



GREENVILLE AREA SCHOOL DISTRICT

9 Donation Road
Greenville, Pennsylvania 16125
Phone (724) 588-2500
Fax (724) 588-5024

September 10, 2025

Dear Parent/Guardian,

Greenville Elementary School receives Federal Title I funds to assist students in meeting state achievement standards. As a district that receives Title I funding, we must meet federal regulations related to teacher qualifications as defined in the Elementary and Secondary Education Act of 1956 (ESEA). This letter lets you know about your rights to request information about the qualifications of the instructional staff working with your child.

As a parent/guardian of a student at Greenville Elementary, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teacher and requires us to give you this information in a timely manner if requested. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether the Pennsylvania Department of Education has licensed or qualified the teacher for the grades and subjects he/she teaches
- Whether the Pennsylvania Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances
- The teacher's college major, whether the teacher has any advanced degree and, if so, the subject of the degree
- Whether any teacher's aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

Additionally, at any time, parents/guardians can request:

- Information on policies regarding student participation in assessments and procedures for opting out
- Information on required assessments that include:
 - subject matter tested,
 - purpose of the test,
 - source of the requirement (if applicable),
 - amount of time it takes students to complete the test, and
 - time and format of disseminating results.

Our staff is committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals meet applicable Pennsylvania state requirements.

If you would like to receive any of this information, please call the elementary school office at (724) 588-2500 ext. 1000.

Sincerely,
Federal Programs Coordinator