

AGENDA

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Public Meeting

Thursday, July 14, 2022 – 6:00 p.m.
Vernonia Schools, 1000 Missouri Avenue, Vernonia, OR 97064

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a “Public Comment Card” provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to bcarr@vernoniak12.org 24 hours before the meeting. **Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations call 429-5891 at least 48 hours prior to the meeting.

REGULAR SESSION

- 1.0 **CALL TO ORDER**Chair
 - 1.1 Flag Salute
- 2.0 **AGENDA REVIEW**Chair
 - 2.1 Action to Approve the Agenda

3.0 **PUBLIC COMMENT ON NON-AGENDA ITEMS**

This is a time for public comment on items not on the agenda. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

4.0 **BUSINESS REPORTS**

- 4.1 SuperintendentJim Helmen
- 4.2 MaintenanceMark Brown

5.0 **BOARD REPORTS / BOARD DEVELOPMENT**.....Chair

- 5.1 Committee Reports
- 5.2 OSBA Summer Conference Report

6.0 **OTHER INFORMATION and DISCUSSION**

- 6.1 Superintendent Advisory Assignments:Jim Helmen
 - 6.1.1 Safety Committee
 - 6.1.2 Talented and Gifted Committee
 - 6.1.3 Policy Review Committee
- 6.2 Board AssignmentsJim Helmen
 - 6.2.1 Negotiations Team – Classified & Licensed Union Groups
 - 6.2.1 Scholarship Committee
- 6.3 2022-23 Substitute Teacher PayJim Helmen
- 6.4 2022-23 Board Meeting ScheduleJim Helmen
- 6.5 New HiresJim Helmen
- 6.6 Staff ResignationJim Helmen

7.0 ACTION ITEMS

7.1 2022-23 Substitute Teacher Pay

I move to set the 2022-23 Licensed Substitute Teacher Pay at \$_____ / day.

7.2 2022-23 Board Meeting Schedule

I move to approve the 2022-23 Board Meeting Schedule as presented.

7.3 New Hires

I move to hire

7.4 Staff Resignation

I move to approve the resignation of

8.0 MONITORING BOARD PERFORMANCEChair

9.0 ELECT BOARD CHAIR & VICE CHAIRChair

9.1 Elect 2022-23 Board Chair

9.2 Elect 2022-23 Board Vice Chair

10.0 CONSENT AGENDAChair

The Board, on an individual basis prior to the meeting, has reviewed all material. All financial reports are available for review by the public in the business office. All items listed are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items at the time the board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

10.1 Minutes of the 06/09/22 Regular Meeting

10.2 Designate:

10.2.1 Chief Administrative & Budget Officer/Clerk: James Helmen

10.2.2 Custodian of Funds: James Helmen

10.2.3 Representative of Federal/State Fund & Grant Applications: James Helmen

10.2.4 Depository of Funds: US Bank & Government Pool

10.2.5 District Auditors: Pauly, Rogers & Co. P.C.

10.2.6 Insurance Agent of Record: Brown & Brown Northwest

10.2.7 Attorney of Record: Garrett, Hemann, Robertson, Jennings, Comstock & Trethewy, P.C.

10.2.8 Newspaper of Record: Vernonia's Voice

10.3 Set:

10.3.1 Borrowing Limit - \$150,000

I move to approve the consent agenda as presented.

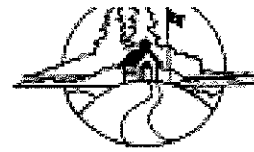
11.0 OTHER ISSUESChair

12.0 ADJOURNChair

UPCOMING DATES

(Dates and times are subject to change. Please check the district web site at www.vernoniak12.org for the most up-to-date information)

VERNONIA SCHOOL DISTRICT 47J



Superintendent Jim Helmen Board Meeting Report – July 8, 2022

Board Communication

Board Chair/Board Member/Supt. Meeting –

1) We are looking for board members to be part of the following committees:

2) Superintendent Advisory Committee's

- a) 2022-2023 Policy Advisory Committee
- b) 2022-2023 Talented and Gifted Committee
- c) 2022-2023 Scholarship Committee

*Note: These committees are advisory and are not required to be "noticed" or minutes taken. **A limit of three board members may participate.** If you are interested, please email Barb Carr and me.

The rationale for emailing is if there are more than three members interested in being on a single committee, I am required to select three.

3) **School Board Committee:** This committee's primary purpose is to conduct board business. No limit to the number of board members.

- a) 2022-2023 OSEA Negotiating Committee
- b) 2022-2023 VEA Negotiating Committee Safety Committee

Website

- 1) Barb Carr provides training options for school board members to improve access to information on district websites.
- 2) We will also develop a video tutorial using "Screen Castify" on navigating the website and where information is housed. This information will be provided to staff and community members.
- 3) We intend to provide much-needed training and resources to allow the website to be a focal point of communication to our community.
- 4) We are currently in the process of restructuring our "COVID-19" information page on the district website.

COVID -19

- We have contacted Columbia County Health Authority and requested up-to-date testing kits for summer program use.
- Our current kits have an expiration date of September 26th
- We have provided updated information to the summer program and maintenance crew on COVID -19 exposure and isolation policies.
 - Mark has also placed policy information flyers around the school, and Barb has added information district website.

Students/Classroom/Academics

Students: We have a fantastic group of student summer help for the district. They are working

hard to prepare the school for students and staff to return.

Summer Lunch Program:

- 1) Week 1: On June 27th, the program served over 100 meals daily (out of the building) to Vacation Bible School and students coming into the school.
- 2) Week 2: The program has averaged around 25 meals per day.
 - a) This is down compared to previous years due to external factors (change in location & COVID).
- 3) The summer program staff is working hard to communicate summer program options:
 - a) Placing signs around town
 - b) Advertising on the district website
 - c) Speaking with current program participants using word of mouth
 - d) We will be sending out a districtwide Blackboard with summer programming options

June 2022 Maintenance Report

Alarm Related Calls:

13

Facility Use:

Spring sports, graduation, Boosters, promotions, end of year pep

Projects/Work for the Month

- *Mist monthly maintenance:
- *Build cover for sprinkler manifold baseball/softball;
- * fix exterior door locks on 131 & 138
- Filter change on RT1 & AHU #2.
- *I was on vacation for a week and out sick for a weekl.
- *adjust lighting schedules
- * Kitchen warmer was not holding temps, tech ordered parts.
- *Dirt samples for the softball field, waiting on results.
- **Reset lighting in a classroom and fans in another classroom, again.
- *start lining up quotes for TAP Grant asbestos inspection and mitigation for Mist over the summer. Testing is due this year. Ongoing.
- *Ordered filters for roof units.
- *Start summer cleaning schedules. The goal is 8 classrooms a week.
- * Assembled a new desk for elementary principle.
- *Deleted and added staff for security. new hires and staff leaving.
- *After the 20th of June, we are running to empty every room, and area of the school. Clean each area from top to bottom, touch up walls with paint, strip and wax floors, clean all the items we removed and put back in place. This also includes the house, shops and Mist location. If you need a detailed list of daily work, I can spend time building that as well.
- * We will change out filter in the roof units after initial allergy season passes, so as not to load up new filters
- *Maintaining grounds as we go.
- * Prepared biomass for summer inspection and maintenance.
- *switched over to cooling.
- *This report and probably the next one will be more generic than the ones during the regular school year.
- *Assembled a new Volleyball machine.
- *Working with Chown to complete the key/lock changed to match the main school.
- *Board report.
- *Temp repair on commons projector

Weekly/Monthly

- *Equipment repair: regular maintenance weekly
- *AED inspections and testing
- *Generator quarterly maintenance and testing monthly
- *The lighting and security schedule changed about once a month as times change
- *Shop work
- *Custodial meetings
- *IPM inspections
- *Inspect roof units (weekly)
- *Fire extinguisher inspection (Monthly)
- *Generator testing (monthly)
- *Playground inspections (Monthly)
- *Paperwork (weekly)

Miscellaneous:

I check facilities/systems, check emails and handle miscellaneous or minor repairs. The remainder of the day I try to get caught up on any maintenance/grounds items and or assist staff, students and admin with day to day needs that arise. Along with ordering, reports and follow ups with customers and suppliers. Weekly/monthly /facility inspections.

Vandalism:

Damaged bottle filling station in basement. student desks damaged (2)

Thank you

Mark Brown

Facility/Maintenance/Grounds Supervisor/IPM Coordinator

Vernonia School District

971-297-6403

Vernonia School Board Committee Structure

Superintendent Advisory Committees - Does not require meeting to be noticed or minutes taken. Limit of 3 board members may participate.

These are school-based committees that the Superintendent is requesting advisory participation on from one or more School Board Members. Advisory participation means that the Board Member attends the meetings, and may ask an occasional question, but usually limits their participation to attending and observing.

Board Members are then able to discuss their questions and observations with the Superintendent at an individual meeting, or with the entire Board during the meeting under "Committee Updates."

Available Superintendent Advisory Committee Member Positions at the School Level:

- Safety Committee – The Safety Committee reviews safety concerns, accident reports and procedures throughout District facilities.
- Curriculum Committees – The Curriculum Committees are usually working to determine new textbook adoption for a given subject area each year.
- Talented and Gifted Committee (TAG) – The TAG Committee reviews eligible student accomplishments to determine whether official designation as a TAG student is warranted.

Available Superintendent Advisory Committee Member Positions at the District Level:

- Policy Review – The Policy Committee will look at the Superintendent's recommendations to approve, deny or revise new and updated policy provided by the Oregon School Boards Association (OSBA). The Committee will present any updates to the Board for a vote of approval.

School Board Committees – Requires all meetings to be noticed and minutes taken.

These committees are set up, and have the primary purpose, for conducting Board business. As these meetings are required to be noticed there is no limit on the number of board members that can participate.

Available School Board Committee Member Positions:

- Board Scholarship Committee – Initially, this committee will meet to establish scholarship parameters and recipient qualifications. In subsequent years committee members will meet to review applications and select scholarship recipients.
- Board Negotiations Team – Members will serve as the District Negotiation Team along with the Superintendent and Business Manager, in bargaining talks with our Licensed and Classified Unions. Union groups can request to meet in executive session or hold negotiations in public. Historically only 3 board members have served on this committee.



To: Superintendents
From: Office of Research and Data Analysis, Oregon Department of Education
Date: May 24, 2022
Re: 2022-23 Substitute Teacher Pay Rates

Dear Partners,

Following are the final minimum pay rates for substitute teachers for the 2022-23 school year. **Note that charter schools are not subject to the provisions of the law (ORS 342.610, summarized below) that sets the minimum amount that substitute teachers must be paid.**

Minimum daily salary for Substitute Assignments

Number of Assignments		Assignments Greater than Two Weeks in Districts with Salary Scale	Assignments Greater than Two Weeks in Districts without Salary Scale
Days in School Week	of Two weeks or less		
5 days	\$201.01	The maximum of 1/190th of the district's annual salary scale for beginning teachers with a bachelor's degree or \$201.01	\$236.48
4 days	\$226.14	The maximum of 1/190th of the district's annual salary scale for beginning teachers with a bachelor's degree times 1.125 or \$236.48	\$266.04

School districts with class schedules based on a 5-day week Based on data for 2021-22, the average salary of beginning teachers with a bachelor's degree is **\$44,932**. According to ORS 342.610, teachers employed as substitute teachers shall not be paid less per day than 85 percent of the daily salary of a beginning teacher who holds a bachelor's degree. The school district shall set the working hours for a substitute teacher. **Substitutes who work for a half day or less shall be paid half of the daily salary reported in this memo. Substitutes who work more than a half day shall be paid the full daily salary.** The daily salary is defined as the average annual salary of beginning teachers who hold a bachelor's degree divided by 190 days using the most recent data available, but not earlier than the preceding school year. [ORS 342.610 (1)]

- The minimum pay rate for the **first 10** consecutive days of substitute teaching is **\$201.01** per day (\$44,932 divided by 190 times 85%).

School districts with class schedules based on a 4-day week

- The minimum pay rate for the **first 8** consecutive days is **\$226.14** per day (the 5-day rate \$201.01 times 1.125).

In cases where a substitute teacher teaches for **more than 10** consecutive days (**more than 8** consecutive days for districts with a 4-day week) in the same assignment, the minimum rate for the days taught beyond 10 (8 for a 4-day week) is computed as follows:

School districts with class schedules based on a 5-day week

- For districts with a salary scale, the minimum rate is the higher of:
 - 1/190th of the district's annual salary scale for beginning teachers with a bachelor's degree. [ORS 342.610 (3)(a)(A)] ; **or**
 - **\$201.01** per day [ORS 342.610 (3)(a)(B)]
- For districts without a salary scale, the minimum rate is **\$236.48** per day (100 percent, rather than 85 percent, of 1/190th of the statewide average salary for beginning teachers with a bachelor's degree) . [ORS 342.610 (3)(a)]

School districts with class schedules based on a 4-day week

- For districts with a salary scale, the minimum rate is the higher of:
 - 1/190th of the district's annual salary scale for beginning teachers with a bachelor's degree **times 1.125**. [ORS 342.610 (3)(a)(A)] ; **or**
 - **\$236.48** per day [ORS 342.610 (3)(a)(B)]
- For districts without a salary scale, the minimum rate is **\$266.04** per day (100 percent, rather than 85 percent, of 1/190th of the statewide average salary for beginning teachers with a bachelor's degree **times 1.125**). [ORS 342.610 (3)(a)]

If you have questions, please contact Evan Fuller at evan.fuller@ode.state.or.us

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Vernonia 47J School Board Meeting Schedule 2022-23

Business Mtg			Work Session - Saturday/5th Thursday		
	Date	Time	Date	Time	Topic
July	14	6:00 - 8:00 p.m.			
August	11	6:00 - 8:00 p.m.	27	8:00 a.m. - 4:00 p.m	Workshop
September	8	6:00 - 8:00 p.m.	29**		
October *	13	6:00 - 8:00 p.m.			
November	10	6:00 - 8:00 p.m.			
December	8	6:00 - 8:00 p.m.	29**		
January	12	6:00 - 8:00 p.m.			
February	9	6:00 - 8:00 p.m.			
March	9	6:00 - 8:00 p.m.	30**		
April *	13	6:00 - 8:00 p.m.			
May	11	6:00 - 8:00 p.m.			
June	8	6:00 - 8:00 p.m.	29**		
July	13	6:00 - 8:00 p.m.			

* Mtg. Held at Mist Grade School

** 5th Thursday - Workshop If Needed



Carr, Barb <bcarr@vernoniak12.org>

Resignation

1 message

Manning, Robin <rmanning@vernoniak12.org>

Wed, Jun 29, 2022 at 9:07 AM

To: Barb Carr <bcarr@vernoniak12.org>

Dear Barb,

I will be resigning from all positions held within the Vernonia school district for the 2022-2023 school year. I still have some duties to complete for this school year. Please pass along my appreciation to the board and administration for the wonderful opportunity of teaching at VHS. It is with much sorrow that I must leave but also much gratefulness for all the wonderful people I have been able to serve our students with.

Thank you,
Robin Manning



Carr, Barb <bcarr@vernoniak12.org>

Regarding next year

1 message

Obley, Taylor <tobley@vernoniak12.org>
To: Barb Carr <bcarr@vernoniak12.org>

Thu, Jun 30, 2022 at 8:17 AM

Hi Barb,

After some careful deliberation, I have decided that I will not be returning as a teacher for the 2022-23 school year. As such, I need to tender my resignation as a licensed teacher at VES. Please let me know what steps I need to take to formalize my resignation and I will be happy to comply.

Thank you for being so warm and welcoming this year. It was much appreciated!

Taylor Obley

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – June 9, 2022 Vernonia Schools Library, 1000 Missouri Avenue, Vernonia

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:01 p.m. by Stacey Pelster. MEETING CALLED TO ORDER
- Board Present:** Stacey Pelster, Susan Wagner, Scott Rickard, Javoss McGuire, Greg Kintz, Amy Cieloha, and Joanie Jones. BOARD PRESENT
- Board Absent:** None BOARD ABSENT
- Staff Present:** Aaron Miller, Superintendent; Barb Carr, Administrative Assistant; Marie Knight, Business Manager; Nate Underwood, MS/HS Principal; Michelle Eagleson, Elementary Principal; Rachel Wilson, K-12 Vice Principal; Susanne Myers, Special Education Director; Gordon Jarman, Athletic Director; Allison McLeod, Kendra Schlegel, Juliet Safier, and Rachel Brown, Licensed Staff; Camrin Eyrrick, Karen Roberts, Summer Gonzales, Jessica Kintz, Liz White, and Jana Titus, Classified Staff. STAFF PRESENT
- Visitors Present:** Kelly Murphy-Shaw, Janice McGuire, Aaron Kraus, Liana Kraus, Hannah Kraus, Karin Lehman, Tasia Kyser, Alexis LaBelle, Andrew LaBelle, Ryan Haddock, Stephanie Borst, Ingrid Cota, Myra Tovey, Christine Kintz, Dannielle Forrest, Thomas Jones, Brittanie Roberts, Jim Helmen, Scott Laird, and Dale Webb, and 3rd grade students. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. Ms. McLeod & Ms. White's 3rd grade class led the pledge and sang America, The Beautiful. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Scott Rickard moved to approve the agenda as presented. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 RECESS to BUDGET HEARING:** The regular meeting was recessed to go into the Budget Hearing at 6:04 p.m. RECESS to BUDGET HEARING
- Aaron Miller shared that the Budget Committee approved the 2022-23 budget at the May 12th meeting sending it to the School Board for adoption at this meeting.
- The public is allowed to provide testimony and the public hearing was opened for comment. No comment was given, therefore the hearing closed.
- 4.0 RETURN to REGULAR SESSION:** The regular meeting reconvened at 6:06 p.m. REGULAR MEETING RECONVENED
- 5.0 SHOWCASING OF SCHOOLS:**
- 5.1 Student Reports:** No report given.
- 5.2 Principal Reports:**
- Mrs. Eagleson reported:
- Student of the Month final assembly will be held on the last day of school.
 - 5th Grade students will have their move-up assembly on the last day of school. Student go upstairs to the middle school wing and meet the middle school teachers.
 - A Mad Scientist recently put on a great assembly. Thanks to Ms. Ferguson, VFA, who worked hard to secure the grant which provided the assembly. STEAM kits from OMSI have been secured for next year as well.
 - Musical Artist, Mo Phillips, performed for elementary students this week.
 - A day of fun activities with kids will be held on June 17th. Teachers will each plan an activity.
 - Statewide assessments are complete.
 - Staff PLC groups are continuing to look at ways to improve school climate and culture for next year.
 - Staff are finishing up analyzing reading data and because of the lateness of testing,
- ELEMENTARY SCHOOL PRINCIPAL REPORT

the data is not ready to share with the Board at this meeting. It will be shared in August or September.

- The recently held STEAM night, was amazing. It was held in conjunction with the Salmon Auction. They plan to partner with this group again in the future.

Nate Underwood:

- The recently held Senior Scholarship Night was well attended. The community of Vernonia was very generous, providing a large amount of scholarship dollars. Mr. Underwood thanked all for the support.
- The annual Grad Walk was held today. This has become a great tradition of our graduates as well as the younger kids to see what's in their future.
- Graduation is this Saturday at noon. There are 51 graduates in the Class of 2022, 48 are choosing to walk. Graduates include students on campus, part of VFA, and foreign exchange students. Gift bags will be available for each graduate.
- 8th Grade Promotion will be next Tuesday at 4:00 p.m.
- Students were rewarded academically and athletically at the Principal Awards assembly
- Kudos to Ms. Keister and the Theater Arts Class for their performance of A Midsummer Night's Dream
- Student assessments are complete
- VHS recently went through an accreditation review. People were on site to observe and review the high school. Suggestions for improvement were given and according to Mr. Underwood these will be addressed by the end of next year.

MIDDLE / HIGH SCHOOL
PRINCIPAL REPORT

5.3 Spring Sports Report: Gordon Jarman reported. Spring was a trying season but successes were had by all. Currently a lot of hard work is going on to better the teams for next year.

SPRING SPORTS REPORT

- Middle School Track had a light turnout but quality athletes. The middle school competes in the Columbia Pacific League which includes surrounding schools regardless of size. Vernonia is the smallest school. Ten Vernonia athletes went to the league meet and 4 placed.
- High School Track had a great season. Two girls and one boy placed at State
- Baseball played well but missed getting to state.
- Softball finished 5th in the League but did not make it to State.

6.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:

PUBLIC COMMENT

Janice McGuire, parent, spoke on behalf of the recent political stance taken by students inside the halls of the school. She stated that the highly politicized posters that were brought into the school caused some students to feel bullied. She would like to see a safe and non-biased policy going forward.

Aaron Krause, parent of elementary student, requested that a committee be convened to improve school security and safety. The committee needs to conduct a complete review of district policy and procedures, improvement to address deficiencies, reinstatement of armed and sworn SRO, barricades, create a single entry point, and have clear and concise lines of communication with local law enforcement. Action must be taken at the local level to get anything done. For security of students and staff please do not debate endlessly over funding.

7.0 BUSINESS REPORTS:

7.1 Superintendent Report: Mr. Miller gave his final report as Superintendent of Vernonia School District.

SUPERINTENDENT
REPORT

The recent issue of The Ruralite had a great article titled "*The Little School House that Could*" about Mist Elementary with story and photos by Scott Laird. Things are wrapping up with a solid end to a trying and difficult year. Mr. Miller shared his State of the Union address highlighting all that has happened during the last 8 years when he served as Superintendent.

FINAL STATE OF THE
UNION ADDRESS

- Took over as Superintendent/Elem Principal in 2014. After a few years the Principal part went away. Separating the positions allowed for increased focus and was a positive move.

- Staff numbers have increased. Teachers and instructional assistants have been added equating to lower class sizes and more electives at the middle and high school.
- Calendar days have been added back over the years. More additions are still needed.
- The 2007 flood recovery was still impacting the District annually when he became Superintendent. A \$400,000 annual payment was being paid towards the District's \$5 million debt. This debt was incurred when the fundraising and state funding dried up and was necessary to complete the school and open the doors in 2012. In 2017 the District went out for a bond to complete the campus and retire the debt. The bond passed and the annual debt payment was eliminated. The District was able to finally finish the campus – adding the art room, the football field and track, the CTE buildings, updating security, improving the sound system in the gym, and completing numerous upgrades to Mist Elementary. The remaining dollars after all bond projects were completed laid the ground work for excavation for the community fundraised football field nack shack. Fundraising for this project is on-going.
- The District's financial position strengthened, going from a low ending fund balance and heavy financial stressors, to currently having a budget that is at an industry standard ending fund balance, and a pathway out to make ESSER fund dollars sustainable in the future. The District is in a good place. There is still work that needs to be addressed in the area of staff salaries as ours are still below neighboring Districts. Going forward, focus on steady growth that sustains the budget.
- Options offered to students has increased with the Vernonia Family Academy and other alternative options.
- Grant management was a focus; SIA, ESSER and Measure 98. The CTE woodshop, welding/metals shop were constructed and the forestry program is coming back. There have been meetings with MBFD discussing the possibility of a CTE Fire Science program.
- Overall his main focus was working with staff on Social Emotional Learning (SEL) and a heightened awareness of trauma and how it impacts students and staff.

Mr. Miller concluded by saying that throughout his career he tried to address every issue putting students first and his staff second.

7.2 Financial Report: Marie Knight shared that there is not much change from last month's financial report. She is working on getting grants claimed and balance., FINANCIAL REPORT

7.2.1 Resolution #2022-03 Adopt the 2022-23 Budget: Marie Knight explained that this resolution outlines the amounts for each fund and fund type. She indicated that when making the motion to approve this resolution the full motion needs to include the amounts listed by fund. This resolution formally adopts the 2022-23 budget for the District RESOLUTION TO ADOPT 2022-23 BUDGET EXPLAINED

7.2.2 Resolution #2022-04 Adopt & Appropriate Supplemental Budget and to Transfer Appropriations within Funds of the 2021-22 Budget: Marie Knight explained that this resolution adopts a supplemental budget for the current year. Each year at the end of the year if the District received or spent more money than what was budgeted, a supplemental budget needs to be adopted. In this instance budgeted amounts in instruction was higher than needed and lower than needed in support services This is a common action at the end of each year and is a requirement in school budgeting. RESOLUTION TO ADOPT 2021-22 SUPPLEMENTAL BUDGET EXPLAINED

7.3 Maintenance Report: Mark Brown did not provide a report this month. MAINTENANCE REPORT

8.0 BOARD REPORTS/ BOARD DEVELOPMENT:

8.1 Committee Reports: Susan Wagner shared that the District Safety Committee continues to work hard. She also attended a Talented and Gifted (TAG) committee meeting. Their focus is to make sure the students that need services will receive them. BOARD MEMBER REPORTS

The question was raised about what benefits there would be to students, staff, and administration if

there was board member presence at events, assemblies and or athletic games? Stacey Pelster indicated that it is always better to see things in person as opposed to hearing about them with a 3rd party report at a meeting. This topic will be discussed at a future time.

9.0 OTHER INFORMATION and DISCUSSION

- 9.1 **New Hire:** Aaron Miller shared that the new High School Resource Room teacher is Caroline Alexander. NEW HIRES
- 9.2 **Staff Resignation:** Aaron Miller shared that middle and high school band/choice teacher SeungJin Bae has resigned. STAFF RESIGNATION
- 9.3 **Honor Grad Diploma Program:** Nate Underwood shared his proposal to honor those graduates that achieve above and beyond the Oregon and Vernonia graduation requirements. This would be in effect going forward for the 2022-23 year. Current graduates in the Class of 2022 who have met the spirit of the proposal will be recognized even if it is not fully implemented yet. HONOR GRAD DIPLOMA PROGRAM PROPOSAL SHARED
- 9.4 **Confidential/Supervisory Employee Contract Proposal:** Aaron Miller shared the MOA for the Confidential/Supervisory Employee Group. They have negotiated a 3 year contract to get the District back on the rotation of one group each year. The proposed contract upgrades salaries with a 3.5% Cost of Living Adjustment (COLA). Even though this contract only has 6 steps, any employee having been in their position longer than 6 years gets a longevity increase of 3% every 3 years. CONFIDENTIAL / SUPERVISORY EMPLOYEE CONTRACT PROPOSED

Greg Kintz asked for clarification on the salary of the Business Manager. If the District had a full time business manager the salary noted on the contract would be applicable. However the current Business Manager is a half time employee of the District and half time employee of the NWRESD. Therefore, half of the amount noted on the contract is the responsibility of the District.

Full contract days would be 260 which is noted in the contract. Currently all employees in this group are a few days less than this and salaries are adjusted accordingly.

- 9.5 **Calendar Revision:** Aaron Miller shared that on Friday, May 27th the District had 10 licensed staff out and only 5 substitutes available. There were also people out ill earlier in the week that would also likely be out on that Friday. To give parents adequate notice the decision was made on Wednesday, May 25th that school would be cancelled on Friday. CALENDAR AMENDMENT DISCUSSION

Because of this closure and the weather / snow day in April the District is two days behind. The Board previously decided not to make up the missed day in April. Mr. Miller recommends not making up the missed day in May and stick to the plan of having the last day of school on June 20th.

The Board held discussion and the consensus was to not amend the calendar and just finish the year as is planned.

10.0 ACTION ITEMS

- 10.1 **Resolution #2022-03 Adopting the Budget, Making Appropriations, Imposing and categorizing the Tax:** Scott Rickard moved to approve the Vernonia School District Budget for the 2022-23 school year as follows: 2022-23 BUDGET ADOPTED
 General Fund - \$ 8,801,720
 Special revenue Fund - \$ 3,376,583
 Debt Service Fund - \$ 1,147,798
 Capital Projects Fund - \$ 30,000
 Total, All Funds - \$13,456,101
 As presented with a tax rate of \$ 5.0121 per \$1,000 of assessed value to be assessed in support of the General Fund and in the amount of \$1,100,000 for debt service for general obligation bonds.

Susan Wagner seconded the motion. Yes votes: Scott Rickard, Susan Wagner, Stacey Pelster, Greg Kintz, Javoss McGuire and Joanie Jones. No vote: Amy Cieloha. Motion passed.

- 10.2 Resolution #2022-04 – Adopt and Appropriate Supplemental Budget and to Transfer Appropriations within Funds of the 2021-22 Budget.** Susan Wagner moved to approve resolution 2022-04 as presented. Javoss McGuire seconded the motion. Motion passed unanimously. 2021-22 SUPPLEMENTAL BUDGET APPROVED
- 10.3 New Hire:** Javoss McGuire moved to approve the Superintendent’s recommendation to hire Caroline Alexander, high school resource room teacher, for the 2022-23 school year. Joanie Jones seconded the motion. Motion passed unanimously. ALEXANDER HIRED AS HS RESOURCE ROOM TEACHER
- 10.4 Staff Resignation:** Greg Kintz moved to approve the resignation of SeungJin Bae, MS/HS Performing Arts teacher, effective immediately. Scott Rickard seconded the motion. Motion passed unanimously. BAE RESIGNS
- 10.5 Honor Grad Diploma Program:** Joanie Jones moved to approve the Honor Grad Diploma Program, effective June 9, 2022 as presented. Amy Cieloha seconded the motion. It was noted that Policy IKF will need to be amended with this approved change. Motion passed unanimously. HONOR GRAD DIPLOMA PROGRAM APPROVED
- 10.6 Confidential/Supervisory Employee Contract Proposal:** Susan Wagner moved to approve the updated Confidential/Supervisory Employee Group Memorandum of Agreement for 2022-2025 as presented. Javoss McGuire seconded the motion. Motion passed unanimously. CONFIDENTIAL / SUPERVISORY EMPLOYEE CONTRACT PROPOSAL APPROVED
- 10.7 Calendar Adjustment:** No action needed, see item 9.5 above.
- 11.0 MONITORING BOARD PERFORMANCE:** Stacey attended a board chair meeting and shared a hand out on essential motions.
- Stacey indicated that she wants to schedule a full day board retreat in August to work on goals and the Superintendent/Board operating agreement. After discussion the date of Saturday, August 27th from 8:00 a.m. – 4:00 p.m. was decided on for holding this workshop/retreat. Barb Carr will check in with Jim Helmen to confirm his availability for this date.
- 12.0 CONSENT AGENDA:** CONSENT AGENDA
- 10.1 Minutes of 05/12/22 Regular Meeting and the 05/19/22 Workshop**
- Amy Cieloha moved to approve the consent agenda as presented. Susan Wagner seconded the motion. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED
- 13.0 OTHER ISSUES:** OTHER ISSUES
- OSBA’s Summer Board Conference is coming up next month. Stacey Pelster, Susan Wagner, Greg Kintz, and Amy Cieloha will be attending.
- Susan Wagner and Greg Kintz personally thank Aaron Miller and shared their appreciation for how he approached the children of Vernonia School District and his job as Superintendent.
- 14.0 MEETING ADJOURNED** at 7:44p.m. ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk