



DeKalb County
Board of Education

Wiring students to learn, achieve, and succeed

Patrick M. Cripps
Director of Schools

Board Members

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January 31, 2025

To Whom It May Concern:

The DeKalb County Purchasing Committee will accept bids for the DeKalb County School System until **12:00 p.m., Wednesday, March 12, 2025**, in the office of the County Mayor, at the DeKalb County Courthouse, Public Square, Smithville, Tennessee, 37166. Bids may be mailed or delivered in person and should be in a sealed envelope -- clearly marked as a "**Digital Educational Software**".

The Purchasing Committee will accept bids as per specifications or approved equivalent.

The DeKalb County Purchasing Committee reserves the right to reject all bids.

Sincerely,



Patrick Cripps
Director of Schools

SCOPE

The DeKalb County School System is requesting proposals from qualified vendors ("Vendor, Proposer") for a Digital Educational Software. The DeKalb County School System is seeking a fully functioning, state-of-the-art software program as per the attached requirements.

The specifications contained herein describe the minimum requirements of the DeKalb County School System and any omission shall not relieve the vendor of furnishing quality software and service in a timely manner. Any variances or exceptions to these specifications must be clearly identified, otherwise full compliance is understood.

Bid Specs for Digital Educational Software

The digital curriculum courses should be designed to meet state and industry standards and are flexible and customizable so teachers can personalize learning to ensure they meet the needs of the students.

Implementation Models

The educational software should provide comprehensive digital curriculum designed to work continuously, regardless of the setting or instructional model. Schools often use it as a textbook replacement, supplemental instruction, or virtual course curriculum. The dependable, user-friendly design and flexible framework will allow schools to deliver courses that meet the needs of their district, school building, and individual classrooms.

The software should also contain the following specifications:

- Instructional Strategies & Learning Theories
- Consistent Course Design. Consistent Success
- Accessible & Responsively Designed
- Literacy Toolbar Supports Diverse Classrooms
- Resources to Support Data-Driven Instruction
- Monitor & Track IEP & 504 Accommodations
- Adjust Assessments to Support Accommodations
- Meeting the Needs of Diverse Learners
- Support Methods to Ensure Success
- Teacher lesson plans and PowerPoint presentations to supplement curriculum

BID FORM

SUBMIT BID FORM TO: Matt Adcock, County Mayor
DeKalb County Purchasing Committee
DeKalb County Courthouse
1 Public Square
Smithville, TN 37166

ITEMS: Items as contained in the DeKalb County Schools Specifications Digital Educational Software

The bidder acknowledges by his signature that:

- 1. He has received, read, and understands the specifications and his bid is made in accordance therewith.
- 2. He has received the following addenda:
Addendum No. _____ Dated _____, 2025
- 3. He agrees to:
 - A. If awarded the bid, comply with all requirements of the specifications.

A.) Show amount in both words and figures for the total cost of Digital Educational Software specifications: _____ dollars

\$ _____

The undersigned proposes and agrees, if their Proposal is accepted, to contract with DeKalb County Schools to furnish all software and service described herein that meets the requirements of this solicitation.

Name of Company _____

Address _____

Signature and Title _____

Date _____ Phone Number _____

Federal ID Number _____

Bid must be signed by a person or persons authorized to bind the bidder. Failure to complete the Bid Form may be cause for rejection of bid. Bid opening will be 12:00 p.m. on Wednesday, March 12, 2025.

This is a contract subject to four (4) annual renewals provided all prices, terms and conditions remain unchanged and the vendor agrees. Payment will be made on an annual basis. Prices contained herein shall remain firm. The County reserves the right to re-solicit at the end of any-one (1) year period.

If you have any questions about this invitation to bid, please contact the DeKalb County Board of Education, at (615)597-4084. Should any terms or conditions on the attached specifications differ from the Invitation to Bid, the terms and conditions of the Invitation to Bid shall govern the process.

- Items may be awarded to the lowest bid(s) or best overall bid, and DeKalb County School System reserves the right to award this bid on quality, price and availability of product specified, whichever is in the best interest of DeKalb County Schools.
- The use of the name of a manufacturer or any special brand, model or make in describing an item or the use of detailed descriptive specifications pertinent thereto, does not restrict bidders to that manufacturer or specific article or such detailed descriptive specifications; this means or method being used simply to indicate the character, or quality of the article desired; but the article on which bids are submitted must be of such character, quality and design as will serve the purpose for which it is to be used equally as well as that specified; must be the equal of the article described and equally suitable to the needs of the DeKalb County School System. If bidding on other than the make, model, or brand specified or such detailed descriptive specifications, the manufacturer's name and catalogue reference, together with specifications therefore must be given or other information given (CLEARLY STATED ON THE BID SHEET IN EVERY INSTANCE) to enable the Purchasing Agent to determine its suitability, or otherwise. DeKalb County Schools reserves the right, through the Purchasing Agent, to be the sole judge in such determinations. WHEN NO REFERENCE IS MADE BY THE BIDDER TO THE MAKE OR GRADE PROPOSED TO BE FURNISHED IT IS UNDERSTOOD THAT THE SPECIFIC ARTICLE NAMED IN THE BID SHEET WILL BE FURNISHED.
- **All bids are ultimately subject to funding.**
- **Bids are to be valid for a minimum of 120 days.**
- The language of this Invitation to Bid shall be binding unless mutually amended by DeKalb County School System and bidder. Issuance of the purchase order will be the award notice. The terms and conditions of this Invitation to Bid and detailed purchase order shall constitute entire agreement.
- All invoices must have an approved DeKalb County School System purchase order number. We require one itemized invoice per purchase order, which shall be presented after we receive 100% of the items on the original purchase order.
- The invoice must be reflective of the original bid; DeKalb County Schools will not be responsible for added expenses. By submission of bid, vendor certified that all items are equal to or better than the referenced items and agrees to all terms and conditions stated herein.

- The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission but shall fully address the full intent and meaning of each aspect of the specifications.
- DeKalb County School System is a tax-exempt organization.
- It is the bidder's responsibility to comply with all local, state and federal laws, regulations, codes, licensing, and other requirements. The bidder must be prepared to substantiate compliance upon request by the Board's representative.
- The desired equipment should reasonably meet or exceed the specifications of the models included in the detailed specifications which have been provided as a reference. **Any item substituted must be an approved equivalent.**
- Bids will be awarded and purchase orders issued.
- "Contractor shall comply with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present."
- The successful bidder shall expressly bind itself to defend and hold harmless the schools district from all suits or actions of every name and description. The Contractor shall provide Certificate(s) of Insurance (Worker's Compensation and Comprehensive General Liability) with the bid documents.
- **This institution is an equal opportunity provider and employer**
Nondiscrimination. DeKalb County School District complies with Titles VI and VII of the Civil Rights Act of 1964, the Equal Pay Act of 1973, Title IX (1972 Educational Amendments), Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act, related regulations and all other state and federal anti-discrimination laws. DeKalb County Schools also requires all contractors to comply with state and federal anti-discrimination law.
- The terms of this bid will be extended to other Board of Educations, local government agencies, and other municipalities.
- Any local education agency which purchases from the original bid shall directly handle payment, refunds, returns, and any other communications or requirements involved in the purchase without involving the local education agency which originated the bid/contract. The originating LEA shall have no liability or responsibility for any purchases made by another LEA under a contract which the originating LEA negotiated and consummated.