

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.



BOARD OF EDUCATION

Regular Meeting

January 16, 2024

Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455

5:15 p.m. Closed Session

6:30 p.m. General Session

YouTube links to VIEW only:

English: <https://www.youtube.com/channel/UCvPYs34Im9h0dAwgfi-gDGg>

Spanish: <https://www.youtube.com/channel/UCvP0f03ekQDsiYfv6OFfbfg>

Mixteco: <https://www.youtube.com/channel/UCviEi9hvcQI96poD0PDiSIA>

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room or to access written documents being discussed at the Board meeting, please contact Arcy Pineda at 805-922-4573, Ext. 4202 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide required accommodations, auxiliary aids, or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office at the noted address above, during normal business hours. In addition, such writings and documents may be posted on the District's website: www.smjuhsd.org

PUBLIC COMMENT:

The public may address the Board of Education on any item of interest that is within the Board's jurisdiction. If you would like to address the Board at the January 16, 2024 meeting, see the options for participation below. Please note: The Board appreciates all public participation in the meeting, but it cannot engage in discussion or specifically respond during the public comment period (Board Bylaw 9323; citing Education Code § 35145.5; Government Code § 54954.3).

- A. **In person:** Persons wishing to speak should complete a blue request form and hand it to the Board secretary. Please note: The time limit to address the Board may not exceed two minutes.
- B. **In writing:** Submit your comment via email to SMJUHS-Dublic-Comment@smjuhsd.org by 12:00 p.m. on January 16, 2024. Please include your name, contact information, and topic. Written public comment will be submitted to the Board prior to the start of the Board meeting for their review but will not be read publicly at the meeting.

AGENDA

I. OPEN SESSION

A. Call to Order

II. CLOSED SESSION PUBLIC COMMENTS

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

III. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code § 54957. The Board will be asked to review and approve appointment, evaluations, discipline, dismissal, and release of employees as reported by the Assistant Superintendent, Human Resources. *Appendix A*
 - B. Conference with Labor Negotiators** – The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association).
 - C. Student Matters** – Education Code § 35146 and § 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.
 - D. Public Employee Performance Evaluation** – Government Code § 54957, subd. (b)(1) Title: Superintendent
-

IV. RECONVENE IN OPEN SESSION

A. Call to Order/Flag Salute

V. ANNOUNCE CLOSED SESSION ACTIONS

VI. REPORTS

- A. Student Reports** - Perla Delgado-Paniagua/SMHS; Leilanni-GaoShoua Mendoza/DHS; Teya Nastaskin/ERHS; Camila Uribe-Quezada/PVHS
- B. Superintendent’s Report**
- C. Board Member Reports**

VII. REPORTS FROM EMPLOYEE ORGANIZATIONS

VIII. OPEN SESSION PUBLIC COMMENTS

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

IX. ITEMS SCHEDULED FOR ACTION

A. INSTRUCTION

- 1. Proclamation Declaring February 5-9, 2024 as National School Counseling and Guidance Week - *Resolution Number 8-2023-2024***

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Jose Pereyra, Director of Wellness Services

National School Counseling and Guidance Week will be celebrated February 5-9, 2024, to focus public attention on the unique contributions of professional school counseling and guidance staff members in our schools across the country. The National School Counseling and Guidance Week, sponsored by the American School Counseling Association (ASCA), highlights the tremendous impact school counselors and guidance staff can have in helping students achieve school success and plan for a career.

***** IT IS RECOMMENDED THAT the** Board of Education adopt Resolution 8-2023-2024 to declare February 5-9, 2024, as National School Counseling and Guidance Week.

Moved _____ **Second** _____

A Roll Call Vote is Required:

- Ms. Perez _____
- Mr. Aguilar _____
- Mr. Baskett _____
- Ms. Hernandez _____
- Dr. Garvin _____

Santa Maria Joint Union High School District
Resolution Number 8-2023-2024

Proclamation
National School Counseling and Guidance Week
February 5-9, 2024

WHEREAS, counseling and guidance staff members are employed in our schools to help students reach their full potential; and

WHEREAS, counseling and guidance staff members are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, counseling and guidance staff members help parents focus on ways to further the educational, personal, and social growth of their children; and

WHEREAS, counseling and guidance staff members work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, counseling and guidance staff members seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling and guidance programs are considered an integral part of the educational process that enables all students to achieve success in school; Therefore, the Board of Education of the Santa Maria Joint Union High School District do hereby proclaim February 5-9, 2024, as National School Counseling and Guidance Week.

Roll Call:

Ayes:

Noes:

Absent:

Abstain:

President/Clerk/Secretary of the Board of Education
Santa Maria Joint Union High School District

2. Quarterly Report on Williams Uniform Complaints

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report submitted in December 2023 on the Williams Uniform Complaints for the months of October 2023 -December 2023. Each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

A public hearing is required.

- 1. Open Public Hearing
- 2. Take Public Comments
- 3. Close Public Hearing

***** IT IS RECOMMENDED THAT the** Board of Education approve the Quarterly Report as submitted.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Ms. Perez	_____
Mr. Aguilar	_____
Mr. Baskett	_____
Ms. Hernandez	_____
Dr. Garvin	_____

B. BUSINESS

1. Fiscal Year 2022-2023 Audit Report and Plan of Corrective Action – Appendix C

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Michelle Coffin, Director of Fiscal Services

As required by Education Code §41010, the District retained the services of the auditing firm, Christy White Accountancy Corporation, to audit the books and accounts of the District. In accordance with Education Code §41020, the audit report for the year ended June 30, 2023 is hereby submitted to the Board of Education for review at this public meeting. The full audit report can be found on

the District’s website under Business Services – www.smjuhsd.org/businessservices

*** **IT IS RECOMMENDED THAT** the Board of Education accept the submission of the audit report for the year ended June 30, 2023 and approve filing it with the County Superintendent of Schools as required by Education Code §41020.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Ms. Perez	_____
Mr. Aguilar	_____
Mr. Baskett	_____
Ms. Hernandez	_____
Dr. Garvin	_____

X. CONSENT ITEMS

*** **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Ms. Perez	_____
Mr. Aguilar	_____
Mr. Baskett	_____
Ms. Hernandez	_____
Dr. Garvin	_____

A. Approval of Minutes – **Appendix D**

Regular Board Meeting – December 12, 2023

B. Approval of Warrants for the Month of December 2023:

Payroll	\$ 11,459,792.22
Warrants	\$ 3,862,370.61

Total \$ 15,322,162.83

C. Attendance Report

Ms. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the fourth and fifth month of the 2023-24 monthly attendance report presented on the last page of this agenda.

D. Facility Report - **Appendix B**

E. Student Matters - Education Code Sections §35146 & §48918

Administrative Recommendation to order expulsion: 370139

F. Discard or Sell Obsolete Textbooks

The following textbooks were submitted for discard by Pioneer Valley High School:

Textbook Title	ISBN #	# of Copies
Entrepreneurship 2 nd Edition	1-63126-635-7	36
Clinical Kinesiology and Anatomy 5 th Edition	0-806-2363-1	60

G. Student Accountability Report Card (SARC)

The following school sites have submitted their Student Accountability Report Card for Board approval:

- Righetti High School
- Delta High School
- Pioneer Valley High School
- Santa Maria High School

Since November 1988, state law has required all public schools receiving state funding, to prepare and distribute a School Accountability Report Card (SARC) by February 1st. The purpose of the report card is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators. SARC reports are available to view in each school's individual websites, district website, or a hard copy is available upon request.

After a SARC has been finalized and made public, an LEA may revise and republish it. You may access the latest version at: www.smjuhsd.org/publicnotices

- H. Authorization to Piggyback on Arvin Union School District for School Furnishings, Office Furniture and Accessories District-Wide for the Length of the Contract through October 17, 2024

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking”, where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

Arvin Union School District has awarded their furnishings bid to Sierra School Equipment - Piggyback Bid #2023-24-012, through October 17, 2024. The district recommends that the board find and determines that it is in the best interest of the district to authorize purchasing of furniture and accessories under the same terms and conditions. With Board approval the district may “piggyback” on their bid pursuant to the provisions of PCC20118.

- I. Approval of Amendment No. 3 with Huckabee - Rachlin Partners for Architectural and Engineering Services at Santa Maria High School (SMHS) to Include Extension of Pre and Post Construction and Enhanced Construction Administration Services for Project #21-390 CTE Renovations at SMHS.

The initial Rachlin Partners (RP) Architectural and Engineering Services (A&ES) agreement in the amount of \$622,521.70 included traditional pre-design, programming, schematic design, construction documentation, Division of State Architect (DSA) coordination, bidding, limited construction administration, and project closeout services. Amendment No. 1, in the credit amount of \$69,713.50, included a negotiated cost reduction. Amendment No. 2, in the amount of \$78,810.00, included 12 months of site pre and post construction planning and enhanced construction administration services. Amendment No. 3, in the amount of \$103,620.00, provides an additional 6 months of planning and enhanced construction administration services including daily on-site observation and management support of budgets, schedules, change orders, and site construction closeout. The additional services are required due to construction delays related to unforeseen conditions, equipment acquisition backlogs, and construction change orders. Amendment #3 increases the total A&ES agreement to \$735,238.20.

- J. Approval of Amendment No. 3 with Huckabee - Rachlin Partners for Architectural and Engineering Services at Ernest Righetti High School (ERHS) Include Extension of Pre and Post Construction and Enhanced Construction Administration Services for Project #21-391 CTE Renovations at ERHS.

The initial Rachlin Partners (RP) Architectural and Engineering Services (A&ES) agreement in the amount of \$532,690.60 included traditional pre-design, pro-

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gramming, schematic design, construction documentation, Division of State Architect (DSA) coordination, bidding, limited construction administration, and project closeout services. Amendment No. 1, in the credit amount of \$55,769.30, included a negotiated cost reduction. Amendment No. 2, in the amount of \$78,810.00, included 12 months of site pre and post construction planning and enhanced construction administration services. Amendment No. 3, in the amount of \$86,570.00, provides an additional 6 months of planning and enhanced construction administration services including daily on-site observation and management support of budgets, schedules, change orders, and site construction closeout. The additional services are required due to construction delays related to unforeseen conditions, equipment acquisition backlogs, and construction change orders. Amendment #3 increases the total A&ES agreement to \$642,301.30.

- K. Authorization to Utilize NASPOVP for District-wide Purchases of Extreme Networks, Inc. of Computer Equipment, Peripherals & Related Services for the length of the Contract through September 30, 2024

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the Public Contract Code, “school districts may, without competitive bidding, utilize contracts, master agreements, multiple award schedules... established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of computer equipment, peripherals and related services be made utilizing the provisions of the Public Contract Code that allow purchasing from a NASPOVP – National Association of State Procurement Officials Value Point – Addendum Number 7-20-70-47-03 from Master Agreement Number AR3230, utilizing Extreme Networks, Inc., the servicing vendor, through September 30, 2024.

- L. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO24-01005 Change Order # 1	SAAVAS Learning Company, LLC	\$23,798.43	Additional cost envision Math Integrated I Textbooks / General Fund Lottery
PO24-01051	Snap-on Industrial	\$228,375.00	Lincoln Power Wave 300C (12) / General Fund LCAP 3.3 & Fund 26 H2016

- M. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Gerry Starowicz Revocable Trust	Jazz/Concert Choir	\$100.00
Coast Hill Community Foundation	Boys' Basketball	\$500.00

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Melani Teixeira & Joseph Mederos	Panther Woodworks	\$300.00
Yvonne Duran	Center Stage	\$100.00
Total Pioneer Valley High School		<u>\$1,000.00</u>
Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Allied Universal	Warrior Goat Program	\$762.38
Santa Barbara Bowl Foundation	Marimba/Ballet Folklorico	\$4,000.00
The Kiwanis Club of Guadalupe	Marimba/Ballet Folklorico	\$500.00
Farmares Mutual Hail Ins. Co. of Iowa	FFA	\$500.00
Landmark Event Staffing Services, Inc	Warrior Goat Program	\$1,309.00
Elks Recreation Inc	ASB Donation	\$1,000.00
Total Righetti High School		<u>\$8,071.38</u>
Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Pamela A Rowan DBA Coffee a La Cart	Athletics General	\$150.00
Santa Maria Lodge No 1538	FFA – Rabbits	\$500.00
Dr. Art Olguin – In Honor of Mr. Peter Rojas	Phyllis Chiado Scholarship	\$500.00
Dr. Art Olguin – In Honor of Eleanor Rosario Rojas	Eleanor Rosario Rojas Memorial Scholarship	\$500.00
Total Santa Maria High School		<u>\$1,650.00</u>

XI. FUTURE BOARD MEETINGS FOR 2024

Unless otherwise announced, the next regular meeting of the Board of Education will be held on February 13, 2024. Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. For **view only** live-stream links, refer to page 1 of the agenda.

Regular Board Meetings for 2024:

- | | | |
|-----------------|--------------------|-------------------|
| March 12, 2024 | June 12, 2024* | October 8, 2024 |
| April 16, 2024* | July 9, 2024 | November 12, 2024 |
| May 14, 2024 | August 6, 2024* | December 10, 2024 |
| June 4, 2024 * | September 10, 2024 | |

**Not on the second Tuesday of the month*

XII. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
FOURTH MONTH OF 2023-24

October 30, 2023 through November 24, 2023

	Fourth Month 2022-23			Fourth Month 2023-24			Cumulative ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
ERNEST RIGHETTI HIGH										
Regular	2257	2087.29	92.1%	2205	2052.57	93.1%		2130.64		2096.76
Special Education	125	108.64	85.8%	115	105.93	91.2%		109.59		109.04
Independent Study	66	63.64	99.7%	43	42.00	100.0%		61.24		33.81
Independent Study Spec Ed	9	9.00	100.0%	8	7.71	88.5%		6.57		6.96
Short Term Independent Study	0	0.00	0.0%	2	4.79	95.7%		0.01		1.77
CTE Program	5	2.79	55.7%	5	2.07	41.4%		3.16		3.14
Home and Hospital Reg Ed	1	1.00	100.0%	6	6.93	100.0%		0.63		4.66
Home and Hospital Spec Ed	3	3.00	100.0%	2	1.93	96.4%		1.11		1.57
TOTAL RIGHETTI	2466	2275.36	91.7%	2386	2223.93	93.0%		2312.95		2257.72
SANTA MARIA HIGH										
Regular	2826	2647.36	93.4%	2739	2587.64	94.2%		2705.27		2615.56
Special Education	261	226.57	86.6%	258	232.50	90.3%		235.41		234.67
Independent Study	20	18.57	92.9%	12	9.36	99.2%		12.86		6.66
Independent Study Spec Ed	1	1.00	100.0%	2	2.00	100.0%		1.00		1.77
CTE Program	8	4.29	53.6%	7	4.64	66.3%		6.20		4.19
Home and Hospital Reg Ed	5	3.71	78.8%	16	14.36	84.8%		2.90		11.64
Home and Hospital Spec Ed	4	2.43	64.2%	3	2.93	97.6%		2.03		3.04
TOTAL SANTA MARIA	3125	2903.93	92.8%	3037	2853.43	93.9%		2965.67		2877.53
PIONEER VALLEY HIGH										
Regular	2749	2725.50	94.0%	2800	2639.79	93.9%		2778.90		2709.50
Special Education	217	194.71	89.1%	200	179.64	89.4%		200.00		183.46
Independent Study	61	59.79	99.6%	50	50.79	99.9%		55.91		34.30
Independent Study Spec Ed	0	0.00	0.0%	8	8.00	100.0%		0.00		3.44
Short Term Independent Study	0	0.00	0.0%	7	5.21	98.6%		0.00		1.20
Home and Hospital Reg Ed	11	9.36	85.1%	16	14.29	98.0%		7.27		9.23
Home and Hospital Spec Ed	6	4.93	97.2%	4	3.00	95.5%		3.59		2.86
TOTAL PIONEER VALLEY	3044	2994.29	93.6%	3085	2900.71	93.6%		3045.67		2943.99
DAY TREATMENT @ LINCOLN STREET	8	3.93	49.1%	10	6.14	59.3%		4.03		5.64
DISTRICT SPECIAL ED TRANSITION	22	20.43	100.0%	14	13.29	94.9%		20.41		13.49
DISTRICT SPECIAL ED TRANS/VOC MM	15	14.43	100.0%	20	19.93	99.6%		15.20		19.99
ALTERNATIVE EDUCATION										
Delta Continuation	305	237.55	79.6%	308	243.96	78.8%		237.26		242.43
Delta Independent Study	38	33.38	80.3%	42	19.88	49.1%		18.75		19.25
Delta Independent Study 12+	2	1.21	47.2%	0	0.00	0.0%		0.94		0.04
Reach Program--ERHS	6	4.14	70.7%	11	4.93	41.6%		5.06		4.63
Reach Program--DHS	2	0.00	0.0%	1	0.00	0.0%		0.00		0.31
Reach Program--SMHS	0	0.00	0.0%	16	11.71	70.4%		0.00		10.43
Reach Program--PVHS	15	7.43	57.8%	17	12.43	75.3%		5.57		7.67
Delta HS I.S. Program P	7	5.36	75.1%	0	-	0.0%		3.87		0.00
TOTAL ALTERNATIVE EDUCATION	375	289.07	77.1%	396	292.91	74.0%		271.45		285.07
TOTAL HIGH SCHOOL DISTRICT	9055	8501.44	93.9%	8948	8310.34	92.9%		8635.38		8403.42

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
FIFTH MONTH OF 2023-24

November 27, 2023 through December 22, 2023

	Fifth Month 2022-23			Fifth Month 2023-24			Cumulative ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
ERNEST RIGHETTI HIGH										
Regular	2210	2069.80	91.7%	2178	2034.20	92.2%		2119.91		2085.72
Special Education	126	108.60	85.2%	114	103.67	90.1%		109.41		108.09
Independent Study	57	67.00	99.4%	35	43.00	100.0%		62.26		35.44
Independent Study Spec Ed	9	8.93	97.8%	8	7.67	95.8%		7.39		7.21
Short Term Independent Study	0	0.00	0.0%	1	8.00	100.0%		0.01		2.87
TLC Program	6	4.67	85.4%	5	3.40	68.0%		3.42		3.19
Home and Hospital Reg Ed	2	1.00	71.4%	3	5.27	87.8%		0.69		4.76
Home and Hospital Spec Ed	4	3.00	88.2%	2	2.00	100.0%		1.45		1.65
TOTAL RIGHETTI	2414	2263	91.3%	2346	2207.20	92.1%		2304.54		2248.93
SANTA MARIA HIGH										
Regular	2787	2636.40	93.3%	2719	2583.33	94.4%		2693.12		2609.87
Special Education	257	223.93	86.1%	258	228.93	88.7%		233.39		233.66
Independent Study	21	20.33	97.4%	9	12.00	100.0%		14.18		7.60
Independent Study Spec Ed	1	1.00	100.0%	2	1.60	80.0%		1.00		1.74
TLC I Program	8	3.93	49.2%	7	3.93	56.2%		5.80		4.14
Home and Hospital Reg Ed	5	4.13	82.7%	15	14.40	82.1%		3.12		12.13
Home and Hospital Spec Ed	5	4.73	82.6%	3	2.93	97.8%		2.51		3.02
TOTAL SANTA MARIA	3084	2894.45	92.7%	3013	2847.13	93.9%		2953.12		2872.16
PIONEER VALLEY HIGH										
Regular	2830	2694.07	93.1%	2778	2632.47	93.9%		2763.93		2695.91
Special Education	215	192.60	88.3%	197	177.60	89.4%		198.69		182.42
Independent Study	50	60.67	99.6%	48	49.93	99.9%		56.75		37.06
Independent Study Spec Ed	0	0.00	0.0%	8	7.60	95.0%		0.00		4.18
Short Term Independent Study	0	0.00	0.0%	12	10.80	98.8%		0.00		1.20
Home and Hospital Reg Ed	8	10.00	83.3%	17	16.47	96.9%		7.75		10.51
Home and Hospital Spec Ed	6	6.00	100.0%	5	3.40	70.8%		4.01		2.95
TOTAL PIONEER VALLEY	3109	2963.34	92.8%	3065	2898.27	93.6%		3031.13		2934.22
TLC II @ LINCOLN STREET	6	2.60	37.5%	9	4.93	53.6%		3.78		5.52
DISTRICT SPECIAL ED TRANSITION	20	20.13	100.0%	14	13.80	98.6%		20.36		13.54
DISTRICT SPECIAL ED TRANS/VOC MM	14	14.87	100.0%	17	20.00	100.0%		15.14		19.99
ALTERNATIVE EDUCATION										
Delta Continuation	262	235.95	77.4%	265	227.71	74.8%		237.03		239.84
Delta Independent Study	29	28.37	77.7%	39	21.14	53.0%		20.45		19.58
Delta Independent Study 12+	1	1.00	88.2%	0	0.00	0.0%		0.95		0.03
Delta Short Term IS	0	0.00	0.0%	0	0.04	1.8%		0.00		0.26
Reach Program--ERHS	5	3.87	57.4%	8	4.80	43.6%		4.85		4.66
Reach Program--SMHS	0	0.00	0.0%	14	10.27	67.0%		0.00		10.40
Reach Program--PVHS	10	8.80	60.8%	16	11.53	70.0%		6.14		8.35
Delta HS I.S. Program P	5	5.71	89.2%	0	0.00	0.0%		4.20		0.00
TOTAL ALTERNATIVE EDUCATION	312	283.7	90.9%	342	275.48	80.5%		273.62		283.12
TOTAL HIGH SCHOOL DISTRICT	8959	8442.09	94.2%	8806	8266.81	93.9%	93.0%	8601.69	93.2%	8377.48

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Employ	Campus Security Assistant II	SMHS	1/11/24	17/A	7.5
	Employ	Administrative Assistant II-SSC	DO	1/3/24	24/A	8
	Promote	Campus Security Assistant II	SMHS	1/10/24	17/E	7.5
	Employ	Bus Driver	DO	12/8/23	18/C	5
	Change in Assignment	Bus Driver	DO	12/8/23	18/C	5 to 7.5
	Leave Without Pay	Instructional Assistant-Special Ed II	PVHS	1/16/24-05/12/24	15/E	6
	Retire	Food Service Worker I	SMHS	1/8/24	9/E	6
	Resign	Computer Network Technician	DO	1/19/24	28/A	8
	Employ	Instructional Assistant-Special Ed I	SMHS	1/10/24	13/A	5.5
	Resign	LVN Health Assistant	RHS	1/9/24	22/A	6.5
	Employ	Instructional Assistant-Special Ed II	PVHS	1/10/24	15/A	6
	Employ	Bus Driver	DO	12/8/23	18/A	5
	Change in Assignment	Bus Driver	DO	12/8/23	18/A	5 to 7
	Employ	Instructional Assistant-Special Ed II	PVHS	1/10/24	15/A	6
	Employ	Administrative Assistant II-SSC	DO	1/4/24	24/A	8
	Employ	Instructional Assistant-Bilingual	PVHS	1/10/24	13/A	6.5
	Employ	Computer Network Technician	DO	1/8/24	28/A	8
	Promote	Administrative Assistant II-SSC	DO	1/2/24	24/A	8
	Leave Without Pay	Instructional Assistant-Special Ed II	SMHS	3/11/24-6/30/24	15/C	6.5
	Employ	Buyer	DO	1/8/24	22/A	8
	Reinstate	Guidance Technician	PVHS	1/10/24	22/E	8
	Employ	Grounds Maintenance I	RHS	1/2/24	16/A	8
	Resign	Director I Food Services	DO	12/21/23	8A/C	8
	Resign	Instructional Assistant-Special Ed II	PVHS	12/15/23	15/C	6
	Resign	Library Technician	RHS	1/19/24	18/D	8
	Employ	Food Service Worker I	RHS	1/10/24	9/A	3.5
CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Request for Reassignment	Classroom Teacher	TBA	7/1/24	24/V	1.0
	Change in Assignment	ELO/ISI	DHS>RHS	1/8/24	26/V	1.0
COACHING PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	District	ASB/Booster
	Stipend	CoHead Frosh Girls Basketball	ERHS	2023-2024	\$1,200	

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

December 2023

1. Santa Maria High School Construction Projects

SMHS Reconstruction – Rachlin Partners (Huckabee)

- Increment 1, Phase 1 – 50-Classroom and Administration Building: Activities and installations this period include facsimile lines, notification devices, culinary area window coverings, and assorted punch list items. Design evaluation continues regarding user requested size change to the triple sink in the culinary classroom. Softball field work occurring this period includes final grading, compaction, underground utilities, concrete, block installation, soil amendments, fencing, in-field prep, and exterior sod installation. Completion of construction is now expected to occur January 26, 2024, depending on weather conditions. Commencement of site use will be dependent upon sod rooting condition. **(Photos)**
- Increment 2, Phase (To Be Determined) - Administration Building Conversion to Classrooms: Final plan and specification revisions continue development. Vernon Edwards Constructors (VEC) has indicated they will not be participating in the remainder of the Lease Lease-Back projects because the owner is scaling back operations as he is retiring. Under the terms of the Lease Lease-Back contract, VEC is allowed to terminate the agreement without penalty. A standard Design-Bid-Build package which will be based on the lowest responsible bidder (such as was done for the ERHS Phase 2 Modernization) is being prepared for issue in mid-January with plans to bring results to the March 2024 Board meeting.

SMHS Irrigation Well – Facilities and Logistics

- This project has been postponed to the 2024/25 school year.

SMHS CTE Modernization – Rachlin Partners (Huckabee)

- Activities and installations this period include continued mechanical/electrical/plumbing, rollup door painting, drywall, interior painting, lighting, HVAC systems and controls, door installation preparation, concrete cutting, and lift footings installation. Hydraulic fluid containing soil remains stored in sealed containers on site pending final approval of the removal plan by the County of Santa Barbara Health Department and the Air Pollution Control District. A portion of the auto shop will remain available for use by staff and students until the concrete pours completed during the winter break meet a 30-day cure period after which floor coatings can be installed, followed by installation of vehicle lifts and shop equipment. The agriculture mechanics and welding classrooms will be available for occupancy starting January 8, 2024. New and existing equipment, materials, and stored staff belongings have been moved into the spaces with set up to occur starting January 8, 2024. Remaining contract, change order, and back ordered equipment installation work will continue during the day as allowed by the site or afterhours as required. **(Photos)**

SMHS CTE Shade Canopy – Rachlin Partners (Huckabee)

- A design package was submitted to the Division of State Architect for review on December 21, 2023. The review is anticipated to take three to four months. A bid schedule will be finalized upon receipt of DSA approval.

SMHS Morrison Street Sidewalk Revisions – Rachlin Partners (Huckabee)

- Design and permit approval has been received from the City of Santa Maria to allow for modifications of the existing sidewalk along the frontage of the new 50-Classroom Building on Morrison Street to allow for bus drop off. A project schedule and bid package is under development with work anticipated to occur in summer of 2024.

2. Ernest Righetti High School Construction Projects

ERHS Phase 2 Improvements – Rachlin Partners (Huckabee)

- DSA close out activities continue.

ERHS New Softball Field – PBK Architects

- The project architect created an updated layout in anticipation of additional design information to be provided through legal counsel finalizing an acceptable combination practice field layout. Upon receipt of the noted details, the finalized layout will be shared with the site for final review.

ERHS Boys and Girls Locker Room Modification – PBK Architects

- A revised layout was provided by the project architect, including requested details and layout modifications from legal counsel received in November to address comments and questions. District and site representatives will meet in January to review the changes.

ERHS CTE Modernization – Rachlin Partners (Huckabee)

- New and continuing activities and installations occurring this period include mechanical, electrical, door hardware, controls, ADA asphalt path markings, welding booths, gas lines, retractable ceiling power cords, data drops, connection of equipment power and ventilation, and punch list work. Woodshop and welding classroom staff and student occupancy will occur Jan 8, 2024. The welding shop will have eighteen welding stations available. Remaining contract and change order work will continue during the day on a noninterference basis or move to afterhours. Recently arrived and back ordered district purchased shop equipment will be installed as it arrives. [\(Photos\)](#)

ERHS Southeast Parking Stormwater System Installation – Flowers and Associates

- Southeast parking area drainage system design and paving repairs design activities continue. The project remains targeted to occur during the summer of 2024.

ERHS CTE Shade Canopy – Rachlin Partners

- A design package was submitted to the Division of State Architect for review on December 21, 2023. The review is anticipated to take three to four months. A bid schedule will be finalized upon receipt of DSA approval.

ERHS Slope Maintenance – Facilities and Logistics

- Final documentation and project closeout activities are complete. This project is closed.

ERHS Cafeteria Serving Windows and Line Counter Modifications – Rachlin Partners

- An Architectural and Engineering services proposal has been received. Design is underway. Due to funding and construction access considerations, the project is now planned to occur in summer of 2025.

3. Pioneer Valley High School Construction Projects

PVHS 3 New Modular Classrooms and One Restroom–Rachlin Partners (Huckabee)

- DSA closeout activities continue.

PVHS 10 Portable Classrooms Installation – Rachlin Partners (Huckabee)

- DSA closeout activities continue.

4. Mark Richardson Career Technical Education Center & Agriculture Farm

MRCTECAAF New Maintenance and Operation Building – 19 six Architects

- Due to additional fire flow and California Geologic Survey reviews required by DSA, the submittal of the design package originally scheduled for November 29, 2023, is now anticipated to occur January 31, 2024. An updated project schedule will be provided by the architect upon DSA acceptance of the design package.

MRCTECAAF Front Office Space Design– 19 six Architects

- Document closeout and payment processing activities continue.

MRCTECAAF Well Pump and Electrical Installation – Facilities and Logistics

- The sizing of the variable speed pump and associated design parameters, remain under review by the geologist. An architectural and electrical engineering services contract will be requested upon completion of the pump design.

MRCTECAAF Landscaping – Maintenance and Operations – Oasis Associates

- Landscaping design activities are underway. The landscape architect has completed the initial design for the campus. The landscape design was reviewed with site faculty representatives in late November. Revised plans were returned to the District design team for review on November 29, 2023. The design package will be prepared for bidding in late January 2024.

5. District Wide and Support Services Center

District Wide Project Closeout – Facilities and Logistics

- Closeout of legacy projects continues:
 - SMHS #03-103743 Wilson Gymnasium Renovation: Scheduling with the consultant, architect, and DSA inspector to determine destructive testing to allow for inspection of roof anchors remains pending.

Arc Flash Safety Assessment – Maintenance and Operations

- Electrical arc flash potential and utility supply evaluations of the MRCTECAP, Delta High School, and Support Services Center will be complete in February 2024. The plans will be delivered, training conducted, and labels installed by the end of February 2024.
- ERHS site assessment is scheduled for summer 2024.

ERHS & SMHS 2023 Pavement Maintenance – Rachlin Partners (Huckabee)

- Project closeout documentation and final payment activities are complete. This project is closed.

ERHS and SMHS 7 Portables Roofing: Facilities and Logistics

- A Notice to Bidders was issued January 5, 2024, with bids scheduled to be received January 25, 2024. Work is planned to occur during summer of 2024.

Gary Wuitschick
Director – Facilities and Logistics

Maintenance & Operations

SMHS

- Cleaned the storm drains campus wide.
- Pressure washed the campus. (Photo)
- Removed the temporary fencing and installed tables south of the 50-Classroom Building.
- Completed equipment moves for the Industrial Arts (CTE) modernization project.
- Completed mounting all monitors in several areas of the new Administration Building.
- Added LED exterior lighting on the west side of the library.
- Installed power in Auto Shop classroom 512 for a mobile vehicle lift.
- Repaired plumbing issues: leaking sinks, flush valves, faucets, and drinking fountains.
- Re-pinned restroom door locks in the 50-Classroom Building.
- Repaired and painted exterior walls across the campus. (Photo)
- Inspected, lubricated, and adjusted campus doors.
- Replaced broken and stained ceiling tiles found during the annual FIT inspection.
- Cleaned carpets at the Lincoln Center portable classrooms, and the District Office.
- Provided support of school event and civic center use activities: Mandated Hearing Screening, Student of the Month Luncheon, Future Saints Night, Parent Conferences, English Learner Luncheon, B-Strong Life, Student Senate, Winter Fair, Girls Basketball Tournament, and Wrestling Tournament.
- Preventive work order hours – 28
- Routine work hours – 359
- Total work orders completed – 170
- Event setup hours – 112

Danny Sheridan
Plant Manager

PVHS

- Obsoleted and replaced broken classroom furniture.
- Replaced the American Flag in front of the campus.
- Completed multiple furniture moves campus wide.
- Pressure washed the campus entrances. (Photo)
- Prepared the baseball and softball fields for upcoming season.
- Repaired an electrically operated gate that was malfunctioning and serviced grounds equipment. (Photo)
- Transported several utility carts to the District Office for service and repairs.
- Replaced an electrical cover plate in classroom 612 and a light switch in the Administration Building.
- Prepared for a delivery of infield soil mix for the baseball and softball fields.
- Trimmed landscaping around the bus loading area.
- Installed the girl's senior soccer banners at the stadium.
- Assembled and delivered a new scale for the health office.
- Installed the college count down banner in the College and Career Center.
- Installed and repaired furniture in classrooms 403 and 612.
- Provided support of school event and civic center use activities: ASB Rally, Winter Fair, Water Polo Banquet, FFA Meeting, Fall Performance in the Performing Arts Center, Torino FC Soccer Games, CCYFL Flag Football Games, Track and Field Interest Meeting, Link Crew Movie Night, Cal Poly Upward Bound After School Sessions, and Strawberry Cup Soccer Tournament.
- Preventive work order hours – 16 (includes 0 CTE)
- Routine work hours – 473 (includes 121 CTE)
- Total work orders completed – 161 (includes 20 CTE)
- Event setup hours – 17 (includes 4 CTE)

Tyson Ellis
Plant Manager

REGULAR MEETING

January 16, 2024

ERHS

- Cleaned tennis courts for Spring season.
- Repaired multiple doors and door hardware across campus.
- Painted field lines on the north side of Delta High School for flag football.
- Repaired three leaking irrigation valves.
- Repaired a damaged wall in the boys' press box restroom.
- Installed a new chemical dispenser in the cafeteria kitchen.
- Repaired a leak in the main water line at the softball field. **(Photo)**
- Diagnosed and repaired the lights on the gymnasium stage and outside the Greek Theater.
- Replaced a lighting ballast in classroom 235.
- Repaired the HVAC system in classroom 317.
- Repaired a broken light switch in the boys' locker room.
- Installed delineators in the staff parking lot for an emergency evacuation drill.
- Repaired a broken hand dryer in the 800 Building boys' third floor restroom.
- Installed furniture in classrooms 211, 403, 732, and 856.
- Repaired the gate operator on Gate 6. **(Photo)**
- Provided support of school event and civic center use activities: Academic Warrior Awards, Sneaky Santa Event, CSEA Meetings, SPED Christmas Event, SAT Testing, ACT Testing, FFA Greenhand Banquet, FFA Lunch Social, ASB Kindness Day, Holiday Trivia Contest, Marimba Band, Ballet Folklorico Group Social, Jesus Club, Boys' Water Polo Banquet, Athletic Scholarship Signing, Cross Country Banquet, Boys' and Girls' Basketball Games, Boys' and Girls' Soccer Games, ERHS Varsity Football Banquet, Wrestling Tournament, OYFL Superbowl Games and Banquet, and Hancock Football Bowl Game.
- Preventive work order hours – 81 (includes 0 DHS)
- Routine work order hours – 280 (includes 111 DHS)
- Total work orders completed – 259 (includes 25 DHS)
- Event setup hours – 84 (includes 0 DHS)

Dan Mather
Plant Manager

SSC

- Annual carpet cleaning at the District Office. **(Photo)**
- Assembled welding booths for ERHS CTE Modernization. **(Photo)**
- Employee appreciation event at the PVHS Performing Arts Center. **(Photos)**

Reese Thompson
Director of Maintenance, Operations, and Transportation

Graffiti & Vandalism

- DHS \$ 30
- ERHS \$ 30
- SMHS \$ 40
- PVHS \$ 40

Reese Thompson
Director – Maintenance, Operations, and Transportation

Photo Gallery – Major Projects



SMHS Reconstruction – Softball Outfield Fencing Posts are Being Installed



SMHS Reconstruction – Sod is Installed North of the Outfield Fencing



SMHS CTE Modernization – Painting Continues on all New Roll-up Doors



SMHS CTE Modernization – Auto Shop Concrete is Removed for the Lift Footing Installation



ERHS CTE Modernization – Installing an ADA Asphalt Path



ERHS CTE Modernization – Welding Booth Installation is Underway

Photo Gallery – Maintenance & Operations



SMHS – Jordan Markstone Pressure Washing Outside the Student Store



SMHS – Joel Amezcua Preparing to Paint the Exterior Wall of the 330 Agriculture Building



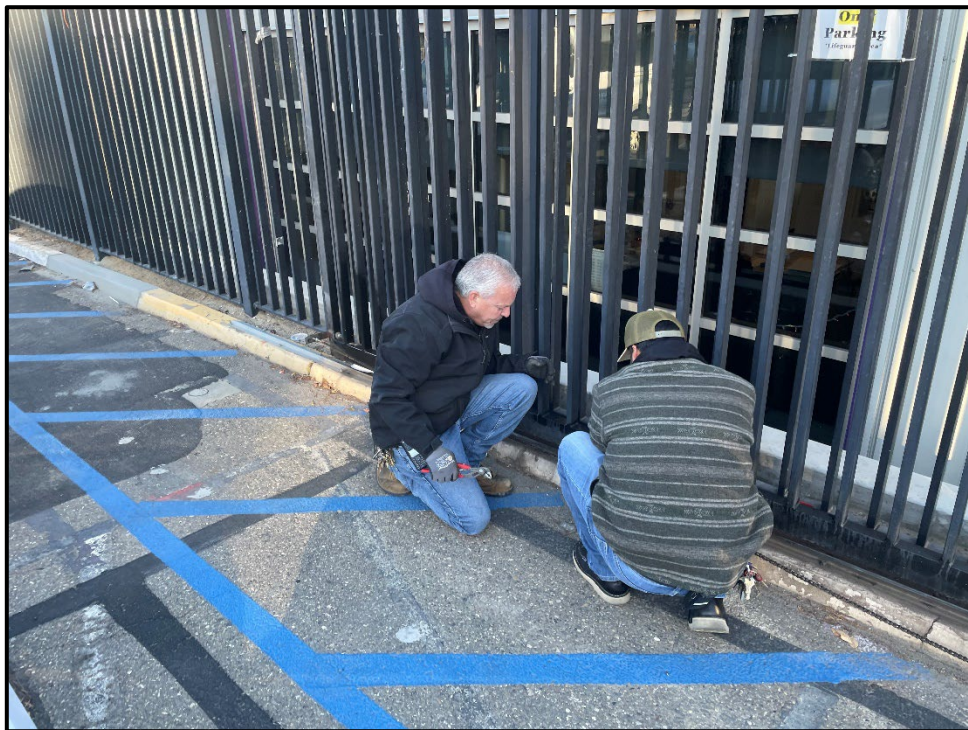
PVHS – Armando Ojeda Pressure Washing the Concrete



PVHS – Ricardo Eliserio and Jose Gamino Servicing Landscaping Equipment



ERHS – Joseph Campos Repairing a Broken Water Line



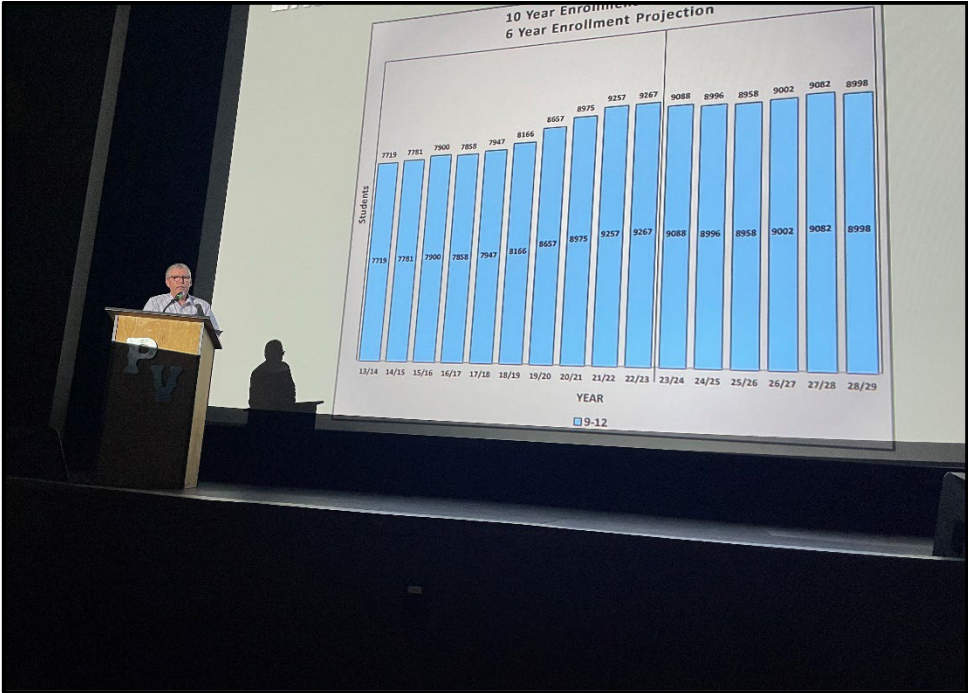
ERHS – Del Ward and Armando Guterrez Repairing the Opener at Gate 6



SSC – Max Nunez and Frank Navarro Cleaning the District Office Carpets



SSC – Tom Harbold Assembling Welding Booths for ERHS CTE Modernization



SSC – Maintenance and Operations Employee Appreciation Presentation



SSC – Alan Rodriguez, Jordan Markstone, Ray Porraz, Armando Gutierrez Receiving Apparel with the New District Logo

APPENDIX C
AUDIT PRESENTATION
January 16, 2024
Board Meeting



Santa Maria Joint Union High School District

2022-23 AUDITED FINANCIAL STATEMENTS

The Opinion Letter - Financial Statements

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Santa Maria Joint Union High School District, as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Opinions

- Internal Control (Other Auditors' Reports, page 73)
- Federal Compliance (Other Auditors' Reports, page 75)
- State Compliance (Other Auditors' Reports, page 78)

MD & A - Financial Highlights

- Total net position \$169,680,318 as of June 30, 2023. An increase of \$56,244,910 from the prior year, after restatement. This can be attributed to the funded COVID ADA relief, recognition of the RHS Modernization Improvements & M&O Building and other capital asset additions along with pension costs recognized on the accrual basis.
- Overall revenues \$213,600,053 exceeded expenses of \$157,355,143.
- Governmental funds combined fund balance \$168,262,889

Financial Trends

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2023

	2024 (Budget)	2023	2022	2021
General Fund - Budgetary Basis**				
Revenues And Other Financing Sources	\$ 172,548,399	\$ 189,812,177	\$ 145,828,042	\$ 137,178,024
Expenditures And Other Financing Uses	173,311,678	156,778,344	144,983,599	122,434,118
Net change in Fund Balance	\$ (763,279)	\$ 33,033,833	\$ 844,443	\$ 14,743,906
Ending Fund Balance	\$ 77,044,468	\$ 77,807,747	\$ 41,270,054	\$ 40,425,611
Available Reserves*	\$ 28,705,701	\$ 23,658,772	\$ 13,480,628	\$ 26,407,670
Available Reserves As A Percentage Of Outgo	16.56%	15.09%	9.30%	21.57%
Long-term Liabilities	\$ 303,423,366	\$ 307,977,771	\$ 269,600,082	\$ 248,446,713
Average Daily Attendance At P-2***	8,346	8,553	8,442	8,386

Audit Findings

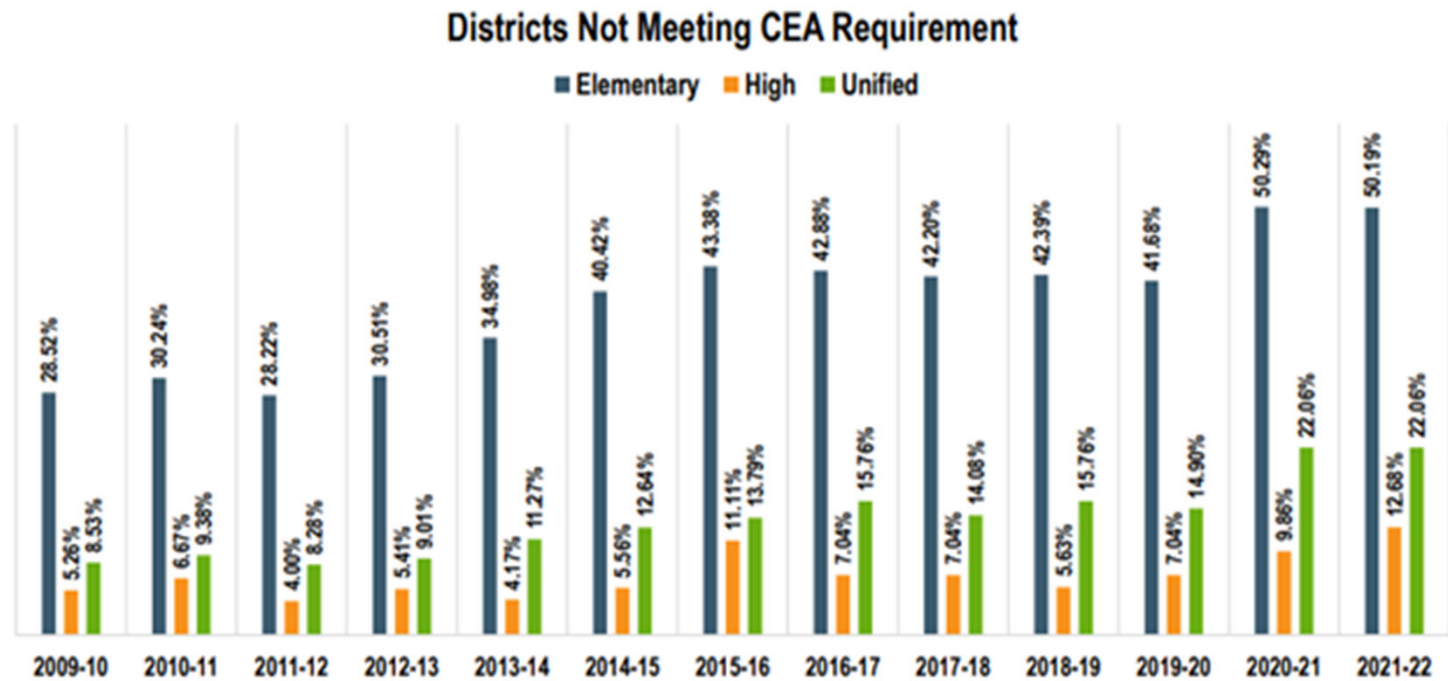
- Financial Statement Findings – NONE!
- Federal Award Findings – NONE!
- State Award Findings – One

Why Do We Have to Complete a Form CEA?

- Required to complete SACS Form CEA pursuant to ED Code Section 41372
- Current Expense Formula / Minimum Classroom Compensation - Actuals formula is intended to monitor whether a school district has spent the minimum specified percentage of its General Fund resources on teachers & paraprofessionals salaries & benefits
- Certain categorical programs and types of costs are excluded from the calculation
- Required percentage thresholds have not been amended per the LCFF and are:

Elementary	High	Unified
60%	50%	55%

Are Districts Able to Meet the CEA Requirement?



Source: 2023 School Services of California Inc.

2022-23 Application for Exemption

- Submit application to County Superintendent of Schools for approval in Jan. 2024.
- Reason for waiver:
 - Payment of classroom teacher salaries that are in excess of those paid by other comparable school districts.
 - Provide supporting documentation:

Santa Maria Joint Union High School District

Comparative Analysis of Certificated Salaries and Benefits 2021-2022

County	District	Total Salary Schedule FTE	Beginning Salary	Average Salary	Maximum Salary	Average Annual Employer Contribution for H&W Benefits	Work Days	2021-22 P-2 ADA
Monterey County	Monterey Peninsula Unified	472.00	\$ 52,383	\$ 74,666	\$ 107,800	\$ 10,792	185	8,527.89
Yolo County	Davis Joint Unified	474.88	\$ 44,210	\$ 74,036	\$ 94,651	\$ 11,555	184	7,733.86
Yuba County	Marysville Joint Unified	476.23	\$ 53,471	\$ 79,325	\$ 108,462	\$ 10,733	183	8,861.31
Santa Barbara County	Santa Maria Joint Union High School District	472.00	\$ 51,504	\$ 93,240	\$ 111,857	\$ 14,126	185	8,442.23



THANK YOU!

REGULAR MEETING
January 16, 2024

APPENDIX D

Draft of Minutes

Regular Board Meeting: December 12, 2023

**REGULAR MEETING OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
December 12, 2023**

A regular meeting of the Santa Maria Joint Union High School District Board of Education was held at the Support Services Center on December 12, 2023, with a closed session scheduled at 5:15 p.m. and an open session immediately following.

Members present: Perez, Aguilar, Baskett, Hernandez, Garvin

OPEN SESSION

Call to Order

Ms. Perez called the meeting to order at 5:15 p.m.

CLOSED SESSION PUBLIC COMMENTS

No public comments were submitted.

The meeting was adjourned to a closed session.

RECONVENE IN OPEN SESSION/ANNOUNCE CLOSED SESSION ACTIONS

Ms. Perez called the meeting to order at 6:35 p.m. Mr. Baskett led the Flag Salute.

Mr. Garcia announced the closed session actions. The Board unanimously approved all Student Matters and Personnel Actions for Certificated and Classified staff.

ORGANIZATION FOR YEAR DECEMBER 12, 2023 TO DECEMBER 2024

Election of President

In past practice, the Clerk was elected for President. As outlined in updated Board Bylaw 9100, the Board will elect a President from its members during an open session of their annual organizational meeting.

A motion was made by Dr. Garvin and seconded by Mr. Baskett to elect Diana Perez as President for the new term of December 12, 2023 to December 2024. Ms. Perez accepted the nomination. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

Turned meeting over to new elected President

Election of Clerk

As outlined in Board Bylaw 9100, the Board elected a Clerk from its members during an open session of their annual organizational meeting.

A motion was made by Dr. Garvin and seconded by Ms. Perez to elect Feliciano Aguilar as the Clerk for the new term of December 12, 2023 to December 2024. Mr. Aguilar accepted the nomination. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

Appointment of Secretary to the Board of Education

As outlined in Board Bylaw 9100, the Board appointed the Superintendent as secretary to the Board during an open session of their annual organizational meeting.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to appoint Antonio Garcia as the secretary of the Board of Education. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

School Board Representative to the SBC Committee on School District Organization

The Board of Education is required to designate a representative to elect members to the Santa Barbara County Committee on School District Organization (“County Committee”). Education Code Section 35023 specifies that the representative must be a member of the governing board and must be selected at the annual organizational meeting.

The sole function of the board representative is to nominate and elect the eleven members of the Santa Barbara County Committee on School District Organization. The current representative is Jack Garvin with Diana Perez as alternate.

A motion was made by Mr. Aguilar and seconded by Dr. Garvin to elect Dr. Jack Garvin as the representative and Diana Perez as the alternate to the Santa Barbara County Committee on School District Organization. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

Selection of Meeting Dates, Time, and Place for 2024

To facilitate payroll requirements and other reporting deadlines, the administration recommended the Board meet each month on the dates listed below.

The meetings will be held at 5:15 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center.

January 16, 2024*	May 14, 2024	August 6, 2024*
February 13, 2024	June 4, 2024*	September 10, 2024
March 12, 2024	June 12, 2024*	October 8, 2024
April 16, 2024*	July 9, 2024	November 12, 2024
		December 10, 2024

** Not on second Tuesday of the month*

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve the above noted dates and times for meetings of the Board of Education for 2024. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

REPORTS

Student Reports

Perla Delgado-Paniagua/SMHS: Many seniors attended the college application party while incoming freshman attended "Future Saints Night." FFA held their annual joint meeting with the other high schools and their Chapter Speaking competition. ASB hosted a Winter Fair and carnival games and invited the Special Education department. The Washington Club held a fundraiser and the Comadres y Compadres Club is currently hosting a Cozy Sock

Drive. Santa Maria's Band participated in a few events such as the Parade of Lights and the Nipomo Parade.

Camila Uribe-Quezada/PVHS: The Winter Fair just took place and allowed clubs to raise money for their clubs. Boys/girls wrestling, and the basketball team have had some good wins this season. Last week, ASB held a Holiday Spirit Week and PV's Center Stage has casted the characters of their new production. The EAOP office recently organized a lunch party to celebrate students that submitted college applications. ASB is also preparing for future events in the Spring.

Teya Nastaskin/ERHS: The Drama Dept has been busy with productions and trips. The College Career Center and the Counseling/Guidance teams have been busy helping students complete their college applications. PTSA Reflections Winners were recognized on December 5th at a Library celebration. Staff is excited as the Staff Bake-Off is coming up soon. ASB is currently working on some holiday events such as Kindness Day and spirit week.

Superintendent's Report

Mr. Garcia commended staff and students who worked on college application submissions. He acknowledged the unfortunate passing of a Pioneer Valley student and expressed his condolences to the student's family, friends, and Pioneer Valley. He thanked all students and staff that recently participated in various local parades. He also thanked the Santa Barbara County Education Office and Santa Maria Valley Chamber of Commerce for their collective work and partnership in facilitating externship opportunities for our teachers. Dr. Krista Herrera was recently honored as the National Innovative Thought Leader of the Year for Tech & Learning Magazine. Many thanks to staff, students, parents, and the community for the collective effort this semester as it comes to a close. Mr. Garcia acknowledged the mid-year retirees.

Board Member Reports

Ms. Perez: She attended the CSBA Conference and enjoyed the workshops and speakers.

Dr. Garvin: He congratulated a SMHS student who received a scholarship to Brown University. He enjoyed watching district staff and students participate in the Santa Maria Parade. Dr. Garvin attended a meeting with city staff where the adoption of a city general plan was discussed.

Mr. Aguilar: He attended the CSBA Conference and finds it beneficial to see how other districts are responding to similar educational issues.

Mr. Baskett: He enjoyed associating with other school board members and learning from their experiences. He wished all a Merry Christmas.

Ms. Hernandez: She found the CSBA Conference to be resourceful and informative. She also congratulated Abraham Galindo on his scholarship and thanked school counselors for the services they provide.

REPORTS FROM EMPLOYEE ORGANIZATIONS

No reports.

OPEN SESSION PUBLIC COMMENTS

No public comments were submitted.

ITEMS SCHEDULED FOR ACTION

GENERAL

Variable Term Waiver Request

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Sal Reynoso, Director of Certificated Human Resources

The California Commission on Teacher Credentialing requires public notice when the district intends to employ a certificated staff member based on a Variable Term Waiver. The district has made a diligent search for fully qualified and competent Dean of Students for the 2023-24 school year.

Jay Edwards is applying for a Variable Term Waiver. Mr. Edwards will serve as a Dean of Students for grades 9-12 at Pioneer Valley High School.

This waiver will be applicable for the 2023-24 school year.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve the Variable Term Waiver Request, as presented. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

INSTRUCTION

Approval of Board Policy Revision – Appendix D

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction

Using CSBA model policies and regulations, as well as the District’s practices, District staff requested approval on the proposed policy. Board policies provide general guidance based on law and principles.

Board Policy	Description
BP 6146.1	<p>High School Graduation Requirements</p> <p>The proposed revision includes an addition of a third year of Mathematics beginning with the graduating class of 2028.</p>

A motion was made by Mr. Baskett and seconded by Dr. Garvin to approve the revisions to BP/AR 6146.1, as presented. The motion passed with a roll call vote 5-0.

Roll Call Vote:

- | | |
|---------------|-----|
| Ms. Perez | Yes |
| Dr. Garvin | Yes |
| Mr. Aguilar | Yes |
| Mr. Baskett | Yes |
| Ms. Hernandez | Yes |

Adoption of Instructional Materials

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Karen Rotondi, Director of Teaching & Learning

The Savvas ‘enVision’ instructional materials proposal was presented to the Board of Education for approval. These instructional materials are aligned with the common core. The Savvas ‘enVision’ curriculum was selected by a team of Math teachers representing each site in the district as part of a year-long selection process. Six different publisher curriculums were previewed during the 2022-23 and 2023-24 school years, with ‘enVision’ being selected in September. General information about these instructional materials may be accessed at: <https://www.savvas.com/solutions/mathematics/core-programs/envision-integrated-math/data/pages/virtual-sampling>

A motion was made by Dr. Garvin and seconded by Mr. Baskett to adopt the Savvas ‘enVision’ instructional materials proposal as presented. The motion passed with a roll call vote 5-0.

Roll Call Vote:

- | | |
|-------------|-----|
| Ms. Perez | Yes |
| Dr. Garvin | Yes |
| Mr. Aguilar | Yes |
| Mr. Baskett | Yes |

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve the AB 1200 Public Disclosure of the Agreement for Unrepresented (Athletic Trainers), Confidential, Classified Management and Certificated Management effective January 1, 2024. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

2023-2024 First Interim Report – Appendix E

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Michelle Coffin, Director of Fiscal Services

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The First Interim report shall cover the period ended October 31, and be approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, is posted on the District website at www.smjuhsd.org.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to adopt a Positive Certification for the First Interim report for fiscal year 2023-2024 as shown in Appendix E. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

Authorization to Make Budget Revisions – Resolution Number 5-2023-2024

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

Income and expenditures have been updated in accordance with revenues, grant awards, personnel, and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2023-2024 First Interim Report, has been adjusted to reflect these changes and is presented as Resolution Number 5-2023-2024.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve Resolution Number 5-2023-2024 authorizing budget revisions as identified in the 2023-2024 First Interim Report. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

Annual Accounting for School Facilities Fees – Resolution Number 6-2023-2024 /Appendix F

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

In accordance with California Government Code Section 66006, the district shall, within 180 days after the close of the fiscal year, make available to the public an accounting of developer fees collected. The district is required to identify the type of fees collected, beginning and ending fund balance and interest earnings, attached hereto as Exhibit A of Resolution No. 6-2023-2024. In addition, the district shall list proposed projects for a period of five years, attached hereto as Exhibit B of Resolution No. 6-2023-2024. Section 66001 requires districts collecting developer fees to make additional findings every five years in which those fees remained unexpended at the end of a fiscal year.

A public hearing was required. The public hearing was opened. No public comments were submitted. The public hearing was closed.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve Resolution Number 6-2022-2023, as presented in Appendix F. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

CONSENT ITEMS

A motion was made by Dr. Garvin and seconded by Mr. Baskett to approve the consent items as presented. The motion passed with a roll call vote 5-0.

Roll Call Vote:

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes

A. Approval of Minutes – **Appendix I**

Special Board Meeting – October 30, 2023
 Regular Board Meeting – November 14, 2023

B. Approval of Warrants for the Month of November 2023:

Payroll	\$ 11,368,694.78
Warrants	\$ 5,868,110.89
Total	\$ 17,236,805.67

C. Attendance Report

Ms. Yolanda Ortiz, Assistant Superintendent of Business Services, was available to answer questions regarding the third month of the 2023-24 monthly attendance report.

D. Approval of Contracts

Company/Vendor	Description of Services	Amount/ Funding	Resource Person
Paul Luelmo	Contractor will provide research services to the school district as it pertains to the CCEIS Plan such as conducting research on parents of	\$7,000/ CCEIS 3 Funds	Krista Herrera

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	children with autism, collecting, analyzing, and presenting data as required and delivering a comprehensive report outlining findings and recommendations within agreed upon timeframe from November 7, 2023 to January 30, 2024.		
Corazon del Pueblo	Loteria Art Study and Community Engagement Collaboration renewal that engages students with a variety of texts and cultural/societal images, as well as create engagement with their peers and the local community through February 2024.	\$52,325/Title IV	Krista Herrera
Solution Tree, Inc.	Solution Tree will provide a speaker, Brandon Jones, and presentation materials for <i>Educator Wellness</i> Professional Development on January 8, 2024.	\$30,925/Title I	Krista Herrera
Knowledge Saves Lives, Inc.	Provide guidance and support in developing Comprehensive School Safety Plans and complete risk assessment for the new building at SMHS from December 2023 to June 2024.	\$11,495/LCAP 6.3	Krista Herrera
Kimberly Ellis Consulting	The consultant will conduct a thorough assessment to identify learning gaps, customize programs based on identified needs, establish assessment metrics for program effectiveness, evaluate and adapt programs for continuous improvement as well as Canvas LMS course development. Develop curriculum ensuring alignment with SMJUHS objectives and goals. Create visually appealing and engaging graphics, design multimedia elements to enhance understanding. Guide the effective use of visuals to enhance learning outcomes from January 1, 2024 to January 1, 2027.	\$175,000 per year for a total of \$525,000/ Title IV for 3 years	Krista Herrera
Central Coast Safety	CPR/1st Aid renewal course will be provided on January 10, 2024.	\$50 per person; NTE \$3,000/ General Fund	Kevin Platt

E. Facility Report – **Appendix B**

F. Obsolete Equipment – **Appendix C**

Education Code §17545 and 17546 allows the district to dispose of personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration requested authorization to dispose of obsolete items listed in Appendix C in compliance with government regulations. If an auction is warranted, the district will conduct an auction via the internet by and through its representative RT Auctions. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District’s website at www.smjuhsd.org

G. Clinical Practicum Agreement for 2023-24 School Year / Memorandum of Understanding for 2023-24 School Year

Emerson College has requested the District's participation in their Clinical Practicum program for the 2023-24 school year, effective January 1, 2024, whereby the District would provide the graduate training for the Master of Science degree in Communication Disorders and Sciences, emphasis in Speech-Language Pathology and Audiology.

Azusa Pacific University has requested the District’s participation in their Memorandum of Understanding for Adapted Physical Education fieldwork.

The District’s participation in these programs benefits the new student(s) that are training for the clinical program and allows the District firsthand experience with prospective students for future clinical vacancies.

H. Student Matters - Education Code § 35146 and § 48918

Administrative Recommendation to order expulsion: 377052, 377264, 607116, 377226, 377988, 358529, 358019, 377147, 370409, 378249, 370450, 378668, 377208.

Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: 370068, 369367, 370009, 369324, 357834, 368617, 363937, 607062, 606942, 606536, 363146, 364148, 369719, 607987, 363243, 368718, 607343, 606865, 606813, 606252.

I. New Course Approval – **Appendix G**

The following new courses were presented to the Board of Education for approval:

New Course Title	Description

Health and Well-ness for Life	This course A-G elective course will assist students in becoming health literate individuals who can critically analyze, and problem solve when confronted with the health issues of today. Students will become self-directed learners by obtaining accurate health-related knowledge and skills, to understand, access and use health information and services, develop lifelong positive health-related attitudes and behaviors, and make wise decisions related to their personal health and safety. Students will be their own health advocates on topics including personal and community health, mental, emotional, and social health, nutrition, physical activity, alcohol, tobacco, and other drugs, growth, development, and sexual health.
English/Math Dual Support	The class is designed to support students with concepts from both English and math taught in their co-requisite core course. This dual class will be taken when both English and math support are required for incoming 9th grade students whose indicators place them below grade level.

- J. Authorization to Utilize Amazon Services, LLC for District-wide Online Marketplace for the Purchases of Products and Services for the Length of the Contract through January 18, 2026

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the Public Contract Code, “school districts may, without competitive bidding, utilize contracts, master agreements, multiple award schedules... established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends utilizing Amazon Services, LLC (the servicing vendor) district-wide for On-Line Marketplace for the Purchases of Products and Services per the provisions of the public contract code that allow purchasing through the U.S. Communities Government Purchasing Alliance, Contract #R-TC-17006, Renewal #2, effective January 19, 2024 to January 18, 2026.

- K. Santa Maria High School Reconstruction Project #17-267: Approval of Amendment No. 10 to the Facilities Lease, Including Change Order No. 10 Increasing the Guaranteed Maximum Price (GMP) Amount.

The SMHS Reconstruction #17-267 Project Increment 1, Phase 0 GMP provided by Vernon Edwards Constructors was approved under Amendment No. 1 as \$2,739,104.00 Amendments No. 2 through No. 9 increased the GMP to \$67,237,120.04.

Amendment No. 10 including CO No. 10 provides for modifications to Increment 1, Phase 1 New 50 Classroom and Administration Building plans. CO No. 10 added scope includes privacy curtain adjustments, added administration area clocks and speakers, dedicated fax line wiring, sod, power cabling for new copier, emergency signage, restroom locksets, fence replacement at the East parking area, and additional power circuits in all science labs. The cost of the added work is \$202,104.02 which increases the total GMP to \$67,439,224.06.

L. Notice of Completion

The following projects are substantially complete. To file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

ERNEST RIGHETTI HIGH SCHOOL SLOPE STABILIZATION, #23-476 with Joseph Construction and Consulting, Inc., Contractor. Substantial Completion on November 8, 2023.

M. Approval of Board Policies

The board policies listed below were presented for approval. The policies were listed for first reading on the November 14, 2023 board agenda.

Board Policy	Description
BP 3312	<p>Contracts</p> <p>Board Policy has been updated to reflect NEW LAW (SB 1439, 2022) related to conflict of interest from campaign contributions and NEW LAW (SB 34, 2022) related to bribery of a public official, and include a general statement requiring Governing Board members and district employees who are involved in the making of contracts on behalf of the district to comply with the district's conflict of interest policy.</p>
BP 3551	<p>Food Service Operations/Cafeteria Fund</p> <p>Board Policy updated to reflect NEW LAW (SB 490, 2022) which requires districts participating in the National School Lunch and/or Breakfast Program, with annual reimbursement of \$1,000,000 or more, to (1) specify in the solicitation for bids and contracts for an agricultural food product that only the purchase of agricultural food products grown, packed, or processed domestically is authorized, unless a specific exception applies, including if the quality of the domestic product is inferior to the quality of the nondomestic product or if the bid or price of the nondomestic product is more than 25 percent lower than the bid or price of the domestic product, and (2) retain documentation justifying the use of the exception for three years from the date of purchase. Policy also updated to reflect NEW LAW</p>

	(AB 778, 2022) which requires a district to accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, when certain conditions are met.
AR 3551	<p>Food Service Operations/Cafeteria Fund</p> <p>Regulation updated to include the requirement for a district with an on-site food facility to arrange to recover the maximum amount of edible food that would otherwise be disposed of and donate it to a local food recovery organization, and maintain records related to edible food recovery including a list of each food recovery service or organization that collects or receives the district's edible food, contact information for the service or organization, the types of food, frequency, and quantity that will be collected or hauled by the district, and a copy of contracts or written agreements between the district and food recovery services or organizations. Regulation also updated to reflect California Department of Education Nutrition Services Division Management Bulletin SNP-04-2022 which raises the excess net cash resources limitation to six months' average expenditures.</p>
BP 3555	<p>Nutrition Program Compliance</p> <p>Policy updated to clarify that prohibited discrimination includes alleged discrimination on the basis of race, color, national origin, age, sex, sexual orientation, gender identity, or disability. Policy also updated to reflect United States Department of Agriculture CRD memorandum 01-2022, "Application of Bostock v. Clayton County to Program Discrimination Complaint Processing," which clarifies that prohibited sex discrimination includes discrimination on the basis of gender identity and sexual orientation. Policy also updated to include that complaints against a program operator that is not an educational agency shall be filed with or referred to the California Department of Education.</p>
Exhibit 3555	<p>Nutrition Program Compliance</p> <p>Exhibit updated to reflect current language of the United States Department of Agriculture Nondiscrimination Statement.</p>

N. Henry Mayo Newhall Foundation Grant

The Henry Mayo Newhall Foundation has awarded SMJUHS D a \$72,000 grant for college bound graduates in 2024. In collaboration with the comprehensive school sites staff, students will be selected by applying via an application and autobiographical essay in the springtime through their College & Career Centers. The District will provide the Foundation a brief report describing the grant accomplishments and use of the funds by August 1, 2024.

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O. Out of State Travel

Person/Reason	Location/Date	Description	Funding Source
Tyler Dickinson (PVHS) & Kristie VanHorn (SMHS) + 2 Students SM Elks- NFR Golden Circle of Champions Event Preparation	Las Vegas, NV December 5-10, 2023	Students will participate in the Agricultural Experience Project supervision and event coordination for Golden Circle of Champions Benefit Event for Pediatric Cancer to raise awareness and funds. Students in attendance are using this as a Service-Learning project to compete for State and National awards.	LCAP 3.5

P. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO24-00896	Career Tech Media, LLC	\$79,200.00	Custom career guide magazine / General Fund CTEIG
PO24-01005	SAAVAS Learning Company, LLC	\$549,349.38	envision Math Integrated I Textbooks / General Fund Lottery

Q. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
WePay/Snap Raise (aka Snap! Mobile Inc.)	Cross Country	\$ 3,359.61
WePay/Snap Raise (aka Snap! Mobile Inc.)	Football	\$ 7,694.20
WePay/Snap Raise (aka Snap! Mobile Inc.)	Boys' Waterpolo	\$275.60
Church of Jesus Christ of Latter-Day Saints	Ballet Folklorico	\$200.00
Elks Recreation Inc.	FFA Tyler Land Judging	\$ 1,500.00
Ramsey Asphalt Construction Corp.	Girls' Soccer	\$ 5,000.00
Total Pioneer Valley High School		<u>\$18,029.41</u>
Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Cal RTA - Santa Maria Division 17	Ballett Folklorico	\$520.00
Allied Universal	Warrior Goats	\$500.00
Allied Universal	Warrior Goats	\$448.91
Allied Universal	Warrior Goats	\$1,000.00
Total Righetti High School		<u>\$2,468.91</u>
Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Damm Fine Pizza LLC	Close Up Club	\$96.29

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Nancy Pacheco Elks Recreation Inc The Church of Jesus Christ of Latter-Day Saints Susan Jones CPA Total Santa Maria High School	Close Up Club FFA OH, FFA Sheep, FFA Swine Ballet Folklorico Close Up Club	\$186.74 \$1500.00 \$200.00 \$100.00 <u>\$2,083.03</u>
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FUTURE BOARD MEETINGS FOR 2024

Unless otherwise announced, the next regular meeting of the Board of Education will be held on January 16, 2024. Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. For **view only** live-stream links, refer to page 1 of the agenda.

Regular Board Meetings for 2024:

- | | | |
|-------------------|-----------------|--------------------|
| February 13, 2024 | June 4, 2024 * | September 10, 2024 |
| March 12, 2024 | June 12, 2024* | October 8, 2024 |
| April 16, 2024* | July 9, 2024 | November 12, 2024 |
| May 14, 2024 | August 6, 2024* | December 10, 2024 |

**Not on the second Tuesday of the month*

ADJOURN

The meeting was adjourned at 7:25 p.m.