



OWOSSO PUBLIC SCHOOLS

Ready for the World

Board of Education Agenda  
December 9, 2019

5:30 pm Regular Meeting

Owosso High School Media Center  
765 E. North Street  
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports:

- Celebrate Kids! – Emerson Elementary
- Celebrate Kids! – Owosso Middle School
- Recognition of Retiree Joyce Malzahn
- Cayden Whiteherse – Board of Education Student Representative’s Report
- Recognition of Katie Clevenger – Michigan High School Athletic Association All State Diver

4. Board Correspondence:

- Superintendent’s Report
- Curriculum Director’s Report

5. Public Participation

6. For Action

<b>Consent Agenda:</b>		
November 25, 2019 Minutes-----	Report 19-145	Page 1
November 25, 2019 Closed Session Minutes-----	Report 19-146	At Place
Current Bills-----	Report 19-147	Page 7
Financials-----	Report 19-148	Page 15
Approval of Course Listings-----	Report 19-149	Page 18
Approval of Internal Signage Bid for Secondary Campus-----	Report 19-150	Page 19
Superintendent’s Evaluation-----	Report 19-151	Page 21
Secondary Campus Furniture Bid-----	Report 19-152	Page 22

7. For Future Action

Sinking Fund Roof Management Contract-----	Report 19-153	Page 34
OHS Out-of-State Student Travel to New York City-----	Report 19-154	Page 42
Allocation for Purchase/Lease of Buses-----	Report 19-155	Page 47

8. For Information

Personnel Update-----	Report 19-156	Page 48
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9. Public Participation

10. Board Reports: Board Member Comments/Updates

11. Upcoming Board Meeting Dates:

- January 13: Board Committee of the Whole Meeting, 5:30 pm
- January 27: Regular Board Meeting, 5:30 pm

Important Upcoming Dates:

- December 10: OMS Choir Holiday Concert, 7 pm
- December 12: OHS Choir Concert at OMS, 7 pm
- December 13: Emerson Christmas Caroling, 6:30 pm
- December 20: Half Day for All Students: Teacher Work Day
- December 23-January 3: No School: Holiday Recess
- January 6: School Resumes
- January 15: LHS Parent/Teacher Conferences, 5:30 pm
- January 18: Snow Globe at OHS
- January 21: OHS Oscars, 7 pm
- January 25: OHS Winter Formal, 7 pm

12. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting  
Board Policy 0166



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## **Public Participation at Board Meetings**

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

## BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

**Therefore, we guarantee that:**

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Timothy Jenc  
President



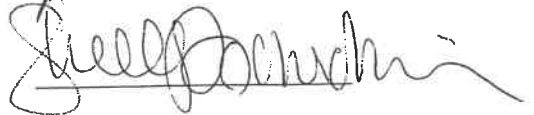
Rick Mowen  
Vice-President



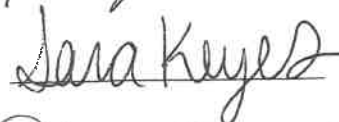
Marlene Webster  
Treasurer



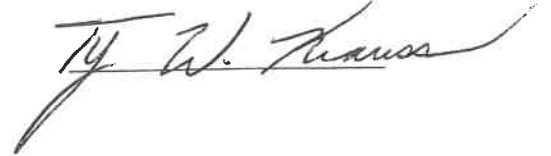
Shelly Ochodnicky  
Secretary



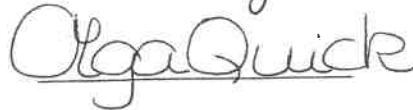
Sara Keyes  
Trustee



Ty Krauss  
Trustee



Olga Quick  
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**November 25, 2019**  
**Report 19-145**

President Jenc called the meeting of the Board of Education to order at 5:30 pm. The meeting was held in the media center located at Owosso High School, 765 E. North Street, Owosso, Michigan.

Present: Jenc, Keyes, Krauss, Ochodnicki, Quick, Webster  
 Absent: Mowen (motions of the Board of Education that were unanimous did not include Mowen)

**Pledge of Allegiance**

President Tim Jenc explained that the meeting's agenda has been amended. He stated that the Emergency Operations Plan that was presented during the October 28, 2019 meeting contained two minor errors. These errors have been corrected and a revised copy was at place. Additionally, due to the maintenance truck purchase that was originally quoted and presented during the October 28, 2019 is not available any longer, a new truck bid was also at place.

**Building Reports**

As part of the Celebrate Kids! segment of the meeting, Lincoln Alternative High School Principal Mr. Steve Irelan introduced Mrs. Deb Baughman, Social Worker at LHS. Mrs. Baughman also serves as President of the Michigan Alternative Education Organization (MAEO) and chairperson of the MAEO STARS (Success, Teamwork, Achievement, Recognition, Self-Esteem) Competition. Mrs. Baughman stated that it is her pleasure to serve on a Board that offers students leadership opportunities. This year each school that participated in the MAEO STARS fall kick-off event was challenged to create a "Navigating the Future" themed video. The LHS students that participated in the competition also submitted their video to the National Alternative Education Association (NAEO) video contest and earned third place in the national competition.

Mrs. Michele Schmitz, Teacher at Lincoln High School praised her students for their video. She acknowledged Alex Beal for her input and coming up with the idea for the video. Alex Beal addressed the Board and explained that her inspiration for the video came from watching time travel movies. The video entitled "Twisted Compass" reflects on the mistakes that the main character has made in the past. A local phone booth was used as a time travel machine in the video and the main character goes back in time to correct his mistakes. The video that was created by LHS students Alex Beal, Hannah Bernath, Cole Comstock, Jasmine Jorgensen, Haley Kenyon, and McKayla Stamper was shared with the Board and the meeting's audience.

Superintendent Dr. Tuttle commented that the video was excellent and she can understand the awards the students have received for it.

Mrs. Deb Baughman remarked that she likes the "change the trajectory of your future" that is included at the end of the video. A check for \$200 was presented to the students for winning third place in the NAEO video contest.

Board of Education Student Representative Cayden Whiteherse was absent from the meeting.

**Board Correspondence**

Superintendent Dr. Andrea Tuttle reported that several positive events have occurred in the District since the last meeting. Veterans Day was celebrated throughout the District as it has for the past decade. She formally thanked the administration, staff, and students for hosting one of the most powerful days of the school year that recognizes Veterans for the sacrifices they have made. Performances at the celebrations included the Twirlers, students singing under the direction of their music teachers, and band members rendition of Taps. It was estimated that around 500 Veterans attended the celebrations.

Superintendent Dr. Tuttle remarked that the Owosso High School Music Man performance was fantastic. She applauded the performing arts students for their amazing talent.

Superintendent Dr. Tuttle informed the Board that the Bryant Elementary Title I staff hosted an All Pro Dad's Breakfast on November 21<sup>st</sup>. Over 350 guests attended the event which was one of the largest to date. It was noted that several staff members volunteered their time to make the event a great success.

Superintendent Dr. Tuttle reported that there have been several Student of the Month celebrations throughout the District. She applauded the teachers and administrators that take the time to recognize students who do the right thing and make great choices.

Superintendent Dr. Tuttle announced that the high school hosted the ABC Channel 12 School Spirit Challenge early morning pep assembly on November 22. She recognized Tim Hortons for donating donuts and hot chocolate and Vice President Rick Mowen for his assistance in serving the refreshments. A special thank you went to members of the OHS Student Government and teachers Penny Hammond and Teresa Laskowski for their assistance at the event. The band, cheer leaders and student body were also recognized for supporting this cause.

Superintendent Dr. Tuttle reminded the Board that this is the season for band and choir Christmas concerts. She stated that these are always wonderful events that get audiences into the spirit of Christmas.

Superintendent Dr. Tuttle explained that the bond construction is going very well. She commented that the recent winter weather conditions have not helped with the timeframe or the budget; however, all construction is on track to finish on time with the exception of the performing arts center.

Superintendent Dr. Tuttle proudly announced that OHS senior Katie Clevenger signed her letter of intent to dive at Oakland University. Brook Hemker signed her letter of intent to play softball at Mott Community College and Clover Brandt signed to play softball at Lawrence Technological University.

Superintendent Dr. Tuttle applauded Mr. Steve Irelan, Sports Booster President for his time and efforts with another successful 300 Club annual fundraising event. Vice President Rick Mowen was also recognized for attending the fundraiser.

Superintendent Dr. Tuttle reminded the Board that the Owosso Public Schools Foundation is sponsoring Teacher of the Year and Staff Member of the Year awards. OPS staff are encouraged to submit their nominations for a deserving staff member. The OPS Foundation is accepting nominations through January 10, 2020. The award recipients will be announced during the March 4, 2020 professional development.

Superintendent Dr. Tuttle presented a copy of the most recent edition of the Today's Trojan. The publication is a compilation of the many great things that are going on in the District. The entire OPS team was complimented for providing the information that was published. Community Education Director Jessica Thompson was applauded for putting the publication together and always making it look professional.

Superintendent Dr. Tuttle recognized Parker Hasyn, an Owosso High School senior and member of the varsity football team for be awarded the Brandon Burlsworth Character Award. The award has been given out in Arkansas High Schools for the past 11 years in recognition of outstanding character and sportsmanship, and is now nationwide. The award honors the player who may or may not be a top athletic performer, but who represents the ideals and values that Brandon Burlsworth had: to give 100 percent on the field and to stand as a moral example to his team. We hope that the award encourages the honoree to continue on his path of excellence, and inspires others to follow his lead. Superintendent Dr. Tuttle applauded Athletic Director Dr. Dallas Lintner for personally taking the award to Parker's home and presenting it to him.

Superintendent Dr. Tuttle wished everyone a Happy Thanksgiving. She reminded everyone that school will be dismissed at noon on November 27<sup>th</sup> for the Thanksgiving recess.

Curriculum Director Steve Brooks reported that in early December, eighth graders will have an opportunity to take the SAT (Scholastic Aptitude Test). Students achieving the highest scores in the county on the SAT are identified and recognized as academically talented students through the Shiawassee Scholars program, which is a partnership between the Cook Family Foundation and the Shiawassee Regional Education Service District. During the 2018-19 school year, eighth grade students were granted an opportunity to participate in an SAT test prep and the response was overwhelming. Students were presented with the same opportunity once again this year and over the past month, approximately 45 eighth graders have consistently attended the two hour Saturday test prep. Owosso Middle School teachers Courtney Schiller and Sarah Jurhs were recognized for providing students with highly qualified instruction. The test preparation has been so successful that the high school is now interested in offering this to students in March and prior to the April SAT and PSAT assessments.

Curriculum Director Steve Brooks commented that the high school offers world class CTE experiences for our students. Over the past month, a group of OHS Virtual Enterprise students traveled to Pigeon Forge, Tennessee to participate in the VE Southern Regional Trade Show under the leadership of Mr. Mike Gregory. Mr. Brooks proudly announced that both groups of students placed in the top 200 in the country and will move on to the next round of competitions that will be held on February 18-20, 2020 in Chicago.

Curriculum Director Steve Brooks informed the Board that the administrative team, instructional leadership team, and Lincoln High School students recently took part in a VERLI virtual experience. Students were able to virtually experience plumbing by changing a pea trap, change an electrical socket, build a door frame, and basic welding maneuvers. The goal is to provide these experiences to eighth grade students to help them determine specific classes that they may have an interest in before entering the high school.

### **Public Participation**

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There were no comments from the meeting's audience.

### **For Action**

- Moved by Ochodnicky, supported by Keyes to approve the October 28, 2019 regular meeting minutes, November 13, 2019 student hearing minutes, current bills, and financials as presented. Motion carried unanimously.
- Moved by Quick, supported by Webster to approve the Emergency Operations Plan (EOP) that describes the purpose, scope, situation, policies, and concept of operations for the response and recovery activities to an emergency crisis. Motion carried unanimously.
- Moved by Ochodnicky, supported by Quick to authorize the Owosso Public Schools maintenance department to dispose of one truck, one van, a mower, and three heating/cooling units that have been identified as not being needed any longer. Motion carried unanimously.
- Moved by Keyes, supported by Ochodnicky to authorize the Superintendent to sign the Memorial Healthcare Sponsorship agreement on behalf of the District in order to obtain resources to be allocated towards purchase of equipment for the Fitness Center at the Owosso Public Schools 6-12 campus. Motion carried unanimously.
- Moved by Quick, supported by Ochodnicky to approve the purchase of a truck with a towing package and snowplow from Signature Ford-Lincoln in an amount not to exceed \$27,458 and a snowplow from D & G Equipment for an amount not to exceed \$6,415 for a total price of \$33,873 plus license fees. It was noted by Trustee Quick that this vehicle was the lowest bid. Motion carried unanimously.



- Moved by Ochodnicki, supported by Webster to authorize the Superintendent to sign a contract with Royal-West Roofing & Sheet Metal, LLC out of Brighton, MI in an amount not to exceed \$670,000 (Alternate A2 and Alternate A1.a) and authorize the Superintendent to allocate \$100,500 (15%) additional funds for contingency for a total of \$770,500 to be taken out of sinking funds. The additional contingency amount would allow for any unforeseen conditions as the roofing work moves forward and allow the process to proceed without having to come back to the Board for additional approval and was not requested as part of the original bidding process. Any unused contingency would be reallocated back to the sinking fund. Superintendent Dr. Tuttle stated that in order to protect the investment of the renovations taking place at the 6-12 campus that did not involve bond roof work, it was deemed prudent to review the status of the existing roof prior to going out to bid. During that process, it was identified that a roofing renovation was necessary for the existing roofing systems at the 6-12 campus that were not outlined in the bond work and was not and could not have been anticipated as part of the bond process. She explained that Spicer typically oversees the District's Sinking Fund projects; however, because Clark Construction is on site, they will be overseeing the roofing project in conjunction with the bond project. In December, the Board will be presented with the proposal for Clark Construction's oversight of the roofing project. Motion carried unanimously.
- Moved by Webster, supported by Keyes to authorize the Superintendent to negotiate an option to sell the Owosso Middle School to Community Housing Network (CHN). Superintendent Dr. Tuttle informed the Board that only one bid was received. In Board discussions, it was repeatedly stated that the purchaser of the building will do something positive for the community. With the recognition that this building is a significant part of the downtown and the community, it was deemed prudent to begin looking for a viable partner that would reutilize the building in a manner consistent with the needs of the community. CHN responded to the RFP and appears to have a well thought out plan for reutilization of the current middle school. Additionally, CHN has an excellent reputation. CHN has also been in discussions with members of the Shiawassee Regional Chamber of Commerce and the Shiawassee Economic Development Partnership. The City of Owosso has also been included in these discussions in regards to the amphitheater and access to the Shiawassee River. In order for CHN to move forward, similar to the Lincoln development approved by the Board in 2014, there are some specific approvals that must be garnered including being awarded a MSHDA (Michigan State House Development Association) grant in order for CHN to make the plan financially viable. One component of the requirements for the MSHDA application is an executed Option to Purchase the property in question which allows them access to the site. A draft of such an Option was provided in the response to the RFP by CHN; however, the Option needs to contain some specific provisions that reflect the needs of the District and community during the intervening time before the sale and after the completion of the sale if the option is exercised by CHN. One such provision is to allow the District to continue to entertain other partners in the intervening time in the event that CHN's plan for the facility is not successful. To be able to facilitate working through these issues in an efficient manner, it is being requested that the Board authorize the Superintendent to enter into such negotiations with CHN with the full knowledge that any resulting agreement would be required to be put before the Board for approval. Treasurer Marlene Webster commented that she has reviewed CHN's proposal and is very impressed with the quality of their projects. Their proposal would be a phenomenal addition to the community. The Board is committed to ensuring that the middle school is used to benefit the community. Mrs. Webster stated that she also appreciates CHN's work in the community and their efforts to obtain input from community leaders. If another bid is received for the building, CHN will have the first right of refusal. Superintendent Dr. Tuttle explained that there are two time capsules in the middle school and she has asked the District's attorney to include language in the contract for these to be returned to the District. Secretary Shelly Ochodnicki and Trustee Olga Quick both stated that they also reviewed the bid. They both feel that it is quite comprehensive and appreciates the homework that CHN did prior to submitting the bid. Motion carried unanimously.

#### **For Future Action**

- The Board of Education will be asked to approve the course listings presented for the Middle School, High School, and Lincoln High School for the 2019-20 school year. Superintendent Dr. Tuttle thanked Curriculum Director Steve Brooks for including a link in the report that accesses the extensive listing of courses offered by the District.

- The Board of Education will be asked to authorize the purchase of internal signage from Shattuck Advertising in an amount not to exceed \$24,300.29 including alternates for Unit B signs and directional signs.

### **For Information**

Superintendent Dr. Tuttle reported that Justin Hill has accepted the Payroll Specialist position. Weston Humble has accepted the Custodian II position at Owosso High School. Dalton Cremer has accepted the Custodian II position at Owosso High School. Cletus Tithof has accepted the Custodian II position at Owosso Middle School. Hillary Foster has accepted the GSRP Associate Teacher position at Bentley Bright Beginnings. Tonia Pelech has accepted the Custodian II position at Washington Campus. Tyler Coleman has accepted the Computer Technician position at Washington Campus. Janell Somers, GSRP Associate Teacher has submitted her letter of resignation effective November 22, 2019. Erica Muehlhauser, Kindergarten Teacher at Bryant Elementary has submitted her letter of resignation effective November 8, 2019.

### **Public Participation**

There were no comments from the meeting's audience.

### **Board Member Comments/Updates**

Treasurer Marlene Webster apologized for arriving late to the meeting. She informed the Board that she was in Ann Arbor earlier that day to hear Angela Miller, a 2015 Owosso High School graduate lecture a group of 300 undergraduates on Global and Trans National Women's Health Issues. Mrs. Webster remarked that she is very proud of this Owosso graduate that is doing some amazing things. Ms. Miller is currently working on her Master's Degree in Public Global Health and is also a graduate student instructor.

Trustee Olga Quick stated that she, along with Court Administrator Sara Edwards were recently guest speakers in Josh Dewley's classroom at Lincoln High School and she really enjoyed the experience. She remarked that the students asked some wonderful questions. Mrs. Quick commented that she liked the LHS video and its message that was presented during the Celebrate Kids! segment of the meeting. She asked Principal Steve Irelan if it could be shared, specifically with Court personnel and her caseload kids.

Trustee Olga Quick remarked that the Owosso High School Performing Arts student's presentation of the Music Man was absolutely amazing. She applauded Mr. Jerry Ciarlino and Mrs. Jessica Nieuwkoop for their incredible work with the students. Mrs. Quick commented that she is employed as a Probation Officer and believes that choir, theater, and performing arts provide students with an outlet that very few have an opportunity to do. Mrs. Quick also acknowledged the teachers and staff that attended the performances on their personal time and for their continued support of the kids. Mrs. Laskowski, Mrs. Lounds, Mr. Sterk, Mrs. Elbing, Mr. and Mrs. Lemanski, Mrs. Burzmor, Mr. Gregory, Mrs. Atkinson, Mrs. Ketchum, Mrs. Hoag, Mr. Hall, Mrs. McClung, Mrs. Van Epps, and Dr. Tuttle were acknowledged for either attending or assisting with the performances.

Secretary Shelly Ochodnicki reported that she attended the Veterans Day program at Central Elementary and it was awesome as always. She stated that she also attended the dad's breakfast at Bryant Elementary and believes that of all of these, it was one of the best attended to date. She commented that it was also nice to have grandparents in attendance for parents that had to work.

Secretary Shelly Ochodnicki congratulated Mr. Steve Irelan for his daughter's achievements in swimming at the State Finals. The entire girls' varsity swim team was also applauded for their excellent season.

Secretary Shelly Ochodnicki remarked that she recently participated in a student discipline hearing as a representative of the Board. She thanked the administration, teachers, and custodial staff for all that they do for OPS students. Even though these hearings are difficult, Mrs. Ochodnicki expressed her appreciation for staff treating each student as an individual and the consideration that is taken for these types of situations.

Trustee Ty Krauss thanked the staff and administration of Owosso Public Schools for all their hard work every day and it shows. He wished everyone a Happy Thanksgiving. Mr. Krauss encouraged everyone to support our kids and attend the upcoming student performances that are always fantastic.

Superintendent Dr. Tuttle invited the Board to attend the Senior Citizen Breakfast on Friday, December 6 at 8 am in the Owosso High School. She stated that this year's student performance will take place in the gymnasium.

Trustee Sara Keyes wished everyone a Happy Thanksgiving.

President Tim Jenc also expressed his appreciation to all staff and also wished everyone a Happy Thanksgiving.

**Upcoming Board Meeting Dates:**

December 9: Regular Board Meeting at 5:30 pm (Note: meeting to be held on 2<sup>nd</sup> Monday of the month due to holidays)

**Important Upcoming Dates:**

November 27: Half Day for All Students, Teacher Work Day and LHS 1st Trimester Ends

November 28-29: No School-Thanksgiving Recess

December 2: LHS 2nd Trimester Begins

December 3: OMS Band Holiday Concert @ OMS, 7 pm

December 4: OHS Band Concert @ OMS, 7 pm

December 6: Senior Citizen Breakfast at OHS Gym, 8 am

**Adjournment**

Moved by Ochodnicky, supported by Webster to move into closed session at 6:24 pm to discuss the superintendent's evaluation. Secretary Ochodnicky conducted a roll call vote. Ayes: Webster, Quick, Ochodnicky, Jenc, Keyes, Krauss. Motion carried unanimously.

Moved by Webster, supported by Krauss to return to open session at 6:43 pm. Motion carried unanimously.

Moved by Webster, supported by Ochodnicky to adjourn at 6:43 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

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Shelly Ochodnicky, Secretary

OWOSSO PUBLIC SCHOOLS  
EXPENDITURE REPORT  
11/18-12/1/2019  
REPORT 19-147

**CHECK RUN ACTIVITY BY FUND**

GENERAL FUND	\$512,946.60
SERVICE FUND	\$2,455.28
SINKING FUND	\$163,663.98
CAPITAL PROJECTS - BOND FUND	\$2,496,835.13
CAPITAL PROJECTS - COOK FAMILY FOUNDATION	\$0.00

**CHECK RUN TOTAL** \$3,175,900.99

**CREDIT CARD ACTIVITY BY FUND (11/05 - 12/01/2019)\***

GENERAL FUND	\$ 15,311.17
SERVICE FUND	\$ 328.78
ORGANIZATIONAL FUND	\$ 2,219.25

\* Not through statement close date due to shortened report period

**CREDIT CARD TOTAL** \$ 17,859.20

**GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)**

None during this period

**DIRECT DRAW FROM BANK ACCOUNT**

\$ -

PAYROLL (#11) 11/22/2019	\$ 908,709.76
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**PAYROLL TOTAL**

\$ 908,709.76

**GRAND TOTAL**

\$ 4,102,469.95

## Check Register for Bank Account ID CHEM1

From 11/18/2019 to 12/01/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
101057	11/21/2019	1 Comp	Open	006231 APPLE INC.	OMS/TOLRUD/IPAD	1,617.00
101058	11/21/2019	1 Comp	Open	000300 ARGUS-PRESS CO.	OPER/KLAPKO/TRUCK AD	1,858.00
101059	11/21/2019	1 Comp	Open	007417 BENTLEY BRIGHT BEGINNINGS	ADM/SCHOLARSHIPS	12,301.25
101060	11/21/2019	1 Comp	Open	005935 BP CANADA ENERGY MARKETING GROUP	UTIL/GAS&ELEC/OCT 2019	4,203.44
101061	11/21/2019	1 Comp	Open	001363 C & S MOTORS INC.	TRANS/SECOR/BUS REPAIR PAR	940.83
101062	11/21/2019	1 Comp	Open	008833 CAREERSAFE LLC	HS/MALLORY/OSHA CERTIFICAT	425.00
101063	11/21/2019	1 Comp	Open	000810 CAROLINA BIOLOGICAL SUPPLY CO.	BR/MACKAY/STC PROGRAM	378.35
101064	11/21/2019	1 Comp	Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	158.21
101065	11/21/2019	1 Comp	Open	001202 CONSUMERS ENERGY	UTIL/GAS&ELEC/OCT 2019	34,501.19
101066	11/21/2019	1 Comp	Open	003248 CRYSTAL CLEAN WATER	ADM/AUG-OCT WATER	100.00
101067	11/21/2019	1 Comp	Open	007131 CSH ELECTRIC MOTOR SUPPLY	OPER/KLAPKO/MOTOR REPAIR	299.79
101068	11/21/2019	1 Comp	Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/EQUIP REPAIR	858.24
101069	11/21/2019	1 Comp	Open	004043 DAKTRONICS, INC.	OPER/KLAPKO/SCOREBOARD RBP	695.00
101070	11/21/2019	1 Comp	Open	006588 DAYSTARR COMMUNICATIONS	UTIL/PHONE BILL	1,103.83
101071	11/21/2019	1 Comp	Open	005924 DELUX TROPHIES	OPER/KLAPKO/SIGNS	88.00
101072	11/21/2019	1 Comp	Open	100199 DISCOUNT SCHOOL SUPPLY	BB/HURLEY/3YRARTSUPPLIES	101.43
101073	11/21/2019	1 Comp	Open	008658 ENGINEERED PROTECTION SYSTEM INC	OPER/KLAPKO/ALARM MONITORI	588.00
101074	11/21/2019	1 Comp	Open	101867 FASTENAL COMPANY	OPER/KLAPKO/BOLTS	94.40
101075	11/21/2019	1 Comp	Open	004278 FERRIS STATE UNIVERSITY	HS/KRUEGER/CONF REG	300.00
101076	11/21/2019	1 Comp	Open	008540 FORESIGHT SUPERSIGN	ADM/SMITH/NAME PLATE	35.50
101077	11/21/2019	1 Comp	Open	002966 FRED FERNETTE	OPER/FERNETTE/MILEAGE	26.31
101078	11/21/2019	1 Comp	Open	004753 FREEMAN, GREG	HS/FREEMAN/CONF REIMBURSEM	99.76
101079	11/21/2019	1 Comp	Open	002245 FUOSS GRAVEL COMPANY	OPER/KLAPKO/LIMESTONE MIX	165.50
101080	11/21/2019	1 Comp	Open	002916 GCR TIRE CENTER	TRANS/SECOR/TIRES	1,264.00
101081	11/21/2019	1 Comp	Open	101944 GOPHER SPORTS	OHS/DCLEVENGER/SUPPLIES	500.41
101082	11/21/2019	1 Comp	Open	003852 GRAND TRAVERSE RESORT	CONF LODGING/DWYER/SPIELMA	309.40
101083	11/21/2019	1 Comp	Open	008796 GRAND VALLEY AUTOMATION, INC.	OPER/KLAPKO/BOILER REPAIR	1,216.25
101084	11/21/2019	1 Comp	Open	000070 H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/CUSTODAIL SUPP	3,762.40
101085	11/21/2019	1 Comp	Open	002810 HI-QUALITY GLASS	OPER/KLAPKO/GLASS	435.50
101086	11/21/2019	1 Comp	Open	002959 INDEPENDENT AD-VISOR INC.	ADM/THOMPSON/ADVERTISING	460.00
101087	11/21/2019	1 Comp	Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	10,370.50
101088	11/21/2019	1 Comp	Open	002109 LUDINGTON ELECTRIC INC.	OPER/KLAPKO/ELECTRICAL WOR	209.39
101089	11/21/2019	1 Comp	Open	008805 MANTIS PEST MANAGEMENT SVC LLC	OPER/KLAPKO/NOV PEST MGT	392.00
101090	11/21/2019	1 Comp	Open	003600 MARSHALL MUSIC COMPANY INC.	HS/KOWALCZYK/REPAIRS	1,335.28
101091	11/21/2019	1 Comp	Open	100343 MCGRAW-HILL SCHOOL EDUCATION	ADM/CURR/ELEM MATH JOURNAL	138.90
101092	11/21/2019	1 Comp	Open	008643 MEI TOTAL ELEVATOR SOLUTIONS	OPER/KLAPKO/ELEVATOR REPAI	252.00
101093	11/21/2019	1 Comp	Open	100401 MEMSPA	SPIELMAN/DWYER/MEMBERSHIP	674.00
101094	11/21/2019	1 Comp	Open	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/SUPPLIES	271.61
101095	11/21/2019	1 Comp	Open	008432 MICHIGAN SUPPLY COMPANY	OPER/QUICK/PUMP	828.42
101096	11/21/2019	1 Comp	Open	008867 MILLS, JUSTIN	ATH/SMITH/REIMBURSE HELMET	170.00
101097	11/21/2019	1 Comp	Open	003890 MSBO	2019 CFO CERT RENEWAL	30.00
101098	11/21/2019	1 Comp	Open	006201 MWA MEMBERSHIP	ATH/R CLEVENGER/DUES	25.00
101099	11/21/2019	1 Comp	Open	004121 NAPA AUTO PARTS	OPER/KLAPKO/CARB CLEANER	86.27
101100	11/21/2019	1 Comp	Open	008645 NWEA	ADM/BROOKS/MAP SKILLS	1,050.00
101101	11/21/2019	1 Comp	Open	100001 OFFICE DEPOT INC.	EM/NIDEFSKI/SUPPLIES	557.22
101102	11/21/2019	1 Comp	Open	004600 OPS FOOD SERVICE FUND	BB/ROWELL/GSRP LUNCHES	795.50
101103	11/21/2019	1 Comp	Open	004553 OWOSSO HITCH & FLOW CENTER INC	OPER/KLAPKO/OIL AND HOSE	85.50
101104	11/21/2019	1 Comp	Open	004652 PCMI - WEST	BB/ROWELL/STAFF PAYMENT	13,200.63
101105	11/21/2019	1 Comp	Open	007853 PIONEER VALLEY BOOKS	EM/GRAHAM/TEACHING GUIDES	2,703.34
101106	11/21/2019	1 Comp	Open	100240 PRECISION DATA PRODUCTS	BR/GUTE/HEADPHONES	137.80
101107	11/21/2019	1 Comp	Open	100135 QUILL CORPORATION	CE/KLAPKO/CONST PAPER, LABE	137.76
101108	11/21/2019	1 Comp	Open	008234 READING READING BOOKS	EM/NIDEFSKI/LEVELED SET	501.60
101109	11/21/2019	1 Comp	Open	101669 REALLY GOOD STUFF	EM/BUZA/NAMETAGS/LABELS	301.84
101110	11/21/2019	1 Comp	Open	000273 SCHOLASTIC BOOK CLUBS INC.	CE/SPIELMAN/RIME MAGIC	286.91

## Check Register for Bank Account ID CHEM1

From 11/18/2019 to 12/01/2019

From Check First to Last

Check#	Date	Run Type Status	Vendor Name	Invoice Description	Amount
101111	11/21/2019	1 Comp Open	005420 SCHOOL SPECIALTY INC.	BR/CLAPP FOR PTO/ENVELOPES	609.99
101112	11/21/2019	1 Comp Open	100017 SET-SEG	DEC 2019 BILL/GF STAFF	4,739.54
101113	11/21/2019	1 Comp Open	100017 SET-SEG	DEC 2019 BILL ADMIN	701.60
101114	11/21/2019	1 Comp Open	005600 SHERWIN-WILLIAMS COMPANY	OPER/KLAPKO/PAINT	224.92
101115	11/21/2019	1 Comp Open	100810 SHIA. COUNTY ROAD COMMISSION	OPER/KLAPKO/ROAD SALT	727.56
101116	11/21/2019	1 Comp Open	101057 STATE OF MICHIGAN	OPER/KLAPKO/POOL PERMIT	70.00
101117	11/21/2019	1 Comp Open	007717 TIMLICK'S AUTO & TRUCK REPAIR	OPER/KALPKO/VEHICLE REPAIR	238.98
101118	11/21/2019	1 Comp Open	100267 UNUM LIFE INSURANCE	DEC 2019 BILL/ADMIN	1,313.41
101119	11/21/2019	1 Comp Open	100267 UNUM LIFE INSURANCE	DEC 2019 BILL/GF STAFF	1,182.83
101120	11/21/2019	1 Comp Open	007788 WAKELAND OIL	OPER/KLAPKO/FUEL	911.20
101121	11/21/2019	1 Comp Open	006511 WASTE MANAGEMENT OF FLINT	UTIL/TRASH SVC/NOV 2019	2,513.07
101122	11/21/2019	1 Comp Open	001063 YOUNG OWOSSO	OPER/KLAPKO/VEHICLE REPAIR	155.05
101123	11/26/2019	1 Comp Open	008869 ALLSTAR TOWING & REPAIR	TRANS/SECOR/BUS TOWING	400.00
101124	11/26/2019	1 Comp Open	000240 AMERICAN SPEEDY PRINTING CENTERS	MS/GRAHAM/CERTIFICATES	82.00
101125	11/26/2019	1 Comp Open	100046 BAKER COLLEGE OWOSSO	PAYMENT CARRYOVER & #1	45,315.13
101126	11/26/2019	1 Comp Open	005935 BP CANADA ENERGY MARKETING GROUP	UTIL/AUG 2019 GAS PURCHASE	1,178.36
101127	11/26/2019	1 Comp Open	005036 COLLEGE BOARD	CONF REG LOUNDS	235.00
101128	11/26/2019	1 Comp Open	001410 DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPPLI	35.00
101129	11/26/2019	1 Comp Open	007515 DANIELLE LAB	COMM ED INSTRUCTOR PMT	343.05
101130	11/26/2019	1 Comp Open	008379 EDWARD VANSTRATE & SON PLUMBING	BB/ROWELL/INSPECTION	150.00
101131	11/26/2019	1 Comp Open	004753 FREEMAN, GREG	HS/FREEMAN/MILEAGE	142.80
101132	11/26/2019	1 Comp Open	002390 GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/SUPPLIES	848.02
101133	11/26/2019	1 Comp Open	000070 H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/CUSTODIAL SUPP	592.10
101134	11/26/2019	1 Comp Open	002810 HI-QUALITY GLASS	OPER/KLAPKO/PLEXIGLAS	706.87
101135	11/26/2019	1 Comp Open	004730 J. W. PEPPER & SON INC.	HS/KOWALCZYK/MUSIC	299.99
101136	11/26/2019	1 Comp Open	008292 KONICA MINOLTA BUSINESS SOLUTION	LEASE PMT 3 OF 60	6,135.18
101137	11/26/2019	1 Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/BATTERIES	1,110.00
101138	11/26/2019	1 Comp Open	001841 LINTNER, DALLAS	HS/LINTNER/MILEAGE	502.74
101139	11/26/2019	1 Comp Open	003780 MESSA	DEC 2019 BILL/OESPA STAFF	44,673.47
101140	11/26/2019	1 Comp Open	003780 MESSA	DEC 2019/ADMIN	24,131.10
101141	11/26/2019	1 Comp Open	003780 MESSA	DEC 2019 BILL/TEACHERS	224,458.24
101142	11/26/2019	1 Comp Open	003780 MESSA	DEC 2019 BILL/NON-UNION	12,661.85
101143	11/26/2019	1 Comp Open	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	173.59
101144	11/26/2019	1 Comp Open	004050 MORRIS MECHAN. CONTRACTING INC.	OPER/KLAPKO/BOILER REPAIR	10,995.00
101145	11/26/2019	1 Comp Open	100001 OFFICE DEPOT INC.	BR/HARTNAGLE/CONSTRUCTION	140.71
101146	11/26/2019	1 Comp Open	007851 OREILLY AUTO PARTS	OPER/KLAPKO/BATTERY AND CL	184.77
101147	11/26/2019	1 Comp Open	004652 PCMI - WEST	BB STAFF PAYMENT	13,558.59
101148	11/26/2019	1 Comp Open	001705 PHILLIPS, JEFF	HS/PHILLIPS/MILEAGE	41.53
101149	11/26/2019	1 Comp Open	007853 PIONEER VALLEY BOOKS	CE/SPIELMAN/INTERVENTION K	4,630.50
101150	11/26/2019	1 Comp Open	004790 PITNEY BOWES	HS/DIGNAN/METER RENTAL	174.66
101151	11/26/2019	1 Comp Open	004860 POSTMASTER	HS/PILON/POSTAGE	32.67
101152	11/26/2019	1 Comp Open	004860 POSTMASTER	ADM/PRE-SORT MAIL FEE	235.00
101153	11/26/2019	1 Comp Open	008300 PRESIDIO NETWORKED SOLUTIONS	HS/DIGNAN/CTE SUPPLIES	145.00
101154	11/26/2019	1 Comp Open	100135 QUILL CORPORATION	CE/KLAPKO/CONST PAPER, LABE	13.59
101155	11/26/2019	1 Comp Open	008824 RIVISTAS	OHS/PERKINS/MEDIA PERIODIC	462.78
101156	11/26/2019	1 Comp Open	000323 ROTARY CLUB OF OWOSSO	HS/PHILLIPS/SEPT DUES	54.00
101157	11/26/2019	1 Comp Open	008870 SCHOOL LIFE	BR/COLLISON/WRISTBANDS	301.40
101158	11/26/2019	1 Comp Open	002233 SCHOOL OUTFITTERS.COM	BR/LADD/RUG	172.54
101159	11/26/2019	1 Comp Open	005420 SCHOOL SPECIALTY INC.	EM/NIDEFSKI/SUPPLIES	17.30
101160	11/26/2019	1 Comp Open	008675 TSA CONSULTING GROUP, INC.	OCT 2019 ADMIN FEE	154.76
101161	11/26/2019	1 Comp Open	007812 ULINE	OPER/KLAPKO/FENCE POSTS	215.39
101162	11/26/2019	1 Comp Open	001119 UNITED PARCEL SERVICE	HS/POSTAGE	26.31
101163	11/26/2019	1 Comp Open	001354 VSC, INC.	CE/LENTZ/BLMO DOCUMENT CAM	399.00

Check Register for Bank Account ID CHEM1

From 11/18/2019 to 12/01/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
						CHECK TOTAL 512,946.60
						LESS VOIDS 0.00
						GRAND TOTAL 512,946.60

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	107	512,946.60	Computer	107	512,946.60
Cleared			Prepaid		
Void					
Scratch					
TOTAL	107	512,946.60	TOTAL	107	512,946.60

Check Register for Bank Account ID SERVIC

From 11/18/2019 to 12/01/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007613	11/21/2019	1 Comp	Open	100017 SET-SEG	DEC 2019 BILL/FS STAFF	454.32
007614	11/21/2019	1 Comp	Open	100267 UNUM LIFE INSURANCE	DEC 2019 BILL/FS STAFF	47.86
007615	11/21/2019	1 Comp	Open	007788 WAKELAND OIL	FS/KLAPKO/FUEL	280.46
007616	11/26/2019	1 Comp	Open	003780 MESSA	DEC 2019 BILL/FS STAFF	1,672.64
CHECK TOTAL						2,455.28
LESS VOIDS						0.00
GRAND TOTAL						2,455.28

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	4	2,455.28	Computer	4	2,455.28
Cleared			Prepaid		
Void					
Scratch					
TOTAL		4	2,455.28	TOTAL	
				4	2,455.28



Check Register for Bank Account ID SF#1

From 11/18/2019 to 12/01/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
600906	11/26/2019	1	Comp Open	008336 LA CONSTRUCTION	SINKING FUND PAYMENT	163,633.98
CHECK TOTAL						163,633.98
LESS VOIDS						0.00
GRAND TOTAL						163,633.98

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	1	163,633.98	Computer	1	163,633.98
Cleared			Prepaid		
Void					
Scratch					
TOTAL		1 163,633.98	TOTAL		1 163,633.98

Check Register for Bank Account ID BOND

From 11/18/2019 to 12/01/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
900220	11/18/2019	2 Comp	Open	006139 AKT PEERLESS ENVIRONMENTAL	CONST THRU 10-31-19	1,260.00
900221	11/18/2019	2 Comp	Open	008718 AMCOMM TELECOMMUNICATIONS INC.	CONST THRU 10-31-19	14,700.35
900222	11/18/2019	2 Comp	Open	008815 ARCHITECTURAL METALS INC.	CONST THRU 10-31-19	17,235.00
900223	11/18/2019	2 Comp	Open	008641 B & J PAINTING, INC.	CONST THRU 10-31-19	3,030.00
900224	11/18/2019	2 Comp	Open	008639 BORNOR RESTORATION, INC.	CONST THRU 10-31-19	29,106.64
900225	11/18/2019	2 Comp	Open	008594 CHAMPAGNE & MARX EXCAVATING INC.	CONST THRU 10-31-19	42,524.40
900226	11/18/2019	2 Comp	Open	005142 CLARK CONSTRUCTION	CONST MGT OCT 2019	120,133.31
900227	11/18/2019	2 Comp	Open	008717 CONCRETE PLACEMENT, LLC.	CONST THRU 10-31-19	28,948.50
900228	11/18/2019	2 Comp	Open	008633 DEE CRAMER, INC.	CONST THRU 10-31-19	34,252.68
900229	11/18/2019	2 Comp	Open	008780 DELTA STEEL	CONST THRU 10-31-19	87,763.14
900230	11/18/2019	2 Comp	Open	008632 DICKERSON MECHANICAL, INC.	CONST THRU 10-31-19	142,272.60
900231	11/18/2019	2 Comp	Open	007334 DIGITAL AGE TECHNOLOGIES INC.	TECHNOLOGY/SECONDARY CAMPU	272,964.60
900232	11/18/2019	2 Comp	Open	008800 GREAT LAKES FIRE PROTECTION	CONST THRU 10-31-19	53,651.96
900233	11/18/2019	2 Comp	Open	005197 GREAT LAKES POWER & LIGHTING, INC	CONST THRU 10-31-19	40,839.92
900234	11/18/2019	2 Comp	Open	008685 GREAT LAKES WEST	CONST THRU 10-31-19	6,360.30
900235	11/18/2019	2 Comp	Open	008640 INTEGRITY INTERIORS INC.	CONST THRU 10-31-19	7,363.70
900236	11/18/2019	2 Comp	Open	008595 J. PEREZ CONSTRUCTION INC.	CONST THRU 10-31-19	38,760.55
900237	11/18/2019	2 Comp	Open	008864 KERKSTRA PRECAST, INC.	CONST THRU 10-31-2019	14,706.90
900238	11/18/2019	2 Comp	Open	008336 LA CONSTRUCTION	CONST THRU 10-31-19	10,937.67
900239	11/18/2019	2 Comp	Open	008596 MOORE TROSPER CONSTRUCTION CO.	CONST THRU 10-31-19	41,698.42
900240	11/18/2019	2 Comp	Open	008801 NILES CONSTRUCTION SERVICES INC.	CONST THRU 10-31-19	2,177.77
900241	11/18/2019	2 Comp	Open	100030 OWOSSO PUBLIC SCHOOLS	REIMBURSE CREDIT CARD	947.41
900242	11/18/2019	2 Comp	Open	008300 PRESIDIO NETWORKED SOLUTIONS	ADM/WATSON/COMPUTERS	2,223.00
900243	11/18/2019	2 Comp	Open	008781 PROFESSIONAL THERMAL SYSTEMS INC	CONST THRU 10-31-19	301,931.96
900244	11/18/2019	2 Comp	Open	008782 R. C. HENDRICK & SONS., INC.	CONST THRU 10-31-19	24,750.00
900245	11/18/2019	2 Comp	Open	008865 ROYAL WEST ROOFING & SHEET METAL	CONST THRU 10-31-2019	169,873.20
900246	11/18/2019	2 Comp	Open	008783 SCHIFFER MASON CONTRACTORS INC.	CONST THRU 10-31-19	472,647.25
900247	11/18/2019	2 Comp	Open	008866 SCHINDLER ELEVATOR CORPORATION	CONST THRU 10-31-19	34,843.00
900248	11/18/2019	2 Comp	Open	005363 SHATTUCK SPECIALTY ADVERTISING	ADDITIONAL SINEAGE/SECONDA	354.46
900249	11/18/2019	2 Comp	Open	007046 SUPERIOR ELECTRIC OF LANSING INC	CONST THRU 10-31-19	217,459.44
900250	11/18/2019	2 Comp	Open	008784 THE WILLIAM C. REICHENBACH CO.	CONST THRU 10-31-19	221,517.00
900251	11/18/2019	2 Comp	Open	008817 TRAVERSE CITY GLASS	CONST THR 10-31-19	39,600.00

CHECK TOTAL 2,496,835.13  
 LESS VOIDS 0.00  
 GRAND TOTAL 2,496,835.13

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	32	2,496,835.13	Computer	32	2,496,835.13
Cleared			Prepaid		
Void					
Scratch					
<b>TOTAL</b>	<b>32</b>	<b>2,496,835.13</b>	<b>TOTAL</b>	<b>32</b>	<b>2,496,835.13</b>

ACCOUNT SUMMARY

OWOSSO PUBLIC SCHOOLS • JULIE OMER • 645 ALGER ST - PO BOX 340 • OWOSSO, MI 48867-4601

\* Indicates required field

SEARCH CRITERIA [Advanced Search >](#)

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Reporting Cycle:

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Date Range: From:\* 11/05/2019

To:\* 12/01/2019

Date Type: Posting Date

Data available starting 12/04/2016 Search

SEARCH RESULTS

Search Total

Page 1 of 1 Page

Account Name	Account Number ^	Transaction Amount	Adjustment Amount	Total Transaction
EMERSON ELEMENTARY	XXXXXXXXXXXX	334.28	0.00	
MIKE GRAHAM	XXXXXXXXXXXX	2,732.08	0.00	
FRED LAB	XXXXXXXXXXXX	33.84	0.00	
LINCOLN HIGH SCHOOL	XXXXXXXXXXXX	148.96	0.00	
BRIGHT BEGINNINGS OFFICE	XXXXXXXXXXXX	1,021.43	0.00	
OWOSSO SCHOOLS	XXXXXXXXXXXX	328.78	0.00	
CTE CULINARY ARTS	XXXXXXXXXXXX	978.97	0.00	
CTE CONSTRUCTION TRADES	XXXXXXXXXXXX	491.98	0.00	
OWOSSO PUBLIC SCHOOLS	XXXXXXXXXXXX	0.00	(25,054.07)	(2)
SWIM PROGRAM	XXXXXXXXXXXX	6.00	0.00	
BRYANT ELEMENTARY	XXXXXXXXXXXX	915.44	0.00	
BEN COBB	XXXXXXXXXXXX	366.90	0.00	
OWOSSO HIGH SCHOOL	XXXXXXXXXXXX	1,265.21	0.00	
TECHNOLOGY DEPT	XXXXXXXXXXXX	79.68	0.00	
JOHN QUICK	XXXXXXXXXXXX	69.68	0.00	
OWOSSO MIDDLE SCHOOL	XXXXXXXXXXXX	1,059.38	0.00	
CENTRAL ELEMENTARY	XXXXXXXXXXXX	465.33	0.00	
OPERATIONS DEPT	XXXXXXXXXXXX	793.21	0.00	
DISTRICT TRAVEL	XXXXXXXXXXXX	217.82	0.00	
CENTRAL OFFICE	XXXXXXXXXXXX	4,186.98	0.00	
OWOSSO HIGH SCHOOL 2	XXXXXXXXXXXX	2,219.25	0.00	
BRIGHT BEGINNINGS	XXXXXXXXXXXX	150.00	0.00	

17,859.20

Page 1 of 1 Page

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**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**November 30, 2019**  
**Report 19-148**

**Statement of Deposits and Investments**  
**As of 11/30/2019**  
**Unaudited**

	General Fund	School Service	Building & Site	Capital Projects Bond Fund	Debt Service Fund	Total
<b>Summary of Deposits and Investments</b>						
Cash on hand	\$ 390,651	\$ 11,181	\$ 654	\$ 775	\$ 2,419	\$ 405,680
Investments	4,660,039		5,113,052.45	29,374,664	220,654	39,368,409
Total Deposits and Investments	<u>\$ 5,050,690</u>	<u>\$ 11,181</u>	<u>\$ 5,113,707</u>	<u>\$ 29,375,439</u>	<u>\$ 223,073</u>	<u>\$ 39,774,089</u>
 <b>Detail of Deposits and Investments</b>						
Cash on hand	\$ 390,651	\$ 10,461	\$ 654	\$ 775	\$ 2,419	\$ 404,960
Petty Cash on hand	-	720	-	-	-	-
Total Cash on hand	<u>\$ 390,651</u>	<u>\$ 11,181</u>	<u>\$ 654</u>	<u>\$ 775</u>	<u>\$ 2,419</u>	<u>\$ 402,486</u>
Chemical Bank Savings Account	\$ 9,755	-	\$ 1,704			\$ 11,460
Mich Class Investment	4,650,283	-	5,111,348	29,374,664	220,654	\$ 39,356,949
Total Investments	<u>\$ 4,660,039</u>	<u>\$ -</u>	<u>\$ 5,113,052</u>	<u>\$ 29,374,664</u>	<u>\$ 220,654</u>	<u>\$ 39,368,409</u>
Total Deposits and Investments	<u>\$ 5,050,690</u>	<u>\$ 11,181</u>	<u>\$ 5,113,707</u>	<u>\$ 29,375,439</u>	<u>\$ 223,073</u>	<u>\$ 39,774,089</u>

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**November 30, 2019**  
**Report 19-148**

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Project Funds**  
**As of 11/30/2019**  
**Unaudited**

	General Fund			School Service Fund			Capital Projects Fund- Sinking Fund		
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget
			% Rec'd/Used			% Rec'd/Used			% Rec'd/Used
<b>REVENUE</b>									
Local sources	3,690,247	626,473	17%	145,681	35,796	25%	1,185,130	34,884	3%
State sources	25,333,397	4,859,217	19%	74,190	13,002	18%	-	47,732	-
Federal sources	1,468,939	(1,468,939)	0%	1,632,490	446,668	27%	-	-	-
Intendistrict sources-RESD	667,782	9,888	1%	-	-	-	-	-	-
Intendistrict sources-transfers in and other sources	99,253	(99,253)	0%	-	-	-	-	-	-
Total revenue and other sources	\$ 31,259,618	\$ 5,494,578	18%	\$ 1,852,271	\$ 495,466	27%	\$ 1,185,130	\$ 82,716	7%
<b>EXPENDITURES</b>									
<b>INSTRUCTION</b>									
<b>BASIC PROGRAMS:</b>									
ELEMENTARY	7,122,896	2,016,823	28%	(5,106,073)					
MIDDLE SCHOOL	3,606,627	1,034,565	29%	(2,572,062)					
HIGH SCHOOL	4,044,781	1,085,318	27%	(2,959,463)					
ALTERNATIVE EDUCATION	622,738	169,541	27%	(453,197)					
PRESCHOOL	139,212	76,113	55%	(63,098)					
PRESCHOOL (MICHIGAN READINESS) GRANT	185,200	26,481	14%	(158,719)					
<b>TOTAL BASIC PROGRAMS</b>	\$ 15,721,454	\$ 4,408,841	28%	\$ (11,312,613)					
<b>ADDED NEEDS:</b>									
SPECIAL EDUCATION	3,358,573	986,552	29%	(2,400,021)					
CHILD CARE PROGRAM	296,733	103,939	35%	(192,794)					
TITLE I GRANT	1,053,121	301,109	29%	(752,012)					
VOCATIONAL EDUCATION	660,089	144,688	22%	(515,401)					
AT RISK GRANT	1,392,896	232,942	17%	(1,159,954)					
ROBOTICS/CITE COUNSELOR/ADULT ED/TESTING GRANTS	110,398	46,315	41%	(65,083)					
SAFETY GRANT	-	162,504		162,504					
EARLY LITERACY GRANT/LITERACY COACH GRANT	83,979	28,536	34%	(55,443)					
<b>TOTAL ADDED NEEDS</b>	\$ 6,955,799	\$ 1,977,595	28%	\$ (4,978,204)					
<b>CONTINUING EDUCATION:</b>									
COMMUNITY EDUCATION	149,671	62,818	42%	(86,853)					
<b>TOTAL CONTINUING EDUCATION</b>	\$ 149,671	\$ 62,818	42%	\$ (86,853)					
<b>TOTAL INSTRUCTION</b>	\$ 22,826,924	\$ 6,449,254	28%	\$ (16,377,670)					
<b>SUPPORTING SERVICES:</b>									
<b>PUPIL SERVICES:</b>									
GUIDANCE SERVICES	432,372	152,107	35%	(280,265)					
<b>TOTAL PUPIL SERVICES</b>	\$ 432,372	\$ 152,107	35%	\$ (280,265)					
<b>INSTRUCTIONAL STAFF:</b>									
TITLE II, PART A/RURAL EDUCATION GRANT/TITLE IV IMPROVEMENT OF INSTRUCTION	358,918	56,422	16%	(302,496)					
MEDIA SERVICES	319,824	99,672	31%	(220,152)					
<b>TOTAL INSTRUCTIONAL STAFF</b>	\$ 681,733	\$ 216,714	25%	\$ (465,019)					
<b>GENERAL ADMINISTRATION:</b>									
BOARD OF EDUCATION	95,172	23,156	24%	(72,016)					
EXECUTIVE ADMINISTRATION	371,375	162,323	44%	(209,052)					
HUMAN RESOURCES	221,461	88,532	40%	(132,929)					
<b>TOTAL GENERAL ADMINISTRATION</b>	\$ 688,008	\$ 274,011	40%	\$ (413,997)					
<b>SCHOOL ADMINISTRATION:</b>									
SCHOOL ADMINISTRATION	2,519,389	970,612	39%	(1,548,777)					
<b>TOTAL SCHOOL ADMINISTRATION</b>	\$ 2,519,389	\$ 970,612	39%	\$ (1,548,777)					

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**November 30, 2019**  
**Report 19-148**

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Projects Fund-Sinking Fund**  
**As of 11/30/2019**  
 Unaudited

	General Fund			School Service Fund			Capital Projects Fund-Sinking Fund					
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used
<b>BUSINESS SERVICES:</b>												
FISCAL SERVICES	\$ 369,064	\$ 155,438	\$ (213,626)	42%								
TECHNOLOGY MANAGEMENT	498,715	118,689	(380,026)	24%								
<b>TOTAL BUSINESS SERVICES</b>	<b>\$ 867,779</b>	<b>\$ 274,127</b>	<b>\$ (593,652)</b>	<b>32%</b>								
<b>OPERATIONS AND MAINTENANCE:</b>												
OPERATIONS AND MAINTENANCE	\$ 3,035,237	\$ 1,137,658	\$ (1,897,579)	37%								
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>\$ 3,035,237</b>	<b>\$ 1,137,658</b>	<b>\$ (1,897,579)</b>	<b>37%</b>								
<b>PUPIL TRANSPORTATION SERVICES:</b>												
PUPIL TRANSPORTATION SERVICES	\$ 939,911	\$ 345,114	\$ (594,797)	37%								
<b>TOTAL PUPIL TRANSPORTATION</b>	<b>\$ 939,911</b>	<b>\$ 345,114</b>	<b>\$ (594,797)</b>	<b>37%</b>								
<b>OTHER SERVICES:</b>												
COMMUNICATION SERVICES	63,951	10,972	(52,979)	17%								
ATHLETICS	471,296	148,294	(323,002)	31%								
PRINTING AND OTHER SUPPORT SERVICES	38,078	14,676	(23,402)	39%								
<b>TOTAL OTHER SERVICES</b>	<b>\$ 573,325</b>	<b>\$ 173,942</b>	<b>\$ (399,383)</b>	<b>30%</b>								
<b>TOTAL SUPPORTING SERVICES</b>	<b>\$ 9,937,754</b>	<b>\$ 3,544,285</b>	<b>\$ (6,393,469)</b>	<b>36%</b>								
<b>OUTGOING TRANSFERS/FUND MODIFICATIONS:</b>												
OTHER	94,000	20,757	(73,243)	22%								
<b>TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS</b>	<b>\$ 94,000</b>	<b>\$ 20,757</b>	<b>\$ (73,243)</b>	<b>22%</b>								
<b>FOOD SERVICE EXPENDITURES</b>												
CAPITAL PROJECT EXPENDITURES	\$ 32,858,678	\$ 10,014,296	\$ (22,844,382)	30%	\$ 1,852,318	\$ 607,424	\$ (1,244,894)	33%	\$ 2,907,188	\$ 941,816	\$ (1,965,372)	32%
<b>TOTAL EXPENDITURES</b>	<b>\$ (1,589,060)</b>	<b>\$ (4,519,718)</b>	<b>\$ (2,920,658)</b>		<b>\$ 1,852,318</b>	<b>\$ 607,424</b>	<b>\$ (1,244,894)</b>	<b>33%</b>	<b>\$ 2,907,188</b>	<b>\$ 941,816</b>	<b>\$ (1,965,372)</b>	<b>32%</b>
<b>REVENUE OVER or (UNDER) EXPENDITURES</b>												
AUDITED FUND BALANCE, JULY 1, 2019	4,395,702	4,395,702	-		71,728	71,728	-		5,972,807	5,972,807	-	
<b>PROJECTED FUND BALANCES - June 30, 2020</b>	<b>2,796,642</b>				<b>71,681</b>				<b>4,250,749</b>			

**For Action**

**Report 19-149**

**FOR ACTION**

**Subject:**

Approval of Course listings

**Recommendation**

Resolve that the Board of Education approve the course listings presented for the Middle School, High School and Lincoln High School for the 2019-20 school year.

**Facts/Statistics:**

Under the “Required Documentation” section of the Michigan Department of Education 2019-20 Pupil Accounting Manual is the indication of the following required documentation to be retained by the District:

“The school district's board of education shall adopt a list of approved courses. The list includes all courses offered by the district for credit or grade promotion, and is used when determining which courses may be included in membership for state aid purposes, as well as for auditing purposes when examining the membership counted for state school aid on the count days. The list of approved courses must include traditional offerings and courses offered through other means, such as experiential or online learning opportunities.”

In addition, to the Pupil Accounting Manual, the requirement for such Board approval is contained within Board Policy 2220 “Adoption of Courses of Study” in compliance with Michigan Compiled Law. In the past this was done through the approval by the Board of Education of new classes that were being offered in the upcoming school year. In order to reflect all of the changes in the courses being offered at the secondary level, including Middle School, it was considered prudent to supply the Board of Education a complete listing of all of the courses being offered during the 2019-20 school year which is accompanying this Board report. All courses being offered have gone through the appropriate review to determine alignment with curriculum standards and provide assurance that the courses enhance the ability of the District to “provide for a comprehensive instructional program to serve the educational needs of the students of this District” as outlined in Board Policy 2220.

It should be noted that “course” offerings are not applicable for the elementary level but comprehensive “new adoptions” of curriculum at the elementary level are brought before the Board for approval to satisfy the necessary requirements.

**Owosso High School**

<https://www.reachhigherohs.org/curriculum>

**Lincoln Alternative High School**

Edgenuity Course Offerings:

<https://www.edgenuity.com/course-lists/Edgenuity-Michigan-Course-List.pdf>

Middlebury Course Offerings:

<https://shop.middleburyinteractive.com/collections/high-school>

**Owosso Middle School**

<https://sites.google.com/a/owosso.k12.mi.us/myp-at-ops/syllabi>

Motion

Seconded

Vote – Ayes

Nays

Motion



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**December 9, 2019**  
**Report 19-150**

**FOR ACTION**

**Subject:**

Awarding of the contract for room signage and alternate signage for the interior of the 6-12 campus inclusive of signage that will be installed in December 2019 and subsequently when the complete 6-12 campus is complete.

**Recommendation:**

Recommend that the Board authorize the purchase of internal signage from Shattuck Advertising in an amount not to exceed \$24,300.29 including alternates for Unit B signs and directional signs.

**Rationale:**

To award the bid for internal signage for the 6-12 campus inclusive of signage that needs to be installed in December of 2019 based on the bids that were received in October of 2019.

**Statement of Purpose/Issue:**

Room, regulatory and directional signage is needed at the 6-12 campus in order to assist students, staff and visitors in making their way efficiently through the building as well as to meet regulatory requirements.

**Facts/Statistics:**

As part of the bond project, internal and external signs were required. The board has already awarded the bid for the external signage to Agnew Graphics of Owosso earlier in the bid process. A bid package was put together by Kingscott & Associates, bond architects, for the internal signage. The bids were due in October and have been reviewed by Kingscott. The bid was comprised of:

1. 245 room signs (Base Bid)
2. Alternate 1 – 29 Room Signs for Unit B
3. Alternate 2 – 33 directional signs

Shattuck Advertising, Owosso, Michigan was found to be the lowest overall bid for the entire package of internal signs. Shattuck also been part of a quote process for a smaller number of signs that were installed over the summer for the high school office and provided the lowest quote in that instance as well. Shattuck provided the signs and installation in a timely and responsible manner for the summer installation. In order to provide consistency in signage, go with the overall lowest responsible bidder for the complete package and go with a local bidder, it is considered prudent to recommend Shattuck Advertising to the Board for awarding of this internal sign package.

All funds for this project will be funded from the bond proceeds.

Motion

Seconded

Vote – Ayes

Nays

Motion

**BIDS FOR INTERNAL SIGNAGE****RECEIVED 10/23/2019****BOND PROJECT 6-12 CAMPUS****(Portion of signs to be installed in December of 2019)****(NOTE: All signage details are contained the request for proposal document provided to bidders)**

<b>VENDOR</b>	<b>BASE BID (245 Signs)</b>	<b>Alternate 1 (29 Signs Unit B)</b>	<b>Alternate 2 (33 Directional Signs)</b>	<b>TOTAL BID</b>
<b>Shattuck Advertising, Owosso, Michigan</b>	<b>\$20,514.10</b>	<b>\$2,753.32</b>	<b>\$1,032.87</b>	<b>\$24,300.29</b>
<b>InPro Architectural Products, Muskego, Wisconsin</b>	<b>\$19,852.59</b>	<b>\$4,943.18*</b>	<b>*</b>	<b>\$24,795.77 *Alternate 1 and Alternate 2 combined pricing</b>
<b>Agnew Graphics, Owosso, Michigan</b>	<b>\$23,357.65</b>	<b>\$2,970.84</b>	<b>\$3,055.75</b>	<b>\$29,384.24</b>

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**December 9, 2019**  
**Report 19-151**

**FOR ACTION**

Subject:

Evaluation of Superintendent Dr. Andrea Tuttle.

Recommendation

Resolve that the Board of Education adopt to evaluate the Superintendent biennially instead of annually, effective with the 2019-2020 school year, based upon highly effective educator effectiveness ratings consecutively 2012-2013 through the 2018-2019 school years. In addition, resolve that the Board of Education extend the Superintendent's contract one year to be employed under a five-year contract from July 1, 2020 through June 30, 2025.

Statement of Purpose/Issue:

Superintendent Tuttle is employed under a five-year contract from July 1, 2019 through June 30, 2024. Each year, the Board of Education reviews the Superintendent's contract to extend based upon the discussion of the Superintendent's evaluation.

Facts/Statistics:

The Revised School Code Section 380.1249b and Board Policy 1240 requires the Board of Education to evaluate the Superintendent's job performance annually as part of a comprehensive performance evaluation. The Michigan Association of School Boards (MASB) Superintendent Evaluation instrument shall be used to evaluate the Superintendent. The MASB Superintendent Evaluation instrument has been established as state-approved pursuant to Public Act 173. The Board of Education and Superintendent received training on the MASB Superintendent Evaluation instrument October 10, 2016.

Collectively, the Board of Education discussed the evaluation of Superintendent Dr. Andrea Tuttle during closed session November 25, 2019 and collectively recommended, beginning with the 2019-2020 school year, to evaluate the Superintendent biennially based upon consecutive highly effective evaluation ratings for the past seven (7) years; the 2012-2013 through the 2018-2019 school years. This follows the same practice that is currently in place for District teachers and building administrators upon completion of three (3) consecutive highly effective annual year-end evaluations.

Board Policy 1240 and Section 1249b of the Revised School Code provide that if a Superintendent rated highly effective on three (3) consecutive annual year-end evaluations the school district may choose to conduct an evaluation biennially instead of annually. However, if a Superintendent is not rated as highly effective on one of these biennial evaluations, the Superintendent shall again be provided with annual evaluations.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**December 9, 2019**  
**Report 19-152**

**FOR ACTION**

**Subject:**

Allocation of the funds to purchase furniture for the secondary campus for the remaining areas at the 6-12 campus as construction is completed with a **target** date of August 2020.

**Recommendation:**

Recommend that the Board authorize district personnel to proceed with issuing purchase orders for furniture purchases in an amount not to exceed \$640,000 including general allowances for items that must be directly purchased by the District.

**Statement of Purpose/Issue:**

To guarantee pricing for furniture to be purchased from bond proceeds based on bids that were received in August of 2019 as well as to allow quotes/purchases to be made for additional items that are needed to complete the furnishing of the 6-12 campus once other areas beyond the areas to be occupied in December of 2019 are available.

**Facts/Statistics:**

As part of the prequalification application for the bond approved by the voters, there was an allocation for furnishings and non-technology equipment for the 6-12 campus of a base amount of \$826,380. This allocation was to cover any furnishings necessary to provide the programming for which the 6-12 campus is designed. A portion of this budget (approximately \$186,000) has already been allocated by the board for the high school office furniture (installed in August 2019), and directional signage and furniture for rooms to be occupied in December of 2019. In order to facilitate bidding and purchasing the correct furnishings, the following process was followed:

- The architects, Kingscott, began the furniture selection process with the Owosso team for the 6-12 Campus in early May of 2019. There was a review of the needs of the entire campus so that there would be consistency throughout and so that the budget could be tested with the full understanding of the needs of the facility. The team went on tours and reviewed many furniture options/samples for quantity, value, function, and design. The goal was to find furniture that would be the best fit for the new & existing classrooms, remodeled office areas, specialty classrooms, media center, and common areas. Where the existing furniture from the High School and/or the Middle School was in good condition and met the needs of the staff & students, those items will be re-used. A good example of this are the cafeteria tables. The furniture bid was written based on the needs identified and product preferred by the staff, students, and the administration team.
- The full furniture bid was received on August 13, 2019. Seven (7) bids were received. The bids have been carefully reviewed by Kingscott and the Administrative team. The lowest, responsible bidders were identified for each item. In addition, items for which bids were not received (Music items and PAC Lobby furniture) Kingscott pursued quotes and identified those vendors that had the items that were consistent with the needs of the District and were the lowest bidders. There are also two “allowances” asking to be approved by the Board for items that will need to be directly purchased by the District (all items will be below the bid threshold) in order to complete the Furniture, Fixture and Equipment (FFE) bond purchases:

Dew-El Corp of Holland, MI	\$195,767.30
Great Lakes Furniture Supply of Holland, MI	\$146,882.00
Interstate Office Interiors of Portage, MI	\$ 75,994.40
NBS of Lansing, MI	\$108,289.16
School Specialty, Appleton, WI	21,553.69
Dew-El Corp (Stage Right-Music purchases)	30,393.00
Amazon (Music purchases)	3,849.40
NBS of Lansing, MI (PAC lobby furniture)	15,700.00
Allowance for District Direct purchases	41,571.05
	\$ 640,000.00

Purchase orders for the majority of the vendors need to be issued by the end of December in order to secure pricing for the potential August install necessitating this item to go “For Action”. This will conclude the FFE allocation for the 6-12 campus and aligns with the budget as presented in the Pre-qualification application for the bond. The bid tabulations/quotes accompany this report for reference for items that are not part of the allowance.

Motion

Seconded

Vote – Ayes

Nays

Motion

**Owosso 6-12 Campus FF&E  
Bid Tabulation - Award Per Bidder**

All Furniture to Install August 2020 except where noted in December Install Column

OVERALL REVIEW - PER BID / ORIGINAL QTY / BID AMOUNTS										AUG 2020 DELIVERY		DECEMBER DELIVERY TOTAL	
Tag Number	Description	Manufacturer	Model	Qty	SELECTED	QTY AUG 2020 INSTALL	SUBTOTAL	NOTES	QTY DEC. 2019 INSTALL	STUDENT AND STAFF POSITION			
<b>Bid Award Group B: Bookshelves</b>	Bookshelves & Related Ottoman. Tags: B-1, B-2, B-3, LN-4	Media Technologies	Per Bid		\$23,336.00		\$23,336.00	Bookshelves Colors - Citadel Warp & metallic silver Vinyl Color					
<b>Bid Award Group C: Booths</b>	Booth Seating Tags: CS-4, CS-5, LN-6				\$23,028.00		\$21,628.00	Low Bid - Per Spec Revise booths at Cafeteria Tags: CS-4, CS-5 (\$15,808) Revise Fiberglass booth option saves \$1,400 overall from bid number.					
<b>Bid Award Group D: Computer Tables</b>	Computer Tables Tags: CT-1, CT-2, CT-3, CT-4, CT-5, CT-6	Virco	Per Bid / Spec					Added to Dew-El Award 10.8.19 Frame - Silvermist Edge - Char/Black Laminate - Looks Like Tre (matches casework in new addition) Aug 2020 - All tags except (24) CT-3					
<b>CS-1</b>	Stool w/o Back 22" Seat Height	National Public Seating	Elephant Stool Per Bid	47	\$29,009.30		\$21,593.30	Hard Surface Glides Moved remainder of award to GLFS because low bid only available in black. Grey needed in Cafeteria	(24) CT-3	\$7,416.00			
<b>PT-1</b>	Lab Table, Phenolic Top, Adjustable Height	WB Manufacturing	LOBO Table	8	\$3,990.30	0	\$0.00		(3) CS-1	\$254.70			
<b>SD-1</b>	Student Desk - Diamond Shape Adj. Height	MIEN	Per Bid with Custom Size to match Spec 30" x 34" x Adj Height	375	\$3,680.00	8	\$3,680.00	Revise to add locking casters. Added allowance of \$50 each until we have final quote.					
					\$51,000.00	0	\$0.00	Laminate - Wilsonart High Rise Edge - Charcoal Frame - Metallic Silver Hard surface glides Revise for 35/HS classroom This tag all December Install	(450) SD-1	\$61,200.00			

**BIDDER: DEW-EL CORP**

12/4/2019

BID TAB PER BIDDER

SD-1 ALT	Student Desk - Diamond Shape Adj. Height	MIEN	Per Bid with Custom Size to match Spec 30" x 34" x Adj Height	960	\$130,560.00	805	\$111,720.00	Laminate - Wilsonart High Rise Edge - Charcoal Frame - Metallic Silver Hard surface glides Revise for 35/HS classroom Revised to (28) Classrooms 10.23.19 (Note - unit cost \$136)			
SD-1 ALT	Student Desk - Diamond Shape Adj. Height	MIEN	Per Bid with Custom Size to match Spec 30" x 34" x Adj Height	60	\$8,160.00	0	\$0.00	Laminate - Wilsonart High Rise Edge - Charcoal Frame - Metallic Silver Hard surface glides NOT ACCEPTED			
ADD ALT. 6 SD-1 BF	Barrier Free Student Table 36" x 20" x Adjustable Height	MIEN	Per Bid	10	\$2,540.00	15	\$3,810.00	Laminate - Wilsonart High Rise Edge - Charcoal Frame - Metallic Silver Hard surface glides Revise Qty to 15 (\$254 each)			
							AUG 2020		DEC. 2019		
							SUBTOTAL	\$195,767.30	SUBTOTAL	68,870.70	

**BIDDER: GREAT LAKES FURNITURE SUPPLY**

CS-1	Backless stool 22" seat height	V/S Lupu Stool	Per Spec					Revised to GLFS for Cafeteria. Low bid stool only black. Qty. 44 need for cafeteria.		
SC-1	Student Chair - Active Poly Cantilever	V/S Jumper Air	Per Spec 20 year warranty	47	\$5,452.00	44	\$5,104.00	Hard surface glides (\$116/each)		
TD-1	Teacher Desk 60" x 30" Double Pedestal Desk	Academia	Per Spec	18	\$46,041.00	72	\$7,416.00	Hard Surface Glides Revised colors to Dark Blue, Light Blue, Red & Light Green Revise overall total for 35/HS classroom Aug 2020 - (36 at each Physics room) Note - unit cost \$103	(450) SC-1	\$46,350.00
TD-2	Teacher Desk 48" x 30" Single Pedestal Desk	Academia	Per Spec	3	\$12,132.00	3	\$2,022.00	Laminate - Grey Base - Charcoal August Delivery Desks: 1M34 Tickets, 1F08 MS Athletic Office, 1F15 MS Athletic Office Note - Unit cost \$674	(15) TD-1	\$10,110.00
ADD ALT. 2 TD-1 ALT	Teacher Desk 60" x 30" Double Pedestal Desk	Academia	Per Spec	49	\$1,737.00	3	\$1,737.00	Laminate - Grey Base - Charcoal \$579/each		
							57	\$36,418.00	12/3/19 - Added (8) Desks for Existing Science Rooms	
							SUBTOTAL	\$33,026.00		

SC-1 ALT	Student Chair - Active Poly Cantilever	V/S Jumper Air	Per Spec 20 year warranty	960	\$98,880.00	895	\$2,182.60	Hard Surface Glides Revised colors to Dark Blue, Light Blue, Red & Light Green ACCEPTED ALTERNATE Revise total for 35/HS classroom & 30/MS classroom Total 28 rooms 10.23.19 Note - Unit cost \$103		
SC-1 ALT	Student Chair - Active Poly Cantilever	V/S Jumper Air	Per Spec 20 year warranty	60	\$6,180.00	0	\$0.00	Hard Surface Glides. Revised colors to Dark Blue, Light Blue, Red & Light Green NOT ACCEPTED		
							<b>AUG 2020</b>	<b>\$146,882.00</b>	<b>DEC. 2019</b>	<b>\$56,460.00</b>
							<b>SUBTOTAL</b>		<b>SUBTOTAL</b>	

**BIDDER: INTERSTATE OFFICE INTERIORS**

<b>Bid Award Group A:</b> Administration Desks	Administration Desks at MS Main Office & Office 1H28. Tags: ADMIN-1, RD-1, RD-2	Allsteel	Per Spec		\$24,873.00		\$20,147.00	Finishes Per Spec. Furniture Vendor to access existing wall conditions. Notify District of any additional installation cost prior to install. Revised Karen's office 1H28 quote 9.30.19 \$4,128.07 **update overall total Aug 2020 Install tags RD-1 & RD-2 (1) ADMIN-1	\$4,128.07	
<b>Bid Award Group E:</b> Lounge Furniture 1	Media Center Lounge Furniture Group. Tags: LN-1 & LN-3	Allsteel	Per Spec		\$8,047.00		\$8,047.00	Review glide types after Media Center flooring is confirmed.		
<b>GC-2</b>	Stacking / Nesting Guest Chair, all poly	Allsteel	Per Spec	28	\$7,420.00	20	\$5,300.00	Revise Qty from 28 to 20. Omit 4 from HS Princ. Office & Karen's Office 1H28 Unit Cost \$265		
<b>LT-3</b>	Library Bistro Table With Power @ Center	HLF	Per Spec	1	\$1,652.00	1	\$1,652.00	Laminate: Citadel Warp		
<b>SV-1</b>	Industrial Shelving Units 84"H	Borroughs	Per Spec	24	\$12,000.00	24	\$12,000.00			
<b>TC-1</b>	Teacher Chair w/ Adjustable Arms	Allsteel	Quip Chair per Bid	23	\$6,785.00	7	\$2,226.70	Allsteel Quip Chair Black mesh back / Charcoal seat All hard surface casters except at Office 1H28 . Unit cost w/ carpet casters \$295 Unit cost w/ hard surface casters \$318.10 Qty. 7 for Aug 2020 install (all hard surface)	(\$16) TC-1	
							<b>SUBTOTAL</b>		<b>SUBTOTAL</b>	<b>\$4,720.00</b>

ADD ALT. 1 TC-1 ALT	Teacher Chair w/ Adjustable Arms	Allsteel	Quip Chair per Bid	49	\$14,455.00	57	\$18,131.70	Allsteel Quip Chair Black mesh back / Charcoal seat All hard surface casters Unit cost w/ carpet casters \$295 Unit cost w/ hard surface casters \$318.10 12/3/19 Add 8 more chairs for science labs All Hard surface floors		
ALT-5 DESK	Administration Desks at Private Offices	Allsteel	Per Spec	3	\$12,735.00	3	\$8,490.00	Finishes Per Spec. Furniture Vendor to access existing wall conditions. Notify District of any additional installation cost prior to install. 12/3/19 - Omit 1 desk at Princ 1E56 Unit cost \$4,245		
<b>AUG 2020</b>					<b>\$75,994.40</b>	<b>DEC. 2019</b>				
<b>SUBTOTAL</b>						<b>SUBTOTAL</b>				
						<b>\$8,848.07</b>				

**BIDDER: KI**

LB-1	Lobby Bench	KI		8	\$10,331.04			No Award. Allowance held for PAC lobby furniture		
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**BIDDER: NBS**

Bid Award Group F: Lounge Furniture 2	Media Center Lounge Furniture Group. Tags: LC-1, LC-2, LN-2, LT- 4, LT-7, RT-1	Steelcase & Turnstone	Per Spec		\$17,963.15		\$12,670.45	Review glide types after Media Center flooring is confirmed. Revised to Omit (6) LC-2 in PAC Lobby 1M08 ((\$5,342.70 - Allowance held for PAC lobby furniture)		
Bid Award Group H: Stool - Chairs	Stool & Chair Group for Cafeteria & Media Center. Tags: CS-2, CS-3, LC-3	Steelcase	Per Spec		\$22,666.52		\$22,666.52	Colors - Stool in Media Center (20) Flash/Yellow, all other stools & chairs - Jazz /Navy All hard surface glides		
Bid Award Group I: Tables	Tables Tags: AT-1, CS-6, LT-1, LT- 5, LT-6, LT-8, LT-9	Turnstone & Primeway	Per Bid		\$13,496.08		\$12,035.48	Revise laminate at the Media Center to be Citadel Warp. LT-1, LT-5, LT-6, LT-8, LT-9 Aug. 2020 delivery, all tags except (1) AT-1 12/3/19 - Omit (1) AT-1 table at Princ 1E56		(1) AT-1 \$430.30



GC-1	Guest Chair, armless, all poly	Sit On It	Per Spec	10	\$1,431.80	14	\$2,004.52	Revise Overall Qty from 10 to 18 to add 6 to HS Office & 2 more at Office 1H28. Carpet glides at (4) at Office 1H28 (ordered for Dec. 2018) All other hard surface glides Note - unit cost 143.18 Note - total may be need to be modified for tariff surcharge noted at end of bid.	(4) GC-1	\$572.72
INFO	Information Desk in Media Center	Primeway	Custom, Per Spec	1	\$4,602.27	1	\$4,602.27	Laminate - Citadel Warp		
LF-1	Lateral File - MS Office	Great Openings	Per Bid	5	\$3,451.40	5	\$3,451.40	Keyed Alike Front to back filing bars		
LN-5	Mediascape Lounge with ledge	Steelcase	Per Spec	1	\$9,931.89	1	\$9,931.89	Select grey vinyl seat from standard fabrics. Metal ledge color to be selected.		
VF-1	Vertical File	Doane Keys	Terra Series, Per Bid	34				Keyed Alike Legal File Size		
WL-1	Privacy Desk with Extension	Steelcase	Brody Per Spec	3	\$8,129.19	3	\$8,129.19	Colors - Grey at top & Navy lower Selected from standards.		
WS-1	Computer station grouping	Enwork	Per Bid	4	\$19,104.72	4	\$19,104.72	Spec notes qty of 12. Bid is qty of 4 because they are grouped 3 per pod. Laminate top - Citadel Warp		
GC-1 ALT	Guest Chair, armless, all poly	Sit On It	Per Spec	6	\$835.92	4	\$557.28	Carpet Glides Unit Cost - \$139.32 12/3/19 Omit 2 chairs at Princ 1E56 Note - total may be need to be modified for tariff surcharge noted at end of bid.		
						<b>AUG 2020</b>	<b>\$108,289.16</b>		<b>DEC. 2019</b>	<b>\$1,003.02</b>
						<b>SUBTOTAL</b>			<b>SUBTOTAL</b>	

**BIDDER: SCHOOL SPECIALTY**

ATL-1	Active seating stool	Classroom Select	NeoRok Per Bid	8	\$535.92	8	\$535.92	Color - Dark Grey		
SC-2	Student Computer Chair	Classroom Select	Per Bid	170				Color Selected - Marine Hard Surface Casters Qty. 146 for Aug 2020 Unit Cost - \$121.49	(24) SC-2	\$2,910.96
SC-2G	Student Computer Chair	Classroom Select	Per Bid	27	\$20,653.30	146	\$17,737.54	Color Selected - Slate Hard Surface Casters Unit Cost - \$121.49		
						<b>AUG 2020</b>	<b>\$3,280.23</b>		<b>DEC. 2019</b>	<b>2,910.96</b>
						<b>SUBTOTAL</b>			<b>SUBTOTAL</b>	

<b>OVERALL AUG</b>	<b>\$21,553.69</b>
<b>TOTAL WITH ALTERNATES</b>	<b>548,486.55</b>
<b>OVERALL DEC</b>	<b>138,092.75</b>
<b>TOTAL</b>	<b>138,092.75</b>

ADD ALTERNATE TOTALS		
Add Alt 1 (teacher chairs)	18,131.70	Note: 8 added for existing science rooms
Add Alt 2 (teacher desks)	38,361.00	Note: 8 added for existing science rooms
Add Alt 3 (895 student positions)	213,905.00	Tags: SD-1 ALT (\$121,720.00) SC-1 ALT (\$92,185)
Add Alt 4 (No Award @ SE & ALT classrooms)	0.00	
Add Alt 5 (Admin Desks & guest chairs)	9,047.28	Note: Revised quantities Tags: ALT-5 Desk (\$8,490) Qty2 GC-1 ALT (\$57.28) Qty 4
Add Alt 6 (BF desks)	3,810.00	Revised Qty of 15
	<b>283,254.98</b>	

**OVERALL AUG  
W/O  
ALTERNATES**

**265,231.57**

**Owosso 6-12 Campus FF&E  
Quote Tabulation - Music Only**

4-Dec-19

Tag Number	Description	Qty	NBS	Dew-el	Kentwood	Amazon	LOW BID / ACCEPTED	NOTES
<b>MR-1</b>	Standing Riser Set with back rail & side rail. 4 Tier (Stage) (Accommodates 68-92 with a set of 4)	4	10,432.21	8,232.00	-			NBS - Wenger per spec Dew-El - Stage Right FR-36 w/ 4th row. Standard w/ carpet treads. Custom polytrack tread approx. +\$200/unit District prefers polytrack tread
<b>MR-2</b>	HS Vocal 2-Tier Seated Risers 35' x 17' (Accommodates 60 on chairs)	1	17,529.55	14,823.00	-		14,823.00	Revised Quantity. No risers needed in MS Vocal NBS - Wenger Dew-El - Stage Right Z-800
<b>MS-1</b>	Student Posture Chair (60 Stage) (40 MS Vocal)	100	8,418.00	5,910.00	-		5,910.00	NBS - Wenger Dew-El National Public Seating (sample arriving 12/3) *NPS will stack with Wenger *Award pending Music Department review of sample chair

<b>MS-1C</b>	Chair Dolly Holds 18 each	4	1,398.44	628.00	628.00	Qty only to hold stage chairs Confirmed at 12/3/19 meeting.
<b>Added Labor Shipping (NBS only)</b>			2,358.24			

30,393.00 **Subtotal Dew-EI**

<b>MS-2</b>	Music Stands Manhasset Model 48	60	3,400.80	2,334.00	2,519.40	NBS - Wenger Classic 50 DewEI- NPS Amazon - Manhasset Per Spec tp match existing (\$41.99) *Staff Preference
<b>MS-2C</b>	Music Stand Cart (Holds 12-13 stands per cart)	5	2,354.40	888.00	1,332.20	NBS - Wenger Classic 50 DewEI- NPS Amazon - Manhasset Per Spec (\$266.44)

**Subtotal Amazon**  
3,851.60 **Allowance**

Notes:

Low Bid / Accepted Column per Review Meeting 12/3/19

Music Category was included in the Furniture bid documents, but no bids were received.

Pricing above per quotes received on Oct. 21, 2019. Kentwood was unable to provide the requested products and did not submit a quote.

# OPS 6-12 Campus / PAC Lobby

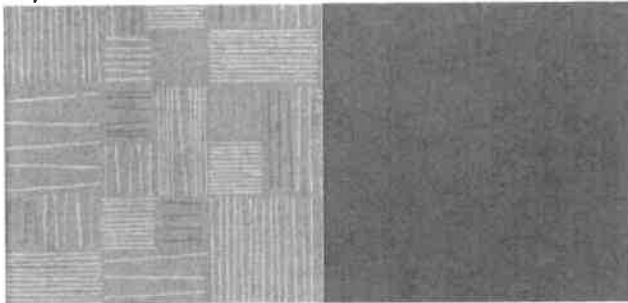
Date: December 3, 2019

Subject: Selected PAC Lobby Furniture

**PAC Lobby Per Bid: \$15,700 (Allowance)**

**PAC Lobby Furniture Selected Per NBS Quote: \$15,070.20**

Vinyl Fabric:



ERG Raven Series:

Photo of Series not exact layout or colors

RAVEN



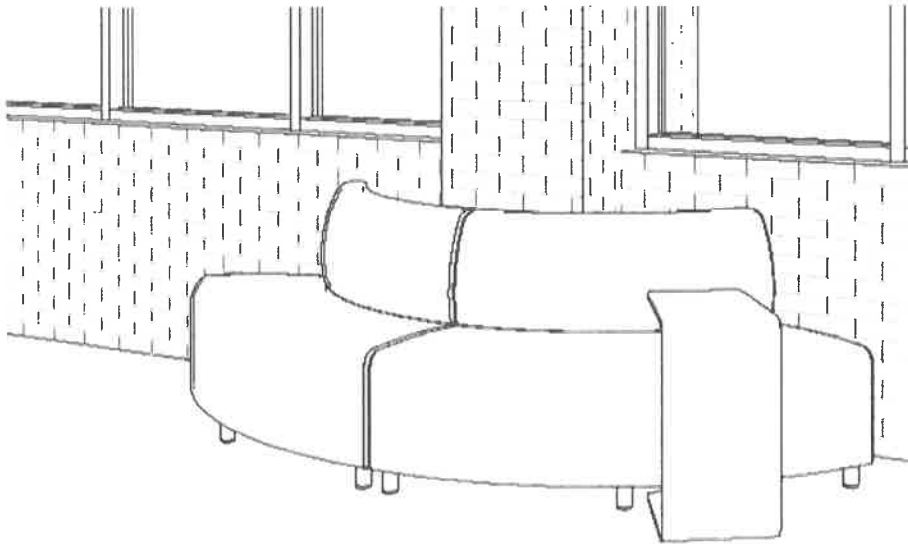
3D Image of Furniture wrapping (4) Columns:

KALAMAZOO  
GRAND RAPIDS  
CHELSEA

# Kingscott



3D Image of individual unit:





2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 316373**

**Quote Date** 10/21/19  
**Customer Order**  
**Project**  
**Customer** ZZZZZZ  
**Terms Due Upon Receipt**  
**Expiration Date**  
**Account Representative** JAYME GRUBAUGH

yourNBS.com      Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

**Quote To**

Future Customer  
 Customer to advise  
 Troy, MI, 48083

**Ship To**

DANA MCCLELLAN  
 Future Customer  
 765 E. NORTH ST.  
 OWOSSO, MI, 48867

Phone +1 (269) 459-4333

Sales Location Lansing

Description	Quantity	Unit Price	Extended Price
<b>1 8320/2FO/GD - 8320 RAVEN 60° OUTSIDE CURVE, MODULAR UNIT</b>  SEAT HEIGHT: 18" BACK HEIGHT: 33" FABRIC: GRADE 7 BACK: TBD FABRIC DIR BACK: RAILROAD OR OFF THE BOLT TBD SEAT: TBD FABRIC DIR SEAT: RAILROAD OR OFF THE BOLT TBD LEGS: STANDARD TBD 2FO: TWO FABRIC OPTION ERG INTERN Tag For PROPOSAL NUMBER: Q-024614	12	1,797.07	21,564.84
			REVISE TO 8 - TO WRAP 4 COLUMNS
			QTY. 4
<b>2 GD1 - RATCHET GANGING DEVICE</b> ERG INTERN Tag For PROPOSAL NUMBER: Q-024614	6	28.29	169.74
<b>3 LOT - LABOR TO RECEIVE, DELIVER AND INSTALL (12) NEW ERG RAVEN BENCHES FOR THE OWOSSO PUBLIC SCHOOLS PERFORMING ARTS LOBBY. THESE ARE TO BE GANGED TOGETHER AND INSTALLED AROUND COLUMNS.</b>	1	870.73	870.73

PRICING REFLECTS STRAIGHT TIME, NON UNION LABOR, CLEAR AND READY SPACE.  
 NBS LANSIN

**Quotation Totals**

Sub Total

Grand Total

APPROX. \$15,070.20  
 NEW QUOTE IN PROCESS

**22,605.31**  
**22,605.31**

End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_





**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**December 9, 2019**

**Report 19-153**

**FOR FUTURE ACTION**

**Subject:**

Sinking Fund Project Administration – Additional Sinking Fund Roof project at the secondary campus

**Recommendation:**

Resolve that the Board of Education approve the contract with Clark Construction Management, as presented, for retention of their services for the Sinking Fund Project Administration for the roofing project at the Owosso High School slated for spring/summer of 2020.

**Rationale:**

Clark Construction will be providing the oversight on the secondary campus roofing **bond** project. The additional **sinking fund** roofing project at the secondary campus will be performed by the same contractor and therefore, in order to achieve consistency in oversight it is deemed prudent to retain the services of Clark Construction for this portion of the roof as well.

**Facts/Statistics:**

In order to protect the investment of the renovations taking place at the 6-12 campus that did not involve bond roof work, it was deemed prudent to review the status of the existing roof prior to going out to bid. During that process, it was identified that roofing renovation was necessary for existing roofing systems at the 6-12 campus that were not outlined in the bond work and was not and could not have been anticipated as part of the bond process. In order to garner information about cost, during the bidding process for the bond, the additional roofing needs was identified as alternates with the idea that if funds were available from sinking fund, there would be an opportunity to have economies of scale for any contractor that was performing the bond work to also perform the renovations identified with the potential of the work being performed in the summer of 2020. Royal-West was awarded both the bond and sinking fund components of this project. Given that Clark Construction is managing the bond roof work it is considered in the best interests of the District to have them also manage the sinking fund component of the project. This work was not part of their original contract for the bond so requires a separate contract. The fee being charged of approximately 5.6% of project costs is consistent with industry standard for management of similar projects.

- This project is time consuming in nature to manage, which would draw District personnel away from other important operational areas.
- Communication is key in carrying out these projects. A project manager will be responsible for communicating to District personnel regarding the progress on these projects as well as meeting budgetary guidelines.
- The purpose of the contract administration will be to monitor progress during the course of construction activities to ensure systems are in compliance with the construction documents. This will provide protection for the District that the projects involved are being done correctly and that the District is acting as a good steward of the taxpayer's funds.
- The total fee for 2018-19 is \$37,512.00 and will be paid for out of sinking fund proceeds.

Motion

Seconded

Vote – Ayes

Nays

Motion



**Headquarters**  
 3535 Moores River Drive  
 P.O. Box 40087, Lansing, MI 48901  
 517.372.0940 phone | 517.372.0668 fax  
**Southeast Michigan Office**  
 29110 Inkster road, Suite 150  
 Southfield, MI 48075  
 248.286.1000 phone | 248.286.1010 fax

October 29, 2019

Dr. Andrea Tuttle, Superintendent  
 Owosso School District  
 Owosso, MI 48867

Re: Owosso School District – 6-12 Campus Existing Roof Replacement Proposal

Dear Mrs. Tuttle,

Clark Construction Company is pleased to provide our proposal for Construction Management Services associated with the following projects. The approximate total construction budget for project is \$673,500.

- Existing Roof Replacement (with Alt 2 and Alt 1b)
    - Alt 2 – New Roofing = \$584,000
    - Alt 1b – Infill Skylights and Roof Area E = \$89,500
- TOTAL = \$673,500**

The following is our proposed cost for CM services.

- CM Fee (2%) \$ 13,941.00  
 (\$673,500 X 2%)
  - CM Staffing \$ 20,540.00  
 [PE Rate \$51.35/hr x 400hrs (10 weeks)]
  - Insurance \$ 3,031.00  
 (\$673,500 X .45%)
- Total \$37,512.00**

As discussed, we have on-site Project Engineer time for Submittal/RFI, and administration duties for the duration of the roofing project and thru the closeout/warranty period. We have planned for Mike Fillingner and/or Don Barber, Site Superintendents to coordinate and oversee the Roofing operation with Royal West.

We have not included project general conditions costs associated with construction activities (permits, testing and inspections.). We have not included Construction Contingencies as part of this proposal.

Page 1 of 2



Michigan's First  
 Platinum Contractor

An Equal Opportunity Employer



Please contact me with any questions. We look forward to working with Owosso School District.

Sincerely,

**CLARK CONSTRUCTION COMPANY**

Nick Henne  
Project Manager



## OWOSSO 6-12 CAMPUS BID PACKAGE 5 765 EAST NORTH STREET OWOSSO, MI 48867

### ROOF PLAN GENERAL NOTES:

1. ALL ROOFING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL BUILDING DEPARTMENT.
2. ALL ROOFING SHALL BE INSTALLED OVER A MINIMUM 1/2" THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING. ALL ROOFING SHALL BE INSTALLED OVER A MINIMUM 1/2" THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
3. ALL ROOFING SHALL BE INSTALLED OVER A MINIMUM 1/2" THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING. ALL ROOFING SHALL BE INSTALLED OVER A MINIMUM 1/2" THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
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6. ALL ROOFING SHALL BE INSTALLED OVER A MINIMUM 1/2" THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING. ALL ROOFING SHALL BE INSTALLED OVER A MINIMUM 1/2" THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.

### ROOF PLAN LEGEND AND KEYNOTES:

- 1. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 2. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 3. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 4. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 5. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 6. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 7. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 8. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 9. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 10. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 11. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 12. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 13. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 14. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 15. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 16. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 17. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 18. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 19. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.
- 20. ROOFING: 2" MINIMUM THICK Gypsum BOARD OR 1/4" THICK CORRUGATED METAL DECKING.

- Base Contract
- Alternate 1 including skylights
- Alternate 2



1 ROOF PLAN  
 10/27/16

REVISIONS	DATE

Revisions  
 Date: 10/27/16  
 By: [Signature]  
 Project: OWOSSO 6-12 CAMPUS



SECTION 004126  
 BID FORM

7.1. The undersigned acknowledges that it shall meet requirements of the Project Schedule (Section 003113).

8. **EXTRA WORK**

8.1. The undersigned agrees that:

- A. A maximum of 15% overhead and profit will be allowed for Changes in the Work performed by the Trade Contractor.
- B. A maximum of 5% overhead and profit will be allowed for Changes in the Work for any tier Subcontractor.
- C. For changes involving both additional costs and credits to the Contract, the mark-up will be allowed on the net add only after all credits have been deducted from the additional Work.

9. **ALTERNATES**

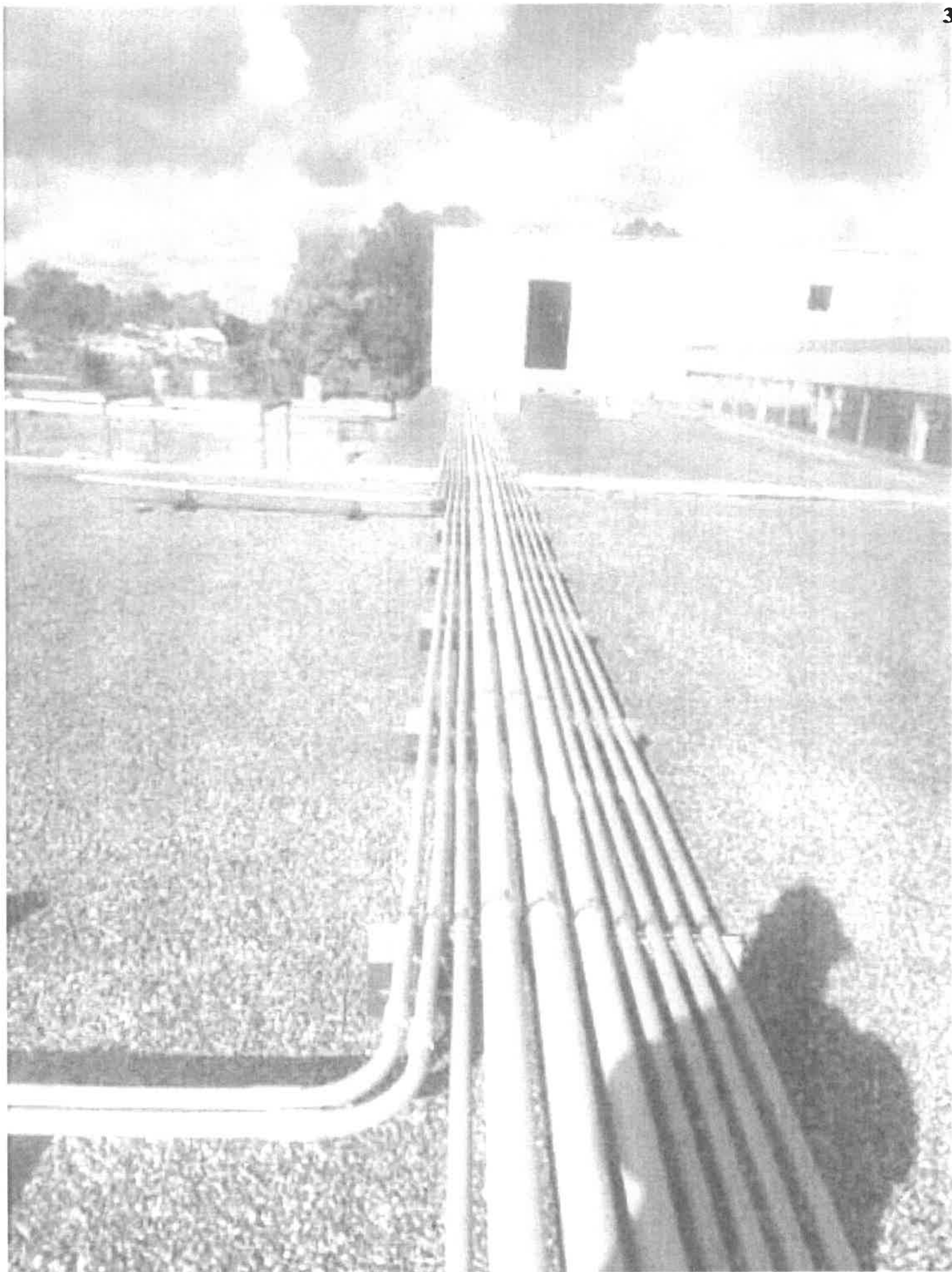
9.1. General

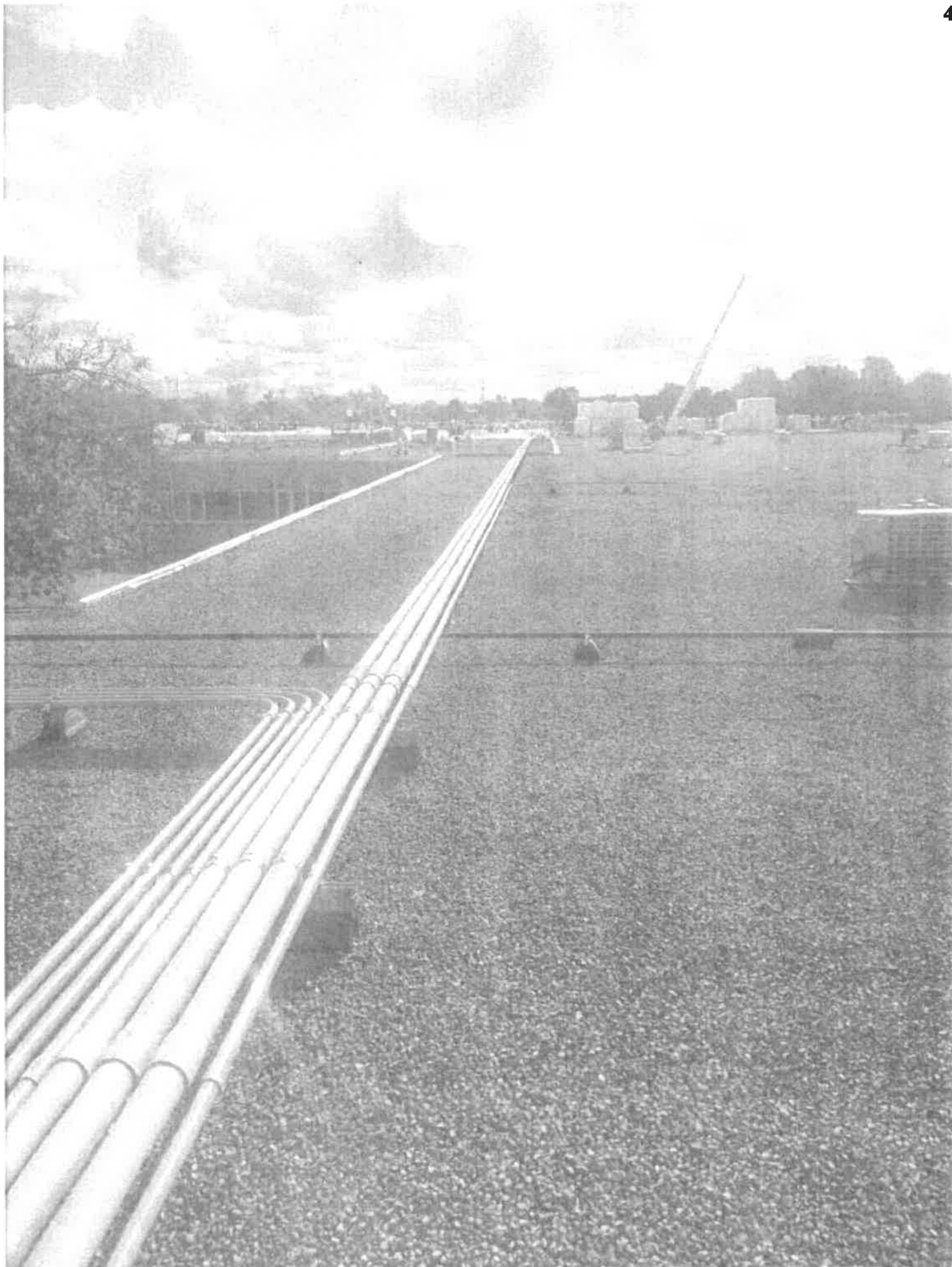
- A. Each Bidder must furnish alternate pricing for the Work of its respective Bid Category for the following alternates.
- B. Alternates shall not be included in the Lump Sum Base Bid.
- C. Alternate price shall include all cost for labor, material, equipment, service, overhead and profit including any bonds and taxes as required in the Bid Documents to complete the Work of the Bid Category.

9.2. Pricing for Roofs by Area

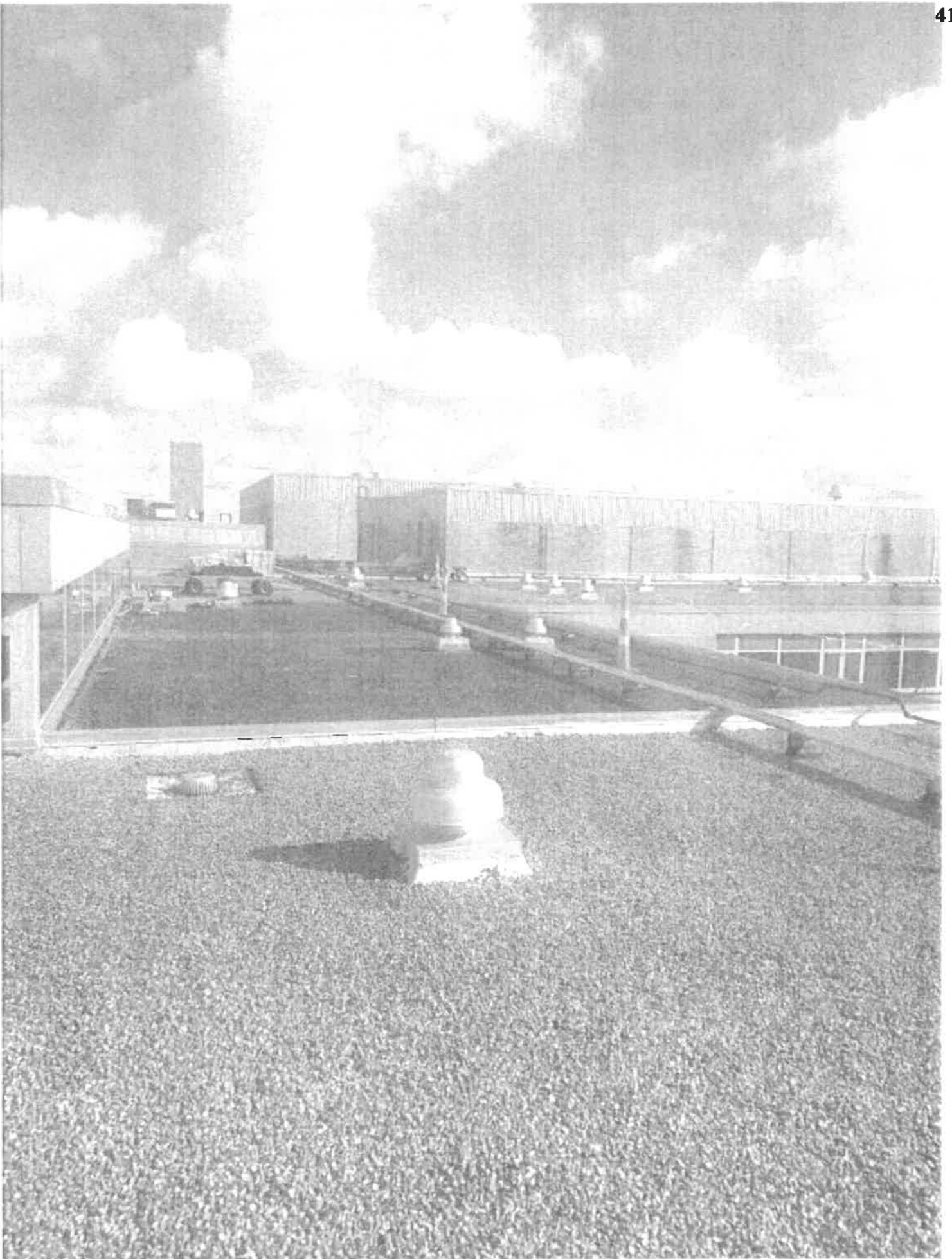
- A. Alternate A1.a with New Skylights: ONE HUNDRED TWO THOUSAND
  - a.  Add  Deduct (Circle one) \$ 102,000.00
- B. Alternate A1.b Infill Skylights: EIGHTY NINE THOUSAND FIVE HUNDRED
  - a.  Add  Deduct (Circle one) \$ 89,500.00
- C. Alternate A2: FIVE HUNDRED SIXTY EIGHT THOUSAND
  - a.  Add  Deduct (Circle one) \$ 568,000.00

Revised to accommodate roof top piping (conduit and gas piping now run on roof) = \$584,000.00 \$ N/A











**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**December 9, 2019**  
**Report 19-154**

**FOR FUTURE ACTION**

Subject:

Out-of-State Student Travel – OHS 2020 Choral experience in New York City, NY

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso High School Choir students and teacher Jessica Nieuwkoop on a trip to New York City, NY March 11-14, 2020.

Rationale:

Ms. Nieuwkoop and approximately 54 OHS 9<sup>th</sup> – 12<sup>th</sup> grade students and chaperones will travel by Charter Bus for a vocal music experience in New York City. Students will be accompanied by Ms. Nieuwkoop and chaperones composed of OPS Staff/Parents. This is an enhancement to the Vocal Music curriculum and is a major extracurricular activity for the Vocal Music department for 2019-2020 school year.

Statement of Purpose:

The purpose of this trip is to provide our students with a global choral experience outside of the classroom. Students will be provided the opportunity to view two Broadway performance and see many of the skills that we use in class daily in action. Students will also have the opportunity to work and talk with professional Broadway actors. This will allow students to reflect not only what amazing things those performers are capable of, but what they personally are capable of as well. Students will also have an opportunity to perform for a professional theatre director and receive a clinic. Students will also have the opportunity to visit the One World Tower, the 9/11 memorial park and museum, Times Square, and spend time exploring the city.

Facts/Statistics:

This trip is sponsored by Owosso High School Vocal Music department. Students and Chaperones are responsible for all of the cost. Fundraising accounts (allowing for multi-year savings) are available to students to help differ costs. According to the current itinerary, chaperones and students will leave for the trip at 6:00 AM on Wednesday March 11, 2020. We will return home on Saturday March 14, 2020 around 1:00 PM. Two parent meetings will take place before students go on the trip. Bob Rogers Travel is our trips organizer.

Motion

Seconded

Vote – Ayes

Nays

Motion



**Bob Rogers Travel**

Making Moments That Matter

since  
**1981**

**PREPARED FOR THE: OWOSSO HIGH SCHOOL CHOIR**  
**UNDER THE DIRECTION OF: MRS. JESSICA A. NIEUWKOOP, VOCAL MUSIC DIRECTOR**  
**TOUR DESTINATION: NEW YORK, NEW YORK**  
**TOUR DATES: MARCH 11 – 14, 2020**  
**ITINERARY AS OF OCTOBER 28, 2019**  
**BOB ROGERS TRAVEL - EMERGENCY NUMBER (800) 373-1423**  
**COMPASS COACH - EMERGENCY NUMBER (616) 213-9988**

**WEDNESDAY, MARCH 11<sup>TH</sup>**

**MEALS INCLUDED TODAY: NONE / ALL MEALS EN-ROUTE WILL BE AT YOUR EXPENSE**

6:00 AM Your privately chartered motor coach (with **COMPASS COACH – ONE 56 PASSENGER MOTOR COACH**) arrives for loading at:  
**Owosso High School**  
**765 East North Street**  
**Owosso, MI 48867**

7:00 AM Coach departs for the **BIG APPLE!**  
 ⚠ The estimated driving distance is 680 miles; the calculated drive time is approximately 12 hours without stops. 2 hours of additional time has been factored into your travel for driver changes, rest & meal stops and traffic delays. Your route will not take you through Canada. Dinner stop en-route at your own expense.

9:00 PM Arrive in New Jersey at your hotel:  
**Crowne Plaza Englewood**  
**401 South Van Brunt Street**  
**Englewood, NJ 07631 (201) 871-2020**  
 Upon your arrival you'll secure your luggage and check-in to your rooms.

**ELISE DWORKIN, YOUR PROFESSIONAL BOB ROGERS TRAVEL TOUR DIRECTOR WILL MEET YOU HERE AND ACCOMPANY YOUR GROUP THROUGHOUT YOUR TOUR.**

**ONE PRIVATELY HIRED SECURITY GUARD ON DUTY AT YOUR HOTEL FROM 10:30 – 5:30 AM**

**THURSDAY, MARCH 12<sup>TH</sup>**

**MEALS INCLUDED TODAY: BREAKFAST & DINNER**

8:00 AM Enjoy an **American breakfast buffet** at your hotel this morning.

9:00 AM Board the coach and transfer to the **St. George Staten Island Ferry Terminal.**


**THURSDAY, MARCH 12<sup>TH</sup> CONTINUED**

- 10:00 AM Take the **Staten Island Ferry**, where from the deck you will have a perfect view of Ellis Island and the Statue of Liberty. You'll see the skyscrapers and bridges as you get closer to Lower Manhattan.
- 10:30 AM Arrive at the **Whitehall Terminal**. You'll have the opportunity to explore lower Manhattan.
- Lunch will be at your own expense in lower Manhattan this afternoon.
- 12:30 PM Arrive at the **National September 11 Memorial**. The National September 11 Memorial is a tribute of remembrance and honor to the nearly 3,000 people killed in the terror attacks of September 11, 2001 at the World Trade Center site, near Shanksville, Pa., and at the Pentagon, as well as the six people killed in the World Trade Center bombing in February 1993. The Memorial's twin reflecting pools are each nearly an acre in size and feature the largest manmade waterfalls in North America. The pools sit within the footprints where the Twin Towers once stood. **Bob Rogers Travel is a Charter Member and Memorial Builder for the National September 11 Memorial.**
- 1:00 PM Entry time to the **9/11 Memorial Museum**. The 9/11 Memorial Museum is an educational and historical institution honoring the victims and examining 9/11 and its continued global significance.
- 3:15 PM Walk to the **One World Observatory**.
- 3:30 PM Ascend to the **One World Observatory**. Start by ascending to the top of the tallest building in the Western Hemisphere in less than 60 seconds. Once you've arrived to the top experience three levels of innovation and inspiration, then look towards the horizon and feel the city's invincible spirit.
- 4:30 PM Board the coach and transfer to dinner at:  
**Ellen's Stardust Diner**  
 1650 Broadway (212) 956-5151
- 5:30 PM Arrive for dinner at **Ellen's Stardust Diner**, home of the World Famous Singing Waitstaff!
- 7:00 PM Walk to the:  
**Minskoff Theatre**  
 200 West 45<sup>TH</sup> Street



Making Moments That Matter

since  
1981

**THURSDAY, MARCH 12<sup>TH</sup> CONTINUED**

- 7:00 PM      **Curtain rises on Disney's The Lion King!**
- 10:00 PM      Board the coach and return to your hotel for the evening.

**ONE PRIVATELY HIRED SECURITY GUARD ON DUTY AT YOUR HOTEL FROM 10:30 – 5:30 AM**

**FRIDAY, MARCH 13<sup>TH</sup>**

MEALS INCLUDED TODAY: **BREAKFAST & DINNER**

- 7:30 AM      Enjoy an **American breakfast buffet** at your hotel this morning.
- 8:30 AM      Check-out of your rooms and load your luggage onto the coach from Michigan. **PLEASE DON'T LEAVE ANY PERSONAL ITEMS ON THIS COACH THAT YOU'LL NEED FOR TODAY AS YOUR DRIVER WILL REMAIN AT THE HOTEL FOR REQUIRED DOWNTIME.**
- 9:00 AM      Board your **locally hired coach with Academy Bus** and transfer in to Manhattan for your Broadway Workshop at:  
**Chelsea Studios**  
**151 West 26<sup>TH</sup> Street (6<sup>TH</sup> Floor)**
- 10:30 AM      Your **Making Music Workshop begins. GREAT FOR CHOIRS!** Participants will learn techniques of vocal dynamics and acting through song while working with a musical director on a piece of Broadway music. Explore the art of marrying music and drama to effectively achieve great emotional impact. Then the group has the opportunity to perform the piece they just learned with a Broadway guest performer, followed by a question-and-answer session.
- 12:00 PM      Walk to the **Times Square** area where you'll have an opportunity to shop and explore.  
  
Lunch will be at your own expense this afternoon.

**POTENTIAL FREE AFTERNOON ACTIVITIES:**

- You'll have the opportunity to explore/shop **5<sup>TH</sup> Avenue**.
- Visit **Columbus Circle & Macy's**.
- Visit **St. Patrick's Cathedral**.
- Walk the **High Line**. A shining example of brilliant urban renewal, this eye-catching attraction is one of New York's best-loved green spaces.

FRIDAY, MARCH 13<sup>TH</sup> CONTINUED

- **Hudson Yards' Vessel Sculpture.** The Vessel is a climbable staircase sculpture, at 150 feet tall, 2,500 steps, 154 interconnected flights of stairs and 80 landings. The Vessel has a steel exoskeleton in a beehive shape. There is one mile of vertical climbing to be done.

5:30 PM Meet for dinner at:  
**Crossroads American Kitchen/Marriott Marquis Hotel**  
**1535 Broadway (212) 704-8834**  
 A vibrant Times Square restaurant and lounge. Dine in a dramatic atrium setting, with a spectacular 21-foot mirrored spiral bar.

7:00 PM Walk to the:  
**August Wilson Theatre**  
**245 West 52<sup>ND</sup> Street**

8:00 PM **Curtain rises on Mean Girls!**

11:00 PM Board the coach for your return trip home.  
 🎵 The estimated driving distance is 680 miles; the calculated drive time is approximately 12 hours without stops. 2 hours of additional time has been factored into your travel for driver changes, rest & meal stops and traffic delays. Your route will not take you through Canada. Dinner stop en-route at your own expense.

**SATURDAY, MARCH 14<sup>TH</sup>**

MEALS INCLUDED TODAY: **NONE / ALL MEALS EN-ROUTE WILL BE AT YOUR EXPENSE**

1:00 PM Approximate arrival time to **Owosso High School.**

**WELCOME HOME AND THANK YOU FOR TRAVELING WITH BOB ROGERS TRAVEL. WE  
 HOPE YOU HAVE MADE MANY SPECIAL MEMORIES!**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**December 9, 2019**  
**Report 19-155**

**FOR FUTURE ACTION**

Subject:

Awarding the lease or purchase of two new or used buses

Recommendation:

Resolve that the Board of Education authorize the Superintendent to enter into a three-year fair market value lease agreement or the purchase of two new or used buses.

Rationale:

Due to the unexpected removal of two buses out of the fleet due to irreparable damages and unexpected repairs, the District is in need of replacement of these two buses as soon as possible.

Statement of Purpose/Issue:

To obtain Board approval to pursue the lease or purchase of two buses to replace existing buses in the Fleet.

Facts/Statistics:

Due to the immediate need for the buses, the District will put out a Request For Proposal (RFP) in the hopes of obtaining either stock buses (buses that are on the lot of bus dealers) that may be new or used and/or pursuing other used options, if any are available through other Districts disposing of viable buses. Options for either purchasing or leasing will be reviewed for 1) Ability to arrange lease financing depending on where the bus is originating i.e. either through a dealer or through another district; 2) Whether the bus would be viable as a long term solution to include in the fleet given the specifications of the bus including but not limited to engine, body style, braking system, mileage etc...; and 3) The overall economic ability of the District to fit the lease/purchase within the confines of the budget. It is recognized that this situation is less than ideal but highlights the need for the District to continuously review the bus fleet and be as proactive as budget parameters will allow.

The final recommendation will be brought before the Board at the January 27, 2020 meeting inclusive of the bus specifications and recommendation for budgetary allocation for the buses.

Motion

Seconded

Vote – Ayes

Nays

Motion



**OWOSSO PUBLIC SCHOOLS  
Board of Education  
December 9, 2019  
Report 19-156**

**FOR INFORMATION**

**Subject:**

Personnel Update

**Accepted Positions**

Jessica Lynch has accepted the Monitor position at Bryant Elementary.

**Retirements**

Joyce Malzahn, Bus Driver, has submitted her letter of retirement effective January 1, 2020 after 25 years of service with the District.