

EAST HAMPTON UNION FREE SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION Via Remote Conferencing, and In-Person Board Meeting in Board Room at 6:30 p.m.

Tuesday, January 18, 2022

This meeting will be conducted via Zoom and in a Limited In-Person Board Meeting format. This meeting will also be available to watch remotely through the following ways:

- Other options are as follows:
- When broadcasting live – <https://www.youtube.com/c/LTVEastHampton>
- When watching a recording – www.youtube.com/c/LTVEastHampton/videos
- When watching on LTV website via VOD (Video on Demand) – <https://www.ltvh.org/channel-22>
- ***Please Note:** There are 2 opportunities for public commentary on the Board Agenda. One opportunity is for Agenda Items only (Item #5), and the second opportunity is at the end of the Board meeting (Item #10). With this in mind, if an individual would like to give public comment that does not pertain to an Agenda Item – please do not call into LTV until towards the end of the Board meeting after New Business (Item #9) has been conducted. All calls will be taken in the order they are received. Thank you.*

AGENDA

1. Executive Session (5:00 p.m. to 6:30 p.m.). It is anticipated that the Board will make a motion to go into Executive Session and this session will likely run from 5:00 p.m. to 6:30 p.m.
2. Call Meeting to Order
3. Pledge
4. Presentation – Greater East Hampton Education Foundation
5. News of the Schools
6. Public Comments (Agenda Items Only)
The EHUFSD Board of Education welcomes public comment. To maintain an orderly and efficient meeting, the Board has established the following guidelines for those wishing to address the Board:
 1. Each speaker is permitted three minutes for their comments.
 2. The Board will listen to comments and input but will not necessarily debate or discuss items; operational matters will be directed to school administration for handling.
 3. The Board is not permitted to address personnel or individual student matters in open session.
7. Superintendent's Report and Recommendations
8. Old Business
 1. COVID-19 Pandemic Updates

2. Community Housing Committee

9. New Business

1. Director of Athletics, PE, Health & Driver Education

10. Public Comments

11. Adjournment

Superintendent's Report and Recommendations:

1. Recommended: That the Board accept the Minutes of January 4, 2022 as written and place on file.
2. Recommended: That the Board approve the following Resolution: RESOLVED, that the Board of Education of the East Hampton Union Free School District, pursuant to Rule 14 of the Suffolk County Civil Service Commission, upon the recommendation of the Superintendent of Schools, does hereby appoint Kristen Brady to the position of School Nurse for a probationary period of 26 weeks commencing January 31, 2022 and is to be paid at the annual salary of \$93,423.00, pro-rated (Step 15/A of the salary schedule attached to the teachers' association's collective bargaining agreement).
3. Recommended: That the Board accept the letter of resignation from Carol Brady from the appointment of a part-time School Nurse effective January 28, 2022 close of business day.
4. Recommended: That the Board accept the letter of resignation from Keith Rugen from the appointment of an Assistant Superintendent for Business effective January 18, 2022 close of business day.
5. Recommended: That the Board approve the following appointments from the 2021-2022 school year:

Home Teaching

Nancy McGuirk at \$75.35 per hour

Grant funded appointments at the professional hourly rate of \$75.35:

MS After School RTI Program – Nancy McGuirk

ES ENL/Bilingual Afterschool RTI Program - Angelica Jannace

MS ENL Afterschool RTI Program - Alexandra McCourt

Grant funded appointments at the professional hourly rate of \$65.00:

HS ENL/Bilingual Afterschool Newcomer Program TA - Nidia Cebulski

6. Recommended: That the Board approve the following Resolution: RESOLVED, that the Board approve the Contract Agreement between East Hampton Union Free School District, and Deirdre Herzog, District Treasurer, effective February 1, 2022 through January 31, 2023 in accordance with the terms and conditions set forth in said Contract Agreement.
7. Recommended: That the Board approve the first reading of the East Hampton Union Free School District 2022-2023 School Calendar.

8. Recommended: That the Board approve the District's Corrective Action Plan of Financials Statements recommended by the District's External Auditors for the Audit ending June 30, 2021.

January Board Committee Schedule

January 20th

- Personnel Committee – 1:00 p.m.

January 27th

- Athletic Committee – 2:00 p.m.

Date: January 4, 2022

DATE

Kind of Meeting: Executive Session/Regular Meeting

**REGULAR
MEETING**

Call Meeting to Order: The Meeting of the Board was called to order by James P. Foster, President, at 5:08 p.m. A motion was offered by Mrs. O'Mara Limonius, and seconded by Ms. Lowey to enter into Executive Session for the purposes of discussing: (1) Matters leading to the appointment of particular persons, (2) The employment history of particular persons, and (3) Matters otherwise confidential by State or Federal statute, attorney-client matters.

**CALL MEETING
TO ORDER AND
ENTER INTO
REGULAR
SESSION**

Motion Carried (7-0)

The Board reconvened into public session at 6:33 p.m. motioned by Mr. Ryan, Sr. and seconded by Ms. Vorpahl, followed by the Pledge.

Motion Carried (7-0)

There were eight audience members present, and no members of the press.

Board Members Present: James P. Foster, President; Christina DeSanti, Vice President; John J. Ryan, Sr., Sandra Vorpahl, Jacqueline Lowey, Sarah Minardi, and Justine O'Mara Limonius

**BOARD MEMBERS
PRESENT**

Board Members Absent: None

Central Administration Present: Adam Fine, Superintendent; Timothy Fromm, Assistant Superintendent; and Bryan Georgiady, Esq.

OTHERS PRESENT

Central Administration Absent: Isabel Madison, Interim Assistant Superintendent for Business

Administrative Team Members Present: Sara Smith, Cindy Allentuck, Tiffany Patterson, and Joseph Vasile-Cozzo

Administrative Team Members Absent: Dr. Charles Soriano and Karen Kuneth

News of the Schools: The Board was apprised of school news from Sara Smith and Joseph Vasile-Cozzo

**NEWS OF THE
SCHOOLS**

Public Comments (Agenda Items): Members of the community were given the opportunity to ask questions and make comments on Board Agenda items.

**PUBLIC
COMMENTS ON
AGENDA ITEMS**

Consent Agenda:

A motion was offered by Mrs. O'Mara Limonius, and seconded by Ms. Vorpahl, to wit: RESOLVED, that the Board accept item #1 through item #6 of the Consent Agenda as written and place on file.

1. That the Board accept the Minutes of December 7, 2021 as written and place on file.

**MINUTES:
December 7, 2021**

2. That the Board approve the Check Warrants for December 2021 as recommended by the Finance Review Committee and place on file.

**CHECK
WARRANTS:
December 2021**

3. That the Board accept the November 2021 Treasurer Report as written and place on file.

**TREASURER
REPORTS:
November 2021**

4. That the Board approve the following Resolution: RESOLVED, that the Board of Education of the East Hampton Union Free School District ("District") approve an unpaid leave of absence under the Family and Medical Leave Act ("FMLA") for Bernarda Rodriguez, a Custodial Worker I, beginning December 9, 2021, and ending January 18, 2022, which will run concurrently with 17.5 days of any available paid sick leave and/or vacation days, and an unpaid leave of absence thereafter.

**MEDICAL LEAVE:
Bernarda Rodriguez**

5. Recommended: That the Board accept the letter of resignation from Dylan Cucci from his position as a Boys MS Volleyball Coach effective December 20, 2021.

**LETTER OF
RESIGNATION:
Dylan Cucci**

6. Recommended: That the Board accept the letter of resignation from Robert Rivera from his position as a JV Baseball Coach effective December 28, 2021.

**LETTER OF
RESIGNATION:
Robert Rivera**

Motion Carried (7-0)

Superintendent's Report and Recommendations:

1. A motion was offered by Mrs. Minardi, and seconded by Mrs. O'Mara Limonius, that the Board approve the following Resolution, to wit: BE IT RESOLVED THAT the Board of Education of the East Hampton Union Free School District approve an Employment Agreement between the Board and Isabel Madison, Interim Assistant Superintendent for Business, dated December 13, 2021, and

**EMPLOYMENT
AGREEMENT
between EHUFSD &
Isabel Madison**

BE IT RESOLVED THAT the Board authorize the President of the Board to execute said Employment Agreement on behalf of the Board,

AND BE IT FURTHER RESOLVED THAT Isabel Madison is hereby appointed Purchasing Agent of the District to serve the Board of Education for the 2021-2022 school year.

Motion Carried (7-0)

2. A motion was offered by Ms. Vorpahl, and seconded by Mrs. O'Mara Limonius, that the Board approve the following amended Resolution, to wit: RESOLVED, that Alixandra McMahon be and hereby is granted an extended leave of absence from her current position as a Teaching Assistant for a period that commenced April 26, 2021 through June 30, 2022,

**EXTENDED LEAVE
OF ABSENCE &
EXTENDED
INSTRUCTIONAL
APPOINTMENT,
LR:
Alixandra McMahon**

AND BE IT FURTHER RESOLVED, Alixandra McMahon, is, upon the recommendation of the Superintendent of Schools, appointed to an extended Elementary Education teaching position as a leave replacement term, which became effective April 26, 2021 and is extended through June 30, 2022 at an annual salary of \$59,579.00 (Step 2/A).

Motion Carried (7-0)

3. A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, that the Board

LETTER OF

approve the following Resolution, to wit: RESOLVED, that the Board of Education of the East Hampton Union Free School District hereby accepts the resignation of Jamie Hansen from her position as a Permanent Substitute Teacher of the East Hampton School District effective close of business day January 4, 2022,

**RESIGNATION &
INSTRUCTIONAL
APPOINTMENT,
LR:
Jamie Hansen**

BE IT FURTHER RESOLVED, that Jamie Hansen be and hereby is granted a continued extended leave of absence from her current position as a Teaching Assistant for a period that commenced September 22, 2021 through June 30, 2022,

AND BE IT FURTHER RESOLVED, Jamie Hansen, is, upon the recommendation of the Superintendent of Schools, appointed to an extended Elementary Education teaching position as a leave replacement term, effective January 5, 2022, and is extended through June 30, 2022 at an annual salary of \$56,880.00, (Step 1/A, pro-rated).

Motion Carried (7-0)

4. A motion was offered by Mr. Ryan, Sr., and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, Kimberly Mulrain, is, upon the recommendation of the Superintendent of Schools appointed to a contractual Permanent Substitute teaching position, who holds valid New York State certifications in Elementary Education and Special Education (Grades 1-6), to commence January 5, 2022 and expire June 30, 2022, and is to be paid at the annual salary based on \$56,880.00, pro-rated.

**CONTRACTUAL
APPOINTMENT:
Kimberly Mulrain**

Motion Carried (7-0)

5. A motion was offered by Mrs. Minardi, and seconded by Mr. Ryan, Sr., that the Board approve the following Resolution, to wit: RESOLVED, that the Board of Education of the East Hampton Union Free School District, pursuant to Rule 14 of the Suffolk County Civil Service Commission, upon the recommendation of the Superintendent of Schools, does hereby appoint Linda Hellberg to the provisional position of Office Application Specialist, for a probationary period of 26 weeks effective January 5, 2022, and is to be paid at an annual salary based on \$75,205.00 (Step 14/F, pro-rated, of the salary schedule attached to the non-instructional collective bargaining agreement).

**NON-
INSTRUCTIONAL
APPOINTMENT
PROVISIONAL:
Linda Hellberg**

Motion Carried (7-0)

6. A motion was offered by Mrs. Minardi, and seconded by Mrs. Justine O'Mara Limonius, that the Board approve the following Resolution, to wit: RESOLVED, that the Board of Education of the East Hampton Union Free School District, pursuant to Rule 14 of the Suffolk County Civil Service Commission, and upon the recommendation of the Superintendent of Schools, does hereby appoint William Knab to the position of School Bus Driver for a probationary period of 26 weeks to commence January 5, 2022, and is to be paid at an annual salary based on \$38,426.00 (Step 3/L, pro-rated, of the salary schedule attached to the non-instructional collective bargaining agreement).

**NON-
INSTRUCTIONAL
APPOINTMENT:
William Knab**

Motion Carried (7-0)

7. A motion was offered by Ms. Lowey, and seconded by Mrs. Justine O'Mara Limonius, to wit: RESOLVED, that the Board approve the following appointments from the 2021-2022 school year:

APPOINTMENTS

Instructional Substitute

Victor Giannini – at uncertified instructional rate of pay

Elementary School Instructional Program

1 RTI Afterschool Program – Alba Lizney Pettas – at the hourly professional rate of \$75.35

Interscholastic Coaching Appointments

Andrew Rodriguez – MS Boys Volleyball Coach (LWinter), Level IV, 2 years - \$5,095.00

Andrew Rodriguez – JV Baseball Coach, Level III, 3 years - \$6,687.00

Matthew Shimkus – JV Baseball Coach, Level III, 1 year - \$6,369.00

Robert Rivera – MS Boys/Girls Track, Level IV, 0 years - \$5,095.00

Spencer Chase – Varsity Assist. Boys Basketball Coach, Level III, 0 years - \$6,369.00, pro-rated – effective January 5, 2022

Motion Carried (7-0)

8. A motion was offered by Ms. Vorpahl, and seconded by Mrs. Minardi, that the Board approve the following Resolution, to wit: RESOLVED, that the Board approve the following appointments to teach an additional science lab period on a Maroon Day (A) or Gray Day (B) effective November 15, 2021 for the 2021-2022 school year with pro-rated compensation as follows:

Joshua Brussell - \$9,681.04

Michael Galletta - \$5,232.96

Motion Carried (7-0)

9. A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, that Resolution #6 under the Superintendent's Report and Recommendations adopted at the October 5, 2021 Board meeting regarding the letter of resignation for the purpose of retirement from Deirdre Herzog from her position as District Treasurer be and herby is rescinded.

Motion Carried (7-0)

10. A motion was offered by Mr. Ryan, Sr., and seconded by Ms. Vorpahl, to wit: RESOLVED, that the following Board members will serve on the Housing Committee for the 2021-2022 school year: BOE Member Jacqueline Lowey; BOE Member Sarah Minardi; and BOE Member Sandra Vorpahl.

Motion Carried (7-0)

11. A motion was offered by Mrs. O'Mara Limonius, and seconded by Ms. Vorpahl, to wit: RESOLVED, that the Board approve the disposal of damaged and obsolete elementary school library books as itemized on the attached ES Library Damaged and Obsolete Books dated January 4, 2022.

Motion Carried (7-0)

**ADDITIONAL
TEACHING
SECTIONS**

**RESCINDED
RESOLUTION #6:
Deirdre Herzog**

**BOARD
COMMITTEE**

**DAMAGED &
OBSOLETE ES
LIBRARY BOOKS**

Old Business:

1. Mr. Fine apprised the Board of current COVID-19 Pandemic updates, including in-person learning, quarantine periods, distribution of test kits, and the delineation process from the CDC down to local school districts.

OLD BUSINESS

New Business:

1. Personnel Committee Update – Mr. Fine reviewed preliminary hiring plans for a new

NEW BUSINESS

- Director of Athletics.
2. Athletic Committee Update – Mr. Vasile-Cozzo discussed combining at the JV level.
 3. BOE Housing Committee – Board members appointed to this committee are Ms. Lowey, Ms. Vorpahl and Ms. Minardi. This committee schedule will follow immediately after Policy Committee.

Public Comments: Members of the community were given the opportunity to ask questions and make comments.

**PUBLIC
COMMENTS**

A motion was offered by Mr. Ryan, Sr., and seconded by Mrs. Minardi to adjourn the meeting at 7:42 p.m.

ADJOURNMENT

Motion carried (7-0)

Respectfully Submitted,

Kerri S. Stevens, District Clerk

.....

January Board Committee Schedule

January 13th

- Facilities Committee – 9:15 a.m.
- Audit Committee immediately following Facilities Committee meeting
- Academic Committee – 1:00 p.m.

January 20th

- Personnel Committee – 1:00 p.m.

January 27th

- Athletic Committee – 2:00 p.m.

CONTRACTUAL AGREEMENT BETWEEN
EAST HAMPTON UNION FREE SCHOOL DISTRICT
AND
DEIRDRE A. HERZOG, DISTRICT TREASURER

Agreement made this ____ day of January, 2022 between DEIRDRE A. HERZOG possessing an address [REDACTED] and the EAST HAMPTON UNION FREE SCHOOL DISTRICT possessing its principal offices at 4 Long Lane East Hampton, New York, 11937.

Whereas, the parties wish to memorialize the terms and conditions of employment to be undertaken by Deirdre A. Herzog as its District Treasurer effective February 1, 2022; and

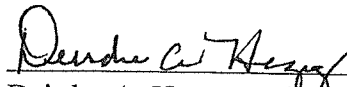
Whereas, the parties recognize that the below terms in no manner bestow upon the District Treasurer a specific term of employment; that, rather merely state the benefits and terms and conditions of employment to apply while she is employed by the School District through January 31, 2023.

NOW THEREFORE IT IS AGREED that the following terms and benefits are provided Deirdre A. Herzog:

- 1) The District Treasurer is to receive annual salary effective February 1, 2022 as follows:
 - a. February 1, 2022 – June 30, 2022- \$109,200.00, pro-rated
 - b. July 1, 2022 – January 31, 2023 - \$111,384.00, pro-rated
- 2) The employee is to be provided health coverage (individual or family/dependents); provided she contributes 11% of the premium costs of the coverage (family or individual) as applicable.
- 3) The District Treasurer is to receive:
 - a. five (5) sick days, pro-rated, from February 1, 2022 through June 30, 2022, and
 - b. nine (9) sick days, pro-rated, from July 1, 2022 through January 31, 2023.
- 4) The District Treasurer is to receive the vision, dental, and LTD coverage afforded District unit employees;
- 5) The District Treasurer has accumulated ninety-five (95) sick leave days from each year of service prior to this current Agreement, and may accumulate unused sick leave of 2.5 sick leave days for the period of February 1, 2022 through June 30, 2022, and may accumulate unused sick leave of 4.5 sick leave days for the period of July 1, 2022 through January 31, 2023 during the term of this Agreement, February 1, 2022 through January 31, 2023, to a maximum of 200 days; should the District Treasurer serve the School District for ten years, she will be entitled to be reimbursed for 57% of the sick days accumulated at the time of her submitting a retirement filing while employed by East Hampton Union Free School District to the New York State and Local Retirement System. Payment for accumulated sick days shall be calculated on a daily rate of 1/156th of the unit member's

salary at the time of separation. These days shall not be paid in accordance with a case of discharge for cause.

- 6) The District Treasurer will be granted one (1) personal day to be utilized to undertake "business" not able to be accomplished during non-work days.
- 7) The District Treasurer will be allowed five (5) days of leave without loss of salary for death in her immediate family to include husband, sister, brother, son, daughter and grandchild.
- 8) The work year of the District Treasurer is defined as follows: Due to the fluctuations in the school's fiscal year that the District Treasurer must be available and must coordinate with the accounting and payroll processing and printing cycles of the district, as well as the variable hours required during the annual internal and external auditing processes in the summer when the District has reduced business hours, the number of flexible days has been established by the NYS ERS system and the Board of Education.
- 9) Addendum for separation agreement
 - a) Attached agreement
 - b) At age 65, retiree and spouse will be reimbursed for either the full amount deducted from their social security for Medicare Part B or for the full amount they must remit for Medicare Part B until such time that they begin receiving social security payments. Documentation will be provided to substantiate deductions for payments made.
- 10) Job description and duties
Attached



Deirdre A. Herzog, District Treasurer

Jan 13, 2022

Date

Adam S. Fine, Superintendent of Schools

Date

DUTIES OF THE DISTRICT TREASURER

- 1) Post and print monthly interest income on all bank accounts.
- 2) Deposit checks (check document reader – electronic) logged by account clerk and submit copy of deposit to her, also bring any cash payments to the appropriate bank, and submit copy of deposit ticket to clerk.
- 3) Transfer invested funders when payrolls are processed, and check warrants are printed.
- 4) Post and print electronic banking transfers, interest bearing accounts to operating accounts.
- 5) Post and print electronic State Aid payments.
- 6) Review competitive interest rates on interest bearing accounts.
- 7) Review checks waiting to print warrant prior to using signature disk to print.
- 8) Issue stop payments requested by account clerk or payroll clerk through online banking for “lost” checks, and request credits for bank fees on same.
- 9) Print monthly cash receipt and check warrants schedules prior to performing bank reconciliation.
- 10) Reconcile monthly the General Fund Accounts, the Special Aid Fund, the Capital Fund Accounts, the Internal (Lunch) Fund, the Trust and Agency, Expendable Trust Fund, the Scholarship fund, Payroll Account, and the NYSCLASS accounts, all through the nVision Software Bank Reconciliation program. In addition, the Dental Plan and Flex Spending Accounting are reviewed (reconciled by administrators of those funds).
- 11) Prepare quarterly NYS sales tax returns – acquire sales and tax collected from Cafeteria service, the HS Student Treasurer as well as the Middle School and JMMES treasurers.
- 12) Review and submit online payroll tax payments bi-weekly with payroll clerk.
- 13) Prepare payroll transaction spreadsheet for posting into nVision program, and prepare and submit quarterly payroll tax returns to NYS, Internal Revenue Service, NYS Bureau of Labor Statistics.
- 14) Prepare data for submission to nVision for calculation of form W2s and 1099s at year end and upload data to Social Security Administration.
- 15) Track and submit debt service payments
- 16) Post journal entries approved by the Assistant Superintendent for Business.
- 17) Review and cosign budget transfers.
- 18) Prepare monthly Treasurer’s Reports for BOE and redacted reports for website.
- 19) Print and review monthly Trial Balance Reports.
- 20) Reconcile Due to/from other Funds on a continuous basis.
- 21) Assist in reconciliation of final annual ST-3 report prepared by the Assistant Superintendent for Business prior to submission to SED.
- 22) Oversee year end carryover account balances with nVision Software for special funds.
- 23) Reconcile payroll account transactions module with general ledger module.

- 24) Request addition of any new codes from Assistant Superintendent for Business, and permissions for same from System Administrator (i.e.: new grants, reserves, bank accounts).
- 25) Review ST 3 codes assigned to any new accounts in nVision.
- 26) Compare subsidiary account transactions to Trial Balance and analyze for differences.
- 27) Prepare year end journal entries for any adjustments and prepare annual financial statements for submission to auditors, including management discussion and analysis and notes to the financial statements in conjunction with auditing firm.
- 28) Discuss and record any adjusting journal entries suggest by auditors.
- 29) Assist with closing of the Student Activities account for annual audit.
- 30) Publish Annual Financial Statement in the Newspaper as required.
- 31) Assist in tracking Grant Fund Revenue and Expenses with PPS department for submission to SED for reimbursement. Confirm payments for verification of expenses on line with EFERT system. Review and follow up on Grant amendments; advise on carryovers each fiscal year.
- 32) Assist with preparation of GASB 45 annual reports if necessary and prepare schedules for auditors.
- 33) Review and reconcile fixed assets recorded by Technology Department into the Follett Inventory System for the scheduled needed for the annual audit.
- 34) Monthly enter ACH sales for My School Buck lunch program and Lunch fund bank statements into nVision. Compare deposit receipts submitted monthly submitted from cafeteria staff.
- 35) Follow up on Federal and State Lunch and Breakfast reports submitted by staff, trace receipts.
- 36) Assist in preparation of Capital Fund Appropriation reports and annual spreadsheet for audit.
- 37) Review compensated absence report prepared by Assistant Superintendent for Business and adjust reserves accordingly.
- 38) Transfer interest earned on reserve accounts in each current year to appropriate general ledger funds.
- 39) Assist in billing for Town of East Hampton Housing Projects through PILOT payments.
- 40) Assist when necessary, in tuition billing process, shared sports billing, and retiree insurance billing and well as quarterly Medicare reimbursement process. Follow up for payments if necessary.
- 41) Assist in filing reports for Summer Handicapped Tuition Reimbursement and transportation costs for same.
- 42) Assist in filing cash flow statements for short-term borrowing needs (Tax Anticipation Note).
- 43) Track current Teachers Retirement System liability for year-end estimated premium. Prepare non-cash receipt of payments deducted from our general aid for general ledger posting.
- 44) Track current estimated ERS liability for year-end estimated premium.

- 45) Set up accounts for various budgets when teachers apply for outside grants and funds are accepted by the BOE, and also new scholarships also approved by BOE.
- 46) Follow up on CPSE reimbursements from Suffolk County, and review processes for Homeless Aid with PPS.
- 47) Other accounting entry functions that may arise during school year.

EAST HAMPTON UNION FREE SCHOOL DISTRICT
East Hampton, New York

AGREEMENT

This is an agreement by and between the EAST HAMPTON UNION FREE SCHOOL DISTRICT and _____, a retired employee of the School District.

In consideration of the services rendered by _____ as an employee and upon the event of his/her retirement, the EAST HAMPTON UNION FREE SCHOOL DISTRICT agrees that it shall provide health insurance benefits pursuant to Section 4.01 of the Collective Bargaining Agreement between the parties, as more fully set forth herein unless and until such obligation is modified by a subsequent collective bargaining agreement between the School District and the East Hampton Union Free School District Non-Teaching Employees' Association (E.H.U.F.S.D.N.T.E.A.).

It is understood by the parties that the health benefits provided to retirees shall be at the same level of health benefits in effect for employees who are in active service for the school district pursuant to the applicable collective bargaining agreement in effect at the time that the health benefits are provided. "Health benefits" mean the benefits provided under the health plan, and not the school district's contribution therefore. The maximum contribution that the school district is obligated to make pursuant to this agreement is 50% of the premium for individual benefits or 35% of the premium for dependent benefits. The school district's election to pay any greater amount shall not obligate it to continue to make contributions in excess of the percentages set forth herein.

It is further understood that _____, upon reaching the age of eligibility for Medicare, the health benefits of the district's plan shall be secondary to Medicare coverage and coordinated with Medicare.

By the signature that appears below, the School District acknowledges that this agreement has been adopted by a formal resolution of the Board of Education of the School District at a duly constituted meeting.

Dated: _____

_____, NY

Employee Signature

Dated: _____

East Hampton, NY

Board of Education of the
East Hampton Union Free School District

By _____

Signature

Title _____

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 - Independence Day

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	{31}			

{31} - Superintendent's Conference Day

September 2022						
S	M	T	W	T	F	S
				{1}	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

18+{1}

1 - Superintendent's Conference Day

5 - Labor Day

6 - First Day For Students

26 - Rosh Hashanah

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

19

5 - Yom Kippur

10 - Columbus Day

November 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	{8}	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

17+{1}

8 - Superintendent's Conf. Day/Elect. Day

11 - Veterans' Day

23-25 - Thanksgiving Recess

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

17

26-30 Winter Recess

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21

2 - New Year's Day Observance

16 - Martin Luther King, Jr. Day

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

15

20 - Presidents' Day

20-24 - Mid Winter Recess

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

23

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

14

7 - Good Friday

3-10 Spring Recess

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

22

29 - Memorial Day

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

16

19 - Juneteenth Day

23 - Last Day of School for Students

180 Student Days + 1 Snow Day + 3 Superintendent Conference Days

Key: ☐ = School Closed (Instructional Staff)

{ } = Superintendent Conference Day

☐ = School & District Closed

• If the snow day is not used, the District will be closed on Friday, May 26, 2023.

• If, in the event of an emergency school closing, the District will be OPEN for a instructional day on Friday, May 26, 2023.

EAST HAMPTON UNION FREE SCHOOL DISTRICT

4 LONG LANE
EAST HAMPTON, NY 11937

BOARD OF EDUCATION

James P. Foster. - President
Christina DeSanti - Vice President
Jackie Lowey
Sarah Minardi
Justine O'Mara Limonius
John J. Ryan, Sr.
Sandra Vorpahl

ADAM S. FINE
Superintendent of Schools

TIMOTHY B. FROMM
Assistant Superintendent

ISABEL L. MADISON
Interim Assistant Superintendent
for Business

DEIRDRE HERZOG
Treasurer

KERRI S. STEVENS
District Clerk

To Whom It Might Concern,

The EFPR Group, CAPs completed the 2020-21 audit of the Financials Statements for East Hampton School District on October 5, 2021, and reported the following findings.

Extraclassroom Activity Funds

During our audit, we noted 33 clubs did not have any cash receipts or cash disbursements for the year ended June30 ,2021. We recommend the District determine if these clubs are still active and for non-active clubs, address cash balances in accordance with District policy.

Following the recommendation of the Auditors the Club's Treasurers have been notify to identify in the future active and non-active clubs and the reason of the inactivity, like for instance COVID related.

Accounting for Leases

A lease is defined as a contract that conveys control of the right of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for the period of the time in exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. Any contract that meets this definition should be accounted for under the lease's guidance, unless specifically excluded in this Statement.

Following the recommendation of the Auditors, the district will develop a plan to implement their recommendation for an easier future implementation and reporting.