

DEMAREST BOARD OF EDUCATION

AGENDA –REGULAR MEETING

September 20, 2016

6:30 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

II. ADJOURN TO EXECUTIVE SESSION

A. The Board has determined it will enter into Executive Session for the following reasons:

Personnel discussion.

B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Moved by:

Seconded:

Action (v):

III. REOPEN PUBLIC MEETING

A. Move to reopen the Regular Meeting to the public.

Moved by:

Seconded:

Action (v):

B. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES OF THE MEETINGS

COW and Regular Meeting – August 16, 2016
Executive Session – August 16, 2016

Moved by:

Seconded:

Action (v):

VI. CORRESPONDENCE

VII. BOARD PRESIDENT’S REPORT

VIII. SUPERINTENDENT’S REPORT

IX. OTHER REPORTS/PRESENTATIONS

X. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

Moved by:

Seconded:

Action (v):

C. Public discussion.

D. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

A. Instruction – Staffing

1. Move to approve Laura Noel (FMLA Leave Replacement for Lauren Magnifico, 1st Grade Teacher) at BA Step 1, effective September 1, 2016 through December 23, 2016 as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

2. Move to accept the notice of resignation from Patrick Rochford, 5th grade social studies teacher at Demarest Middle School, effective August 23, 2016, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

3. Move to approve the provisional employment of Michael Kassan, 5th grade Social Studies Teacher, as MA Step 7, effective September 21, 2016 to June 30, 2017, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by: *Seconded:*
Action (RC): A C K M V W H

4. Move to approve the provisional employment of the following substitute teachers for the 2016/2017 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98):

Robert Marmorstein Mary Kate Portera

Moved by: *Seconded:*
Action (RC): A C K M V W H

5. Move to approve guide movement for Colleen Appelblatt, from MA+45 to MA+60, for the 2016/2017 school year effective September 1, 2016, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

B. Instruction – Pupils/Programs

1. Move to approve the PTO to have use of the gym at Demarest Middle School, for play rehearsal on Mondays and Fridays from 3:00 p.m. to 5:00 p.m., from December 1st through February 2nd, and for the show on Friday February 3rd and Saturday February 4th, from 7:00 p.m. to 9:00 p.m., as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

2. Move to approve the request of the PTO to use the facilities at County Road School, Luther Lee Emerson School, and Demarest Middle School for the SACC after school program daily from 3:00 p.m. to 6:00 p.m. for the 2016/2017 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

B. Instruction – Pupils/Programs(Continued)

3. Move to approve the request of the PTO to use the facilities at County Road School, and Luther Lee Emerson School, for the Enrichment Program daily from 3:15 p.m. to 4:15 p.m. beginning on September 26, 2016 and ending on December 20, 2016, as recommended by the Chief School Administrator.

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

4. Move to approve the following Demarest Middle School **Volleyball** schedule for the 2016/2017 school year, as recommended by the Chief School Administrator:

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Wednesday	09/21	Norwood	Home
Thursday	09/22	Old Tappan	Home
Monday	09/26	Northvale	Away
Thursday	09/29	Haworth	Away
Wednesday	10/05	Closter	Away
Thursday	10/06	Harrington Park	Home
Monday	10/10	Norwood	Away
Tuesday	10/11	Old Tappan	Away
Monday	10/17	Northvale	Home
Thursday	10/20	Haworth	Home
Monday	10/24	Closter	Home
Tuesday	10/25	Harrington Park	Away
Week of	10/26	Tournament	TBD
Week of	10/31	Tournament	TBD

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

5. Move to approve the following Demarest Middle School **Soccer** schedule for the 2016/2017 school year, as recommended by the Chief School Administrator:

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Wednesday	09/21	Norwood	Home
Thursday	09/22	Old Tappan	Home
Monday	09/26	Northvale	Away
Thursday	09/29	Haworth	Away
Wednesday	10/05	Closter	Away
Thursday	10/06	Harrington Park	Home
Monday	10/10	Norwood	Away
Tuesday	10/11	Old Tappan	Away
Monday	10/17	Northvale	Home
Thursday	10/20	Haworth	Home
Monday	10/24	Closter	Home
Tuesday	10/25	Harrington Park	Away
Week of	10/26	Tournament	TBD
Week of	10/31	Tournament	TBD

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

XI. ACTIONS

B. Instruction – Pupils/Programs(Continued)

6. Move to approve the following Demarest Middle School **Boys’ Basketball** schedule for the 2016/2017 school year, as recommended by the Chief School Administrator:

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Monday	12/05	Harrington Park	Away
Wednesday	12/07	Norwood	Away
Monday	12/14	Old Tappan	Away
Thursday	12/15	Haworth	Home
Monday	12/19	Northvale	Home
Wednesday	12/21	Closter	Away
Thursday	01/05	Harrington Park	Home
Monday	01/09	Norwood	Home
Wednesday	01/11	Old Tappan	Home
Wednesday	01/18	Haworth	Away
Thursday	01/19	Northvale	Away
Tuesday	01/24	Closter	Home
Week of	01/30	Playoffs	TBD
Week of	02/13	Championships	TBD

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

7. Move to approve the following Demarest Middle School **Girls’ Basketball** schedule for the 2016/2017 school year, as recommended by the Chief School Administrator:

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Monday	12/05	Harrington Park	Home
Wednesday	12/07	Norwood	Home
Monday	12/14	Old Tappan	Home
Thursday	12/15	Haworth	Away
Monday	12/19	Northvale	Away
Wednesday	12/21	Closter	Home
Thursday	01/05	Harrington Park	Away
Monday	01/09	Norwood	Away
Wednesday	01/11	Old Tappan	Away
Wednesday	01/18	Haworth	Home
Thursday	01/19	Northvale	Home
Tuesday	01/24	Closter	Away
Week of	01/30	Playoffs	TBD
Week of	02/13	Championships	TBD

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

XI. ACTIONS

C. Support Services – Staffing

1. Move to accept the resignation of Sandra Pepe, Lunch Aide, effective August 31, 2016, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

2. Move to accept the resignation of Deana Lubrani, Paraprofessional Aide, effective August 17, 2016, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

3. Move to accept the resignation of Marjorie Apollo-Rizzo, Paraprofessional Aide at LLE, effective August 17, 2016, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

4. Move to approve Jeongmi Lee as a Paraprofessional Aide at DMS, Step 3, effective September 21, 2016 for the following students: 2283402661, 7169669342, 5848514498, 6797750712, 6658116364, 2794595712, 24226786868, 5652716410, 5246552114, 7290130337, 3964978072, and 6599114891, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

5. Move to approve Mary Carter, as Substitute Lunch Aide, Step 1, for the 2016-2017 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

6. Move to approve 10 additional hours for Victoria Zimmerman, technology teacher, to update machine and network, data management, student information system, and learning management system, for the 2016-2017 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

D. Support Services – Board of Education

1. Move to approve the second and final reading of the Bylaws, Section 0000, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

2. Move to adopt the Demarest School District Nursing Plan for the 2016/2017 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): A C K M V W H

XI. ACTIONS

D. Support Services – Board of Education(Continued)

3. Move to approve the revised Technology Plan 2016-2019, as recommended by the Chief School Administrator.

Moved by:
Action (RC): A C K M V W H *Seconded:*

4. Move to approve the Uniform State Memorandum of Agreement with the Demarest Police Department for the 2016/2017 school year, as recommended by the Chief School Administrator.

Moved by:
Action (RC): A C K M V W H *Seconded:*

5. Move to approve the attendance of Tatianna McBride, reading teacher at County Road School, at the New Jersey Dyslexia Association Conference, on Friday, October 14th, at a registration fee of \$230.00, with travel reimbursement as per NJ OMB guidelines, as recommended by the Chief School Administrator.

Moved by:
Action (RC): A C K M V W H *Seconded:*

6. Move to approve the attendance of Ossi Mach, LLE/CRS music teacher, at the Carnegie Hall Workshop on September 28th, at no cost, with travel reimbursement as per NJOMB guidelines, as recommended by the Chief School Administrator.

Moved by:
Action (RC): A C K M V W H *Seconded:*

7. Move to approve the Demarest Parent Teacher Organization (PTO) as an additional insured under the Board's General Liability Insurance, as recommended by the Chief School Administrator.

Moved by:
Action (RC): A C K M V W H *Seconded:*

8. Move to approve the second payment in the amount of \$27,000 to Billy Contracting & Restoration Inc. for the Luther Lee Emerson School partial roof replacement, NJDOE Project #1070-050-16-1000, as reviewed by EI Associates and as recommended by the Chief School Administrator.

Moved by:
Action (RC): A C K M V W H *Seconded:*

9. Move to approve disposal of "Decisions for Health" textbooks, as recommended by the Chief School Administrator.

Moved by:
Action (RC): A C K M V W H *Seconded:*

XI. ACTIONS

D. Support Services – Board of Education(Continued)

13. Move to approve the following resolution, as recommended by the Chief School Administrator.

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY APPROVING, ON FIRST READING, A REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS DATED FEBRUARY 21, 2007

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY as follows:

Section 1. The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance to be held on October 18, 2016 in The Record, in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 2. This resolution shall take effect immediately.

The foregoing resolution was adopted on September 20, 2016 by the following roll call vote:

Moved by: *Seconded:*
Action (RC): A C K M V W H

Recorded Vote
AYE:
NAY:
ABSTAIN:
ABSENT:

EXHIBIT A

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS, SERIES 2007 DATED FEBRUARY 21, 2007, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$7,135,000, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS TO EFFECT SUCH REFUNDING

WHEREAS, on February 21, 2007, The Board of Education of the Borough of Demarest in the County of Bergen, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$7,135,000 aggregate principal amount of tax-exempt Refunding School Bonds, Series 2007 dated February 21, 2007 (the “2007 Refunding School Bonds”); and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding School Bonds”) to refund all or a portion of the \$4,780,000 aggregate principal amount of the outstanding 2007 Refunding School Bonds maturing on or after February 15, 2018 (the “Refunded Bonds”); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$5,000,000 (the “Refunding School Bonds”), in one or more series of Bonds, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board is hereby authorized to refund all or a portion of the \$4,780,000 aggregate principal amount of the outstanding 2007 School Bonds maturing on or after February 15, 2018.

Section 2. In order to finance the cost of the purposes set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$5,000,000 aggregate principal amount of Refunding School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62, which Refunding School Bonds may be issued in one or more multiple series.

Section 3. An aggregate amount not exceeding \$110,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance for the Refunding School Bonds, including, but not limited to, bond insurance premiums, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

Section 4. The purpose of the issuance of the Refunding School Bonds is to realize net present value interest cost savings for property taxpayers residing in the School District (“net” meaning savings after payment of all costs of issuance of the Refunding School Bonds). Applicable State requirements mandate that such net present value interest cost savings equal at least 3% of the principal amount of the Refunded Bonds. In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds’ debt service and the Refunded Bonds’ debt service, which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of Section (b) of N.J.A.C. 5:30-2.5 have been met, and (ii) a resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

Section 5. The Supplemental Debt Statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared and filed in the Office of the Clerk of the Borough of Demarest, in the County of Bergen, State of New Jersey (the “Borough”) and in the Office of the Business Administrator/Board Secretary as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such Statement shows that the gross debt of the Borough is increased by \$220,000 as a result of the authorization of the Refunding School Bonds.

Section 6. The Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding School Bonds issued under this Refunding Bond Ordinance.

Section 7. This Refunding Bond Ordinance shall take effect upon final adoption hereof.

E. Support Services – Fiscal Management

1. Move to confirm the following budget transfers for August 2016:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-216-320	Related Services Purchased Prof Ed Svcs	\$ 2,000
12-000-400-334	Capital Outlay Architect/Engineering Svcs	<u>4,806</u>
		\$ 6,806

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-216-610	Related Services Supplies & Materials	\$ 2,000
12-000-400-450	Capital Outlay Construction Services	<u>4,806</u>
		\$ 6,806

2. Move to confirm the August 16th – 31st, 2016 payroll in the amount of \$70,610.30.

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

3. Move to confirm the September 1st 2016 – 15th, 2016 payroll in the amount of \$344,398.70.

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

4. Move to approve the August 2016 in office checks in the amount of \$416,545.44 and September 2016 budget checks in the amount of \$442,958.89 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$617,397.43
12 Capital Outlay	\$132,725.65
40 Debt Service	<u>\$109,381.25</u>
Total Bills:	\$859, 504.33

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

5. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez, certify that as of August 31, 2016, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

XI. ACTIONS

E. Support Services – Fiscal Management(Continued)

6. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of August 31, 2016 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved by: *Seconded*
Action (RC): A C K M V W H

7. Move to acknowledge receipt of July 31, 2016 Report of the Board Secretary, 148 and Report of the Treasurer, A-149.

Moved by: *Seconded*
Action (RC): A C K M V W H

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, October 18, 2016 at 6:30 PM to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: *Seconded:* *Action (v):*

XII. REPORTS

Buildings and Grounds report.

XIII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

Moved by: *Seconded:* *Action (v):*

B. Move to close the meeting to public discussion.

Moved by: *Seconded:* *Action (v):*

XIII EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.

Moved by:

Seconded:

Action (v):

- B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

XX. ADJOURNMENT

- A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):