

Position: Principal

Location: Bledsoe County High School

Requirements: 1. Master's degree in job related area.
2. Administrative Experience as well as 5 Years' Experience as a Teacher preferred.
3. Certificates & Licenses This is a certified position.
4. Valid TN Teacher's License/Certification Administrative Certification
5. Copy of resume and transcripts

Duties include, but are not limited to the following:

- Develops budgets and financial forecasts for the purpose of providing financial guidance and recommendations to administrative personnel, Superintendent and/or Board of Education.
- Monitors, investigates and documents employee problems, then pursues appropriate solutions.
- Facilitates communication between personnel, students and/or parents for the purpose of evaluating situations, solving problems and/or resolving conflicts.
- Implements policies, procedures and/or processes for the purpose of providing direction and/or complying with mandated requirements.
- Manages school administrative functions (e.g. facility maintenance, budget, staffing, etc.) for the purpose of maintaining safe and efficient school operations within district guidelines.
- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.
- Prepares a wide variety of materials (e.g. quantity reports, student activities, correspondence, etc.) for the purpose of documenting activities, providing written reference, and/or conveying information.
- Represents the school within community forums for the purpose of maintaining ongoing community support for educational goals and/or assisting with issues related to school environment.

Deadline for Applications: Until Filled

Applications are available at the Bledsoe County Board of Education at 478 Spring Street, Pikeville, TN 37367. (423-447-2914) or on line at www.bledsoecountyschools.org

Those interested should complete an application for employment.

Post Date 09/12/2022