be presented to the Board as outline in the approved TRIM dates.

In response to Mr. Simmons' concern whether there were any other changes to the Salary Schedule for the 2015 – 2016 fiscal year since the Board's last discussion, Mr. James responded, no.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #6b. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

* 7. BUDGET AND FINANCIAL TRANSACTIONS

a. General Fund Budget Amendment Number One

Fund Source: General Fund

Amount: \$1,610,128.84 increase in projected revenues/expenses since final original budget

Mr. Simmons requested clarification on the revenues and expenses for budget amendment number one.

Mrs. Ferree stated that an adjustment was needed to the September 2014 final approved budget (original/starting budget) for the general fund as allowed by Section 6A-1.006, Florida Administrative Code for function and object changes through May 2015 since the original approved budget. She stated that this supersedes the February 24, 2015 approved General Fund Budget Amendment No. One. She stated that the FTE forecast increased. She stated that there was a \$1,610,128.84 increase in projected revenues/expenses since the final original budget.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #7a. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

d. FSU Multidisciplinary Services 2014-2015 School Year

Fund Source: IDEA Dollars

Amount: \$25,000.00 est.

Mrs. Lewis requested the date change to the FSU Multidisciplinary Services Agreement reflect the 2015 – 2016 School Year.

Following discussion, Mrs. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #8d with the corrected date change to reflect the 2015 – 2016 school year. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

i. Approval of 2nd Year Negotiations of the 2013 – 2015 GCCTA Contract

Fund Source: N/A

Amount: N/A

Mr. Simmons requested an overview of changes to the 2nd Year Negotiations of the 2013 – 2015 GCCTA Contract.

Mr. Rocky Pace stated that changes to the 2nd Year Negotiations of the 2013 – 2015 GCCTA Contract reflect the following changes: 1) Appendix A Instructional Schedule hold harmless language – the future use of this salary schedule is contingent upon receiving sufficient funds from the state designated for salaries. If the Florida Legislature changes the salary and benefits appropriations or move these funds into another appropriation in subsequent years, then this action shall result in renegotiations of the salaries for that year; and 2) Appendix B Supplemental Pay Schedule – Florida Statute Clarification on Advanced Degree Awards – F.S. 1012.22(3) – Advanced degrees – A district School Board may not use advanced degrees in setting a salary schedule for instructional personnel or school administrators hired on or after July 1, 2011, unless the advanced degree is held in the individual’s area of certification and is on a salary supplement. He stated that the 2nd Year Negotiations of the 2013 – 2015 GCCTA Contract was ratified by GCCTA with a vote of 269 YES, 8 NO, and 72 did not vote.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent’s recommendation to approve agenda item #8i. The motion was seconded by Mr. Roger P. Milton, and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

***10. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS**

- a. Request to Advertise – Notice of Intent to Amend Policies 4111 and 4600

Fund Source: N/A

Amount: N/A

Mr. Simmons requested the Notice of Intent to Amend Policies 4111 and 4600 advertisement reflect the clarification of a titled position and not a new position.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent’s recommendation to approve agenda item #10a. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

11. FACILITIES UPDATE

Mr. Shepard stated that the majority of the furniture at Havana Elementary School has been removed. He stated that the playground equipment at Havana Elementary School has been moved to the new Havana Magnet School. He stated that technology is currently being installed at Havana Magnet School. He stated that the HRSA Grant Modular has been received. He stated that food service equipment from Havana Elementary School is being moved to Havana Magnet School. He appreciated Mr. Britt and the custodial staff for their hard work.

12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. James recognized the following individuals to share with the Board an update on summer programs: Mrs. Joannette Thomas – 21st Century Programs, Mr. Tyrone Smith – Fun To Learn TCC 21st Century; Mrs. Mary Williams – PreK Program; Mr. Curtis Richardson – Health Sciences for Students; Mrs. Rosalyn Smith – Ed Options and Summer Reading Academy; and Dr. Pink Hightower – Staffing and Professional Development Program. Each of the individuals gave the Board a brief overview and stated that all the summer programs are doing great things.

Mr. James stated that the Adults with Disabilities Program was not funded by the state this year. He stated that the teachers with professional service contracts will need to be reassigned.

13. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Simmons stated that a workshop was needed to discuss legal services to help reduce cost and fees. He stated that he was concerned about the hiring process and the duties of the custodial and food service staff. He stated that the hiring process needed to be reviewed.

Mrs. Lewis stated that there needed to be co-evaluations between the principals and the coordinator of custodial services/school food service supervisors. She requested a workshop to discuss procedures regarding substitutes working 30 hours per week.

Mr. Milton stated that district staff was needed as a person of contact for the insurance committee.

Mrs. Lorraine Bridges addressed the Board in regards to EOC calculations and assessments for her son. She stated that she met with district staff and school level officials. She requested Board approval for an online AP English IV class for her son. She asked the Board to reconsider the option to not count the student's EOC Assessments. She stated that Florida Statutes does not require districts to count EOC Assessments. She stated that districts have a choice of whether to count EOC Assessments.

Following discussion, Mr. James stated that he wants the best for all students. He stated that he will look into the issue of EOC Assessments and bring a recommendation to the Board.

14. The meeting adjourned at 8:00 p.m.