

**Liberty Center Local Schools  
Emergency Early Dismissal Information  
Grades PK – 3**

During the course of the year, it may become necessary to close school early due to unforeseen circumstances, or weather related issues. Please complete this form and return it to the school promptly. We wish to provide a safe arrival at home should it become necessary to dismiss school early. The bus driver will not drop a child off at a residence if they are in grades PK – 3, and no one is at home. This policy is set forth by the Liberty Center Board of Education.

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Homeroom Teacher

\_\_\_\_\_ Please send my child home. Someone will be there.

\_\_\_\_\_ No one will be home to care for my child. Please send my child to:

Name \_\_\_\_\_ (Must be in Liberty Center School District).

Address \_\_\_\_\_

Please check one of the following if your child is NOT going to be transported home:

\_\_\_\_\_ My child will walk to the above address.

\_\_\_\_\_ My child will ride the same bus to the above address.

\_\_\_\_\_ My child will need to ride a different bus to the above address.

Bus# \_\_\_\_\_ Driver (if known) \_\_\_\_\_

Because phone lines may be out of service or in use; we cannot guarantee phone calls to parents during an emergency dismissal. Please help us with this matter by discussing these arrangements with your child so he/she will know what to do in the event of an early dismissal.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**PLEASE NOTE: This form is used for emergency purposes ONLY. It is not for everyday transportation needs.**