

Date: April 12, 2022

DATE

Kind of Meeting: Executive Session/Regular Meeting

REGULAR MEETING

Call Meeting to Order: The Meeting of the Board was called to order by James P. Foster, President, at 5:00 p.m. A motion was offered by Ms. Lowey, and seconded by Mrs. Minardi to enter into Executive Session for the purposes of discussing: (1) Matters leading to the appointment of particular persons, (2) The employment history of a particular person and a corporation, and (3) Matters otherwise confidential by State or Federal statute, attorney-client matters.

CALL MEETING TO ORDER AND ENTER INTO REGULAR SESSION

Motion Carried (6-0), Mrs. DeSanti absent

The Board reconvened into public session at 6:30 p.m. motioned by Ms. Vorpahl and seconded by Mrs. O'Mara Limonius, followed by the Pledge.

Motion Carried (6-0), Mrs. DeSanti absent

There were nineteen audience members present, and one member of the press was present.

Board Members Present: James P. Foster, President; John J. Ryan, Sr., Jacqueline Lowey, Sarah Minardi, Sandra Vorpahl, and Justine O'Mara Limonius

BOARD MEMBERS PRESENT

Board Members Absent: Christina DeSanti, Vice President

Central Administration Present: Adam S. Fine, Superintendent; Timothy B. Fromm, Assistant Superintendent; Sam Schneider, Assistant Superintendent for Business, and Bryan Georgiady, Esq.

OTHERS PRESENT

Central Administration Absent: None

Administrative Team Members Present: Dr. Charles Soriano, Tiffany Patterson, Karen Kuneth, Sara Smith, Cindy Allentuck, and Joseph Vasile-Cozzo

Administrative Team Members Absent: None

Presentation: Puerto Rican Hispanic Youth Leadership Institute Team – Sara Smith and Tiffany Patterson

PRESENTATION

News of the Schools: The Board was apprised of school news from Students Ryleigh O'Donnell and Dylan Cashin, Sara Smith, Dr. Charles Soriano, Karen Kuneth and Joseph Vasile-Cozzo

NEWS OF THE SCHOOLS

Public Comments (Agenda Items): Members of the community were given the opportunity to ask questions and make comments on Board Agenda items.

PUBLIC COMMENTS ON AGENDA ITEMS

Consent Agenda:

A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, to wit: RESOLVED, that the Board accept item #1 through item #11 of the Consent Agenda as written and place on file.

1. That the Board accept the Minutes of March 15, 2022 as written and place on file.
2. That the Board approve the Check Warrants for March 2022 as recommended by the Finance Review Committee and place on file.

**MINUTES:
March 15, 2022
CHECK
WARRANTS:**

March 2022

3. That the Board accept the January 2022 and February 2022 Treasurer Reports as written and place on file. **TREASURER REPORTS:
January 2022
February 2022**
4. That the Board accept the letter of resignation from Joseph Mollica from the position of secondary English teacher, effective April 1, 2022. **LETTER OF RESIGNATION:
Joseph Mollica**
5. That the Board approve the following Resolution: RESOLVED, that the Board of Education of the East Hampton Union Free School District (“District”) approve an unpaid leave of absence under the Family and Medical Leave Act (“FMLA”) for Kristina Rozzi, an Elementary Education teacher, beginning on or about June 22, 2022 through the remainder of the 2021-2022 school year, and the beginning of the 2022-2023 school year through on or about December 2, 2022, which will run concurrently with 56 days of any available paid sick leave, and an unpaid leave of absence thereafter. **MATERNITY LEAVE:
Kristina Rozzi**
6. That the Board approve the disposal of the following damaged and obsolete equipment:
 1. 1 laminator (Make/Model: GBC Pinnacle 27 EzLoad Laminator, tag #100220), and
 2. 2 Hustler Mowers - Model #4100 (serial# 3309562-924694/tag#104844), and Model #3400, (serial#8015481-925230/tag#104843).**DISPOSAL OF DAMAGED AND OBSOLETE EQUIPMENT**
7. That the Board approve the disposal of the following damaged and obsolete elementary FOSS textbooks:
 1. 70 Water, Grade 3, ISBN#978-1-60902-040-8
 2. 56 Measuring Matter, Grade 3, ISBN#978-1-60902-037-8
 3. 33 Soils, Rocks and Landforms, Grade 4, ISBN#978-1-60902-038-5
 4. 67 Energy and Electromagnetism, Grade 4, ISBN#978-1-60902-039-2
 5. 32 Sun, Moon and Planets, Grade 5, ISBN#978-1-60902-044-6
 6. 94 Mixtures and Solutions, Grade 5, ISBN#978-1-60902-043-9**DISPOSAL OF DAMAGED AND OBSOLETE TEXTBOOKS**
8. That the Board approve the following Resolution: RESOLVED, that the Board of Education of the East Hampton Union Free School District declares as surplus the following equipment as obsolete and authorizes the disposal of the same, first by listing the items for public auction on www.auctionsinternational.com, and then by disposing of any remaining items as scrap, each in accordance with New York State Law; and, authorizes the Superintendent of Schools to sign any necessary documents to dispose of the property:

1997 Ford Taurus, VIN: 1FALP52U5VG246634
2000 Ford Taurus, VIN: 1FAFP5829YA237400
1996 Chevy GK3 Dump Truck, VIN: 1GBJK34R8TE230535
2001 Dodge 350 Truck, VIN: 3B6MF36561M284239
2004 Mini Cooper, VIN: WMWRC334X4TC52471 (vehicle was found abandoned on the EHUFSD property; the District took possession after time passed)
1985 Toyota 4WD Pick-Up, VIN: JT4RN60R4F5097614 (vehicle was donated to the EHUFSD but is no longer of any use for District purposes)
DISPOSAL OF DAMAGED AND OBSOLETE VEHICLES
9. That the Board approve the following Resolution: RESOLVED, that the Board approve the Health and Welfare Service Agreement between East Hampton Union Free School District and South Huntington Union Free School District in the amount of \$817.80 for the 2021-2022 school year in accordance with the terms and conditions set forth in said Health and Welfare Services Agreement, and authorizes the President of the Board of Education to sign the agreement. **HEALTH & WELFARE SERVICE AGREEMENT
between EHUFSD & South Huntington UFS**

10. That the Board approve the following Resolution: RESOLVED, that the Board approve the Health and Welfare Services Agreement between East Hampton Union Free School District and Southampton Union Free School District in the amount of \$16,344.67 for the 2021-2022 school year in accordance with the terms and conditions set forth in said Health and Welfare Service Agreement, and authorizes the President of the Board of Education to sign the agreement.

**HEALTH &
WELFARE
SERVICE
AGREEMENT
between EHUFSD &
Southampton UFSD**

11. That the Board approve the following Resolution: RESOLVED, that the Board of Education of the East Hampton Union Free School District hereby approves a contract for Health and Welfare Services between the East Hampton Union Free School District and the Bridgehampton Union Free School District in the amount of \$8,061.97 for the 2021-2022 school year in accordance with the terms and conditions set forth in said Health and Welfare Services Agreement, and authorizes the President of the Board of Education to sign the agreement.

**HEALTH &
WELFARE
SERVICES
AGREEMENT
between EHUFSD &
Bridgehampton
UFSD**

Motion Carried (6-0), Mrs. DeSanti absent

Superintendent's Report and Recommendations:

1. A motion was offered by Ms. Vorpahl and seconded by Mr. Ryan, Sr., that the Board approve the following Resolution, to wit: RESOLVED, that the Board of Education of the East Hampton Union Free School District adopts the proposed budget as presented for the 2022-2023 school year in the total amount of \$76,502,823.00 to be presented to the public at a budget hearing on May 3, 2022 and subject to approval of the voters on May 17, 2022; and

**ADOPTION OF
2022-2023
PROPOSED
SCHOOL BUDGET
& PROPERTY TAX
REPORT CARD
APPROVAL**

BE IT FURTHER RESOLVED, that the Property Tax Report Card for the 2022-2023 school year be approved.

Motion Carried (6-0), Mrs. DeSanti absent

2. A motion was offered by Ms. Lowey, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, the Board does hereby appoint Kathleen Masterson to the administrative position of Director of Athletics, Physical Education, Health and Driver Education (Director of Athletics and Physical Education tenure area), who holds a valid New York State teaching certification in Physical Education and an administrative certification as a School District Administrator, for a probationary term of three years, to commence July 1, 2022 and expire on June 30, 2025, and to be paid at an initial salary of \$190,000.00.

**ADMINISTRATIVE
APPOINTMENT:
Kathleen Masterson**

Motion Carried (6-0), Mrs. DeSanti absent

3. A motion was offered by Ms. Vorpahl, and seconded by Mr. Ryan, Sr., that the Board approve the following Resolution, to wit: RESOLVED, Stephanie Forsberg, is, upon the recommendation of the Superintendent of Schools, appointed to a secondary Biology teaching position (tenure area: Science, Grades 7-12), who holds a valid New York State certification in the aforesaid area for a probationary term to commence August 31, 2022 and expire August 30, 2025 at an annual salary of \$114,100.00 (Step 11/K of the salary schedule attached to the teachers' association's collective bargaining agreement).

**INSTRUCTIONAL
APPOINTMENT:
Stephanie Forsberg**

Motion Carried (6-0), Mrs. DeSanti absent

4. A motion was offered by Ms. Minardi, and seconded by Ms. Lowey, that the Board approve the following Resolution, to wit: RESOLVED, that the Board approve the following Middle School appointments to teach an additional section of instruction effective February 1, 2022 for the 2021-2022 school year with compensation as follows:
- Lisa Armon, Special Education teacher - \$23,035.40, pro-rated
 - Gary Cherches, Special Education teacher - \$24,202.60, pro-rated
 - Judy Horan, Special Education teacher - \$25,837.40, pro-rated

**ADDITIONAL
TEACHING
SECTIONS:
Lisa Armon
Gary Cherches
Judy Horan**

Motion Carried (6-0), Mrs. DeSanti absent

5. A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, that the Board approve the following High School appointments to teach an additional section of instruction effective March 30, 2022 for the 2021-2022 school year with compensation as follows:
- Robin Jahoda, secondary English teacher - \$18,053.60, pro-rated
 - Georgia Flight, secondary English teacher - \$15,336.40, pro-rated
 - Theryn Gibbons, secondary English teacher - \$14,325.20, pro-rated
 - Arthurine Dunn, secondary English teacher - \$27,359.00, pro-rated
 - Tammy Chami, secondary English teacher - \$29,162.40, pro-rated

**ADDITIONAL
TEACHING
SECTIONS:
Robin Jahoda
Georgia Flight
Theryn Gibbons
Arthurine Dunn
Tammy Chami**

Motion Carried (6-0), Mrs. DeSanti absent

6. A motion was offered by Ms. Lowey, and seconded by Mrs. O'Mara Limonius, to wit: RESOLVED, that the Board approve the following appointments for the 2021-2022 school year:

APPOINTMENTS

2022 Summer School Program

- Matthew Shimkus, Principal – at a stipend of \$12,500.00

Interscholastic Coaches

- Robyn Mott, Girls JV Lacrosse Coach, Level III, 0 years - \$6,369.00, pro-rated
- Carley Raynor, JV Softball Coach, Level III, 0 years - \$6,369.00, pro-rated

Unified Basketball Pilot Program

- Ethan Mitchell - at a stipend of \$5,095.00
- Krista Brooks - at a stipend of \$5,095.00

Motion Carried (6-0), Mrs. DeSanti absent

7. A motion was offered by Mrs. Minardi, and seconded by Mr. Ryan, Sr., to wit: RESOLVED, that the Board accept the letters of resignations from the following positions:
- Isabel Madison, Interim Assistant Superintendent for Business, effective close of business day March 23, 2022;
 - Lawrence Dunn, Custodial Worker I, effective close of business day March 25, 2022
 - Kate Rubenstein, secondary English teacher, effective close of business day June 30, 2022

**LETTERS OF
RESIGNATION:
Isabel Madison
Lawrence Dunn
Kate Rubenstein**

Motion Carried (6-0), Mrs. DeSanti absent

8. A motion was offered by Mrs. O'Mara Limonius, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, that the Board designate, for the 2022-2023 school year, Wednesday, July 6, 2022 for the East Hampton Union Free School District Board of Education's Reorganizational and Regular Meeting.

**REORGANI-
ZATIONAL /
REGULAR BOARD
MEETING
DESIGNATION:
July 6, 2022**

Motion Carried (6-0), Mrs. DeSanti absent

9. A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, that the Board approve the Shared Services Agreement between East Hampton Union Free School District and Southampton Union Free School District for the 2021-2022 Boys Middle School Lacrosse program in accordance with the terms and conditions set forth in said Shared Services Agreement.

**SHARED
SERVICES
AGREEMENT
between EHUFSD &
Southampton UFSD**

Motion Carried (6-0), Mrs. DeSanti absent

10. A motion was offered by Mrs. Minardi, and seconded by Mrs. O'Mara Limonius, that the Board approve the following Resolution, to wit: RESOLVED,

**CLAIMS AUDITOR
SERVICES
AGREEMENT
between EHUFSD &
Macdonald, Rand &
Vollaro LLP**

WHEREAS, on March 18, 2022 the East Hampton Union Free School District solicited proposals for RFP#22-1 Claims Auditor Services; and

WHEREAS, it has been determined to be in the best interest of the East Hampton Union Free School District to award a contract to Macdonald, Rand & Vollaro LLP, of Rocky Point, New York;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the East Hampton Union Free School District hereby awards proposal for RFP#22-1 Claims Auditor Services for an initial term of May 1, 2022 through June 30, 2022, with the option to renew for three (3) additional one-year terms upon the concurrence of the East Hampton Union Free School District and Macdonald, Rand & Vollaro LLP, under the same terms and conditions, with costs as follows:

- 5/1/22 - 6/30/22 = \$4,500
- 7/1/22 - 6/30/23 = \$27,000
- 7/1/23 - 6/30/24 = \$27,000
- 7/1/24 - 6/30/25 = \$27,285; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and Superintendent to sign any necessary documents.

Motion Carried (6-0), Mrs. DeSanti absent

11. A motion was offered by Mrs. Minardi, and seconded by Mrs. O'Mara Limonius, that the Board approve the following Resolution, to wit: RESOLVED, that the Board of Education of the East Hampton Union Free School District hereby accepts the revised Corrective Action Plan for the annual independent auditor's reports for the fiscal year ending June 30, 2021 as performed and prepared by EFPR Group, Certified Public Accountants, for submittal to the New York State Education Department.

**2020-2021
CORRECTIVE
ACTION PLAN**

Motion Carried (6-0), Mrs. DeSanti absent

12. A motion was offered by Mrs. Minardi, and seconded by Mr. Ryan, Sr., that the Board approve the following Resolution, to wit: RESOLVED, that the Board of Education of the East Hampton Union Free School District hereby accepts the 2020-2021 Internal Audit Risk Assessment, as prepared by Questar III BOCES; and, authorizes the filing of said reports and management responses, if any, with the appropriate New York State authorities.

**2020-2021
INTERNAL AUDIT
RISK
ASSESSMENT
ACCEPTANCE**

Motion Carried (6-0), Mrs. DeSanti absent

13. A motion was offered by Mrs. O'Mara Limonius, and seconded by Mr. Ryan, Sr., that the

**WORKSITE
MEMORANDUM**

Board approve the following Resolution, to wit: RESOLVED, that the Board approve the Worksite Memorandum of Understanding (non-financial agreement) between East Hampton Union Free School District and the Suffolk County Department of Labor, Licensing & Consumer Affairs for the purpose of providing student services through the Work Experience Programs of the Suffolk Works Employment Program (SWEPP), and the Youth Program funded by the Workforce Innovation and Opportunity Act (WIOA). This Memorandum of Understanding renews the current non-financial agreement between said agencies between the period of July 1, 2022 through June 30, 2027; in accordance with the terms and conditions set forth in said Worksite Memorandum of Understanding.

**OF
UNDERSTANDING
between EHUFSD &
Suffolk County Dept.
of Labor, Licensing
& Consumer Affairs**

Motion Carried (6-0), Mrs. DeSanti absent

14. A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, that the Board approve the authorization to execute the amendment to the lease agreement of the Finance Energy Performance Contract.

**AMENDED
FINANCE ENERGY
PERFORMANCE
CONTRACT
between EHUFSD &
Bank of America
Public Capital Corp.**

WHEREAS, on August 6, 2019 the Board of Education of the East Hampton Union Free School District resolved to enter into a lease agreement with the Bank of America Public Capital Corp (“Lessor”) to provide financing for the cost of the energy conservation measures implemented under an Energy Performance Contract between the District and Johnson Controls; and

WHEREAS, the District’s obligations under its Equipment Lease/Purchase Agreement with Lessor are subject to periodic renewal by the Board of Education as set forth in the agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the terms and conditions contained within Amendment Number 1 to Equipment Lease/Purchase Agreement, and authorizes the President of the Board of Education to execute said document on behalf of the Board; and

BE IT FURTHER RESOLVED, that the President of the Board of Education, the Vice President of the Board of Education, the Superintendent of Schools, the Assistant Superintendent for Business, and the District Treasurer are hereby authorized, on behalf of the Board of Education, to negotiate, execute and deliver, with the advice of counsel, the Equipment Lease/Purchase Agreement and any related documents and amendments thereto; and

BE IT FURTHER RESOLVED, that the District Clerk is hereby authorized to execute the Form of Incumbency and Authorization Certificate in accordance with this Resolution.

Motion Carried (6-0), Mrs. DeSanti absent

15. A motion was offered by Mrs. O’Mara Limonius, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, that the Board approve the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program for the 2022-2023 school year.

**2022-2023 ESBOCES
JOINT MUNICIPAL
COOPERATIVE
BIDDING
PROGRAM**

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the East Hampton Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the

areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED, that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED, that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED, that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED, that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Motion Carried (6-0), Mrs. DeSanti absent

16. A motion was offered by Ms. Vorpahl, and seconded by Mrs. Minardi, to wit: RESOLVED, that the Board approve the following Budget Transfer:

**BUDGET
TRANSFER**

<u>From</u>	<u>To</u>	<u>Amount</u>
A2070.4000.04	A2010.4800.04	\$38,000.00
(purchase of social studies textbook replacements)		

Motion Carried (6-0), Mrs. DeSanti absent

Old Business:

OLD BUSINESS

1. Mr. Fine apprised the Board of the April 7th Housing Committee Meeting.
2. Mr. Schneider explained to the Board the function and parameters of a Capital Reserve Fund.

New Business:

NEW BUSINESS

1. Mr. Schneider gave an Audit Committee update to the Board.
2. Mr. Fine informed the Board that effective end of this school year the District’s Lunch Program will revert back to pre-pandemic rules and processes.
3. Mr. Fine informed the Board that due to Snow Days used during the school year – May 27th and May 31st school will be in session.
4. Mr. Fine reminded the Board of the upcoming ES BOCES Budget Vote and Election on Wednesday, April 27th.

Public Comments: Members of the community were given the opportunity to ask questions and make comments.

PUBLIC COMMENTS

A motion was offered by Ms. Vorpahl, and seconded by Mrs. O’Mara Limonius to adjourn the meeting at 7:30 p.m.

ADJOURNMENT

Motion Carried (6-0), Mrs. DeSanti absent

Respectfully Submitted,

Kerri S. Stevens, District Clerk

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April Board Committee Schedule

April 13th

- Athletic Committee – 2:00 p.m.