

**HATCH VALLEY PUBLIC SCHOOL  
BOARD OF EDUCATION  
MINUTES  
REGULAR BOARD MEETING  
January 10, 2024**

**Board Members Present:**

Richard Marquez, Rey Gonzalez, Joaquin Legaretta, Elva Garay and Chris Montez

**Board Members Absent or Tardy:**

N/A

**School Personnel Present:**

Superintendent Chavez, Toni Hull, Sheila Offutt, Andrew Campbell, Donna Flores, Vicente Zamora, Amber Perry, Jennifer Russell, Amy Marquez, Brandy Holguin, Diana Esparza, Ana Alvarado, Latishia Zamora, Olivia Paez, Alejandra Ochoa, Fernando Sanchez, and Elsa Ramirez

**Visitors:**

Roxie De Santiago, Patrick Flores, Andrea Legarreta, Lupe Castillo, Concha Benavidez, Dora Chairez  
Stephanie Legarreta

**Call to Order at 6:00 pm by Vice President Garay**

**Pledge of Allegiance & Salute to the NM**

1. **A. Approval of Agenda**

**Action:** Secretary Montez motioned to approve, seconded by Member Gonzalez

Voice Vote: Garay: YES, Gonzalez: YES, Legarreta: YES, Marquez: YES, Montez: YES

Motion Carried

**ORGANIZATION OF THE BOARD**

*Vice President Garay asked for nominations for the position as the School Board President*

*Rey Gonzalez nominated Richard Marquez, Chris Montez seconded the nomination*

*There were no other nominations.*

*Voice Vote: Legarreta: YES, Gonzalez: YES, Montez: YES, Marquez: YES, Garay: YES*

*Motion Carried Richard Marquez is nominated as the School Board President*

*Board President Marquez asked for nominations for the position as the Vice President*

*Joaquin Legaretta nominated Rey Gonzalez, Chris Montez seconded the nomination*

*There were no other nominations*

*Voice Vote: Legarreta: YES, President Marquez: YES, Gonzalez: YES, Montez: YES, Garay: NO*

*Motion Carried 4 to 1, Rey Gonzalez is nominated as the School Board Vice President*

*Board President Marquez asked for nominations for the School Board Secretary*

*Vice President Gonzalez nominated Joaquin Legaretta, President Marquez seconded the nomination.*

*There no other nominations*

*Voice Vote: Legarreta: YES, President Marquez: YES, Vice President Gonzalez: YES, Member Montez: YES, Member Garay: YES*

*Motion Carried Joaquin Legarreta is nominated as the School Board Secretary*

*The School Board Members were appointed to the committees as follow:*

*Finance Committee: Vice President Gonzalez & Member Montez*

*Audit Committee: Vice President Gonzalez & Member Montez*

*DACC: President Marquez & Secretary Legarreta*

*Facilities & Maintenance*

*Member Montez*

**B. Approval of the Minutes from the Regular Board Meeting of December 13, 2023 (1B)**

**Action:** Member Montez motioned to TABLE, seconded by Vice President Gonzalez

**Voice Vote:** Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: NO, Montez: YES

**Motion Carried to table 4 to 1**

**2. Reports**

**Superintendent Report-**

- RBC is requesting to do a Board work session to go over Sale of Bonds, Board approved
- Sheila Offutt informed the Board on the NOVAtime Employee Time Clock. A discussion was held.
- Update on the old Band Room which is now called the Student Services & Training Center, the building should be completed by the end of the month. Next board meeting should be held at the new Student Services & Training Center.
- Foster Grandparents Program - Olivia Paes the District Social Worker informed the Board how the program is funded and how it would work financially for the volunteers and the District.
- Student Absenteeism before and after the Christmas break has always been very high, right now it is about 5 - 15% rate.
- House System - How much has the District spent on the program from FY21 - FY24 \$95,070.39; Dr. Hull explained the impact the program has on students socially and emotionally.
- Discipline Reports were presented to the Board
- Student Performance - Reports of assessments were presented to the Board.
- Window Security Film - Vicente Zamora presented a proposal to the Board regarding installing Security Film Laminate throughout the schools in the District.

**3. Limited Public Comment**

**4. Approval of Financials**

**A. Approval of December 2023 Bills**

**Action:** Member Montez motion to approve, seconded by Member Garay

**Voice Vote:** Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES

**Motion Carried**

**B. Approval of Budget Adjustments Requests/Transfers/Cash Requests**

**Maintenance BARS: 11000, 13000, 21000, 24101, 24103, 24106, 24109, 24153, 24189, 24330, 25153, 26121, 26204, 27126, 27149, 27407**

**Increase BARS- 29102 Casa de Peregrinos \$5,161.15; 27178 Transportation :24355 ARP-HCY \$10,765; 24350 ARP-HCY \$4,256**

**Action:** Member Garay motion to approve, seconded by Secretary Legarreta  
Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES  
Motion Carried

5. New Business

A. Approval of the Relocating Portable Buildings

This item was Tabled until more information is available.

**Action:** Vice President Gonzalez motion to TABLE, seconded by Member Montez  
Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES  
Motion Carried

B. Approval of Additional Legal Counsel

Roxie De Santiago from Walsh Gallegos presented to the Board the contract that was provided.  
A discussion was held.

**Action:** Member Garay motion to approve, seconded by Member Montez  
Voice Vote: Marquez: NO, Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES  
Motion Carried 4-1

6. Items for Future Meetings

Principal's Report

7. NEXT REGULAR BOARD MEETING – Wednesday, February 21, 2024 at 6:00 P.M.  
at the Student Service & Training Center.

8. Adjournment

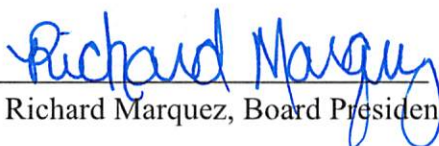
With no further business to be conducted, the President Marquez called for a motion to adjourn.

**Action:** Vice President Gonzalez motion to adjourn, seconded by Member Garay  
Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES  
Motion Carried

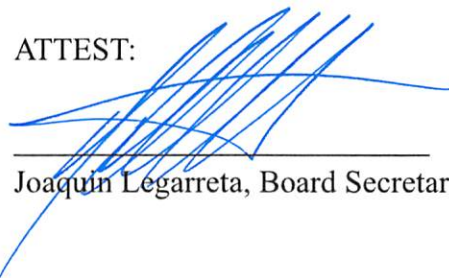
The meeting was adjourned at 9:20 pm

The above minutes are a true and correct reflection of the Board of Education's regular meeting on January 10, 2024.

AFFIRMATION:

  
Richard Marquez, Board President

ATTEST:

  
Joaquin Legarreta, Board Secretary