



## JENNINGS SCHOOL DISTRICT PAYROLL CALENDAR FOR THE 2025-2026 SCHOOL YEAR

					-- PAY PERIOD --		
					START	END	
<div>10 Month 11 month 12 Month Escrow</div>				PAY DATE	DATE	DATE	Extra Duty Time Due by:
		1		Tuesday, July 15, 2025	07/01/25	07/15/25	Thursday, July 17, 2025
		2		Friday, July 31, 2025	07/16/25	07/31/25	Monday, August 4, 2025
	1	3		Friday, August 15, 2025	08/01/25	08/15/25	Monday, August 18, 2025
1	2	4		Friday, August 29, 2025	08/16/25	08/31/25	Tuesday, September 2, 2025
2	3	5	1	Monday, September 15, 2025	09/01/25	09/15/25	Wednesday, September 17, 2025
3	4	6	2	Tuesday, September 30, 2025	09/15/25	09/30/25	Thursday, October 2, 2025
4	5	7	3	Wednesday, October 15, 2025	10/01/25	10/15/25	Friday, October 17, 2025
5	6	8	4	Friday, October 31,2025	10/16/25	10/31/25	Monday, November 3, 2025
6	7	9	5	Friday, November 14, 2025	11/01/25	11/15/25	Monday, November 17, 2025
7	8	10	6	Friday, November 28, 2025	11/15/25	11/30/25	Tuesday, December 2, 2025
8	9	11	7	Monday, December 15, 2025	12/01/25	12/15/25	Wednesday, December 17, 2025
9	10	12	8	Wednesday, December 31, 2025	12/16/25	12/31/25	Friday, December 19, 2025
10	11	13	9	Thursday, January 15, 2026	01/01/26	01/15/26	Friday, January 16, 2026
11	12	14	10	Friday, January 30, 2026	01/16/26	01/31/26	Tuesday, February 3, 2026
12	13	15	11	Friday, February 13, 2026	02/01/26	02/15/26	Tuesday, February 17, 2026
13	14	16	12	Friday, February 27, 2026	02/16/26	02/28/26	Tuesday, March 2, 2026
14	15	17	13	Friday, March 13, 2026	03/01/26	03/15/26	Tuesday, March 17, 2026
15	16	18	14	Tuesday, March 31, 2026	03/16/26	03/31/26	Thursday, April 2, 2026
16	17	19	15	Wednesday, April 15, 2026	04/01/26	04/15/26	Friday, April 17, 2026
17	18	20	16	Thursday, April 30, 2026	04/16/26	04/30/26	Monday, May 4, 2026
18	19	21	17	Friday, May 15, 2026	05/01/26	05/15/26	Tuesday, May 19, 2026
19	20	22	18	Friday, May 29, 2026	05/16/26	05/31/26	Monday, June 1, 2026
20	21	23		Monday, June 15, 2026	06/01/26	06/15/26	Tuesday, June 16, 2026
21	22	24		Tuesday, June 30, 2026	06/16/26	06/30/26	Friday, June 26, 2026
22	23			Wednesday, July 15, 2026	Summer Payroll #1/ Escrow #1		
23	24			Friday, July 31, 2026	Summer Payroll #2/ Escrow #2		
24				Friday, August 14, 2026	Summer Payroll #3		

Please note all extra duty time sheets must be approved by the Building Administrator and are paid the subsequent payroll date

*Summer Payrolls include 10 Month Staff, 11 Month Administrative Assistants, Security, and Student Support Staff*

*Only 11 Month Building Administrators are eligible to escrow*

**Any timesheets received past the due date will be carried over to the next payroll cycle.**

**Questions? Contact Payroll at 314-653-8005, [payroll@jenningsk12.org](mailto:payroll@jenningsk12.org)**